**287 Squadron Sponsoring Committee Board Meeting**

**November 7th, 2018**

**Attendees:** Brian Morrison (president), Trudy Eggleton, Capt. Bodnaruk, Carole Reichert, Becky LeBlanc, Lynn Munday and Jan Shute(secretary).

Regrets: Arie Bretnall-Compton, Dana Belmore

1. **Call to Order**: The regular meeting of the 287 Spitfire Parent Sponsoring Committee was called to order at19:50 h on Nov 7th, 2018 at the Beaumont Community Centre (CCBCC)
2. **Approval of Agenda**: Trudy moved that we approve the agenda. Second Lynn. Carried.
3. **Approval of Minutes**: Lynn moved that we approve the minutes of the Oct 03, 2018 SCC Board Meeting with the following amendment: Item 12 was a motion in violation of our bylaws and is thus to be rescinded. Trudy seconded. Carried.
4. **Correspondence: None**
5. **REPORTS**:
	1. **Chairman: Brian Morrison**

Attached. Of note- our Mess Dinner has been booked at the Royal Executive Inn for March 20th, 2019

* 1. **Treasurer: Lynn Munday**

Bank Statements were circulated. Reports attched

General account balance: $88, 324.15

Lion’s Donation (Gaming) Account balance: $0.04

Casino account balance: $906.25

* 1. **CO Report: Capt. Bodnaruk**

As of tonight, we have 99 cadets registered.

The Recruit Weekend and Poppy Sales went well this past weekend.

No Stone Left Alone service-20 cadets attended.

Community Collaboration Meeting is Nov 26th-Trudy and Capt. Bodnaruk to attend.

Brighten Up Beaumont is Nov 30th- cadets will be helping with set up and take down again

Remembrance Day Services- cadets will participate in services in Beaumont at the CCBCC and Place Beausejour and at the Airport

Biathlon- 4 teams participated in the Zones and we have 2 teams moving to Provincials. They will be receiving some coaching help from 699 Jasper Place Squadron.

Effective Speaking starts in December-which is part of the election process for the National Courses. This competition has already started at a squadron level, with 16 cadets participating. 2 will be chosen to attend National Courses. Dec 5th is the deadline for their Narratives.

* 1. **Special AGM Report- Lynn**

The Provincial League has proposed a $5 increase/cadet to the Assessment fee for next year. (This fee covers such things as insurance etc. and as a SSC we are responsible to pay it.) There is a move by both Federal and Provincial levels of government, to encourage all Squadrons to homogenize their structures and by-laws. We will need to be prepared to comply with these new directives. The AGM will be held in Edmonton next year and will feature a Silent Auction fundraiser. We will need to determine what we should send as a contribution.

1. **OLD BUSINESS:**
	1. **Parent Screening Process**- Trudy has prepared some packages and they are ready for the Parent Meeting on Nov 28th.
	2. **Pictures**- TABLED
	3. **Calendar Sales Report- Lynn**

7 people have not returned calendar tickets. 6 people have outstanding calendars.

ACTION: A special email will go out to these families this week- Jan

ACTION: Lynn will prepare a report for the Provincial Committee about our experiences

selling these calendars. She will share this at our next meeting

* 1. **Christmas Fundraiser**- The Brighten Up Beaumont Committee has offered us the concession booth in the Four Seasons Park free of charge. Jan and Lynn to organize and run this fundraiser.
	2. **ACR**- Nisku Inn has been booked and requires a $1200 deposit asap. Arie was unable to find a suitable ‘alternative’ venue.
	3. **Communication to Parents/newsletter**- We do have access to the parent part of the website. ACTION: Trudy to show Jan how to post the meeting Minutes to the website. Further discussion about a possible monthly newsletter- TABLED
	4. **Christmas Card Raffle**- We will go ahead with this. Ask Jackie Plooy to get the raffle licence for us. Brian and Becky to head this up.
1. **NEW BUSINESS:**
	1. **Ratify Email MOTION**

On Fri, Oct 19, 2018, 1:46 PM Brian Morrison, <brian.morrison@edmonton.ca> wrote:

Hi, I would like to make a motion that we pay for Adam Plooy's parent's accommodation and travel expense as Adam is representing our squadron.  His parent's banquet ticket is paid by the league.

Seconded by Trudy and Carried.

Discussion: Jan asked that we consider the implications of spending money that is not allocated in our budget. MOTION: Jan moved that we develop a budget line item for parental financial support, which would include helping parents attend important Awards ceremonies. A policy with guidelines for awarding this support should also be developed.

Seconded by Carole. Carried.

* 1. **Parent Meeting- Nov 28th**- AGENDA: Parent Screening Process (Trudy), Squadron costs/cadet (Lynn), Fundraising Committee- ask for volunteers, ask Parents for a list of their skills (Brian), How to Donate to the Squadron (Jan & Brian), National Boards- description of what it is and how cadets prepare for them (Carole), Bingos- request for volunteers (Brian), Q&A session, Coffee and Snacks to be arranged by Jan
	2. **Lion’s Bingos**- Mr Bartley has forwarded the following dates: Nov 16th, Dec 1st @ 5pm and Dec 9th @ 11am. We will ask for parent volunteers to be ‘on stand up’ for these dates and new dates in the future, if the Lions need us.
1. **Review WORK BOARD PLAN**- TABLED

Next Board Meeting: 2018 Dec 5th. Time and place TBD

Adjourned at 21:24h

Minutes taken and prepared by Jan Shute