

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2012 / 2013 SEASON)	BOARD MEMBER (POSITION)	JUNE 18	JULY 30	AUG 11	SEPT 11	OCT 1	NOV 5	DEC 13	JAN 13	FEB 22	APR 1		
	Gareth McCullough (President)	x	X	X	x	A	A	A	A	A	A	x	
	Ryan Reeve (Vice President)	x	A	ph	x	A	x	x	x	X	x		
	Bruce Bushfield (Treasurer)	A	X	X	x	X	x	x	A	X	x		
	Jennifer Rice (Secretary)	x	X	X	x	X	x	x	x	X	x		
	Geoff Rice (Fundraising)	A	A	X	x	X	A	x	x	X	x		
	Cam Craig (Director of Coaching and Player Development)	x	A	X	x	x	x	x	A	X	A		
	Kevin RAber (Equipment Manager)	x	A	X	x	ph	A	A	A	X	x		
	Blair Schiffner (Ice Scheduler)	x	X	A	ph	Ph	A	x	x	A	x		
	Rebecca Raber (Director of Officials)	A	A	X	x	Ph	A	A	A	X	x		
	Carol Wei (Registrar)	x	X	A	x	x	x	x	x	X	x		
	Graham Schmidt (Member-at-Large)		A	ph	x	Ph	A	A	A	X	x		
	Tara Craig (ROF Tournament Director)	x	A	A	x	A	A	A	x	A	A		
	Candice Harmes (Volunteer Coord)	x	X	s	x	X	x	x	x	A	x		
	OPEN (Public Relations Coord)	-	-										
Dave Schultz & John (Zone 2 Rep)	A	A	A	x	A	A	A	A	A	A			
Darren Spiers (Member-at-Large)	A	a	x	A	A	x	A	A	A	A			
Others			Mike Crawford	Kevin Redshaw									
Notes													
ATTENDANCE: X = ATTENDED, A = ABSENT (OUT OF THE 15 ELECTED ARA MEMBERS)													
MEETING DATE:	April 1	TIME CALLED:	1900										
LOCATION HELD:	REA boardroom	TIME ADJOURNED:	2140	Jennifer Rice									

Agenda topics

AGENDA TOPIC

TIME ALLOTTED

LED BY

ZONE AA UPDATE

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DISCUSSION	<p>3 teams U14AA in Calgary. 15 kids per team Sherwood park and Edmonton north are adding teams St Albert, Zone 5. Edmonton area team.</p> <p>Zone 2 says make teams 13. Zone team to have about 7 and pull just a couple from Calgary to make it even. Gary Hart will work together with zone 2 team. Bowview may do U14AA and U16AA, not sure what effect this will have on Calgary and Zone 2 AA team If Calgary on its own does a third team then Zone 2 likely cannot will not be able to host an AA team. Zone team needs support from the zone and from Calgary.</p> <p>Double carding does not seem to work. Hard to get kids together at the same time.</p> <p>Quadrants??</p> <p>Any association can do a AA team.</p> <p>If Zone AA team goes forward the plan would be for Airdrie / Zone kids to try out with Calgary kids. Will still need to evaluate at a AA level. Some years will have more and some less AA kids depending on the skill.</p> <p>Coaches kids play do play on the team... not necessarily AA caliber.</p>
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DECISIONS		
ACTION ITEMS		
Further discussion to happen mid April. Should know by the end of the month whether Zone 2 will go ahead with a AA team.		
Need representation at next meeting.		

Parent Conduct issue

CAM

DISCUSSION	<p>Parent confronted coach after a game, yelling at the coaches. Official complaint filed by team staff. Submission in writing sent to Gareth and Cam on the incident.</p> <p>This parent is not a biological parent but does live in the household. Does not feel that he is an "association member" and therefore does not have to abide by ARA policies.</p> <p>Gareth spoke with ringette Alberta and they have stated that an association member is Extended to common law. This is not clear in our bylaws. "what is the definition of a member".</p> <p>Also states in our bylaws to have a privacy officer, this needs to be changed as we do not have one but perhaps we should be appointing a panel instead or a board designate. Need to change this wording in the policy.</p> <p>Gareth spoke with lawyer and ringette Alberta. Gareth has asked the lawyers to spell out what is a "member".</p> <p>As an association can we say that you cannot come to an event. ? Go through public court.</p> <p>This parent refused to submit anything in writing and refused the offer of a hearing. Will not take part in proper procedure. Serious infraction. Gareth and Cam would have reviewed his submission but never received the submission from him.</p> <p>Gareth attempted to set up meetings but did not want to take part in the process. Had several other issues during the year that were not documented. In the future there needs to be better way to document incidents to make sure that we are keeping track of things.</p> <p>Need to look at policies, reviewed by all members and send notes to lawyer to make changes. Graham to look at volunteer to do some of its technical writing</p>	
DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Graham to ask about technical writer to help review this policy.		

ICE SCHEDULER

DISCUSSION	<p>Feb March invoices sent to bruce</p> <p>Ask for way more ice than what we need. Doubling the ice in September. Weekly ice additional 4 hrs 2 practice and 2 game ice per week. 4:30 to 10 on Monday Genesis 4:30 to 10 on Thursday Plainsman</p> <p>Carstairs, not able to commit weekly up front. Week by week basis. Call Monday for ice. Crossfield will not provide ice. Early morning ice rotate through. 2 extra hours of weekly practice. Give back weekend instead. Do not give up weekday ice.</p> <p>Maybe use Friday ice for practice. Speak to crossfield about putting lines in.</p> <p>Tournament ice 2nd weekend of November 13th. 4 sheets March 2016 any tournaments 2nd weekend 4 sheets.</p>	
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DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Blair to look into additional ice for practice. Speak to Crossfield about putting in ringette lines.			

Power skating

DISCUSSION	<p>Power skating poor turnout. Fridays are not great as too many tournaments. When kids did show up there was often only 5 or 6 kids on the ice.</p> <p>Scheduling was a disaster Skill based vs team ??? Does this work?? If one team is away at a tournament, than only a couple of kids show up to the powerskating time. Would make more sense to do a team approach?? Especially if more practice ice is needed at the end of the season.</p> <p>Next season suggest Power skating to the end of January and switch it to practice ice. Table this to next meeting. Need schedule ahead of time. Give more notice.</p>		
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

Fundraising / promotions

DISCUSSION	<p>Fundraising Luck of the Draw – all tickets sold made \$7256 dollars.</p> <p>Need to be clear about fundraising to younger teams.</p> <p>Legacy Funding: Applications are now being accepted for funding from the Airdrie 2014 Alberta Summer Games Legacy Capital Fund. This fund has been established to provide funding for community projects that have the potential to offer lasting benefits to the community to ensure that all of Airdrie benefits from the Games. Application deadline is May 15, 2015 at noon. Geoff to apply for Legacy funding for ARA.</p> <p>CIF funding: Run through the city. Opening up fund to recreation groups. Open for events. But higher end events such as provincial. Want to know economic impact 5000 to 15000. Need to apply for it by the end of the month. Only allowed 1 application. Ask about ROF or Provincials.</p> <p>Difficult to determine provincials until teams are made.</p>		
DECISIONS	Geoff to apply for Summer Games Legacy funding		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Need Banner and New registration information for home and garden Cam to see about ice and advertising for bring a friend.			

Goalie

DISCUSSION	<p>Ring in fire- 1 weekend if feasible. November weekend is better for enthusiasm. Volunteers were too stretched. Or switch to two committees. See if we can do some of the games on Thursday to get all teams on that weekend.</p> <p>Hard to find teams in March. No commitment until the last minute. Separate provincials from ROF.</p>		
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	Blair to look at swiching ice to make 2 sheets on 2 separate weekends.		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Referee

DISCUSSION	Ref... should not be paying refs for games that airdrie does not play. OPEN B.		
DECISIONS			
ACTION ITEMS			

Equipment

DISCUSSION	<p>U12 A and Step 2 yellow Not enough room for all jerseys. Keep smaller ones for U10 and below.</p> <p>Order new jerseys for Step 3. Need to order another set for U14.</p> <p>Need pinnies purchased for coaches bags.</p> <p>Do not close account until equipment is brought in.</p>		
DECISIONS			
ACTION ITEMS			
Order U10 step 3 jersey and another set of U14 jerseys – Jenn Geoff and Ryan will organize through tuxedo.			

Affiliation

DISCUSSION	<p>Affiliation from Step 3 to U12 B. Repeatedly missed games and affiliated when not required. In our policy is states "shall not affiliate for more than 5 games". RA says affiliation is not applicable to Step 3?</p> <p>Need to define rules on affiliation.</p> <p>Affiliation ice should be open to all affiliate players. This is not acceptable then need to follow the policies. Was brought up by coach and player and rules not followed.</p> <p>Need to bring up next meeting</p> <p>Affiliation policy</p>		
DECISIONS			
ACTION ITEMS			
Will need to discuss affiliation policy at next meeting.			

Home and garden

DISCUSSION	Home and garden we should offer a 10% off promo code for the weekend April 24 th 25 th . Valid 1 st to May 3. May encourage more to join.		
DECISIONS			
ACTION ITEMS			
Carol to set up promo code			

REgistration

DISCUSSION	<p>Opens may 1st to july 1st. Keep Step 1 package Keep 2&3 as one package.</p> <p>Give everyone the option of 3 payments. Open b same rules as everyone else. No split players. 3 payments</p> <p>3 payments May 15; June 15; July 15 Closing July 1st July 1st to 31st still open with 150 dollar penalty for returning</p> <p>Need to include on registration:</p> <p>Volunteer policy. Pants mandatory. Volunteer cheques prior to game jersey. October 1st.</p> <p>Volunteer commitments.</p> <p>Refunds 50 dollar refund fee. No refunds after December. Only options debit or credit. And E transfers.</p>		
DECISIONS			
ACTION ITEMS			

PR

DISCUSSION	<p>Need to fill this board position. PR should be recruitment and then form a committee. Recruitment and retention. Get teams into the newspaper. Get a photography night to have all team photos done.</p>		
DECISIONS			
ACTION ITEMS			

Come try it

DISCUSSION	Come try it – need to promote at the schools. 14 kids came out. Mayor came out. Cochrane had 45 kids.		
DECISIONS	Need to have advertising for a come try it in the fall and approach schools		
ACTION ITEMS			

Other

Need to look at Policy for teams to cancel games. Fine should be to teams. Not to ARA. Reference 1 2 3 league policies.