

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2012 / 2013 SEASON)	BOARD MEMBER (POSITION)	JUNE 18	JULY 30	AUG 11	SEPT 11	OCT 1	NOV 5	DEC 13	JAN 13	FEB 22	APR 1	APR 11	
	Gareth McCullough (President)	x	X	X	x	A	A	A	A	A	A	x	A
	Ryan Reeve (Vice President)	x	A	ph	x	A	x	x	x	x	X	x	X
	Bruce Bushfield (Treasurer)	A	X	X	x	X	x	x	A	X	x	X	
	Jennifer Rice (Secretary)	x	X	X	x	X	x	x	x	X	x	X	
	Geoff Rice (Fundraising)	A	A	X	x	X	A	x	x	X	x	X	
	Cam Craig (Director of Coaching and Player Development)	x	A	X	x	x	x	x	A	X	A	X	
	Kevin RAber (Equipment Manager)	x	A	X	x	ph	A	A	A	X	x	X	
	Blair Schiffner (Ice Scheduler)	x	X	A	ph	Ph	A	x	x	A	x	X	
	Rebecca Raber (Director of Officials)	A	A	X	x	Ph	A	A	A	X	x	X	
	Carol Wei (Registrar)	x	X	A	x	x	x	x	x	X	x	X	
	Graham Schmidt (Member-at-Large)		A	ph	x	Ph	A	A	A	X	x	A	
	Tara Craig (ROF Tournament Director)	x	A	A	x	A	A	A	x	A	A	x	
	Candice Harmes (Volunteer Coord)	x	X	s	x	X	x	x	x	A	x	x	
	OPEN (Public Relations Coord)	-	-										
Dave Schultz & John (Zone 2 Rep)	A	A	A	x	A	A	A	A	A	A	A	A	
Darren Spiers (Member-at-Large)	A	a	x	A	A	x	A	A	A	A	A	A	
Others			Mike Crawford	Kevin Redshaw									
Notes													
ATTENDANCE: X = ATTENDED, A = ABSENT (OUT OF THE 15 ELECTED ARA MEMBERS)													
MEETING DATE:	April 1	TIME CALLED:		1900									
LOCATION HELD:	REA boardroom	TIME ADJOURNED:		2140	Jennifer Rice								

Agenda topics

AGENDA TOPIC **TIME ALLOTTED** **LED BY**

AGM L

DISCUSSION	<p>AGM is May 13th same location as last year.</p> <p>Referee in Chief- needs to be filled (maybe Barb) Registrar – Carol will go again if no one is nominated. Coach and player- will stay if no one else - open for nominations</p> <p>PR – open Fundraiser – open Geoff stepping down.</p> <p>President – stepping down (Gareth maybe AA rep or Zone Rep) Secretary - Open for nominations Jenn will stay on if needed</p> <p>Stepping down Tara – tournament coordinator OPEN FOR 1 year Fundraiser Geoff stepping down Equipment - Kevin staying</p> <p>Darren Member at large – open Dave Schultz – zone rep - open</p>
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	Blair- staying on for Member at large role.... Need to have a specific role
DECISIONS	Draw AGM for free membership
ACTION ITEMS	
Gareth to call Darren and Dave to see what intentions for next year. Each only attended 1 meeting all year. Geoff will do paper.... Advertisement in paper CAROL WILL SEND EMAIL	

Volunteer / board positions

CAM

DISCUSSION	<p>Member at large should be given a specific role.</p> <p>Not board positions... volunteer positions for U10 coordinator.</p> <p>Looking into the future about making a by law amendment for changing positions. Need to come up with a list for next meeting.... Opportunities for volunteers.</p> <p>Upcoming positions for a year. Tara motions create different opportunities fo volunteering</p> <p>UAA coordinator U10 coordinator U12 coordinator.</p> <p>U14 and up coordinator</p> <p>Contact volunteer coordinator. These positions will fulfill volunteer requirements. Still have to volunteer for ROF.</p> <p>Will come to relevant board meetings or as guests to applicable board meetings.</p> <p>Will come up at AGM.</p>	
DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Graham to ask about technical writer to help review this policy.		

REGISTRATION

DISCUSSION	<p>Registration tab needs to be changed. Attach division descriptions . Keep registration options as Step 1 then STEP 2&3. Active start 1 level.</p> <p>Need level description on the website.</p> <p>No new players at U16 Open B rules apply to all.</p>
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DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Cam to add level descriptions to website		

Advertising

DISCUSSION	<p>Magnetic boards will announce Registration and AGM for first two weeks of May.</p> <p>ICE LOGO. Quote from 135 for 3x5 logos \$375 for a 5x15 on shane ice. Spread over multiple years. Will do maximum size</p> <p>1 on each blue line. Ryan motions that we set aside money for logo on ice and will maximize size. AND CHOOSE multiple rinks if possible.</p> <p>All were in favour.</p> <p>Office door.... CAM motions new logo on ARA office. (All in favour).</p> <p>Magnetic boards. \$135 for 2 weeks Geoff motions to have this done 3 times. May August and September. (all in favour)</p> <p>August first to weeks of august. September first two weeks of September.</p> <p>Picket signs for come try it.</p> <p>Want banner for Zone U12A champions at the Plainsman.</p> <p>Paper advertisement... Echo 1/8 page \$117 City view \$170 or \$ 90 dollars but smaller. City view and rocky view paper.</p> <p>Interest story.</p> <p>Registration - should have an ad in paper for registration dates. Jenn motions to place ad.. All are in favour.</p>	
DECISIONS	<p>3 x 2 week sessions for Magnetic boards Ice logo for multiple ice surfaces and largest logo if possible. Office door decal New paper advertising</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Cam to look into office door decal Ryan and Blair will address Ice logos Geoff will arrange magnetic signs. PLace registration ad in paper, may correspond with AGM</p>		

Affiliation

DISCUSSION	<p>Affiliation policy Too vague, needs to be specific. Should not be affiliating when no affiliation is needed. RA has left it up to interpretation.</p> <p>Need to do coaches evaluation. Always depends on who steps up for coaching.</p>
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	<p>Too subjective. Need to pick affiliates that can practice with the team.</p> <p>Draft policy to come up by cam. Will send out to board.</p> <p>If he coaches again it will be monitored. Will be brought up again after coaches evaluation have been received.</p>
DECISIONS	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE
Need Banner and New registration information for home and garden Cam to see about ice and advertising for bring a friend.	

Jerseys / pants / equipment

DISCUSSION	<p>BLAIR no more storage</p> <p>Pants, to set up sizing session. U12 and up is mandatory.</p> <p>CAM Practice jerseys. Tuxedo will do them. Gold, will replace royal Blue and White. Will make them for you on site. Keep age groups the same.</p> <p>U10 step 3 and U14. Kevin motion to buy home and away 2 sets. All are in favour.</p> <p>Get rid of old jerseys ... sell them at start of season.</p>
DECISIONS	
ACTION ITEMS	PERSON RESPONSIBLE DEADLINE

Ice scheduler

DISCUSSION	<p>Blair still looking into ice options for next year to have 2 practices per week.</p> <p>CARDel place.. also requested ice Beiseker maybe Carstairs and crossfield. Don Hartman.</p> <p>Early morning practice may also be an option.</p>
DECISIONS	
ACTION ITEMS	

Other

Need to look at Policy for teams to cancel games. Fine should be to teams. Not to ARA. Reference 1 2 3 league policies.