

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 3	JULY 9	JULY 29	AUG 27	SEP 14	OCT 7	NOV 4	JAN 6	FEB 3	MAR 2	APR 6	MAY 4	
	Cam Craig (President)	X	X	X	X	X	X	X	X					
	Ryan Reeve (Vice President)	X	AR	X	X	X	AR	X						
	Bruce Bushfield (Treasurer)	X	AR	X	X	X	X	A						
	Susan Ayotte-Englot (Secretary)	X	X	X	X	X	X	X						
	Geoff Rice (Fundraising)	X	X	X	X	X	X	A						
	Scott Sinclair (Director of Coaching and Player Development)	X	X	X	X	X	AR	A						
	Kevin Raber (Equipment Manager)	X	AR	X	X	X	AR	X						
	Blair Schiffner (Ice Scheduler)	AR	X	X	X	X	AC	X						
	Barb Maxwell (Director of Officials)	X	AR	X	A	X	X	X						
	Carol Wei (Registrar)	X	X	X	AR	X	X	X						
	Peggy Schiffner (ROF Tournament Director)	X	X	X	X	X	X	A						
	Candice Harmes (Volunteer Coord)	X	X	X	X	X	AC	A						
	Terra Currie (Public Relations Coord)	X	X	AR	X	X	X	X						
	Jen Rice (Zone 2 Rep)	X	AR	X	X	AR	X	A						
Others														
Notes														
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)														
MEETING DATE:	November 4 , 2015	TIME CALLED:	7:00-9:20			Adopt agenda & minutes								
LOCATION HELD:	Ron Ebbesen Boardroom	TIME ADJOURNED:												

AGENDA TOPIC

TIME ALLOTTED

LED BY

PRESIDENT MESSAGE

7:00-7:43

CAM

DISCUSSION	<ol style="list-style-type: none"> 1. Lethbridge Step 1 & 2 & Medicine Hat Step 1 & 2 -Lethbridge teams are very strong Step 2—coaches are aware that they are strong -will be discussed to move Lethbridge and Medicine Hat to a Step 3 level in the league (at Zone meeting tomorrow) 2. Zone 2 Ice Scheduler -we have a zone 2 ice scheduler---Nadine Yacey and Andrew Moudler from Indus will help out as well as Blair will help out 3. Step 3 use of mini nets -Cochrane association requested board meeting to discuss the mini nets, petition has been formed at the Step 3 level -emails being sent around... a group of parents are not pleased and pushing for no mini nets -agenda item at the Zone 2 meeting tomorrow 4. Zone Coordinators -need volunteers to coordinate for U10, U12, and U14 										
DECISIONS											
ACTION ITEMS	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">PERSON RESPONSIBLE</th> <th style="width: 40%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td>Rampbook—will have more updates as the months go on</td> <td>Cam</td> </tr> <tr> <td>Descriptions of positions for the website—send to Cam</td> <td>All board members</td> </tr> <tr> <td>FAQS and answers for the website—if you have some send to Geoff</td> <td>Geoff</td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	PERSON RESPONSIBLE	DEADLINE	Rampbook—will have more updates as the months go on	Cam	Descriptions of positions for the website—send to Cam	All board members	FAQS and answers for the website—if you have some send to Geoff	Geoff		
PERSON RESPONSIBLE	DEADLINE										
Rampbook—will have more updates as the months go on	Cam										
Descriptions of positions for the website—send to Cam	All board members										
FAQS and answers for the website—if you have some send to Geoff	Geoff										

VICE PRESIDENT MESSAGE

7:43-8:01

RYAN

DISCUSSION	1. Team Wear – samples being picked up this week -look into hats and mittens... 2. Powerskating—we have to find a process to track who is coming and who is not...possibly make the groups more combined....power skating checklist—costing the association 20 000\$ (143\$ per kid)—email go out to members to remind them of power skating and use team snap --instead of 5 groups, move it down to 4 groups if attendance isn't good---review attendance after a couple of months to see if we need to change the number of groups		
DECISIONS	Kevin motions that we email out to all the members and start using teamsnap---Blair seconds—		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Ryan to set up Team Snap for power skating colour groups	Ryan		

TREASURER

8:01-8:03

BRUCE

DISCUSSION	-laptop—will be used for the ROF and then given to Susan to keep -Zone team fees for next year—included in player registration?		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

REGISTRAR

9:08-9:20

CAROL

DISCUSSION	1. Officials and coaches have been updated into system 2. Need to have a list of affiliates to Carol by Nov 15 3. Respect in Sports--- 4. League fees—150\$ fee for U12 and up teams---Bruce suggested we increase fees for next year to include the cost in the registration-----teams have been invoiced for the 150\$ this year and he is invoicing the teams		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Zone 2---did they get invoiced?			
Respect for Sport---Cam looking into the program	Cam		

ICE SCHEDULER

8:08-8:24

BLAIR

DISCUSSION	-ROF March—2 ice surfaces at Genesis Place -Provincial Tournament—March 11/12/13---U 12 B---Terra will ask their parent group -Bunny Bash—Cam will bring up at the Zone that we would like to have a different weekend than the ROF tournament -scheduling for the second half of the season...schedule only up until the end of November -Calgary 1-2-3 league to submit ice and black out tourneys by Nov. 14 -Carstairs—will have some ice to offer us—try to schedule the Red Deer step 3 games there -project driven---tournament committee---a 4-5 page document to be created so that it is a checklist-----Carol had made up some binders—binders need to be found and make a “Coles” notes version so that it is accessible		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
-after ROF have a round table meeting and make up the checklist for what to do			

COACH & PLAYER DEVELOPMENT

8:04-8:08

SCOTT (ABSENT—CAM SHARED)

DISCUSSION	1. Evaluation Process -committee to review the evaluation process—trying to meet on Friday—6:00PM at Ron Ebbesen 2. Coaches clinic---- 3. Police checks and dates of birth—Carol and Scott finalizing items for that		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
-			

ADVERTISING/PR

8:51-9:02

TERRA

DISCUSSION	1. Newspaper—in contact with newspaper 2. RATH game for ROF—entry fee is donation to food bank 3. Photos—dark jerseys for everyone, no helmet, full equipment, team photo----ask Candice for the backdrop for Monday November 9th		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ZONE 2 UPDATE

JEN

DISCUSSION			
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

RING OF FIRE TOURNAMENT

8:25-8:51

PEGGY (ABSENT—CAROL PRESENTED)

DISCUSSION	1.U 19B---ROF -4 teams were in the tournament---but some pulled out so the U19B tourney is no longer viable -Regina booked a bus deposit---didn't find out no tournament until the they looked online and didn't see their name on there -Cam spoke with coach—he was more concerned that they weren't advised that they weren't in the tournament--- -Corrine offered to pay for the silver ring entry fee for Regina..... -St Albert also had applied for our tournament—was told weeks after the deadline that the tournament wasn't going to happen....they went to Drayton Valley for a tournament -		
DECISIONS	1. Carol motions that we pay the deposit for the bus (contingent on receipt) that Regina lost out on and give them the first right of refusal for our tournament next year.....Terra seconds..... 8 board members in favour		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Cam will talk to Corrine to see what was discussed with the Regina team---	Cam		
Look into the additional cost of allowing the Zone 2 AA teams into the ROF tournaments--			

FUNDRAISING

9:00-9:05

GEOFF

DISCUSSION	1. 2 sets of shot clocks have been ordered—should be arriving soon (reimbursement through the Legacy Fund) 2. working on program for the ROF		
DECISIONS			

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Set up committee to make a growth plan—who is going to be on the planning board—open it up to see who wants to come within Zone 2 and see who wants to come		Geoff	
DIRECTOR OF OFFICIALS		9:23-9:30	BARB
DISCUSSION	1. Ref/coach information night will be scheduled—Scott needs to schedule one so that the refs can come as well		
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

EQUIPMENT

9:03-9:07

KEVIN

DISCUSSION	1. Goalie equipment---we need more equipment—don't have enough equipment so Kevin is looking at getting more equipment 2. Goalie sessions are going well---have had a good turn out 3. Deposit needed for a few teams for jerseys---		
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

VOLUNTEER COORDINATOR			CANDICE (ABSENT)
DISCUSSION			
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

OTHER

1. Respect in Sports---discussion on possibly implementing this for parents, coaches, etc.—no decision made
2. UAA scores haven't been sent in to Ringette Alberta---Scott is on it