

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 3	JULY 9	JULY 29	AUG 27	SEP 14	OCT 7	DEC 2	JAN 6	FEB 3	MAR 2	APR 6	MAY 4	
	Cam Craig (President)	X	X	X	X	X	X							
	Ryan Reeve (Vice President)	X	AR	X	X	X	AR							
	Bruce Bushfield (Treasurer)	X	AR	X	X	X	X							
	Susan Ayotte-Englot (Secretary)	X	X	X	X	X	X							
	Geoff Rice (Fundraising)	X	X	X	X	X	X							
	Scott Sinclair (Director of Coaching and Player Development)	X	X	X	X	X	AR							
	Kevin Raber (Equipment Manager)	X	AR	X	X	X	AR							
	Blair Schiffner (Ice Scheduler)	AR	X	X	X	X	AC							
	Barb Maxwell (Director of Officials)	X	AR	X	A	X	X							
	Carol Wei (Registrar)	X	X	X	AR	X	X							
	Peggy Schiffner (ROF Tournament Director)	X	X	X	X	X	X							
	Candice Harmes (Volunteer Coord)	X	X	X	X	X	AC							
	Terra Currie (Public Relations Coord)	X	X	AR	X	X	X							
	Jen Rice (Zone 2 Rep)	X	AR	X	X	AR	X							
Others														
Notes														
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)														
MEETING DATE:	September 14 , 2015	TIME CALLED:	7:10-9:25	Adopt agenda & minutes-Geoff, Susan										
LOCATION HELD:	Shane Homes Meeting Room #1	TIME ADJOURNED:												

AGENDA TOPIC

TIME ALLOTTED

LED BY

PRESIDENT MESSAGE

7:10-7:20

CAM

DISCUSSION	<p>1. 123 League update—U12 and up in the 123 league</p> <ul style="list-style-type: none"> -fines for rescheduling games— -second half season—no set time to start—waiting for ice schedule in Calgary -meeting once a month—Cam going to <p>2. Player release update—</p> <ul style="list-style-type: none"> -lots of release requests— -still need to register here, so we know intentions -we had 2 come ask for releases after, and had not registered with us--- <p>3. New Step 3 nets – nets here—Bruce took one home to set up, and ended up building them all</p> <ul style="list-style-type: none"> -conversations to be had with other teams at Step 3 level to decide if they want to use larger nets
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DECISIONS	
ACTION ITEMS	
	PERSON RESPONSIBLE
	DEADLINE
Rampbook—will have more updates as the months go on	Cam
Send out group email list—Cam to send as an attachment so we can save it	Cam
Descriptions of positions for the website—send to Cam	September 20
FAQS and answers for the website—if you have some send to Geoff	All board members
	October 7
	October 7

VICE PRESIDENT MESSAGE

7:25-7:35

RYAN (ABSENT—SUSAN SHARED)

DISCUSSION	<p>1. Team Wear - All Head Coaches have received the sizing spreadsheets for the players on their specific teams. The samples to try on sizing will be in the ARA Office until the end of October if any players need a size on a particular item. Please have the Team Manager contact me directly to coordinate.</p> <p>2. Evaluation Process - I have spoken to Scott about this already but I am going head up a specific Evaluation Process de brief meeting to go over the last few weeks. What worked, what needs modified to continually improve the process. Will work with Scott and likely the specific Evaluation Committees.</p> <p>3. Assistant Coach selection process - Is there a process to this with Coach & Player? Looking big picture of the coaching staffs this year, 2 teams have almost the identical volunteers on the bench. All these coaches are more than qualified but would it not be conducive to the long term health of our association if more parents, especially U10 and below had the opportunity? This theoretically could strengthen the coaching ranks in ARA to ensure all levels would have the same expertise of coaching regardless of the letter the particular athlete plays at in the future. Something to look at for next year---board agrees and we need to look at this for next year—mixing up the groups</p> <p>4. ROF Medals - I can take care of this but I need to know where the left over medals are from last season so I can fill in the numbers so no wastage occurs. **Extra medals are in office—under teamwear</p> <p>5. Insurance for Dryland - Airdrie Schools is requiring this information – Cam has the information and will send it to Ryan</p>		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
1. Cam will send Ryan the Insurance for Dryland	Cam		
2. ROF Medals—are in the ARA office			

TREASURER

7:35--7:42

BRUCE

DISCUSSION	<p>Treasurer</p> <ul style="list-style-type: none"> -ARA paying teams Zone 123 fees-teams will be required to pay the ARA (\$150/team) -\$2200 Performance Bond required for Ringette Calgary-Make sure teams are aware of new policy and fines for violation -Team accounts-hoping to get team designates to meet on Wednesday prior to board meeting to get ID/signatures etc -ARA team Bonds amount?-\$500/team --Kevin will get a cheque from the team, and teams don't close out accounts until the equipment bags and jerseys get returned -inquiry from Open B--CORA fees are paid directly by the Open B team and are not included in their \$500 registration fee to ARA. -Open B is included in our team registration/fees to RAB (~\$57/player last year). -Open B is required to register with ARA for ice/scheduling/refs/insurance etc. 		
DECISIONS	Zone 123 fees---if a team is fined they will have to play it before they get their next scheduled ice times		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

REGISTRAR

7:42-7:53

CAROL

DISCUSSION	<ul style="list-style-type: none"> -173 including 6 U19s that are being sent to Cochrane -31 kids in Active Start—huge group—two teams right now---possibly get them extra ice times -Come Try It—25 kids registered out of 34 -November 15 for coaches and officials to register by 		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ICE SCHEDULER

8:15-8:30

BLAIR (CALLED IN)

DISCUSSION	<ul style="list-style-type: none"> -Step 1 practices won't be consistently Friday---because of the tournaments taking over their ice, so they have practices all over the board (will get 24 practice times) -schedule for U10 not scheduled yet, should be coming tomorrow or Friday—Blair will get it sent out to teams as soon as he gets it—games for 6 weeks and then reevaluate to make sure teams are equal -hosting provincials---we have ice slotted for March 11—if a team doesn't step up to host then we have to give the ice up (ARA 		
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	could host 12 B) -123 games scheduled from Oct 17-Nov 30, Nov 30-Dec 6 will be time to reschedule games, and then Dec. 7-end of Feb will be more games -still have the extra hockey ice that was given to us to use...but haven't given it back to the city yet—all one hour slots		
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

COACH & PLAYER DEVELOPMENT

7:54-8:15

SCOTT (ABSENT—CAM SHARED)

DISCUSSION	<p>1. Evaluation Recap -volunteers—some didn't arrive on time, RATH had a time change for schedules so a few mix ups as they came at the other time -games seemed to go well -Ryan and Scott will do an evaluation recap and put together a list of things that worked and what didn't -lots of complaints Step 2/3 and U12 levels—</p> <p>2. coaches— -still looking for a female coach at step 1 -coaches meeting Wednesday October 14, 2015— -Anna setting up the coaching book</p> <p>3. Power skating groups -based on UAA scores—7 colours -Step 1—split into 2 groups based on teams -schedule done until March</p> <p>4. U12A goalie request from coach—male goalie -affiliate but registered as a player -board accepts that he can play, but will be full fees—Barb motioned ,Jen seconded all in favour</p>		
DECISIONS	Barb motioned that the goalie would pay full price fees, Jen seconded, all in favour		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
-			

ADVERTISING/PR

8:33-8:42

TERRA

DISCUSSION	<p>1. Newspaper Pictures---13 teams to take photos of that includes AA teams from Zone 2 --will run Nov. 4—need all pictures submitted by October 28th -Lisa Mercer (from step1) will take photos -Terra to send email out all teams to advise of photo day—Cam will forward to Terra</p>		
DECISIONS			
ACTION ITEMS			
Need photos and names supplied to the newspaper by October 28—			

ZONE 2 UPDATE

8:43-8:50

JEN

DISCUSSION	<p>-Step 3—Red Deer will be in our Zone now—Zone 1,2, 5 -Zone looking for staff—ice scheduler, ref scheduler, president, -presidents from local associations are going to host the Zone meeting -maybe transition Step 3s into the bigger next part way through year -Alberta Winter Games—6-8 ice times are submitted---one team per Zone</p>		
DECISIONS			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

RING OF FIRE TOURNAMENT

8:50-9:00

PEGGY

DISCUSSION	1. Tournament committee—many signed up but didn't show up at the meetings... 2. Teams in the ROF tournaments— 30 teams have applied—U12C—9 applied, open b—7 teams applied,		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
-add to coaches/managers package we need to have 2 parents from each team to be at the meetings and part of the committee			

FUNDRAISING

9:00-9:05

GEOFF

DISCUSSION	1.see email he sent today....for the notes Summer Games reimbursement--- Ring of Fire sponsorships—send to the managers so they can look for sponsors -city putting in bid for 2018 games---provide a letter to help support the city in this bid		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Set up committee to make a growth plan—who is going to be on the planning board—open it up to see who wants to come within Zone 2 and see who wants to come	Geoff		

DIRECTOR OF OFFICIALS

9:11-9:20

BARB

DISCUSSION	1. Ref/coach information night will be scheduled 2. Mentoring/evaluating refs---there is a budget for this so Barb will go ahead and set up some mentoring and evaluating times		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

EQUIPMENT

9:20-9:25

KEVIN

DISCUSSION	1. Volunteer cheques received for most of the teams. I believe just 1 - step 2 team and both step 1 teams are the only ones to not get their cheques to me. 2. Jerseys-- Awaiting a couple replacement jerseys from Tuxedo. I will follow up with Ryan and Tuxedo for delivery dates. 3. Goalie jerseys—U14 goalie cut jerseys here---holding off on ordering goalie cut for U12		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

VOLUNTEER COORDINATOR

CANDICE (call in)

DISCUSSION	-nothing to report		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER

1. Respect in Sports---discussion on possibly implementing this for parents, coaches, etc.—no decision made

