

# ARA Monthly Board Meeting

## AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 3	JULY 9	JULY 29	AUG 27	SEP 14	OCT 7	NOV 4	DEC 2	JAN 6	FEB 9	APR 6	MAY 4	
	Cam Craig (President)	X	X	X	X	X	X	X	X	X	X	X	X	
	Ryan Reeve (Vice President)	X	AR	X	X	X	AR	X	X	X	X	X	X	
	Bruce Bushfield (Treasurer)	X	AR	X	X	X	X	A	AR	AR	X	X	X	
	Susan Ayotte-Englot (Secretary)	X	X	X	X	X	X	X	X	X	X	X	X	
	Geoff Rice (Fundraising)	X	X	X	X	X	X	A	A	X	X	X	X	
	Scott Sinclair (Director of Coaching and Player Development)	X	X	X	X	X	AR	A	AR	X	X	X	X	
	Kevin Raber (Equipment Manager)	X	AR	X	X	X	AR	X	X	AR	X	X	X	
	Blair Schiffner (Ice Scheduler)	AR	X	X	X	X	AC	X	X	X	X	X	X	
	Barb Maxwell (Director of Officials)	X	AR	X	A	X	X	X	A	X	X	A	X	
	Carol Wei (Registrar)	X	X	X	AR	X	X	X	A	X	X	X	X	
	Peggy Schiffner (ROF Tournament Director)	X	X	X	X	X	X	A	X	AR	X	X	X	
	Candice Harmes (Volunteer Coord)	X	X	X	X	X	AC	A	AR	X	X	X	X	
	Terra Currie (Public Relations Coord)	X	X	AR	X	X	X	X	X	X	X	X	X	
	Jen Rice (Zone 2 Rep)	X	AR	X	X	AR	X	A	AR	X	X	X	X	
Others														
Notes														
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)														
MEETING DATE:	February 9, 2016	TIME CALLED:	7:00	Adopt agenda & minutes										
LOCATION HELD:	Ron Ebbesen Boardroom	TIME ADJOURNED:	10:27											

**AGENDA TOPIC**

**TIME ALLOTTED**

**LED BY**

**VICE PRESIDENT MESSAGE**

7:10-7:23

RYAN

<b>DISCUSSION</b>	-Luck of the Irish—7940\$ profit -Powerskating analysis—42% participation, late time slot was poor attendance (8:15-9:15), we need to make decision about how to do powerskating to maximize the time and money spent and will also need to modify the description that we have for registration if we change the number of powerskating sessions we have.	
<b>DECISIONS</b>	-Ryan motions for 2016-2017 to change the power skating to team based, as least once a month until the end of January--- Kevin second----All in favour---	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Pinnies---tabled from prior meeting		

**GUEST**

7:26-7:58

RYAN CAMERON AND MACKENZIE CAMERON

<b>DISCUSSION</b>	Mackenzie Cameron—played U16AA last year and is moving up U19-- -they are proposing Airdrie host a U19A team in Airdrie for next session? -how to have the team if no one will commit to hosting the team?
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	-can't wait until September, need to have a plan now so that we can move forward—if we built it they will come -Airdrie has the ice commitment of 1 practice time and 1 game per week for U19 -we are definitely committed to hosting a U19 team—Ryan Cameron will do some work and see who is interested and see if they can get the interest and will get back to us
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<b>DECISIONS</b>			
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
-Need to know if the U19 age girls would be willing to travel to Airdrie for U19A team, Ryan Cameron will gather information and email the board		Ryan Cameron	By next board meeting—May 4

**REGISTRAR**

8:00-8:45

CAROL

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>-Fees need to increase—the fees aren't covering the ice cost, as well if we have paid evaluations (30\$ for Bilt evaluations) for Step 2 and up</li> <li>-T/W/R 1 hour in the morning---we can get the ice in the morning, but would anyone use</li> <li>-92 000\$ ice cost-, registration 95 000\$, refs 6500\$---without tournaments, luck of the Irish, fundraising we would not have covered this cost</li> <li>-packages need to be put online---so that the website is ready for registration starting May 1</li> <li>-25% off for participants for NEW ringette players—NEW to the sport, not new to Airdrie ringette</li> <li>-payment plans—option to split payments</li> <li>-Scott motions to increase the registration fees by 50\$</li> <li>-Current fees are AS 300\$, Step 1 525\$, Step 2/3 625\$, U12 and up 725\$ -late fee 150\$, registration for returning players June 30 with no fee---keep the same guideline dates set out a from last year</li> </ul>		
<b>DECISIONS</b>	Carol motions to change the fees for 2016-2017-- Fees to increase to AS 300\$, Step 1 550\$, Step 2/3 675\$, U12 and up 775\$-----Scott seconds it----all in favour		
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Respect for Sport---Cam looking into the program		Cam	

**PRESIDENT MESSAGE**

8:45-9:11

CAM

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>-Currently working on updating website documents</li> <li>- COACHES CODE OF CONDUCT – no mention of referees</li> <li>- Description of mentors or Jr Coach on the site – Update them after first full year</li> <li>- Level descriptions – Update them to reflect what we are offering for 2016/17 season*</li> <li>- Refund policy – Bruce has completed it</li> <li>- What is Ringette tab</li> <li>- Airdrie Ringette - Active Start Program Description 2016-17*</li> <li>- Airdrie Ringette - Volunteer Policy 2016*</li> <li>-Update date of documents i.e. Coaches application, police check etc.</li> </ul> <p>-Summer power skating and NRS listed on website</p>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TREASURER**

9:11-9:14

BRUCE

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>-collected all outstanding invoices</li> <li>-team accounts wrapping up in the next couple of weeks</li> <li>-Casino—request from Alberta gaming to move date from Dec. 30/31---due to the dates, deciding not to change—2<sup>nd</sup> quarter of 2017 is when we have the next casino</li> </ul>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**ICE SCHEDULER**

9:15-9:23

BLAIR

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>- Gold T/W/R 6:30-7:30 has been requested</li> <li>-Ice time---looking at asking for 2 more additional times during the week as well as 2 more ice slots during the weekend time</li> <li>-City—presentation being worked on</li> </ul> <p>2016/2017 ice plans—ROF 2016 Nov 11-12-13, 14 AND Mar 3-4-5 ROF step (2 ice surfaces) AND Mar 17-18-19 for provincials (2 ice surfaces)</p> <ul style="list-style-type: none"> <li>-looking at 2016 Sept ice time----will work and plan with Scott to see what we need to have changed up</li> </ul>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**COACH & PLAYER DEVELOPMENT**

9:23-9:38

SCOTT

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>-Bilt evaluators—this will be arranged for this new year</li> <li>-goalies---U12 and up—are you trying out for 80% or more for goalie—we need to establish how to evaluate goalies that don't want to play fulltime</li> <li>-coaches selection policy—needs to be made</li> <li>-reword affiliation policy</li> <li>-overage and underage policy</li> <li>-evaluation process updates</li> <li>-have prebooked dryland time for 6 hours a week at RVSD (2 hours T, W and R)</li> </ul>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

9:38-9:44

**ADVERTISING/PR**

TERRA

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>-36 skaters at the come try it and will email them all to follow up</li> <li>-photos---Sept 20-Oct 10---have one day, have someone to take photos---quotes need to be given3 quotes bring them to the next meeting---look into October 1<sup>st</sup> weekend</li> <li>-Paula Turner offered to be a liaison for Active Start---willing to come to the board meetings, so we can schedule her to come present at the beginning of the meeting so she could report</li> </ul>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
--Terra to put the add in paper once the AGM is booked			
-get quotes from 3 people for photos			

**ZONE 2 UPDATE**

9:44-9:50

JEN &amp; CAM

DISCUSSION	<p>-policies for AA changed to allow spring tryouts          -are an official society          -coaching selection tomorrow          -boundaries sent around and modified for the Zone          -active start seems to have some problems across the zone, so hoping to create similar programs to help each other out          -Bunny Bash—Hassar is next—Airdrie is 2017-2018</p>		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**RING OF FIRE TOURNAMENT**

9:50-9:57

PEGGY

DISCUSSION	<p>-17816\$--the amount of money that was made this year on the two tournaments          -committee organization---hold a position on the committee that committee will meet every week, every other week the managers or representative comes out          -Peggy volunteering to manage a facebook page for Airdrie Ringette----</p>		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**EQUIPMENT**

10:11-10:15

KEVIN

DISCUSSION	<p>-All jerseys and equipment has been returned with the exception of some Jerseys at active start. Erin Hilderman to be contacting that parent group to ensure we receive the missing ones.</p> <p>-Making arrangements with Cam to remove all old jerseys from the lock up which are sorted and in totes.</p> <p>-ROF decorations need to be removed from Lock up and stored elsewhere. Jersey lock up needs mods to have upper and lower hangers for sets.</p> <p>-Will find time to sort through goalie gear and send out what needs to be repaired and or replaced prior to next season. Forecast is we will need to look at acquiring more goal pads for the lower levels</p>		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Kevin will get a couple of quotes for storage			

**DIRECTOR OF OFFICIALS**

BARB

DISCUSSION			
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**FUNDRAISING**

9:57-10:10

GEOFF

DISCUSSION	-City meeting---Blair and Geoff have met with city, waiting for more of feedback -player development and growth---TABLE -recruitment and retention -ice logo for Genesis—taking ice out middle of June, we can use the ice logo put back -banners to go to Blair so that he can get them hung at Plainsman		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<b>VOLUNTEER COORDINATOR</b>		CANDICE	
DISCUSSION	-send in the list of volunteers so these lists can be updated -		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**OTHER**

Items carried forward:

1. Pinnies
2. -after ROF have a round table meeting and make up the checklist for what to do to for the next committee
3. Respect in Sport? Do we do?
4. Need to decide if coach and player will be divided into 2 jobs before the next AGM
5. -meeting at the beginning of May---board members to announce what their intent is--- positions that are up as per bylaws