

ARA Monthly Board Meeting

AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 3	JULY 9	JULY 29	AUG 27	SEP 14	OCT 7	NOV 4	DEC 2	JAN 6	MAR 2	APR 6	MAY 4	
	Cam Craig (President)	X	X	X	X	X	X	X	X	X	X			
	Ryan Reeve (Vice President)	X	AR	X	X	X	AR	X	X	X				
	Bruce Bushfield (Treasurer)	X	AR	X	X	X	X	A	AR	AR				
	Susan Ayotte-Englot (Secretary)	X	X	X	X	X	X	X	X	X				
	Geoff Rice (Fundraising)	X	X	X	X	X	X	A	A	X				
	Scott Sinclair (Director of Coaching and Player Development)	X	X	X	X	X	AR	A	AR	X				
	Kevin Raber (Equipment Manager)	X	AR	X	X	X	AR	X	X	AR				
	Blair Schiffner (Ice Scheduler)	AR	X	X	X	X	AC	X	X	X				
	Barb Maxwell (Director of Officials)	X	AR	X	A	X	X	X	A	X				
	Carol Wei (Registrar)	X	X	X	AR	X	X	X	A	X				
	Peggy Schiffner (ROF Tournament Director)	X	X	X	X	X	X	A	X	AR				
	Candice Harmes (Volunteer Coord)	X	X	X	X	X	AC	A	AR	X				
	Terra Currie (Public Relations Coord)	X	X	AR	X	X	X	X	X	X				
	Jen Rice (Zone 2 Rep)	X	AR	X	X	AR	X	A	AR	X				
Others														
Notes														
ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)														

MEETING DATE:	December 2 , 2015	TIME CALLED:	7:00	Adopt agenda & minutes
LOCATION HELD:	Ron Ebbesen Boardroom	TIME ADJOURNED:	9:17	

AGENDA TOPIC **TIME ALLOTTED** **LED BY**

PRESIDENT MESSAGE 7:00-7:30 CAM

DISCUSSION	<p>-Insurance—Association board coverage (extra insurance to cover replacement of items in lock up in case of fire, flood, theft?—checking to see what the price is for insurance)—annual premium to cover a 20 000\$ limit with a 1000\$ deductible would be 450\$. To increase the limit to 40 000\$ the annual premium would be 900\$.---TABLE</p> <p>-check with hockey to see what they do—no other Ringette associations have extra insurance</p> <p>-Goalie ice time—purpose to pay Kim Sweeney (\$45 per ice time—we did pay NRS coaches when they came out because Kim couldn't make it--NRS pays \$35 per coach plus \$10 per travel), and purpose to back pay the sessions she has run</p> <p>-Come Try It—when is the next one? Possibly have CTI event at the tournament in March (6 requests over the last couple of weeks)</p> <p>-Small nets—at the Zone 2 meeting next week there will be a vote to either continue using small nets or to move to a standard size. Airdrie will get 3 votes based on registered numbers. The Airdrie board will hate to vote on what direction Airdrie wants to go and what the 3 votes will be for.</p>
DECISIONS	<p>Cam motioned to pay Kim Sweeney \$45 per ice time for the goalie ice times and purposes to back pay the sessions she has run---Cam motioned, Scott seconded....all in favour</p> <p>ARA votes to keep small nets—based on past discussions</p>

ACTION ITEMS	PERSON	DEADLINE
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	RESPONSIBLE	
Rampbook—will have more updates as the months go on	Cam	
Descriptions of positions for the website—send to Cam	All board members	
FAQS and answers for the website—if you have some send to Geoff	Geoff	

VICE PRESIDENT MESSAGE

7:30-7:45

RYAN

DISCUSSION	<ul style="list-style-type: none"> -ARA raffle—applied for lisenca, and has raffle—tickets will be here on Tuesday (Luck of the Irish), Ryan will hand out next week at practice -Active Start—are they included in the raffle—yes, U19B—the ones from Airdrie will be requested to sell, Open B sells too -pinnies for coaching bag—not ready for another two weeks---waiting on the logo that is being put on the back (ordering 24 pinnies—18\$ a piece)--- -Tuxedo—order cut off date for the year and for ROF2-- 	
DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
ARA Raffle—Ryan will print up tickets and distribute in January for draw March 16—Ryan will send an email to let the teams know the tickets are coming Pinnies—Do we want to put numbers on them and use them for the evaluations as well? Table this and discuss later		

TREASURER

7:45-7:51

BRUCE (ABSENT—SUSAN SHARED REPORT)

DISCUSSION	<ul style="list-style-type: none"> -Zone 2 Fees have been collected from all U10 teams -refunds-received Carol's information. Currently working on a proposed refund policy for ARA to implement going forward -awaiting the \$3K sponsorship cheque from Legacy Fund as per Geoff -Steve Rosenberg working on possible refund for AB Winter Games ice in Airdrie (the total amount to be determined) -Regina U19B-Payment has been sent per the receipt from the bus company (Charlie's Charters) for \$409.50 -Have received some ROF2 entries in the mail. Who is registrar for tournament to give them to?---PEGGY -Kim Sweeney—will she supply an invoice or do we have a record of goalie ice time she has worked to provide payment? Will also need a mailing address to send it to her—Cam will get the mailing address and get Kim to do an invoice -RBC had Moneris contact to see if we could use them for credit card transactions but they do not work with RAMP so remain as is with Chase Paymenttech -Received a thank you letter from the Airdrie Food Bank for \$70 donation—does anybody know which team this was from so it can be passed along? Food bank has told me it was someone who walked in and made a donation on behalf of ARA and didn't have a name---suggestion to put the thank you note on the website as we don't know who it is 	
DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REGISTRAR

9:23-9:34

CAROL

DISCUSSION	<ul style="list-style-type: none"> -TFR approved except one Step 1 team—as discussed earlier -TFR—Open B team had disappeared—CORA wanted them registered with them—so we now need them uploaded back to our website because they pay ARA fees -Dec. 1 was deadline for registration refund.....lots of refunds given due to releasing players— 	
DECISIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Respect for Sport---Cam looking into the program	Cam	

ICE SCHEDULER

7:51-7:58

BLAIR

DISCUSSION	<ul style="list-style-type: none"> -submitted planned ice for 2016/2017—Nov 11 (4 sheets), March 1st weekend (ROF2), Provincials (March 10-12) -presentation along with Geoff to present to cities for changes to allocation policy, as our association is increasing in numbers—presentation will be done and then presented to the board and then presented to the city—main focus is drawing to attention that we don't have community based level like hockey travel teams (city to youth organization so that each team has one prime time practice, and then ice allocated after that throughout the city)---we need our association to grow and can't do this without getting some more prime time ice sessions 		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
-after ROF have a round table meeting and make up the checklist for what to do			

COACH & PLAYER DEVELOPMENT

8:05-8:23

SCOTT

DISCUSSION	<ul style="list-style-type: none"> -57% return on coaches evaluation—68/119 U14B—7/13, U12A—11/13, U12B-8/14, U12C-6/13, Step 3-7/13, Step 2B-10/13, Step2Y-8/11, Step 1B-8/15, Step1Y-3/14 -Scott will be talking to each coach this coming week about their evaluations -UAA testing scores—ice available to do further testing on the UAA to see growth -Evaluation process meeting sometime in February -Step 1 coach—in need of a certified female coach. They have a female coach on the bench but she isn't certified—she has her first aid so could be classified as a trainer and still be active on the team. They need to have a registered CSI as assistant coach—Candice Harmes volunteered to assistant coach. -powerskating seems to be better now that Team Snap is being used--more ice is being maximized with fuller groups 		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADVERTISING/PR

8:24-8:38

TERRA

DISCUSSION	<ul style="list-style-type: none"> -ROF2 Come Try it—Saturday March 5th—Terra will email Peggy to get a definite time -suggested to have another Come Try It right after registration opens up (May)—will make sure the registrations are done earlier -Alberta Ringette would like to know what we are promoting the sport and growth, and what are goals are for 2020 (host provincial tournaments, host two ROF tournaments, come try it, home and garden show, have reached our max and have turned away players because we don't have the ice to have more teams) -Home and Garden Show— -Farmer's Market?- 		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
-revisit the second date for Come Try It			

ZONE 2 UPDATE

8:38-8:53

JEN & CAM

DISCUSSION	<ul style="list-style-type: none"> -Zone A teams—work together as a group and see what groups are going to be hosting the Zone teams—zone needs to work together to be proactive and see if we can avoid the scramble at the beginning of the season -we have a AA program in the zone, so talking about having an A team to help bridge the AA teams -Zone believes we need to offer a place for everyone so look at having zone A teams—offer the scenario to have a A team so that those that don't make AA have a place to play rather than playing B if they are A players --AA doing spring tryouts this year, so the AA teams will be selected, and the whole Zone shuffling of players will be looked at at an earlier time rather than the scramble in the fall -Dec. 11--Society Status-Zone 2 Big Country Zone Association—this will be posted on the website -parent information package will be sent out to parents -Bunny Bash will be discussed again next meeting—who is hosting and when? 		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

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RING OF FIRE TOURNAMENT

9:00-9:10

PEGGY (ABSENT-BLAIR REPORTED)

DISCUSSION	-ROF2—hotels are reserved for the teams for the weekend -17 teams -more board members present -2 volunteers per team (manager plus two others)		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Susan will work on ROF binder to make it digital	Susan		

EQUIPMENT

KEVIN

DISCUSSION	-pinnies---discussed above in VP report		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DIRECTOR OF OFFICIALS

BARB

DISCUSSION			
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FUNDRAISING

8:53-9:00

DISCUSSION	-Legacy Fund money—we haven't received it yet, but supposed to be on its way -want to do a presentation along with lacrosse for shot clocks, as they use them in the spring---will arrange a time for photo opp -Sobey's Grocery cards—looking at implementing the grocery cards in the next year—still working out some details of the program—Geoff is going to look at the program and present to us at a future meeting how he projects the program to work -suggested Award's night at the end of the year? OR end of the year social fundraiser—overtime lounge, or TLC -		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

VOLUNTEER COORDINATOR

CANDICE

DISCUSSION	-send in the list of volunteers so these lists can be updated		
DECISIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER