

# ARA Monthly Board Meeting

## AGENDA & MINUTES

MEETING SCHEDULE AND ATTENDANCE (2015 / 2016 SEASON)	BOARD MEMBER (POSITION)	JUNE 1	JULY 6	AUG 3	SEPT 7	OCT 5	NOV 2	DEC 7	JAN 4	FEB 1	MAR 1	APR 5	MAY 3	
	Cam Craig (President)	X	X											
	Graham Schmidt (Vice President)	X	X											
	Jodie Amsing (Treasurer)	X	X											
	Susan Ayotte-Englot (Secretary)	X	X											
	Geoff Rice (Fundraising)	X	X											
	Scott Sinclair (Director of Coaching and Player Development)	AR	AC											
	Bob Smith (Equipment Manager)	X	AR											
	Blair Schiffner (Ice Scheduler)	X	X											
	Barb Maxwell (Director of Officials)	X	X											
	Carol Wei (Registrar)	X	A											
	Clara Leblond (ROF Tournament Director)	X	X											
	Position Open (Volunteer Coord)	---	A											
	Terra Currie (Public Relations Coord)	X	AR											
	Jen Rice (Zone 2 Rep)	X	A											
Mike Crawford (Registrar)	X	X												
Others														
Notes														
<b>ATTENDANCE: X = ATTENDED, A = ABSENT, AR= ABSENT SENT IN REPORT, AC=ABSENT CALLED IN (OUT OF THE 15 ELECTED ARA MEMBERS)</b>														
<b>MEETING DATE:</b>	July 6, 2016	<b>TIME CALLED:</b>	6:40	<b>Adopt agenda &amp; minutes</b>										
<b>LOCATION HELD:</b>	Genesis Place— Lumley Family Room	<b>TIME ADJOURNED:</b>	Graham											

**AGENDA TOPIC**

**TIME ALLOTTED**

**LED BY**

**PRESIDENT MESSAGE**

7:00-7:52

CAM

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Introduction of new Volunteer Coordinator - Kendra McIntyre—Cam has passed on the information she needs and will meet with Kendra to go over a few other details</li> <li>2. Late registration, request to wave \$150 charge for returning U12 player?               <ul style="list-style-type: none"> <li>--Hoover was going to register for hockey, but decided to register for ringette but was late</li> <li>--Borbandy U16—need to wait and discuss to see what is happening at this level to see if we have a team—6 registered (one of them won't play B), may need to just go to Cochrane or combine with Cochrane</li> </ul> </li> <li>3. Respect in Sport Update—will be up in the next 8-10 days</li> <li>4. Website Update—Ramp interactive is changing the background</li> <li>5. New board members police checks, update current members —expires every 2 years</li> <li>6. RA member application—Cam will bring the form next meeting</li> <li>7. ZONE team U19A—will be registered under one association, Cochrane will have a U19B and Strathmore U19B (time slot split between ZONE U19 A and AC Thunder U19B)</li> </ol>
<b>DECISIONS</b>	<ol style="list-style-type: none"> <li>2. Graham motions to wave the \$150 charge for Hoovers, Susan seconds, ALL in favour—Cam will let them know</li> <li>2.</li> </ol>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
-Cam will check into Respect in Sports to see if there is some course for Junior Coaches to take	Cam	

**VICE PRESIDENT MESSAGE**

6:40-6:59

GRAHAM

DISCUSSION
<ol style="list-style-type: none"> <li>1. Ice Allocation discussion with the City of Airdrie               <ul style="list-style-type: none"> <li>o City will begin tracking Ice cancellations, No Shows &amp; Returned Ice from all participants. Rink attendants will be manually recording (starting in September) until new city software is in place.</li> </ul> </li> <li>2. REA Upgrades               <ul style="list-style-type: none"> <li>o City is spending \$750k-\$800k on upgrading REA insulation and siding. Work started in June and will be complete for September.</li> </ul> </li> <li>3. New Arenas               <ul style="list-style-type: none"> <li>o No plans in near term for any new rinks</li> <li>o RV &amp; Shane must be paid before a new rink will be explored.</li> <li>o Current population of Airdrie benchmarks basically right in line with provincial guidelines for 5 sheets of ice.</li> <li>o Next major project on the books for the city is a new library.</li> </ul> </li> <li>4. Admin Pinch points surrounding Ice Allocation               <ul style="list-style-type: none"> <li>o City scheduled a session with ARA, AMHA &amp; ASC to discuss revamping the allocation policy of ice within the city. They propose we move to utilizing equitable thresholds that will satisfy all users groups</li> <li>o Looking to develop a formula based model</li> <li>o City will be moving from a facilitator role to a provider role</li> <li>o It is no longer possible for the city to provide ice that is the required amount for each user group to deliver their perfect program. This just is not sustainable.</li> <li>o City will be forming a steering committee in Sept to kickoff this discussion and establish the formula based system.                   <ul style="list-style-type: none"> <li>■ Looking for a couple people per association to form the user group.</li> <li>■ Targeting to have a workable plan for December so that it can be taken to city council for approval in Q1 2017.</li> <li>■ City will facilitate this user group discussion</li> </ul> </li> </ul> </li> <li>5. Arena FAQ's &amp; Dressing Room Guidelines               <ul style="list-style-type: none"> <li>o No change from last year.</li> <li>o A scanned copy has been attached for distribution and filing.</li> </ul> </li> <li>6. Unsolicited Food / Merchandise in the city arenas               <ul style="list-style-type: none"> <li>o The City has asked that we try and limit the outside food, goodie bags, chips, soft drinks, etc. that are brought in during tournaments as this takes away directly from the arenas food vendors revenue.</li> <li>o I have attached a copy of the memo that the City has asked that we circulate to all tournament directors.</li> </ul> </li> </ol>

**DECISIONS**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**TREASURER**

8:05-8:11

JODIE

<b>DISCUSSION</b>	-1. Absolut CORA League 2015-16---Playoff Ref & Ice Invoice—Open B Team----we are not responsible for paying this bill—we charged Open B for the ice once a week—we don't pay refs or playoff ice		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**REGISTRAR**

8:24-8:27

MIKE

<b>DISCUSSION</b>	Active Start	4 players		
	U10—Step 1	20 players		
	U 10 Step 2/3	47 players		
	U12	33 players		
	U14	20 players		
	U16	6 players		
	U19	9 players		
			139 in total registered	
<b>DECISIONS</b>				
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>		
-				

**ICE SCHEDULER**

8:11-8:24

BLAIR

<b>DISCUSSION</b>	<p>1. September preseason ice—rust busting Sunday to Thursday, nothing over labour day, evaluations UAA between September 6-8, Come Try It Friday Sept 9, and evaluation games on Sundays 11-18</p> <p>2. Regular season ice--Mon Sept 24-Sun March 19</p> <p>-picked up an extra hour on Sunday, and a couple hours early hours, and looking for ice in Carstairs</p> <p>3. ROF 1 (Mathematically ice wise it works for the Zone 2 AA team included in the tournament, and the U19A in the tournament), ROF 2 (March 3-5), and Provincial Ice (March 17-19)---U12 A OR</p>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
--Cam is going to post the rust busting times ASAP and evaluation days allocated on the website			

**COACH & PLAYER DEVELOPMENT**

7:52-8:05

SCOTT

<b>DISCUSSION</b>	<p>1. <b>1-2-3 Coaching Meeting</b> (Mandatory Coaches meeting dates are set for: Tuesday, October 4 and Wednesday, October 5-- ---Triwood Community Association---Collingwood Hall Registration 6:30 Meeting 7:00</p> <p>2. Gym time booked---3 gym times booked at Herons Crossing (Monday), Nose Creek (Thursday), RJ Hawkey (Tuesday) 6-8</p> <p>3. Coaches evaluation Committees have been selected</p> <p>4. Goalies---we have some full time goalies registered (will have to make an evaluation policy for the goalies, will talk to Bilt about performing evaluations) --4 at U12 --2 ½ at U14</p>		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	


**ADVERTISING/PR** 8:24-8:33 TERRA (ABSENT CAM REPORTED)

<b>DISCUSSION</b>	1.Come Try It scheduled for September 9 from 6-7--supplies ordered 2.Pictures—still looking into that—will have update soon	
<b>DECISIONS</b>		
<b>ACTION ITEMS</b>		
-	Geoff	
-	Terra, Barb, Peggy	
	Blair	

**ZONE 2 UPDATE** 8:33-8:38 JEN (ABSENT CAM REPORTED)

<b>DISCUSSION</b>	-zone has been talking to discuss what teams they have	
<b>DECISIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**RING OF FIRE TOURNAMENT** 8:38-8:43 CLARA

<b>DISCUSSION</b>	-sanctioning the ROF tournaments -contact Ryan to see where we stand with medals—does he want to help out with this or just pass on the information -Golden Ticket—email with the coach involved to have a trail in emails	
<b>DECISIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**EQUIPMENT** 8:48-8:51 BOB (ABSENT SO CAM REPORTED)

<b>DISCUSSION</b>	1. Equipment in lock up to be sorted July 12, 2016 2. Pinnies for demo from Tuxedo --90 pinnies – \$8 ea. including number, \$18ea including one color logo and number, price is regardless of size --90 jerseys - \$13.50 ea. including number, \$23.50ea including one color logo and number, price is regardless of size --Scott looking into one sizer fits all option	
<b>DECISIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**DIRECTOR OF OFFICIALS** 8:52-9:02 BARB

<b>DISCUSSION</b>	-may be short for senior refs this year -Lee Krause discussion---Lee may not be reffing due to some comments that he has heard in the community -		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**FUNDRAISING**

8:46-8:48

GEOFF

<b>DISCUSSION</b>	-Geoff paid for the ice logos, and will submit the receipt—ice logos will be put in mid-June -RBC grant—Learn to Play—for player growth and development—no word yet -Shopping cards—test run for this year---Sobeys gift cards—make it not mandatory to sell -creating a handbook for parents -need to have paperwork updated when we get the casino -working on tournament manual -magnetic signs—no signs up yet, but Geoff going to look into it again		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

<b>SECRETARY</b>		SUSAN	
<b>DISCUSSION</b>	-reminder of Google Drive		
<b>DECISIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	