

## Oct 26, 2016 Executive & BOD Meeting Minutes

**Attendees: Val Miles, David Westwood, Jody McEwan, Bernie Williams, Jon Bennett, Ray McCarthy, Dusten Todd on call at 7:08pm. Greg Hartzler joined at 8:03pm**

**Regrets: Dean Smith, Pat Thalheimer**

Meeting start time: 7:09pm

### **Valerie Miles**

1. Request to ALA for mentorship fund update. \$5,000 provided?
2. Clinics Request through Lisa. Will send to David or Exec to approve (add, take away, etc.), then we will assign clinicians. ALA will pay for room time and clinician, and test supplies. ALRA will need to pay for new 2017 rule books. Can have extra mentorship money this way.
3. Waiting on final numbers from clinics this season.
4. Nationals
5. Field Lax, invited Marty onto call. Issues: not everyone registered and insured.
6. Look into people reffing and not attending a clinic. Issue in GELC specifically. Lisa noted this was an issue.
7. Must order enough rule books for 2017 and charge for them in registrations.
8. Lisa will be coming to the AGM, offered to take the notes. Asked for concern among members, no objections.
9. ALA Meeting questions - team name standards. ALA is good with this. Many concerns with mileage costs this year among CDLA and GELC especially. Must look at ways to deal with this.
10. Potential switch from Arbiter to Sportsoft. No answer to this yet, only exploring options at this point. May be able to find something better.
11. Val talked to Greg re outstanding bills owed to us, with ALA help to collect. Lisa is helping us well thus far.
12. Re: clinics, we do have money for Uber and Top Prospects clinics. Part of our strategic plan to do these things.
13. Discussion about RMLL payments. They struggle for payments from teams which impacts our cash flow.

### **Bernie Williams**

1. Expressed concerns with Greg being CDLA RIC. Discussion about issue with using Arbiter to process payments in SALA, especially wait times. Greg Hartzler as VP Admin for ALA is making rules for ALRA, whom is also a member of the ALRA, and is employed by ALRA to do our books. Potential conflict of interest. Why are people holding multiple positions?
  - a. Val: joint decision between ALA and ALRA to use Arbiter for all games for insurance and payments. Especially an issue in Wheatlands. We went to Greg

after we were unable to create a financial statement due to previous issues with the books.

- b. David confirmed Rod did not complete his tasks as CDLA RIC, and brought up the issue of not having processes for many things, such as replacing RICs.
- c. Ray mentioned that the BOD was not consulted, lack of transparency.

Motion to replace CDLA RIC due to conflict of interest. Bylaw does not state this, may look into changing this bylaw. Look for RIC to take over next season, and see who we can find. Val to “look into permanent RIC in Calgary”. Val First, David Seconds. Unanimous decision. Ray also suggested advertising this open position, and to look at criteria for a new RIC.

Ray brought up issue of executive not keeping minutes for their meetings. Discussed to use a Google Doc to keep up transparency.

### **Jon Bennett**

1. Discussion of RIC and Executive honorariums. Unable to make decisions because we don't have the numbers.
2. Issue of financial transparency
3. Arbiter/Communications Position
4. Potential Planning Meeting in January or February. We all agree we need processes in place for our association.
5. Bernie commented on the issue of providing honorariums on the change in philosophy. Must make sure we can do this. Greg mentioned: must consult Societies Act.

Greg Hartzler joined the call at 8:03pm.

### **David Westwood**

1. Change to timelines for the clinics - be quicker about it. Questions about clinics in general? Issue about number of students in the clinic. Clinic Registration will open Dec 1 for all clinics. Suggestion of over 15, require 2 teachers. Over 35, add another class.
2. Discussion about clinic fees and what to charge.
3. Uber Clinic - Okotoks at same facility as last year. Will update on who will be invited and more specifics later. Look at costs between CDLA officials and out of town officials.
4. Discussion of Field Lacrosse RIC on our board.

Motion to add Field RIC to BOD to ratify at AGM.

First David, Second Bernie. No opposition. Val suggests ratifying at AGM.

5. Nationals Selections. Have a process for selection. This falls under ALA strategic plan for development and retention of officials.

6. More sub-committees on BOD. With processes, we will then report to person in charge and present it to the whole BOD afterwards. Greg suggests having a specific executive member reporting back.

7. Bylaw 5.01.03 discussion. David's suggestion to change wording on it. It needs tailoring, but we need to work with it. Prevent issue of not having process for discipline. Proposal for David to amend the existing document.

8. Val wants to amend dress code bylaw, just make it more clear for everyone. Must give notice to members of all Bylaw changes. Val to confirm.

### **Jody McEwan**

1. Tournament Scheduling - proposal for tournament schedules to include bill-to info to prevent late payments from clubs. Also time for medal awardings to prevent time slots backing up. David's point made of games starting way too late or way too early, Greg suggests possible presentation to ALA to abide by a guideline for maximum times to start and end games for betterment of sport. Bernie presents issue against this, Greg defends it as the betterment for our official's. Will revisit later, to be left in interm.
2. Issue with having statements mailed to ALA office and becoming useless by the time we receive them.
3. Potential to use e-transfers instead of direct deposit.
4. Ray's question of how we use Quickbooks for records and invoicing. Get Jody access to a shared quickbook to solve some of those issues.
5. Must change process for who has signing authority. Jody is willing to talk to ATB for better processes in Airdrie.
6. Issue of Sportzsoft and clinic expenses, mess for clinic fees this season. Potential \$4,000 outstanding from clinic expenses. Discussion about even using Arbiter Pay for clinics, and require everyone to pre-pay for clinics with individual circumstances. If you cannot pay by CC, contact treasurer potentially to organize payments.
7. Must determine what ALRA is to charge to be part of our association to use for operations. TBD
8. In-depth discussion on using Sportzsoft versus Arbiter for assigning. Will wait on Sportzsoft Proposal before making any decisions.

### **Ray McCarthy**

1. Discussion of creating sub-committee for ALRA presentation to AGM by Ray. Work on this and provide to executive before the meeting. Ray, Val, Jon, David to help out. Ray to take lead.
2. Issue of AGM date and lack of consultation with BOD for availability. Go back to having a planning meeting to improve transparency.

**Everyone** discussing setting the processes in place. Don't be afraid to ask questions. We need transparency as an organization.

David - disconnect between our RIC bylaws and the ALA bylaws on RICs. More to come.

Val Motion for Meeting Adjourned at 9:54pm

2nd Dusten Todd