



Athabasca & District Minor Hockey Association 2017 – 2018 Registration Information

Registration and Fees

- Pre-register your child at the April Annual General Meeting on **April 3, 2017** and you could save \$100 as an Early Registration Incentive.
- In order to qualify for the Early Registration Incentive you must hand in a **completed** registration package on Registration night, or be registered online. **Completed package includes registration package, game and conduct agreements, and all fees(post dated cheques are accepted).** Any parent failing to complete all aspects of these requirements will **not** qualify for the \$100 Early Registration Incentive.
- **Returning players registering after August 18, 2017 will be placed on a waiting list in the order received and will not be entitled to the Early Registration Incentive.** Decisions to accept late registrations will be made by executive at a regularly scheduled meeting.
- The registration fee and fundraising deposits must be received in full prior to the player being allowed to participate.
 - Payment for the registration fee may be made in the form of a single cheque made payable to ADMHA and can be post-dated no later than August 30, 2017 or cash.
 - Individuals wishing to utilize a payment plan must provide on or before April 30, 2017, five post-dated cheques payable on April 30, May 31, June 30, July 31, and August 30, 2017.
 - Please refer to the following **IMPORTANT INFORMATION FOR HOCKEY FAMILIES DOCUMENT** for information regarding fundraising activities and cheque requirements.
 - Failure to provide the **fee payment** and **fundraising cheques** with the registration form will mean that the registration is deemed "***not received***".
 - Failure to make full payment by August 30, 2017 will mean that the registration is deemed, "***not received***".
- New Player Incentive – players that have never been registered with Hockey Canada are only required to pay one-half of the applicable registration fees. In addition, players that qualify for the New Player Incentive will save an additional \$50 (one-half of the Early Registration Incentive) regardless of the date of registration.
- All players must have at least one parent certified in the parent "Respect In Sport" program. The course is online and is accessible through www.admha.com or www.hockeyalberta.ca . This must be completed before the player is allowed on the ice.
- Players new to Athabasca or who have never played hockey must provide a copy of their Birth Certificate with their registration.
- Players previously registered in a Local Minor Hockey Association other than Athabasca must provide the name of their previous Local Minor Hockey Association. The ADMHA Registrar will request the release.
- Refunds will be structured as follows:
 - Prior to October 1st – 100%
 - Before October 31st – 75%

- Before November 30th – 50%
 - Before December 31st – 25%
 - After December 31st – 0
- It is your responsibility to contact the coach, registrar and treasurer if your child is withdrawing from hockey for any reason after they have been registered. Refunds for fees/volunteer time will not be issued until you have notified these people and that is the date that your refund amount will be based on.

Fundraising

- Each individual player is required to participate in Association Fundraising. Please see the following **IMPORTANT INFORMATION FOR HOCKEY FAMILIES DOCUMENT** for information regarding fundraising activities.

Scheduling

- Ice is tentatively available to minor hockey the second week of September and continues for approximately 28 weeks. Not all divisions will begin on the same date.
- Player Evaluations, where required, will take place **Sept. 22-24, 2017**. The onus is on the player to be prepared and available on this weekend.
- Ice priority will be assigned to divisions based upon the Association's commitment to the Leagues in which the teams participate.
- Practice ice will be determined based upon the number of players and teams registered. A minimum of 50 minutes to a maximum of 150 minutes per team will be assigned weekly.

Coaching

- Individuals interested in coaching are required to submit a coaching application to the Association. Visit our website for more information www.admha.com.
- All coaching positions are volunteer positions.
- The Association will provide the required certification for team officials.
- Team officials are required to provide a criminal record check to the Coaching Director. Please note that due to new requirements this can be a lengthy process and requires a letter from the President of Minor Hockey to be presented to the RCMP office.
- Team officials are required to complete their Game and Conduct pledge. Please note that you will be ineligible to coach without a signed pledge.

Initiation Program

- The Initiation Program is the entry-level hockey program for children aged 6 and under.
- The Association follows all programming mandates and curriculum as set forth by Hockey Canada.
- The Association supports the guidelines established by Hockey Alberta.

Referees

- The Association enlists the services of local officials whenever possible.
- Individuals interested in officiating please visit our website for more information.
- Referees are required to complete their Game and Conduct pledge. Please note that you will be ineligible to referee without a signed pledge.

Code of Conduct

- By registering your child with Athabasca and District Minor Hockey you agree to abide by the Code of Conduct as outlined in this package.
- Athabasca Minor Hockey in partnership with Hockey Alberta, has launched the Respect in Sport Online Parent Program. **This program is mandatory for at least one parent/guardian per family to take. This must be completed prior to your child practicing or playing any games.** For more information please visit www.hockeyalberta.ca For further information please view our website at: www.admha.com

IMPORTANT INFORMATION FOR HOCKEY FAMILIES

2017/18 SEASON

Volunteer and fundraising activities for the 2017/18 hockey season:

It is important for hockey parents to understand that registration fees do not cover the entire cost of our children playing hockey. Further, in order to grow the Athabasca & District Minor Hockey Association (ADMHA) and to continue to improve the conditions for our children to play hockey, it is necessary to either substantially raise fees or to do several fundraising activities throughout the hockey year.

It has been determined that fundraising over the past few years has exceeded \$800 per child, which is the amount we need to raise to cover our costs and to sustain our association. In the past, parent surveys have revealed that the majority of families wish to keep the fees at a reasonable level and to volunteer their time and do fundraising. With this in mind, fundraising activities will be required for the 2017/18 hockey season.

1. The AHPA committee will evaluate and implement activities that will meet the fundraising requirements for the successful operation of Athabasca Minor Hockey. These activities may include (but are not limited to) Hockey Pools, Raffle tickets, 50/50, and volunteer time at the University Hockey Tournaments being hosted in September. Each family will be required to meet the fundraising commitments as determined by the AHPA.
 2. College Hockey Tournament:
The College Hockey Tournament is scheduled to take place the weekend of September 8-10, 2017. It has not been determined yet how many tickets or what the fundraising cheque will cover. Based on the tournament ticket prices, feedback from the AHPA and membership, the 2017-18 executive will determine what the fundraising cheque will cover.
A \$100 cheque will be collected from each family dated September 1, 2017.
 3. Hockey Pools 2017-2018:
Each hockey family will be required to sell 6 hockey pools. A cheque for \$120, postdated for November 1, 2017 will be required with the registration form.
 4. Volunteer time: this is in addition to the above activities
 - A volunteer deposit cheque of \$500 will be collected from each family
 - Each family is required to volunteer (hours yet to be determined) or the volunteer deposit cheque will be cashed.
 - Due to Alberta Gaming regulations, volunteers must be a minimum of 18 years old.
 - Our main volunteer activity this year will be assisting with the successful planning and implementation of a University Level Hockey Tournament to take place September 8-10.
- Fundraising and volunteer activities are per family. If two activities conflict, the activity will be determined by the oldest hockey player in the family.
- **On the following form you must choose a date that you would prefer to work.** Hours and exact duties are to be determined by the AHPA. This is a preference only choice and although the AHPA will try to satisfy your request, there is no guarantee that you will get that choice. It will be your responsibility to find a substitute if you cannot fulfill your allotted time. Those who do not choose a date will be assigned a time and activity or volunteer deposit cheques will be cashed.

- It is expected that families follow through with activities that they have signed up for. **Should an emergency arise, it is your responsibility to trade with someone for another activity and to notify the AHPA Volunteer Coordinator or your volunteer deposit cheque will be cashed.**
- Please note that although ADMHA encourages and appreciates the volunteer time of coaches, managers, etc., team volunteer time does not count for revenue-generating volunteer time. Hockey executive and committee members will also participate in revenue-generating activities.
- It is your responsibility to return any sold ticket stubs/pools and money to your Division Director by the assigned due dates.
- After December 31, 2017 all fundraising fees paid are non-refundable and volunteer time scheduled is expected to be fulfilled.

ADMHA and AHPA appreciate your cooperation in working together to keep hockey affordable and to make the 2017/18 hockey year enjoyable and successful for all players and families.

PLEASE CUT ON LINE AND RETURN BOTTOM PORTION WITH YOUR REGISTRATION FORM AND CHEQUES: **Select One Option and supply the appropriate cheques indicated for each option:**

Registered Player(s): _____

Parents Name(s): _____ Parent Signature: _____

Option #1 _____ (Required per family)

- The following cheques will be required to accompany your child's registration:
 - \$120 cheque – dated November 1, 2016 **to AHPA** – covers 6 Hockey Pools
 - \$100 cheque – dated September 1, 2017 **to AHPA** – covers fundraising amount of College Hockey Tournament
 - \$500 volunteer deposit – dated March 31, 2018 **to AHPA** (will not be cashed if volunteer time is provided)

I understand that I will be required to participate in all fundraising activities for 2017/18 as determined by AHPA and approved by ADMHA.

Option #2 _____ (Required per registered player)

- Families will have the option of paying an additional \$800 **per player** and opting out of fundraising and volunteering. This fee is per registered player. Cheques must be made out to AHPA and dated no later than August 30, 2017. Include this cheque with **each** player's registration in Athabasca Minor Hockey.

Volunteer Time Commitment: (please choose one of the following 3 dates)

I prefer to volunteer the date of:

September 8 _____ September 9 _____ September 10 _____

*We will try our best to accommodate time preferences. First choice will go to those who attend the AGM.

**Athabasca & District Minor Hockey Association
2017 – 2018**

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
NOTICE AND CONSENT**

The purpose of this notice is to inform you of the use to which personal information, pictures, game information, and game statistics will be made and to obtain your consent for such use.

1. Personal information is collected and maintained so as to properly coordinate and operate the Athabasca & District Minor Hockey program. In addition this information is provided to Hockey Alberta and the participating team's league for the purpose of registration and insurance.
2. Names, photos, and comments may also be used in newsletters, annual reports, web sites, radio, newspaper, and other publications related to hockey.
3. Individual and team photos may be taken and displayed in newsletters, annual reports, web sites, radio, newspaper, and other publications related to hockey and in the local ice facility.
4. Names and parent's/guardian's telephone, e-mail, and other information may be used for the purpose of team/association communications and transportation services.
5. Names may be included on lists for the purpose of team placement and tracking player statistics by Athabasca & District Minor Hockey, Hockey Alberta and the participating team's league and such statistics may be displayed on the associated web sites.

I hereby consent to the above:

PLAYER NAME (print)

Signature of Parent/Guardian

Date

***Please return this form with your registration.**

Athabasca & District Minor Hockey Association Game and Conduct Management Program



“To provide a program that plays a significant role in the development of a young person’s values, morals, social maturity, physical fitness and mental fitness. ”

Athabasca & District Minor Hockey Association (ADMHA) Philosophy

To provide a program that plays a significant role in the development of a young person's values, morals, social maturity, physical fitness and mental fitness.

- A. The Game and Conduct Management Program: The ADMHA views the game and conduct management plan as support and confirmation to our coaches, officials, parents, and volunteers who are in the majority and who have always participated in the game following the fundamental principles of respect, positive development and fun. We see this program as a vehicle to assist them to further these values and make the game even better and more enjoyable.
- B. Game and Conduct Management Program objectives: To promote acceptable conduct which provides:
- Respect for other participants
 - Respect for the game of hockey
 - Protection from harm
 - Development of ethical conduct towards others
 - Notions of justice, fairness and equity
 - Caring Attitudes
 - Freedom to enjoy
- C. It is a must that every participant abides by these principles. A participant is defined as (but not limited to) a player, coach, official, or spectator, volunteer, or any person representing the ADMHA.
- D. This program is not intended to be a new process for complaints about officiating or general hockey rules. The objective is to promote and insure acceptable behaviour.
- E. Definition of "unacceptable behaviour"
- a. An individual is displaying unacceptable behaviour if they are verbally or physically harassing and/or abusing a game participant.
- F. When there is a situation of "unacceptable behaviour", the responsibilities of ADMHA participants and administrators are outlined below. The focus is on achieving the Game and Conduct Management Program objectives. Confrontation should be avoided. **Practice the 24-hour rule then report the incident**, as it is an important step in attaining the plan's objective.
- G. Providing an incident report
- a. Rumors, innuendo and supposition will not be accepted by ADMHA. Complainants not willing to present their observations/concerns in writing, with their name provided, will NOT receive standing. All those who do provide this, will receive a formal response. For the protection of all those involved, two (2), at minimum, ADMHA representatives will be present to hear/address a complaint. The ADMHA secretary will be present as a neutral party at all disciplinary hearings to record and documents all proceedings.

Code and Conduct - Zero Tolerance Policy

- A. All members, players and participants are expected to abide by the bylaws, rules and policies of the ADMHA, and their behaviour is expected to align with the spirit of the bylaws, rules and policies of this code.
- B. All participants of the ADMHA shall respect other participants and property of the association. Any inappropriate conduct, threats, harassment or abuse (including the use of profanity) directed towards any

participants, executive committee members, employees, damage to the property of the association or another association will not be tolerated.

- C. All participants of the ADMHA shall respect the game of hockey and shall behave in a manner so as to not make a travesty of the game.
- D. ADMHA will not tolerate loud, obscene, obnoxious participants. Such individuals will be subject to disciplinary action as outlined in the disciplinary section.
- E. Parents and spectators are not permitted in the dressing room except as expressly permitted by the respective division head and/or coach to assist their child in changing before or after a game or practice.
- F. Under no circumstances will a parent or fan enter the opposing team's dressing room.
- G. Coaches, other team officials, players, parents and spectators are not permitted under any circumstances, in the officials' dressing room, nor are they to confront game officials about the game.
- H. Violation of any provision of this *Code of Conduct-Zero Tolerance Policy* will result in disciplinary action being taken by the ADMHA against such individuals.
- I. Harassment and bullying in all its forms, including cyber-bullying (i.e. Facebook, Twitter, Snapchat, Instagram, etc...) will not be tolerated during the course of any ADMHA activity or program. All those involved with ADMHA, including its volunteers, players, and parents/guardians of players are responsible for making every reasonable effort to uphold this commitment. Specifically, this includes refraining from harassing or bullying behaviour, responding promptly and informally to minor incidents of harassment or bullying and following local or national policy guidelines for reporting or responding to more serious complaints of harassment or bullying. **Everyone is encouraged to report incidents of harassment or bullying.**
- J. The inappropriate use of recording devices (i.e. cameras, cellphones, iPads, etc...) is strictly prohibited in or around player dressing rooms and player benches. This includes coaches, parents, players and spectators. Disciplinary action, including possible suspension will follow any breach of this rule.
- K. Coaches and assistant coaches will have their cellphones available in case of emergency use only.
- L. Also after a game a picture may be taken by team officials or parents for a memory photo of the team under a special occasion such as a tournament or playoff win. Privacy rules apply to any of these photos taken.

ANY VIOLATION OR BREACH OF THE PROVISIONS IN THIS *CODE OF CONDUCT - ZERO TOLERANCE POLICY* BY THE PARTICIPANTS OF THE ADMHA WILL RESULT IN DISCIPLINARY ACTION BY THE ASSOCIATION AGAINST SUCH INDIVIDUALS WHICH MAY INCLUDE SUSPENSION AS OUTLINED IN THE DISCIPLINARY PROCEDURES

Complaint Handling Procedure

- A. **Implementation trigger:** Reporting of unacceptable behaviour by a coach, player, official, spectator, or administrator is the triggering event of the complaint handling procedure. This reporting process will govern the person(s) responsible for investigating the complaint. The methods of enforcement will vary dependent on the severity of the event.
- B. **Reporting Process:**
 - If an incident occurs which meets the definition of unacceptable behaviour and in the opinion of a coach, player, official, spectator or administrator is serious enough to warrant a formal complaint, then an incident report form must be completed and forwarded to ADMHA Division Director within 7 days of occurrence.

- The incident report form will then be submitted to the ADMHA Game and Conduct Director for review and actions. Incident reports must be filed within the season in which the incident occurs.
- Reminder: Please follow the 24-hour rule which is to allow a “cool down” period before submitting and/or responding to a complaint.

C. **Responsible Reporters**

- If, in the opinion of a coach, player, official, spectator, or administrator a/an individual(s) is verbally or physically harassing or abusing a game participant (coach, player, or official) at the next stoppage of the play, the offending individual(s) will be identified and through discussion with one or both coaches, request that the offending individual(s) cease this unacceptable behaviour.
- If the behaviour continues, the official will document the offense on an incident report form or the back of the game sheet. A copy of the incident report will be forwarded to the ADMHA Code and Conduct Director, triggering the complaint handling process. It will be determined if an investigation is required or the matter can be dealt with by the ADMHA President or the ADMHA Code and Conduct Director.

IF AN INDIVIDUAL FEELS THEIR SAFETY IS IN JEOPARDY, THE RCMP MAY BE CALLED.

D. **Investigation Committee:** If an investigation is required, it will consist of three (3) members of ADMHA appointed by the President or the Game and Conduct Director. They will be given a copy of the Game and Conduct Management Plan to ensure they conduct the investigation according to the objectives of the plan.

E. **Enforcement**

- After the investigation, the ADMHA President shall have the power to implement the recommendations of the investigation committee.

F. **Appeal Process:** Upon receiving a request for an appeal, the ADMHA will establish an appeal committee made up of three (3) members to hear the appeal related to any disciplinary action handed down as a result of an investigation.

- i. Appeals should be heard as quickly as is practical (within 7 days).
- ii. The appeal must contain a clear and concise summary stating the grounds for the appeal.
- iii. Notice of the appeal must be submitted, in writing, to the President of the ADMHA within 5 days from the date of discipline notification was received.
- iv. If the appeal is denied, further appeals can be made to Hockey Alberta under Hockey Alberta Rules & Regulations 13.03 “Appeal from Decision of Local Minor Hockey Association”.

G) **Implementation Process**

1. **Incorporation into ADMHA Policy**

This Game and Conduct Management Program will replace the Code and Conduct policy #15 dated April 06, 2011

2. **Introducing the program**

At the start of each season, a meeting is to be held with all participants of the game to present the program. The season is defined as the date of the AGM to the removal of ice for that corresponding season.

At this meeting, the ADMHA will

- Detail the objectives
- Outline the expectations
- Lay out the consequences

- Explain the team's responsibility
- Explain the association's responsibility
- Explain the distribution and collection method that will be used

The teams will be given packages with the fair play pledge forms, and a program outline. Players, parents/guardians, and coaches will have access to a copy of the ADMHA game and conduct management plan as early as practical in the season. Players, parents/guardians, and coaches are required to sign the fair play pledge forms within this document. ADMHA members refusing to sign the fair play pledge forms will be immediately suspended from all member privileges. These fair play pledge forms are valid for the one season for which they are signed.

3. Communication Protocol

Prior to reporting and/or filing a complaint all members must wait 24 hours before submitting their concern. This will be strictly enforced.

Communication Flow Chart

Step 1: Player/Parent (guardian)

Step 2: Division Director

Step 3: Game and Conduct Director

Step 4: ADMHA Vice President

Step 5: ADMHA President

Step 6: Hockey Alberta

Under no circumstances shall issues be advanced without first seeking resolution at the correct level. If a resolution cannot be secured at the appropriate level the communication must be delivered as per the flow chart above. Once the communication has been received you will be contacted by a representative of ADMHA.

PARENT'S FAIR PLAY PLEDGE

It is the intention of this pledge is to promote proper behaviour and respect for all participants within the association. All parents are asked to sign this pledge to show their support for the principles of fair play.

CODE OF CONDUCT FOR PARENTS/GUARDIANS

1. I will not force my child to participate in hockey.
2. I will remember that my child plays hockey for his/her enjoyment, not mine.
3. I will encourage my child to play by the rules and to resolve conflict without resorting to hostility or violence.
4. I will teach my child that doing one's best is as important as winning so that my child will never feel defeated by the outcome of the game.
5. I will make my child feel like a winner every time by offering praise for competing fairly and working hard.
6. I will never ridicule or yell at my child for making a mistake or losing a game.
7. I will remember that children learn by example. I will acknowledge good plays and performances of my child's team and their opponents.
8. I recognize officials are being developed in the same manner as players, and will be supportive of their decisions during games.
9. I will support all efforts to remove verbal and physical abuse from the hockey environment
10. I will respect and show appreciation for the volunteers who give their time to hockey for my child.
11. I will respect my coach's decision(s) regarding affiliated game play and availability.

I agree to abide by the principles of this fair play pledge and the Game and Conduct Management Program as set and supported by this association. I also agree to abide by the rules, regulations and decisions as set for this association.

Name (print):

Date:

Signatures of both parents/Guardians:

PLAYER'S FAIR PLAY PLEDGE

It is the intention of this pledge to promote proper behaviour and respect for all participants within the association. All players are asked to sign this pledge to show their support for the principles of fair play.

CODE OF CONDUCT FOR PLAYERS

1. I will play hockey because I want to, not because someone else wants me to.
 2. I will play by the rules of hockey and in the spirit of the game.
 3. I will control my temper so I do not spoil the activity for everyone.
 4. I will respect my opponents.
 5. I will do my best to be a true team player.
 6. I will remember that winning isn't everything. Having fun, improving my skills, making friends and doing my best are also important.
 7. I will acknowledge all good plays and performances, those of my team and my opponents.
 8. I will remember that coaches and officials are there to help me. I will accept their decisions and show them respect.
 9. I will respect my coach's decision(s) regarding affiliated game play.
-

I agree to abide by the principles of this fair play pledge and the Game and Conduct Management Program as set and supported by this association. I also agree to abide by the rules, regulations and decisions as set for this association.

Name (print):

Date:

Signature of player:

COACH'S FAIR PLAY PLEDGE

It is the intention of this pledge to promote proper behaviour and respect for all participants within the association. All coaches are asked to sign this pledge showing their support for the principles of fair play.

CODE OF CONDUCT FOR COACHES

1. I will be reasonable when scheduling games and practices remembering that young athletes have other interests and obligations.
2. I will teach my athletes to play fairly and to respect the rules, officials, opponents and teammates.
3. I will ensure all athletes receive equal instruction, discipline, support and appropriate fair playing time.
4. I will not ridicule or yell at any athletes for making mistakes or for performing poorly. I will remember that children play to have fun and must be encouraged to have confidence in themselves.
5. I will make sure that equipment and facilities are safe and match the athlete's age and ability.
6. I will remember that children need a coach they can respect. I will be generous with praise and set a good example.
7. I will obtain proper training and continue to upgrade my coaching skills.
8. I will ensure all affiliated players have proper paperwork filled out and confirmed with registrar.
9. I will ensure I have approval from an affiliated player's coach prior to approaching an affiliated player's parents/guardians.
10. I will respect coaching decisions regarding use of affiliated players and their availability. I will respect that the affiliated players' team comes first and their game(s)/league standing comes before affiliation.

I agree to abide by the principles of this fair play pledge and the Game and Conduct Management Program as set and supported by this association. I also agree to abide by the rules, regulations and decisions as set for this association.

Name (print):

Date:

Signature of coach:

Team Name:

OFFICIAL'S FAIR PLAY PLEDGE

It is the intention of this pledge to promote proper behaviour and respect for all participants within the association. All officials are asked to sign this pledge showing their support for the principles of fair play.

CODE OF CONDUCT FOR OFFICIALS

1. I will make sure that every player has a reasonable opportunity to perform to the best of his or her ability, within the rules.
 2. I will avoid or remedy any situation that threatens the safety of the players.
 3. I will maintain a healthy atmosphere and environment for competition.
 4. I will not permit the intimidation of any player either by word or action. I will not tolerate unacceptable conduct towards myself, other officials, players coaches or spectators.
 5. I will be consistent and objective in calling all infractions, regardless of my personal feelings towards a team or individual player.
 6. I will handle all conflicts firmly but with dignity.
 7. I will accept my role as teacher and role model for fair play, especially with young participants and officials.
 8. I will remain open to constructive feedback and show respect and consideration for different points of view in consultation with my Referee in Chief.
 9. I will obtain proper training to upgrade my skills.
 10. I will work in co-operation with coaches for the benefit of the game.
-

I agree to abide by the principles of this fair play pledge and the Game and Conduct Management Program as set and supported by this association. I also agree to abide by the rules, regulations and decisions as set for this association.

Name (print):

Date:

Signature of official:

INCIDENT REPORT FORM

Submit completed form through the proper communication flowchart outlined in section

3. Communication Protocol

This form is to be utilized by anyone in the ADMHA to report an incident of unacceptable behaviour. Including, but not limited to:

- Verbally or physically harassing and/or abusing a game participant (player, coach, spectator or official)
- Vandalizing equipment or venue
- Contravening any points listed in the **Game and Conduct Management Program**

DATE & TIME OF INCIDENT:

NAME OF OFFENDING INDIVIDUAL(S):

ASSOCIATED WITH (TEAM NAME):

NAMES OF ADDITIONAL WITNESS(ES):

On a separate attachment, please provide a clear description of the unacceptable behaviour witnessed. Please use black ink or type the report. Reports that are not legible will not be reviewed.

You can expect an official to investigate your report. Unfortunately a written response to all reports is not possible as our volunteers do not have the resources to do so. We do however hope to be able to contact complainants at some point during or after the investigation.

Resolution typically takes 2 to 4 weeks from receipt.

Please summarize your expectations of the outcome resulting from your report.

If additional space if required, please use reverse side or attach separately.

Name:

Address:

Phone:

Signature:

Date:

Discipline Guidelines

In many instances, offences that are similar to those identified in the Hockey Alberta Minimum Suspension Guidelines will be dealt with in the same manner. The only difference being that when we are dealing with adults who should know better, they would be given an additional game suspension. When an individual is suspended, they are suspended from all Minor Hockey activities. This includes attending other sibling's games if they are a parent with other children playing hockey. It also includes refereeing games if they are a referee.

Severity of Discipline (Game and Conduct)

- A. **Mild** (verbal reprimand + possible suspension): This would be applied when it is a first offence which is less severe in nature. The offending individual has shown true remorse and the actions are out of character. There is little chance of this person re-offending.
- B. **Moderate** (Written reprimand + minimum 2 game suspension): This is for offences which are mild to moderate in severity. Application of this type of discipline would be for a 2nd offence. It would also be applied to individuals who have not accepted responsibility for their actions, shown no remorse and the likelihood of re-offending is high.
- C. **Severe** (Written reprimand + Minimum 5 game suspension to a maximum of a 3 year suspension): This is for the most serious offences. For example, physically threatening or assaulting another individual. Application of this type of discipline would be for individuals who have reoffended multiple times or have not accepted responsibility for their actions, show no remorse and are likely to re-offend.

Severity of Discipline (Game and Conduct - Zero Tolerance)

- **1st Offence** - Minimum 7 day to a maximum 21 day suspension from participating in any and all ADMHA activity. This includes, but is not limited to, dryland training, exhibition games, league games, arenas, tournaments, skills clinics or team functions.
- **2nd Offence** (or failure to comply with 1st Offence ruling) - instant removal of the offending participant(s) from any and all ADMHA activities from the date of the infraction until the end of the season.
- **3rd Offence** (or failure to comply with 1st or 2nd Offence rulings) - instant removal of the entire family (all family members) from any and all ADMHA activities from the date of the infraction until the end of the season.

General Information

- Any physical abuse of another person will carry an indefinite suspension from all ADMHA events until reviewed by ADMHA for further discipline.
- A refund of registration fees due to a permanent suspension will be reviewed and decided upon by the ADMHA executive.
- **All formal complaints will be kept on file with the ADMHA for the duration of the offending participant's membership.**

2017-2018 REGISTRATION FORM

ATHABASCA & DISTRICT MINOR HOCKEY ASSOCIATION
BOX 1492 , ATHABASCA AB T9S 2B3



NAME:
ADDRESS:
CITY:
POSTAL CODE:
LLD (if postal box address):

Birthdate (yyyy-mm-dd):	
Gender:	
Birth Certificate	
AB Health #	

REGISTRANT & PRIMARY CONTACT INFO		MOTHER / GUARDIAN	FATHER / GUARDIAN
NAME			
ADDRESS 1			
ADDRESS 2			
CITY			
POSTAL CODE			
HOME #			
CELL #			
WORK #			
EMAIL			
Able to Volunteer as Coach, Assistant, Manager, or Committee Work?			

OPTIONAL EMERGENCY CONTACT NAME (NOT A PARENT)			HOME #	CELL #	WORK #
PREVIOUS TEAM	CURRENT DIVISION	POSITION Player, Forward, Defense, Goal	FEMALE HOCKEY Yes/No	COMP. TRYOUT Yes/No	CHECKING CLINIC Yes/No

I, the undersigned certify the above information to be true and in consideration of the granting of this certificate to me with the privileges incident thereto, and by signing this certificate I have become subject to the rules, regulations and decisions of Hockey Canada, it's Board of Directors, its Branches and/or divisions which may be restrictive in some areas such as movement from team to team, conduct etc. and I agree to abide by such rules, regulations and decisions of Hockey Canada, its Board of Directors, its Branches and/or divisions. Further, the information requested above is required by Hockey Canada to facilitate hockey programs on behalf of the registrant and Hockey Canada. Hockey Canada will treat this personal information with the utmost respect and in accordance with the Hockey Canada Privacy Policy at all times.

Hockey Canada does not sell, trade or otherwise share the information we collect outside our Branches and Associations however we may from time use this information for the purposes of offering additional services, promotions, including promotions offered by third parties, and/or hockey research. This type of usage of your personal information by Hockey Canada, its Branches and/or associations is entirely at your discretion, should you choose to allow this type of usage please initial the box here ☐

DATE	Parent/Guardian to PRINT Name	Parent/Guardian Signature

*If registering your daughter for a female hockey team, please pay the fee at the age level they are in.

FEE DESCRIPTION (please circle) Made out to ADMHA		
MIDGET	2000 – 2002	\$730.00
BANTAM	2003 – 2004	\$680.00
PEEWEE	2005 – 2006	\$640.00
ATOM	2007 – 2008	\$610.00
NOVICE	2009 – 2010	\$580.00
INITIATION	2011 and later	\$260.00

Required Fundraising Cheques All Divisions made out to AHPA			PAID
Date Cheque	Activity	Amount	
Sept 1, 2017	Fundraising fee	\$100.00	
Nov 1, 2017	Hockey pools	\$120.00	
Mar 31, 2018	Volunteer Deposit	\$500.00	