

Athabasca & District Minor Hockey Association
Executive Meeting
Wednesday, November 16th, 2016
7:00 PM – Multiplex



Attendance: Jennifer Miller, Tracey Woodburn, Elissa Ponich, Kelly Rich, Jay Alix, Sandra Hayward, Colin Hefferan, Ron Bay, Paula Gabourie, Curtis Creaser, Amanda Kostyk, Marnie Cormier, Dawn Safar, Katherine Tremblay, Shelley Roth
Regrets: Doug Steffes, Erin Francis, Nadine Tomuschat, Kevin Danyluk, Janine White, Russ Strathdee

1.0 Call to Order by President, Jay Alix at 7:01 pm

2.0 Approval of Agenda

Motioned by Jen; Seconded by Amanda - **Motion Carried**

3.0 Approval of Minutes

- From October 12th, 2016

Motioned by Jen; Seconded by Dawn- **Motion Carried**

4.0 Business Arising from the Minutes

- 4.1. none

5.0 Other/New Business

5.1. Game & Conduct Director (Jen)

- Current director has not been present at multiple, consecutive meetings, nor participating in online voting

Action Item: President will follow up with current director to see if he is still interested in the position

5.2. Policy Committee (Tracey)

- ADMHA is required by Hockey Alberta to have a Code of Conduct/Harassment policy
- *ADMHA By-laws and Policy Handout* needs to be updated
- As Hockey Alberta is our umbrella organization for policy and procedures until ADMHA's has been updated, their policies will be followed

Action Items:

- Secretary will contact interested executives to coordinate a *By-laws and Policy Update Committee*.
- Secretary will look through the Minutes for policy/by-law changes and update the *ADMHA By-laws and Policy Handout*
- Website will link to the Hockey Alberta Code of Conduct/ Harassment policy until ADMHA's has been revised

6.0 AHPA (Athabasca Hockey Parents Association)

6.1. Chairperson – *Kelly Rich*

- Volunteers needed for Casino in 2017 (February 10th and 11th)

6.2. Treasurer – *Janine White (away)*

7.0 Treasurer – Sandra Hayward

7.1. Financial Report (to be added from Sandra's e-mails)

7.2. Budget (to be added from Sandra's e-mails)

- Proposed budget presented for 2016-2017
- Fundraising results from the College Hockey Challenge Tournament are currently not available

7.3. Outstanding Fees- Alternatives (in camera session 7:45pm-8:10pm)

7.4. New Equipment

- ADMHA usually has a positive balance in the General Bank Account. It has been suggested that money could be spent on equipment for coaches to use during practices.
- \$10,000 tentatively budgeted for new equipment. This amount could be adjusted depending on suggested equipment

Action Item: Coaching Director and Equipment Director will approach coaches to see which equipment would benefit the players and what should be purchased.

8.0 League Representative - Kevin Danyluk (away)

- Feedback from ADMHA coaches was recently solicited, this was passed on to the League
- Playoff schedule is currently being worked on
- Remind ADMHA members to stay positive, that the creation of a “Super-League” will result in better hockey for our association
- Complaints and comments will only be accepted if they are e-mailed, and identifiable (attached name/team/association) and follow the correct communication chain (Internal) Parent/Player → Coach/Manager → ADMHA Division Director→ADMHA League Representative→ (External League)
- **Reminder:** the SPHL President is at the multiplex as a coach, not as an executive; do not approach him regarding SPHL business. Follow the communication chain.

Action Item: Directors, please remind the parents of the correct communication chain and to address concerns through the proper channels, not directly with league executives

9.0 Hockey Alberta / Registrar – Nadine Tomuschat (away)

- Presented by Marnie Cormier
- Coaching qualifications have all been approved as of this date
- Affiliates need to be approved by December 15th, reminder to write AP by the affiliate player’s name in the scoresheet
- Question: Are the Pee wee B and Bantam A rosters frozen as they are second and third on the provincial bid application?
- January 10th deadline for coaches to have qualifications or they will be removed from the roster

Action Item: Registrar will answer, “Are the Pee wee B and Bantam A rosters frozen as they are second and third on the provincial bid application?”

10.0 Division Directors

10.1. Initiation – *Katherine Tremblay*

- Initiation tournament on December 17th has 8 teams registered
- Director will find out if referees are needed for the tournament and report back to the Executive

MOTION: "For ADMHA to cover the cost of the ice for the one-day Initiation Tournament on December 17th."

Motioned by Katherine; Seconded by Elissa- **Motion Carried**

10.2. Novice – *Amanda Kostyk*

- Nothing

10.3. Atom – *Colin Hefferan*

- Provincial bid has been submitted, Atom A could hear back around December 15th
- Atom B teams were initially mis-tiered; games scheduled with the wrong tier may be rescheduled or cancelled, waiting to hear from the league

10.4. *Female Hockey- Paula Gabourie*

- Schedule is great so far, won first two games
- Legion concession fundraiser for the Female team during November's Moonlight Madness

MOTION: "The Female team will approach Buy Low or Independent Grocer for a donation of hotdogs to be sold at a November team fundraiser."

Motioned by Paula; Seconded by Elissa- **Motion Carried**

10.5. *Pee Wee – Dawn Safar*

- Nothing

10.6. *Bantam – Elissa Ponich*

- November break Power Skating/Skills camps went well, therefore more camps might be offered in the future
- Minor behaviour incidents from ADMHA players have been noted (off-ice and in the dressing room) during the camp and at school. Parents have approached the Division Director for a solution.
- Code of Conduct/Harassment Policy needs to be in place for incidents like this

Action Item: President will approach the Code & Conduct Director for a solution. Policies will be expanded upon and updated.

10.7. *Midget – Shelley Roth*

- Midget coaches still need qualifications; Midget B requires at least one coach with "Safety Qualifications"
- Midget B was changed from Tier 3 to Tier 2, possibly mis-tiered; some are questioning this change as the games with the higher tiered teams have been very uneven. Division Director has been encouraged to contact the League Director with enquiries
- Lincoln County has donated 10 Edmonton Oiler tickets to be raffled off to benefit 5 ADMHA teams, with the selling of raffle tickets, approximately \$2500 per team could be raised, depending on the number of tickets sold.
- This does not count toward volunteer hours

MOTION: "To allow 5 teams: Midget A + B, Bantam B, Atom A, Novice 2 to fundraise by raffling donated Oilers tickets."

Motioned by Shelley; Seconded by Katherine **Motion Carried**

- Another fundraiser has been suggested for Midget A, a raffle with alcohol as the prize. Previous fundraisers of this type have made upwards of \$5,000. This would help pay for the costs of team travel and to purchase retirement jerseys for the players.

MOTION: "That the Midget A team will do a fundraiser to sell raffle tickets with a prize of alcohol to raise upwards of \$5000."

Motioned by Shelley; Seconded by Sandra **Motion Opposed**, (this fundraiser will not go forward)

11.0 Equipment Manager – Erin Francis (see email)

- Provisional order with Cheap Seats placed for 12 new jerseys (6 sets, including home and away), cost \$64 each (\$768 before taxes). As the money for this purchase is already in the Equipment Manager budget, it does not need board approval and a final order can be placed by the Equipment Manager
- A HUGE thank you goes out to Colin Hefferan and his 2 apprentices, Brayden Bachnick and Scott Danyluk, for creating platforms for the bottom of each team locker. The platforms will allow us to use each locker from top to bottom now

12.0 Coaching Director – Curtis Creaser

- Coaching Director will set up a meeting with the coaches to introduce them to an instructional coaching website/app
- A community member has offered to purchase 10 “Attack Triangles” for ADMHA coaches to use. Coaching Director and Equipment Director will decide where to store them and how to best utilize them.

13.0 Game & Conduct Director – (away)

14.0 Ice Scheduler – Russ Strathdee (away)

15.0 Referee in Chief – Ron Bay

- Referee Clinic was on October 29th, participants from 4 communities, with 8 rookie referees
- Please let the Referee in Chief know when a game is cancelled, as the referees will still get paid if they do not know that the game was cancelled
- Discussion/explanation of slew footing, an updated penalty added this season
- The Referee in Chief has noted that the game book/score sheet has been filled out incorrectly on occasion, team managers should train the parents how to correctly complete their time box duties

Action Item: Directors will e-mail managers these links asking them to review the sections on:

- Scorekeepers and Timekeepers: <http://www.1660.ab.ca/content/managers-guidelines>.
- Sample game sheet: <http://fscs.rampinteractive.com/1660hockeyleague/files/association/example%20of%20GAMESHEET.pdf>
- Managers can share these links with their teams if they feel they would be helpful.

16.0 Information/Roundtable nothing

17.0 Next Meeting Date Wednesday, December 15th 7:00 pm

18.0 Adjournment 9:30 pm by Jay Alix