



## 2017-18 BAHA Hockey Volunteer Program

Beaumont Amateur Hockey Association will no longer be running the Concession at the Ken Nichol Regional Recreation Centre. In lieu of the volunteer opportunities that the concession offered our members, BAHA has put together a new and updated volunteer program. Please read below for our volunteer program changes. If you have any questions, we encourage you to read the FAQ portion of this document. If you still have questions, please contact our VP of Administration. [vp-admin@baha.ab.ca](mailto:vp-admin@baha.ab.ca)

### Thank you to all families for volunteering!

Beaumont Amateur Hockey Association is a volunteer-run organization, and as such, it depends on the volunteer assistance of its members to function successfully. Volunteers are essential to maintaining and growing our association. The more volunteers we have, the better our association becomes!

Overview of 2017-18 Volunteer Program:

- Every family is required to complete volunteer commitments for 2017-18 unless they have paid the volunteer optional buyout fee on their registration. The number of volunteer commitments for each family is dependent on the number of players and which category they are in.
- Initiation 3 player families are required to complete ONE VOLUNTEER COMMITMENT per player.
- Initiation 1 & 2, Novice, Atom, Peewee, Bantam and Midget player families are required to complete TWO VOLUNTEER COMMITMENTS per player.
- There are no exemptions to the volunteer requirements.
- There is no maximum number of commitments that a family can



contribute in a given year.

- There is no roll-over of volunteer commitments from year to year.
- Volunteer deposit cheques will be collected for every player Initiation to Midget prior to the registration being accepted.
- In the event that a family does not complete their volunteer commitments, the deposit cheque(s) will be cashed.

### **Opportunities that count for 2 Volunteer Commitments for 2017-18 are:**

- Head Coaches (Max 1 per team, entire season)
- Team Manager (Max 1 per team, entire season)

### **Opportunities that count for 1 Volunteer Commitments for 2017-18 are:**

- Team Co-Managers (Max two per team, entire season, this is in lieu of 1 team manager as listed above)
- Assistant Coaches (Max 4 per team, entire season)
- Jersey Parent (Max two per team, home or away for the entire season, bring to games and laundry)
- Evaluation Volunteer
  - Check-in Table, Evaluator (Timbits), Timekeeper, Bench Help – all on a shift basis
- BAHA Wear Sales Volunteer
- BAHA Golf Tournament Volunteer - *Full for 2017*
- BAHA Tournament Volunteer
- BAHA Equipment Room Volunteer
- Minor Hockey Week Volunteer – on shift basis



- Organizer, Scorekeeper, Timekeeper, Button Seller, Checker
- Special Events as communicated from the club

The BAHA Board of Directors may update this list of volunteer commitments during the season. If there are any additions - they will be posted on the Website, emailed and published on our social media networks.

## **2017-18 Volunteer Program FAQs**

### ***How do I find volunteer opportunities?***

BAHA identifies those interested in Coaching and Assistant Coaching with our coaching application process. Many club opportunities will come out via email from BAHA and involve a sign-up process to participate in those opportunities. There will also be opportunities available for each team (i.e., Jersey Parents, Mangers) that you can sign up for once your child has been placed on a team. Still not sure where to sign up, please email [vp-admin@baha.ab.ca](mailto:vp-admin@baha.ab.ca) for information.

### ***Is there a deadline to sign up for volunteer shifts?***

At this time, BAHA has no firm deadline for our members to sign up for shifts. We hope to have all of the shifts listed with our sign-up forms before November 1, 2017. We will communicate to members on our website, email and social media networks.

### ***Who can work the volunteer shifts?***

BAHA Members are required to work their volunteer shifts. A member is defined as: By Law 4.1 Members a) The current members of the BAHA shall consist of:

- Parents or Legal Guardians of Players
- any other interested community member interested in furthering the objectives of Beaumont Amateur Hockey Association as approved by



the Board.

***Can Midget Players work volunteer commitments?***

No, as this is a new volunteer program, we ask that our members work their shifts. Should this change, or should there be an opportunity for midget aged players to work, we will let the membership know.

***If I complete all my volunteer commitments, when will I receive my cheque back?***

For the 2017- 18 hockey season, after completing the minimum number of volunteer commitments your deposit cheque will be shredded by April 30, 2018. If you require your cheque back, please contact the BAHA Treasurer to make arrangements for pick-up. [treasurer@baha.ab.ca](mailto:treasurer@baha.ab.ca)

***How are these volunteer jobs tracked?***

The Team Manager will track the team volunteer commitments, along with the BAHA Board who is tracking the volunteer commitments for the entire club. The Team Manager will submit a list of team commitments twice during the year directly to the VP of Administration.

***What if I have more than 1 child in BAHA?***

For each player in Initiation 3 you submit a \$150 volunteer deposit cheque for one volunteer commitment. For each player in Initiation 1, 2, Novice, Atom, Peewee, Bantam or Midget you submit one \$300 volunteer deposit cheque.

***Will I be contacted prior to my volunteer time as a reminder?***

No, it is your responsibility to manage your volunteer commitment.

***Will I be contacted prior to my volunteer deposit cheque being cashed?***

BAHA will send out opportunities to volunteer to all members, but the



responsibility is the family's to ensure they have volunteered so their cheque is not cashed. Our hope is we have no cheques to deposit.

***Do donations, sponsorships, or gifts count as a Volunteer Commitment?***

No, things like bringing snacks or other items to the team, team sponsorships, or event tickets do not count as volunteering.

***What if I paid out my volunteer commitments at the time of registration, but wish to volunteer instead, now that there is a new program?***

BAHA understands that this program was not available at the time of registration. Therefore, should you see something that you would be interested in volunteering for and have already bought out, please email our treasurer to arrange a refund. Once the refund is initiated you will have 7 days to submit your volunteer deposit cheque to ensure your registration is complete. [treasurer@baha.ab.ca](mailto:treasurer@baha.ab.ca)

***If I pay out my volunteer commitments does that excuse me from participating in any fundraisers for the Association?***

No, although we cannot make fundraisers, such as our Annual Golf Tournament mandatory, participation in fundraisers such as these helps to generate funds for our club. It also helps to keep registration costs down as well as allow BAHA to offer the fantastic program we have!

***What if I help the Coach or Manager with part of their duties throughout the year, does that count as a Volunteer Commitment?***

No, although taking on some extra little tasks may be helpful to the Coach or Manager (i.e., game sheets, fundraising, party planning) those tasks are already accounted for under other positions and do not count as a Volunteer Commitment.