



BYLAWS RELATING GENERALLY TO THE TRANSACTIONS OF THE BUSINESS AND AFFAIRS OF THE ALBERTA BASEBALL ASSOCIATION ALSO KNOWN AS BASEBALL ALBERTA

BYLAW I: INTERPRETATION AND GENERAL DEFINITIONS

1. These Bylaws shall be construed with reference to the provisions of the *Societies Act*, R.S.A. 2000, c. S-14, as amended from time to time (or any subsequent governing legislation), and terms used in these Bylaws shall be taken as having the same respective meanings as they have when used in that Act. Notwithstanding anything else herein contained, these Bylaws shall be read subject to the restrictions upon their scope and effect contained in the *Societies Act* and other applicable statutes and rules of law and equity, and any provisions herein repugnant to such restrictions shall, wherever possible, be severed from these Bylaws, in order that the rest may stand.
2. In the interpretation of these Bylaws (including this Article 2), except where excluded by the context,
 - 2.1. words importing the singular number shall also include the plural, and vice-versa.
 - 2.2. words importing the masculine gender shall also include the feminine.
 - 2.3. words importing persons shall include corporations.
 - 2.4. the headings herein are given for convenience only, and shall not affect the interpretation of these Bylaws.
 - 2.5. these Bylaws shall be interpreted in a large and liberal sense so as to give effect thereto wherever possible.
 - 2.6. "**Act**" shall mean the *Societies Act* R.S.A. 2000, c. S-14 as amended, and any statute that may be substituted therefor.
 - 2.7. "**ABA**" shall mean the "The Alberta Baseball Association" also, referred to as "Baseball Alberta".
 - 2.8. "**AABC**" means "Alberta Amateur Baseball Council".
 - 2.9. "**Affiliated**" means status afforded to Associations and Clubs who represent Baseball Alberta within a defined geographic area (cannot operate in same geographic region as Baseball Alberta Member



Association or Club) but who do not register all baseball players, coaches and officials within their Association/Club with Baseball Alberta.

- 2.10. **“Amateur”** shall have that meaning as defined by Baseball Canada from time to time.
- 2.11. **“Annual Meeting”** means the general meeting of the Members.
- 2.12. **“Appeal”** means an appeal pursuant to the BA Appeals Policy.
- 2.13. **“Appeal Fee”** means that fee as defined and set out in BA Appeals Policy.
- 2.14. **“Appellant”** means the person initiating an Appeal by filing a Notice of Appeal.
- 2.15. **“The Association”** shall mean The Alberta Baseball Association or Baseball Alberta.
- 2.16. **“BA”** means Baseball Alberta also referred to as The Alberta Baseball Association.
- 2.17. **“Board”** means the Board of Directors of Baseball Alberta.
- 2.18. **“Boundary”** shall mean that line, as recognized by Baseball Alberta that separates one member association from another, and defines that area in which each member association may register participants as “resident” players.
- 2.19. **“Bylaws”** means the Bylaws of The Alberta Baseball Association or Baseball Alberta as amended from time to time.
- 2.20. **“Category or Categories”** means those sub-divisions of the Divisions, also known as AAA, AA, A and Performance, Competitive, Community and/or such other sub-divisions as the Board may from time to time decide.
- 2.21. **“CFAB”** means Canadian Federation of Amateur Baseball also known as Baseball Canada.
- 2.22. **“Club”** means an independent team that operates in a geographical area or program area not being served by an association affiliated with Baseball Alberta.
- 2.23. **“Coach”** means a person registered with Baseball Alberta who assists an “On- field Manager or Head Coach” in fulfilling his duties.



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- 2.24. **“Director(s)”** means a member of the Board of Directors or official of The Alberta Baseball Association.
- 2.25. **“Discipline”** means correction, chastisement, punishment, penalty and, without limiting the generality of the foregoing, shall include suspension, fine, expulsion and posting of a bond.
- 2.26. **“Divisions”** shall be the meaning as defined by Baseball Canada from time to time to time (for example Pee Wee, Bantam, Midget, etc.)
- 2.27. **“Fiscal Year”** shall be the twelve months, ending September 30th.
- 2.28. **“General Meeting”** means a League or membership meeting.
- 2.29. **“House League Team”** means a group of players who are registered with a Baseball Alberta member association who will not be participating in the Baseball Alberta Provincial Playoff System.
- 2.30. **“Import”** shall be defined as a player that resides outside of the geographic boundary of the registered team said player is on.
- 2.31. **“In good standing”** shall mean a member who has fulfilled all membership requirements.
- 2.32. **“League”** shall mean an organized structure delivering the goals and objectives of Baseball Alberta consisting of three or more Baseball Alberta member teams from the same category of the same division playing by the Regulations of Baseball Alberta and who have fulfilled all membership requirements
- 2.33. **“League Guardian”** shall be defined as a person that is granted guardianship of a player under the age of eighteen (18) years by the law courts within the jurisdiction.
- 2.34. **“Major”** is defined as a divisions which includes Junior, Senior and Twilite teams.
- 2.35. **“Manager”** means a person registered with Baseball Alberta who is responsible for the conduct and instruction of player(s) and team (s). The manager may also be referred to as the head coach.
- 2.36. **“Member”** shall mean a Local Minor Baseball Association and for the purpose of clarity does not include a Minor Baseball Team, Player, Coach, Manager or Official who has fulfilled the membership requirements as described in Bylaw II.



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- 2.37. **“Minor”** is defined as a divisions which includes T-Ball, Rally Cap, Rookie, Mosquito, Pee Wee, Bantam and Midget teams.
- 2.38. **“Minor Baseball Association”** means a non-profit volunteer organization, registered under the Societies Act in the Province of Alberta, and has adopted bylaws and regulations that are consistent with the Bylaws and Regulations of The Alberta Baseball Association or Baseball Alberta and are:
- a) approved by the Board of Directors;
 - b) operates baseball programs with one or more teams in the following Divisions:
 - 1. T-Ball/Rally Cap
 - 2. Rookie
 - 3. Mosquito
 - 4. Pee Wee
 - 5. Bantam or
 - 6. Midget
 - c) The bylaws and regulations of said association may be more restrictive, but not less restrictive, than those of Baseball Alberta.
- 2.39. **“Notice of Appeal”** means that notice as provided for in the Baseball Alberta Appeals Policy.
- 2.40. **“Off-Field Manager”** means a person registered with The Alberta Baseball Association or Baseball Alberta who is not part of the on-field coaching or decision process but handles the affairs of the team off-field.
- 2.41. **“Off-Field Officials”** means individuals that work as tournament directors, tournament organizers, score-keepers and other persons which may be required off the field from time to time for the organized conduct of a game of baseball.
- 2.42. **“Officials”** means the President or a member of the Board of Directors, of Baseball Canada or other Officers of a Local Minor Baseball Association.
- 2.43. **“Official Rules”** also known as OBR means the rules of Baseball Canada (C.F.A.B.) as amended from time to time.
- 2.44. **“Parties to the Appeal”** means the Appellant, Respondent and such other persons as the President, Appellant and Respondent, acting reasonably, shall direct and name.



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- 2.45. **“Player”** means a person registered with Baseball Alberta as a player of a baseball team.
 - 2.46. **“Provincial Team”** means a group of players who are registered with a Baseball Alberta member who will participate in the Baseball Alberta Provincial Playoff System.
 - 2.47. **“Regulations”** refers to guidelines of administrating, governing and playing the game of baseball within the Province of Alberta as outlined by Baseball Alberta.
 - 2.48. **“Respondent”** means that person that has made a decision or ruling that the Appellant has appealed.
 - 2.49. **“Rules”** means those rules of the game of baseball as made from time to time by Baseball Alberta and Baseball Canada.
 - 2.50. **“Suspension”** means a temporary debarring of a person from the privileges of playing baseball games or association with a baseball team or member provided that a suspension must stipulate a length of time or number of baseball games, or type of baseball game or any combination thereof.
 - 2.51. **“Team”** means a group of players that meet the requirement, with at least one Coach, all of whom are registered with Baseball Alberta.
 - 2.52. **“Umpire”** shall mean a person registered as an umpire with The Alberta Baseball Association responsible to officiate a baseball game as determined from time to time by Baseball Alberta.
 - 2.53. **“W.C.B.A.”** means Western Canadian Baseball Association.
 - 2.54. **“Zones”** shall mean the geographical boundaries the participating members will represent.
3. The Jurisdiction of Baseball Alberta is described as follows:
 - 3.1. The operations of the Association are to be carried on primarily in the Province of Alberta.
 - 3.2. The office of Baseball Alberta shall be located in the City of Edmonton.
 - 3.3. Baseball Alberta is the sole governing body of amateur baseball in Alberta in accordance with its affiliation to Baseball Canada.
 - 3.4. Baseball Alberta’s office shall maintain current records concerning geographical locations of all Zones within the province. Baseball Alberta



reserves the right to update the Municipal District Numbers, Improvement District Numbers and Special Area Numbers administered by Alberta Municipal Affairs and Housing, a department of the Government of Alberta.

3.5. The Province shall be divided as follows:

Zone No.1

County Numbers 2, 4, 5, 8, 26

Municipal District Numbers 6, 9, 14, 26

Improvement District Numbers 1, 2, 3, 4, 5, 6

Zone No. 2

County Numbers 16, 17

Municipal District Numbers 31, 34, 35, 44, 47, 48

Improvement District Numbers 8, 9

Special Area Numbers 2, 3

Zone No. 3

City of Calgary

Zone No. 4

County Numbers 3, 6, 10, 14, 18, 22, 23, 29

Municipal District Number 52

Improvement District Numbers 10, 11

Zone No. 5

County Numbers 7, 11, 12, 20, 25, 28, 31

Municipal District Numbers 90, 92

Improvement District Numbers 12, 14, 15

Zone No. 6

City of Edmonton

Zone No. 7

County Numbers 9, 13, 19, 21, 27, 30

Municipal District Numbers 61, 87

Improvements District Numbers 13, 18, 24

Zone No. 8

County Number 1

Municipal District Numbers 130, 133, 135, 136

Improvements District Numbers 16, 17, 19, 20, 21, 22, 23

As required, the Board of Directors may identify district zones within Zone #3 (Calgary) and Zone #6 (Edmonton).



BYLAW II – MEMBERSHIP

1. Membership in Baseball Alberta shall be open to all amateur baseball associations, clubs, leagues and individuals who agree to adhere to the Bylaws and Regulations of Baseball Alberta.
2. Membership shall be valid from May 1st until April 30th of the following year.
3. Membership dues shall be assessed annually by the Association as determined by the Board of Directors.
4. Membership within Baseball Alberta also requires the following:
 - a. An approved written application as per Baseball Alberta registration guidelines.
 - b. Payment of annual Membership fees determined by the Board of Directors.
 - c. To act in accordance with the Bylaws, Rules and Regulations of Baseball Alberta and Baseball Canada.
5. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Executive. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the Association until reinstated.
6. Elected and appointed members of the Board of Directors are automatically members of Baseball Alberta for the term of office.
7. Baseball Alberta reserves the right to deny any membership by a majority vote of the Board. Any member, upon a majority vote of the Board, may be expelled from membership for any cause which the Board of Baseball Alberta may deem reasonable.
8. All members in good standing may vote at any General or Special meeting of Baseball Alberta.
9. There shall be no citizenship restrictions on players participating in the Baseball Alberta programming in T-Ball/ Rally Cap, Rookie, Mosquito, Pee Wee or Bantam divisions.
10. However a player must be a Canadian citizen, landed immigrant, or be in Canada on a work visa to play within the Baseball Alberta program in Midget and above divisions.



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11. Registration and membership dues and fees are administered by the office of Baseball Alberta.
 - 11.1. Baseball Alberta shall coordinate the annual orderly registration of associations, affiliated leagues, clubs and umpires.
 - 11.2. As required, the Board of Directors may set or alter registration timelines and the eligibility for registered participants.
 - 11.3. The Board of Directors shall, from time to time, establish fees, policies and procedures for the registration of athletes and others eligible to receive programming, benefits and services.
 - 11.4. All Leagues, Clubs and Associations registering with Baseball Alberta must register all players, coaches, managers, and individuals participating within such League, Clubs and Associations.
 - 11.5. Associations, Leagues, Clubs or players residing in neighbouring provinces that wish to register with Baseball Alberta may be permitted to do so with the written consent of their provincial body. They will be permitted to register in one province only.
 - 11.6. All players, coaches, managers and umpires participating in any league, under the auspices of Baseball Alberta, must be registered with Baseball Alberta.
 - 11.7. Baseball Alberta reserves the right to refuse registration for any breach of their Bylaws, Regulations or Policies.
 - 11.8. Life members shall not be required to pay annual membership fees.
 - 11.9. Board members and appointments to the Board of Directors are not required to pay annual membership fees.

BYLAW III – MEMBER MEETINGS

1. Annual General Meeting
 - 1.1. The Annual Meeting of Baseball Alberta and the Awards Banquet shall be held in each calendar year on a day to be fixed by the Board of Directors. Any Special Meeting shall be held at the discretion of the Board.
 - 1.2. A written notice of the Annual General Meeting shall be prepared and



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forwarded to all current members by email or the Association Website at least (30) thirty days prior to the date of the meeting.

- 1.3. The Order of Business of an Annual General Meeting of the members shall be:
 - a. Roll call of accredited delegates and Board of Directors
 - b. Approval of the minutes
 - c. Business arising out of the minutes
 - d. Report of the President
 - e. Report of the professional staff
 - f. Financial Report
 - g. Appoint auditors for the next fiscal year
 - h. Resolutions and amendments to the Bylaws
 - i. Election of Officers
 - j. New Business
 - k. Adjournment
- 1.4. A quorum for the Annual or Special General Meeting of Baseball Alberta shall be the attendance of a number of Members equal to a majority of Directors of the entire Board of Directors.
- 1.5. Unless any three Members demand a ballot vote, a show of "Voting Cards" shall be used to determine the results on any resolution during an Annual General Meeting of the membership.
- 1.6. Such voting shall be made in person and not by proxy or otherwise.
- 1.7. Except as to a Special Resolution, each issue and resolution shall be decided by a majority of the votes of the Members present.
- 1.8. Accidental omission to give any notice to any Member or the non-receipt of any notice by any Member or any error in any notice not affecting the substance thereof shall not invalidate any action taken at a meeting held pursuant to such notice or otherwise founded thereon.
- 1.9. Persons nominated for any position on the Board of Baseball Alberta shall be in attendance, or have signified in writing their willingness to stand for office.
- 1.10. A candidate must receive a simple majority of the votes cast in order to be declared elected. In the case of a tie, the President shall cast the deciding vote.



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- 1.11. Each nominated candidate shall be given the opportunity to address the members without the presence of other candidates.
 - 1.12. If more than two candidates are nominated for an elected position, the candidate receiving the least number of votes cast will be dropped, and elections will be held until a candidate receives a majority of the votes.
 - 1.13. Each elected and appointed Board member shall be allowed one vote at Annual or Special General Meetings.
 - 1.14. The President or his designate of an affiliated league or association in good standing shall be entitled to one vote at the Annual, Special General or General Meetings.
 - 1.15. Life Members shall be allowed one vote.
 - 1.16. Player registration does not grant voting privileges.
 - 1.17. Zone Meetings will be held prior to all Annual General or Special General Meetings. Zone Meetings shall be completed a minimum of thirty (30) days prior to these meetings.
 - 1.18. Zone Meetings shall be announced in writing (i.e. email, Baseball Alberta website) to all members within the zone, thirty (30) days prior to a Zone Meeting date.
 - 1.19. Zone Meetings shall be conducted as per the Policy Manual for the purpose of:
 - a. Election of Zone Directors
 - b. Resolution proposals
 - c. Zone Business
 - 1.20. Members will assist in the development of Baseball Alberta by their attendance of Zone Meetings in their respective zones. Resolutions from these meetings will be brought forward to the Board of Directors through the elected Zone Director.
 - 1.21. If a Zone Director is not elected following an official Pre-Annual General Zone Meeting, the position shall be considered vacant.
2. Special General Meeting
- 2.1. Special Meetings of Baseball Alberta shall be called at the direction of the President.



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- 2.2. A written notice of the Special General Meetings shall be prepared and forwarded to all current members by email or the Association Website at least thirty (30) days prior to the date of the meeting.
 - 2.3. The method of voting, the use of proxies and the quorum required for any Special Meeting shall be the same as for the Annual General Meetings.
 - 2.4. Accidental omission to give any notice to any Member or the non-receipt of any notice by any Member or any error in any notice not affecting the substance thereof shall not invalidate any action taken at a meeting held pursuant to such notice or otherwise founded thereon.
3. Proceedings at General Meetings
- 3.1. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting, if convened upon the requisition of the Members, shall be dissolved, but in every other case it shall stand adjourned to such time as it can be rescheduled by the President.
 - 3.2. The President, or in his absence, a Vice-President, shall preside at every general meeting of Baseball Alberta. If neither the President nor a Vice-President is present within a half an hour from the time appointed for the holding of the meeting, the Members present shall choose one of the Members to preside at such meeting.
 - 3.3. The person presiding may, with the consent of the meeting, adjourn any meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business unfinished at the meeting from which the adjournment took place.
 - 3.4. At every general meeting every question shall be decided in the first instance by a show of hands, unless before or upon the declaration of the result of the show of hands, a ballot can be demanded by at least three (3) Members personally present and entitled to vote. A declaration by the person presiding that a resolution has been carried or carried by a particular majority, or lost, shall be conclusive evidence thereof, without proof of the number or proportion of the votes recorded in favour or against any such resolution. If a ballot be demanded in the manner above mentioned, it shall be taken at such time and place and in such manner as the person presiding may direct, and the result of the ballot shall be deemed to be the resolution of the general meeting at which the ballot was demanded. A demand for a ballot may be withdrawn.



3.5. In case of any dispute as to the admission or rejection of any vote, the person presiding shall determine the same, and such determination made in good faith shall be final and conclusive.

BYLAW IV – BOARD OF DIRECTORS

1. Executive Committee

1.1. The Executive Committee shall consist of President, Past President, Vice-President North, Vice-President South and Director of Finance.

1.2. The Executive Director of Baseball Alberta is an Executive member with non-voting status.

2. Board Members

2.1. In addition to the Executive Committee, an elected Director from each of the eight (8) Zones, Large Association Representatives, and Appointed Members compose the Board of Directors.

2.2. Associations with registration of 500 or more players from the previous fiscal year shall be designated as a Large Association and shall be entitled to appoint a Director to the Board of Directors for a two year term, commencing the Annual General Meeting. Large Associations will offer programs in T-Ball, Rally Cap, Rookie, Mosquito, Pee Wee, Bantam and Midget.

2.3. Excepting Directors appointed to the Board of Directors, no Director or Officer of Baseball Alberta shall receive any remuneration for services performed in his or her capacity as a Director or Officer.

3. Appointment to the Board of Directors

3.1. All Board appointments, which are made by the President and approved by the Board of Directors, shall be for a two year term.

3.2. In even years, the Director of Finance and Provincial Supervisor of Umpires are appointed.

3.3. In odd years, the Director of Girls/Women's Baseball and EIBF Representative are appointed.

3.4. The Provincial Supervisor of Umpires and the Director of Girls/Women's Baseball may be paid an honorarium for services to support their respective commensurate programs as determined by



the Board of Directors.

4. Elections

4.1. In even years, the President and VP South shall be elected at the Annual General Meeting. Zone Directors from zones two, four, six, and eight shall also be elected at that zone's Pre-Annual General Meeting and ratified at the Post Annual General Meeting of the Board of Directors.

4.2. In odd years, the VP North shall be elected at the Annual General Meeting. Zone Directors from zones one, three, five, and seven shall be elected at that zone's Pre-Annual General Meeting and ratified at the Post Annual General Meeting of the Board of Directors.

5. Appointment of Committees

5.1. The Board of Directors may appoint Committees as required to ensure proper development and delivery of programs and services to the Members.

5.2. Each committee created by the Board shall be headed by one of its Directors appointed by the President to be Chairman of that committee.

5.3. Each committee created by the Board shall meet at the call of the Chairman, record minutes of its proceedings, and distribute such minutes to the members of the committee and to the Chairman of all other committees and furnish reports at the request of the President prior to each Board meeting.

5.4. A majority of the members of any committee personally present at a meeting shall constitute a quorum.

5.5. Each member of the committee including the Chairman shall have one (1) vote at the meeting of the committee but in case of an equality of votes there shall be no casting vote.

6. Operation of the Board

6.1. Board Meetings shall be held a minimum of four times a year in a location determined by the Executive of Baseball Alberta.

6.2. Electronic meetings and voting via email, internet based or



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teleconferencing are authorized provided they are conducted in accordance with rules established in advance by a majority vote of a quorum of the Board.

- 6.3. A majority of Directors of the entire Board shall constitute a quorum at all Board of Directors, Executive and General Meetings.
- 6.4. The Board of Directors shall operate under strict adherence to the Policy Manual of Baseball Alberta.
- 6.5. The Board of Directors and the Executive Committee shall meet at a time and place as determined by the Chairperson, with the approval of a simple majority of the members of the Executive
- 6.6. The President shall preside at all meetings of Baseball Alberta, and shall be ex-officio member of all committees.
- 6.7. In addition to the powers conferred upon him by the Bylaws, the President may exercise all duties and powers of the Board of Directors at his discretion and in case of emergency, with the understanding that such actions must be in accordance with these Bylaws and must be placed before the Board of Directors at the next scheduled meeting for ratification or disapproval.
- 6.8. The President shall have the power to suspend the membership of any individual for conduct detrimental to the game of baseball. Such suspensions shall be confirmed, rejected or altered at the next scheduled meeting of the Board of Directors.
- 6.9. The Executive Committee shall function between meetings of the Board of Directors to act on those emergency matters which are ordinarily within the purview of the Board of Directors and which require resolution prior to the next regularly scheduled Board of Directors.
- 6.10. The Board of Directors shall review actions of the Executive Committee at a regular meeting of the Board. The Board of Directors may amend any decision of the Executive Committee by a 2/3 majority of voting members.
- 6.11. Baseball Alberta Representative to the CFAB shall be the President or his designate.
- 6.12. Baseball Alberta shall annually appoint a minimum of three (3) members in good standing with the Association, as voting



representatives to AABC.

- 6.13. Representatives to the AABC shall be appointed by the President and ratified by the Board of Directors at the first meeting to follow the Annual General Meeting.
- 6.14. A minimum of three (3) voting members shall attend all AABC Board of Director meetings.
- 6.15. The Executive Director of Baseball Alberta shall be encouraged to attend all Board meetings of AABC as a non-voting representative.
- 6.16. Any Director absent from two (2) consecutive Board Meetings or who fails to attend a minimum of seventy-five percent (75%) of the required meetings during a (12) month period, without reasonable cause as determined by a majority of the Directors, may be removed from the Board of Directors.
- 6.17. The Board of Directors shall have the authority as required to fill vacancies to any office until the next annual elections.

7. Authority

- 7.1. The Board of Directors of Baseball Alberta shall have the authority to enforce the Association Bylaws and Regulations and to create policy which is consistent and is deemed necessary to conduct its business.
- 7.2. The affairs of the Association shall be managed by its Board of Directors, and all of the rights, powers, duties and responsibilities relative to the management and control of the Association's property and affairs are vested with the Board of Directors.
- 7.3. These powers exist in the Directors meetings as a group and not in the individual Directors except as delegated by the Board.
- 7.4. Directors have a duty to exercise care and prudence in the administration of the affairs of the association and are responsible to disburse funds or property received by the association only for the purposes for which it was received.

8. Funds

- 8.1. Baseball Alberta's fiscal year shall be October 1 to September 30.



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- 8.2. The Board of Directors of Baseball Alberta shall be empowered to sponsor, organize and conduct methods for the purpose of raising funds for the promotion and development of amateur baseball.
- 8.3. The Board of Directors of Baseball Alberta shall be empowered to borrow, raise or secure the repayment of money in such manner, and upon such terms and conditions as the Board deems fit, and in particular by the issue of bonds, debentures, security agreements, mortgage, charge or other security on the whole or any part of the present and future property of Baseball Alberta.
- 8.4. The books, accounts, and records of Baseball Alberta shall be audited every year by a Registered Public Accountant. Such audit shall be prepared for information at the Annual General Meeting.
- 8.5. At each Annual General Meeting, Baseball Alberta shall present an approved budget for the upcoming fiscal year which includes membership and registration fees.

9. Bylaws and Interpretations

- 9.1. All interpretations of the Bylaws made must be in accordance with the Bylaws in force at the time the interpretation is made.
- 9.2. The Board of Directors, in any interim between annual or special meetings, is empowered to make interpretations of the Bylaws which shall be binding after their publication and circulation to membership.
- 9.3. The Bylaws may provide rules and regulations governing:
 - a) the administration of baseball by the Board of Directors; and,
 - b) the establishment and administration of league play, Championships, and other events sponsored or sanctioned by Baseball Alberta.

BYLAW V – ADMINISTRATION

1. The professional staff under the supervision of the Executive Committee, as directed by the Board of Directors, shall carry out the daily operations of Baseball Alberta.
2. The professional staff shall work within the guidelines of the Baseball Alberta Policy Manual.



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3. The professional staff, under the supervision of the Director of Finance, shall prepare a budget outlining proposed disbursements, revenue and requirements of the association for approval of the Board of Directors.
4. The books, accounts, and records of Baseball Alberta shall be maintained by the Professional staff at the Registered Office of Baseball Alberta.
5. A member of the Board of Directors shall have access to such books and records following thirty (30) days notice to the Board of Directors.
6. The books and records of Baseball Alberta may be inspected by any Member of the Association at the general meeting provided for herein or at any other time upon giving thirty (30) days notice and arranging a time satisfactory to the Officer or Officers having charge of the same.
7. The Executive Director or other designated member of the professional staff shall maintain the original Minutes at the registered office of the Baseball Alberta and shall record or cause to be recorded minutes of all proceedings of all meetings of the Members and of the Board.

BYLAW VI – SEAL OF THE SOCIETY

1. Baseball Alberta has not adopted a Seal of the Society.

BYLAW VII – POLICY

1. The Board of Directors shall create policies consistent with the Bylaws for the effective management and implementation of all Baseball Alberta programs.
2. All Members of Baseball Alberta as governed by the Bylaws of Baseball Alberta shall also adhere to the Policies of Baseball Alberta.
3. The Policy Manual of Baseball Alberta shall contain a complete description of all procedures, duties and responsibilities, of all Board members, Professional Staff and Committee members and their meetings.
4. The Board of Directors shall be responsible to maintain the Policy Manual in a current state, reflecting all Board decisions and amendments to the Policy Manual.

BYLAW VIII – RULES AND REGULATIONS



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1. The rules of Baseball Alberta shall be those which are consistent with those of the Canadian Federation of Amateur Baseball (CFAB) Official Rules of Baseball.
2. Baseball Alberta amendments within the Baseball Alberta Regulations governing league or tournament play in the Province of Alberta, shall take precedent over the Official Rules of Baseball.
3. Any violation of the Official Rules of Baseball or Baseball Alberta Regulations by a participant in a sanctioned Baseball Alberta program shall be dealt with according to the Baseball Alberta Discipline Policy

BYLAW IX – AWARDS AND SCHOLARSHIPS

1. Awards and Scholarships shall be presented annually to Baseball Alberta members during the Awards Banquet.
2. Awards and Scholarships details including the names of recipients shall be published yearly.
3. Awards and Scholarship nominations shall be submitted to the Awards Committee no later than October 1st of each year.
4. Each year during the Awards Banquet, Baseball Alberta may select individuals to be given the highest honour of “Life Member” for their personal contributions to the sport of baseball in Alberta.
5. Baseball Alberta shall maintain a list of Life members, consisting of persons who have materially aided in formulating and furthering the work of the Association.
6. Trophies and/or medals will be provided annually by Baseball Alberta for Provincial Championships in each category.

BYLAW X – AMENDMENTS

1. Amendments or revisions to the Bylaws shall only be made by a Special Resolution at an Annual or Special General Meeting.
2. Any proposed amendments or revisions must receive a minimum of seventy-five percent (75%) of the votes cast at such Annual or Special General Meeting to be approved.



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3. No amendment or revision shall be considered unless such proposed amendment or revision was submitted to the Baseball Alberta office at least thirty (30) days prior to the Annual General Meeting or Special General Meeting.

BYLAW XI – DISSOLUTION

1. Upon dissolution of Alberta Baseball Association, any funds or assets remaining after paying all the debts and liabilities shall be distributed by resolution of the Board to one or more eligible not for profit, charitable or religious organizations or transferred in trust to a municipality until such time the assets can be transferred from the municipality to an eligible not for profit, charitable or religious group approved by the Board.