

# **Central Alberta Hockey League Game Regulations**

AMENDED: April 4, 2016

(NOTE: THESE REGULATIONS ARE IN EFFECT BASED ON THE FORMAT IN PLACE AT LAST AGM)

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**CAHL**

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## 1. REGISTRATION COMMITMENTS

- (a) As a guarantee of their Commitment, each Member Minor Hockey Association must post with the Treasurer of the CAHL prior to the first (1st ) of November, a Performance Bond of Two Hundred Dollars (\$200.00) per team registered in the CAHL up to a MAXIMUM of One Thousand Dollars (\$1000.00) per Member Minor Hockey Association.
- (b) This bond shall be liable for any breach of the By-Laws, Policies or Regulations of the CAHL or for failure to fulfill commitments. The bond or portion thereof, remaining on these Association records shall be refundable upon withdrawal from the CAHL. Requests for reimbursement of the bond amounts must be made in writing to the CAHL Treasurer and approved by the CAHL President. This request must be submitted before the end of the current season or before the end of the one year leave of absence. Failing to do so will result in forfeit of the remaining bond amount. Assessment charges against the Bond, unless for offenses otherwise stated in the CAHL By-Laws, Policies or Regulations shall be assessed by a quorum vote of the League Directors.
- (c) Any Assessment against a Bond shall be repaid in full by the team or their Member Minor Hockey Association within thirty days of the assessment being issued. Failure to repay the Bond may result in the suspension and expulsion of the Member Minor Hockey Association from the CAHL. Any expelled Minor Hockey Association would be allowed to apply for membership starting the following season as per CAHL By-Laws, Policies and Regulations.

(d) ) All member teams shall pay to the Treasurer an entry fee of:

Midget 115.00  
Bantam 100.00  
Pee Wee 100.00  
Atom 100.00  
Novice 100.00

In addition to these charges there will be an administration charge of \$12.00 for each player registered in the CAHL. Payment is due as announced by the Treasurer at the regular CAHL Directors Meeting. In any case it will be no later than 30 days from invoice date to cover league expenses, unless otherwise decided by a quorum vote at the Annual General Meeting.

- (e) Each team may register the number of players as set out by Hockey Alberta.
- (f) Affiliated teams and players must be participating in the CAHL. No affiliation is allowed with teams or players who are not playing in the CAHL without special permission of the CAHL Executive. Any exceptions would be for a single season only.

The only exception to the above is for the lowest tiered team in the lowest age division entered by a member association in the league, which may use affiliate players not playing in the CAHL provided the players are properly registered with Hockey Alberta and present as approved affiliates on the team's Hockey Canada Registry. The CAHL per player fee for these players will apply.

It should be noted that Hockey Alberta has specific rules which apply to Novice affiliation and number of games played which must also be followed.

- (g) During all CAHL games a team requiring affiliates from outside of a team's division to replace injured / absent players or to increase team numbers at any time during the CAHL season must be approved in advance by the appropriate CAHL Vice President.

Some Examples:

- Pee Wee Tier 2 affiliating Pee Wee Tier 4 players – no approval required
  - Atom Tier 1 affiliating Atom Tier 3 players – no approval required
  - Any Pee Wee Tier affiliating Atom players – requires approval
  - Any Atom Tier affiliating Novice players – requires approval
- (h) Each association must supply one governor for every 1 - 7 teams and one governor for every 1 to 7 teams thereafter that they have entered in the CAHL
- (i) Failure to provide / or resignation of a Governor, refer to Regulation 9(g)(2)
- (j) CAHL WEB PORTAL SEASON REGISTRATION REQUIREMENTS

- (i) All member Local Minor Hockey Associations contact information must be submitted to League Administrator as per Table of Deadlines for current year. Failure to meet this date will result in a One Hundred Dollar (\$100.00) fine per week date specified in Table of Deadlines of current year. If the information is still not submitted by final deadline in Table of Deadlines then the Local Minor Hockey Association may be suspended for the current CAHL Season. Contacts information for the association President, CAHL Director, and Registrar, and Governor must be submitted at the very minimum.
- (ii) All member Local Minor Hockey Associations team declarations must be submitted to League Administrator as per Table of Deadlines for current year. Failure to meet this date will result in a One Hundred Dollar (\$100.00) fine per team entered late. THERE WILL BE NO TEAM DECLARATIONS ACCEPTED AFTER date specified in Table of Deadlines of current year, without approval of the president.
- (iii) All member Local Minor Hockey Associations must provide 4 ice times for tiering round and 8 ice times for regular season per team declaration on the provided league form. Each team's ice submission can not be one designated ice slot. Submissions must be alternating days. (For Example, not every Saturday at 9 am). Associations must not enter ice times on dates that their associations are hosting tournaments as this is not usable ice for scheduling purposes.

Associations that have more than 10 team declarations in the league must submit ice in a bulk format, where ice is provided in designated time slots on a provided league form, (i.e. 1.75 hr, 2.0 hr, etc.) however, they still must have at least 12 ice times per team declaration and have 4 ice slots for tiering round, and 8 for regular season. Bulk ice cannot be designated to a certain Age Category,

but CAHL will make every effort to utilize appropriate hour ice slot for specific Age Category.

Deadline for Tiering Round ice submission and Regular Season is as per Table of Deadlines for current year. Failure to meet these deadlines , or errors in ice submission (i.e. double booking, Non-valid dates and times) will result in a Two Hundred Dollar (\$200.00) fine and later than 3 days may result in all or some of the teams of the Local Minor Hockey Association being suspended for the current season. Changes to the ice submissions to correct errors will be treated as incomplete ice submissions and therefore will subject to the Two Hundred Dollar (\$200.00) fine described above.

Associations that would like to make amendments to ice slots after submission will incur a charge of fifty (\$50.00) Dollars per amendment.

(iv) All member Local Minor Hockey Associations must submit on league provided form the following information for each team declared.

- ☐ Players and Team Management information by the league declared season start date.
- ☐ Players and Team Management assigned to teams by the league declared season start date.
- ☐ Affiliate Players assigned to teams by the league declared season start date (An extension may be requested to the President for permission to declare affiliate players late, if granted the minor hockey association may be responsible for any costs associated with the manual data entry.)
- ☐ All players home and away jersey numbers by the league declared season start date.
- ☐ All players Hockey Canada Registry Numbers by the league declared season start date.
- ☐ All associations must submit Hockey Canada Team Rosters to League Administrator by declared season start date. LMHA Registrars are expected to verify information in system once League Administrator has imported. Failure to do so could result in team suspension from league. Any changes to roster throughout season must be submitted to League Administrator to update in system. At all times rosters in CAHL system should match Hockey Canada Roster. Failure to notify CAHL League Administrator of roster changes immediately, and before player/coaching staff appears in a game, will result in a fifty dollar (\$50.00) per roster change.

Failure to meet these dates as specified in the Table of Deadlines of the current year, will result in a Two Hundred Dollar (\$200.00) fine and any association later than a week may result in the Local Minor Hockey Association being suspended for the current season.

(v) Any member association may declare in writing to the CAHL at the April CAHL meeting that they require help submitting data. CAHL may provide assistance at a rate per team.

## 2. CLASSIFICATION OF TEAMS

- (a) For the purpose of proper tiering of teams in the League:
- i) A maximum of ten (10) divisions shall be established for each age category of hockey. This shall be comprised of 10 tiers, Tier 1 to Tier 10
  - ii) Associations must submit prior to the first CAHL meeting in September, an approximate number of teams they will have in each age category. At the September meeting, the Executive shall establish the 'target' number of Tiers for each age category using the following guideline:
    - For 60+ teams = 9 tiers
    - For 46-59 teams = 7 tiers
    - For 45 or less teams = 6 tiers
  - iii) For the purposes of the tiering round, fewer than the 'target' number of tiers will be used with certain tiers left empty for the tiering round:
    - 9 tiers – 2, 5, 8 left empty
    - 7 tiers – 2, 6 left empty
    - 6 tiers – 2, 5 left empty
  - iv) At the re-tiering meeting and at the discretion of the executive, an additional tier may be added below the target number of tiers (eg Tier 10 in 9-tier target)
  - v) At the re-tiering meeting, the empty tiers will be used to spread the teams out according to strength
  - vi) After completion of the Tiering Round for the Regular Season, an unlimited number of divisions (tiers) may be established for each Age Category of hockey to accommodate the number of teams declared in a tier for each age division. Each Tier shall be comprised of only two groups of teams that will or will not cross-over and play for a Banner in each tier. They will be labeled a Tier and Colour. Example: T4B (blue), T4R (Red).

If more than two group of teams are in any tier at the Tiering Meeting, one of the teams will be assigned at the discretion of the League Executive:

- a separate tier number higher than the two other team groups if they are a higher skilled group; or
- a separate tier number lower than the two other team groups if they are a lesser skilled group; or
- the same tier number and a corresponding letter: example T3A.

No groups of teams will be allowed to play off against each other for a banner if they are not in the same tier number.

Any teams found to be too strong for the Tier 1 group may be labeled a colour or a letter, example T1A or a colour T1 (blue)

- (b) For the purposes of Team Declarations, the following tables are to be used according to which 'target' was established by the Executive

**For 9 Tiers** - Tiers 2, 5, 8 left empty for tiering round

Number of Teams Entered into CAHL in a given Age Category	Tier teams will begin tiering round in		
1 team		1 in 3 or 4	
2 teams	1 in 1 or 3		1 in 4 or 6 or 7
3 teams	1 in 1	1 in 3 or 4	1 in 6 or 7
4 teams	1 in 1	1 in 3 or 4	1 in 6 or 7 1 in 7 or 9
5 teams	1 in 1	1 in 3 or 4 1 in 4 or 6	1 in 6 or 7 1 in 7 or 9
6 teams	1 in 1 1 in 3	1 in 4 1 in 6	1 in 7 1 in 9
7 teams	1 in 1 1 in 3	1 in 4 1 in 4 or 6 1 in 6	1 in 7 1 in 9
8 teams	1 in 1 1 in 3	1 in 4 1 in 4 or 6 1 in 6	1 in 7 1 in 7 or 9 1 in 9
9 teams	1 in 1 1 in 1 or 3 1 in 3	1 in 4 1 in 4 or 6 1 in 6	1 in 7 1 in 7 or 9 1 in 9

**For 7 Tiers** - Tiers 2, 6 left empty for tiering round

Number of Teams Entered into CAHL in a given Age Category	Tier teams will begin tiering round in		
1 team		1 in 3 or 4	
2 teams	1 in 1 or 3		1 in 4 or 5
3 teams	1 in 1	1 in 3 or 4	1 in 5 or 7
4 teams	1 in 1	1 in 3 or 4	1 in 4 or 5 1 in 5 or 7
5 teams	1 in 1	1 in 3 1 in 4	1 in 5 1 in 7
6 teams	1 in 1 1 in 3	2 in 4	1 in 5 1 in 7
7 teams	1 in 1 2 in 3	1 in 4	2 in 5 1 in 7
8 teams	2 in 1 2 in 3	1 in 4	2 in 5 1 in 7
9 teams	2 in 1 2 in 3	2 in 4	2 in 5 1 in 7

**For 6 Tiers - Tiers 2, 5 left empty for tiering round**

Number of Teams Entered into CAHL in a given Age Category	Tier teams will begin tiering round in		
1 team		1 in 3 or 4	
2 teams	1 in 1 or 3		1 in 4 or 6
3 teams	1 in 1	1 in 3 or 4	1 in 6
4 teams	1 in 1	1 in 3 1 in 4	1 in 6
5 teams	1 in 1	1 in 3 2 in 4	1 in 6
6 teams	1 in 1	2 in 3 2 in 4	1 in 6
7 teams	1 in 1	2 in 3 2 in 4	2 in 6
8 teams	2 in 1	2 in 3 2 in 4	2 in 6
9 teams	2 in 1	3 in 3 2 in 4	2 in 6

- (ii) Associations may choose to put more teams in the higher Tiers than the tables indicate
  - (iii) For the purposes of re-tiering in any Age Category, the Executive at their discretion may reduce the 'target' number of tiers and leave certain tiers empty.
  - (c) The teams in each Member Minor Hockey Association must be arranged according to the ability of the players in descending order:
    - i.e. Tier 1 is the best players
    - Tier 2 is the next best players
    - Tier 3 is the next best players
    - Tier 4 is the next best players
    - Tier 4 is the next best players
    - Tier 6 is the remainder
- If there are two teams in one (1) division then those teams will be split evenly according to ability except where the division has been tiered (see Regulation 2(b) Classification of Teams).
- (e) Teams may move to a higher division upon request at the organizational meeting in October.
  - (f) If there are too many teams in a division then that division will split into 2 or more sub-divisions. The Governor In Chief and the President must approve these sub-divisions.
  - (g) The CAHL Executive retains the authority and discretion to request any association to declare more than one team in a tier in any single age Division.



- (h) If at any time, in any tier, competition becomes unfair or un-balanced the CAHL Executive reserves the right to take action to correct it. When this is identified the CAHL Executive will:
- confirm with the member association that all players and the team was created following acceptable assignment of players to teams based on skill and performance ability.
  - confirm that league declaration and tiering processes if applicable have been followed.
  - confirm the current play of the team is beyond or below its current competition.
  - confirm the team volunteers and its players are not directly or indirectly attempting to otherwise influence proper tiering processes by any means.

If at any time either of the following is identified:

- a situation of un-balanced or unfair competition becomes apparent;
- that team volunteers or its players have taken actions that are a travesty to sportsmanship of League Play;

Then the CAHL Executive may:

- Move the team to a new higher or lower tier if available at that time
- Create a separate tier of more matched competition levels
- Advise the team in question that there is not a place for them to play in the CAHL for their competition level and they will no longer play CAHL assigned games against other CAHL Members.
- Suspend the team from CAHL Play until a decision can be made on what the course of action will be for the team
- Issue an Executive order detailing any other actions that the team or association will comply with in the time frame identified.

### **3. REALIGNMENT**

- (a) Realignment will only take place after the tiering round as directed by the BOARD of the CAHL.
- (b) If a team refuses to play any games assigned in the tiering round, then that association may be fined \$100.00 and the team may be suspended from the CAHL, unless the Governor-In-Chief and the President approve that the scheduled tiering game does not have to be played.
- (c) There will be no teams allowed to miss tiering games to play in tournaments refer to 3(b).
- (d) Team Points, Penalty Minutes and Player Statistics from all games played in the Tiering Round will not count in the Regular Season Standings. All Teams will start over again at the start of the regular season and all teams will play the same number of games. Any suspensions accumulated in the tiering round must be served and will be tracked for the entire season.

- (e) There will be a balanced schedule for the season with each team in a division playing an equal amount of games against each other.
- (f) Each CAHL Director may submit to the CAHL requests for each of their teams to have one or two weekends off to attend tournaments during the CAHL regular season. These requests must be submitted to the CAHL Executive no later than November 10<sup>th</sup> of the current season. They will be approved based on the following conditions:
  - i) All Teams must be available for league play during the Tiering round, for the first two (2) weekends of the regular season schedule and for the last weekend of the regular season schedule.
  - ii) If approved the CAHL would not schedule any games into those requested weekends. Overall this would allow each team potentially 3 weekends off (the tiering break weekend and potentially two others of their choice) to attend tournaments. Other than these exceptions, all teams must be available to play CAHL Games on any other weekend of the regular season.
  - iii) There will be no additional game changes allowed until the entire regular season schedule for that tier has been released. This may affect more than the first weekend of play after the tiering round.
  - iv) After the CAHL regular season schedules for each tier have been released, each team will only be allowed two game changes for the remaining portions of the regular season. Hockey Alberta Provincial Games, Facility issues beyond the teams control and weather related rescheduling will not be counted in each teams total requests.
  - v) If desired, a single day community event may be requested to be scheduled for or a request of scheduling a weekend road trip may be submitted in place of a tournament request.

Failure to follow this regulation will result in the offending team paying a penalty to cover the cost of ice and officials for the game and then an additional fine amount to a maximum total of \$600.00 for each instance.

#### **4. OFFICIALS**

- (a) A two (2) or three (3) man system of game officials will be used for all age categories and all referees should be at least one age category above the age category they are officiating (see 4(g)).
- (b) The referees for Atom and Novice category must hold a Level 1 or higher card (see 4(g)).
- (c) The referees for the Peewee category and above must hold a Level 2 or higher card (see 4(g)).
- (d) Officials may not be a Referee in any CAHL game if they have a member of their immediate family participating in the game, or carded or team sheeted to the team (immediate family includes son, brother, etc.) (See 4(g)).

They can be a Linesman as long as the opposing team is given notice of this prior to the game with both agreeing and signing off on the front of the CAHL Game Sheet to that fact. If this is not done the Home team association may be fined a maximum of 100 dollars and at the discretion of the CAHL Executive the game may be replayed at the expense of the Home Association.

- (e) The local association is responsible for all officials for all CAHL games except as stated in 4(f).
- (f) The President may assign all or some of the officials for any games (league tiering, regular season or playoff). If the President decides that it is necessary to do this he shall notify the appropriate Referee Zone Chairman and work with that person to handle the situation delicately as to not have officials quitting. The Referees Association will handle all the necessary communication with the official in question.
- (g) In the event that a referee is not available to officiate a game, follow Hockey Canada rules. Both coaches must agree on the referee to be used and sign the front of the game sheet before the game starts, or the game shall not be played and the home team shall submit a report to the President for evaluation. Penalties may be assessed against the offending Member Association at the discretion of the Executive and/or Board.
- (h) Complaints against officials must be made in writing and sent to the CAHL Vice-President. All complaints must come from the Associations Director.
- (i) Any complaint against an official will be forwarded to the chairman of the appropriate Referee Association for action.
- (j) The CAHL reserves the right to bar any referee from officiating CAHL games by Executive decision.
- (k) The off-ice officials in any CAHL Game are an integral member of the officiating team and must act accordingly, remaining neutral just as the officials on the ice. The CAHL will review any dereliction of duty or cases of unacceptable behavior by any off-ice officials. That review may result in suspension, removal of any off-ice official from further participation, assessment of a suspension for code of conduct reasons or suspend the person(s) from CAHL games indefinitely pending a review.

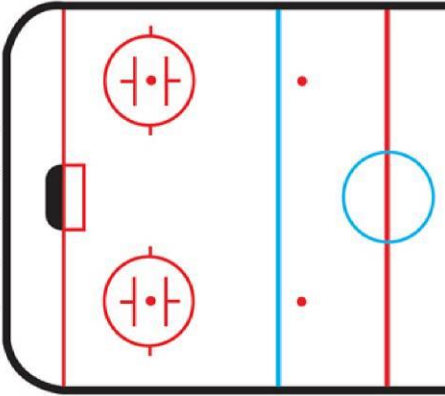


www.cahlhockey.com

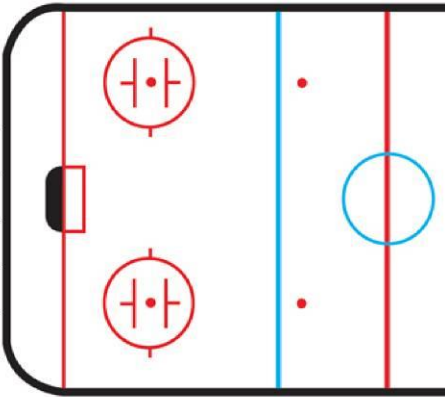
# CENTRAL ALBERTA HOCKEY LEAGUE OFFICIALS INCIDENT REPORT (Please Print Legible)

Home Team _____ Visiting Team _____	
Game Played At _____ Date _____	
Time _____	Category _____ Level _____
Game Type: (Circle one)      League      Playoff      Exhibition      Tournament	
Referee _____ Number _____	
Linesmen _____ Number _____	
Linesmen _____ Number _____	

<p>Player _____ Number _____ Team _____</p> <p>Time of Incident _____ Period _____ Rule (s) _____</p> <p>Incident Description _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Signature _____</p>	
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<p>Player _____ Number _____ Team _____</p> <p>Time of Incident _____ Period _____ Rule (s) _____</p> <p>Incident Description _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Signature _____</p>	
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THIS SECTION TO BE COMPLETED BY VP/GOVERNOR	
Game Suspensions	
Coach Player (Including No.)	No. of Games
_____	_____
_____	_____
_____	_____

**WHITE** - Home Team. To be sent to Governor within 24 hours. **YELLOW** - Home Team    **PINK** - Visiting Team    **Orange** - Referee Copy

**CAHL**

## 5. LEAGUE GAMES

- (a) Each Minor Hockey Association shall provide at least two and one quarter (2.25) hours ice time for Midget category games, two (2) hours ice time for Bantam and Pee wee category games and one and one-half (1.5 hours) for Novice and Atom category games.
- (b) There shall be a flood after every period at the Midget level. There shall be at least 1 flood between either the first and second period or the second and third period at the Bantam and Pee wee level. The ice shall be flooded before the start of the game at the Atom and Novice level.

Specifically for Novice and Atom Levels:

For all Member Associations flooding of the ice will not be allowed between periods unless there is an adequate amount of time allocated for Novice and Atom games. If there is a flood once during the game, the game slot must be a minimum of 1¾ hours long.

For all Member Associations who declare to be a Drop Clock Community; if there is a flood once during the game in a Novice or Atom Divisions, the game slot must allow adequate time to complete the game without dropping the clock.

Any decision prior to or during the game to change the above regulation may only be made with the agreement of coaches from both teams. Agreement shall be indicated by both coaches signing the game sheet and noting the agreement.

- (c) At the start of ALL CAHL League and Playoff games the clock will be set to a five (5) minute warm-up period. The clock shall be started immediately at the commencement of the scheduled time slot, or when the ice is available for both teams to commence skating, whichever is the latter. At the end of the five (5) minute warm-up period, the clock shall be reset to twenty (20:00) minutes and the game started. The home team must provide warm up pucks for the visiting team, at least one per player.
- (d) During regular season league play, if, after three (3) periods of play, the score is tied, NO OVERTIME shall be played.
- (e) League play will start on or before the last weekend in October.
- (f) Midweek games for all categories are discouraged with the exception for reasonably close proximity or when two Teams agree in writing to play the game. This request is to be made to the tier Governor and can be approved by the Governor in Chief and/or Division Lead Governor in consultation with the President.
- (g) Regular league schedule shall end on or around February 15. The first weekend of playoffs shall start the weekend after the Family Day long weekend. If two teams both agree to start earlier they may do so.
- (h) Midweek and Sunday games shall commence no later than 5:00 PM for Novice, Atom and PeeWee; no later than 7:30 PM for Bantam and Midget without the agreement of both coaches. The game start time must consider the travel time of the visiting team. No game shall be scheduled that when completed at the scheduled time would force a visiting team to arrive at their home rink after 11:00 PM without an email from both Managers to the Governor agreeing to the change.

- (i) Weekend games shall not commence before 8:00am and where travel of more than 100km from rink to rink is required, the game shall not commence before 9:00am without an email from both Managers to the Governor agreeing to the change. Each additional 100 km will add another hour to the game start time. Changes to the game start time can be accomplished by an email/fax between each Manager and the Governor agreeing to the change.
- (j) Stop time is to be used in all periods of all games. When five (5) minutes remains on the ice permit and after the first stoppage of play thereafter, the time clock will be set to two (2) minutes and the remainder of the game will be played stop time. All member Associations must declare at the Annual General Meeting whether they will follow this regulation or provide additional ice time to complete the game.
- (k) Due consideration for travel and schooling must be made when scheduling all games, including league play-offs and any rescheduled games. The Governor and/or the President shall arbitrate disputes over appropriateness of available ice times.
- (l) For any affiliation of Initiation to Novice; or Novice to Novice the Hockey Alberta Regulations identify that when a Novice Team Roster has less than 12 players they may affiliate to replace players to a total of 12 players on their roster for the reasons specified in the Hockey Alberta Regulations. This will be followed for all league and league playoff games.

For league and league playoff games affiliation players from a lower division e.g. – Novice to Atom, Atom to PeeWee, PeeWee to Bantam, Bantam to Midget - may only be used to bring the total number of players including goalies to a maximum of fifteen (15) for the Atom age category. The total number of players not including goalies may be brought to a maximum of fifteen (15) for the PeeWee, Bantam and Midget age categories.

If a team fails to comply with this regulation the game may be declared invalid and rescheduled, the offending team official may be suspended for a minimum one (1) game and fined Two Hundred and Fifty (\$250.00) Dollars. In addition to this the offending Member Association may be subject to possible penalties at the discretion of the Executive and/or Board.

Any suspended players must be included in this count of maximum number of players. Injured players do not have to be included.

- (m) Rescinded By Members April 4, 2016
- (n) Sportsmanship Points are awarded to each team in a Novice to Midget level game where the team stays under a set penalty minute limit, regardless whether they win, lose or tie the game. The sportsmanship points are counted in the standings of the teams, in addition to the (2) points for a win and (1) point for a tie.
- (o) The Sportsmanship point (1/2) is awarded as follows: Novice, Atom and PeeWee – team penalty minutes (12) and under, Bantam – team penalty minutes (14) and under, Midget – team penalty minutes (16) and under.

- (p) For any CAHL Game postponement, game schedule change or to schedule an assigned TBA or playoff game, the Team Coaches or Managers for the two affected teams must complete the approved CAHL Game Change Form.

When requesting a postponement of any CAHL Game, the Team's Manager will complete the CAHL game change form and forward it with the reasons for the request to the assigned Governor and the opposing Team's Manager. CAHL Regulations 9 (m) must be followed for all league game postponements.

When making changes to a scheduled game, to schedule a CAHL assigned TBA or an assigned Playoff Game, the Home Team Manager will offer the opposing team a potential game choice to agree to. It is expected that if the opposing team does not have a scheduled League game that day and times of the games are within the CAHL regulations that the game choice will be selected. The only exception would be if the team has already submitted a tournament request for during the regular season.

If a Team refuses to agree to the choice provided, the Tier Lead Governor, the Governor in Chief and the CAHL Division Vice President will review the game change submission and either request an additional game slot be offered or assign the game to the original one of the available game slots. If for the second game choice the team does not have a scheduled League game that day and times of the games are within the CAHL regulations that the game choice will be selected. If not the CAHL Vice President shall assign one of the game choices for the game to be played that meet all CAHL Regulations.

- (q) All suspensions given to players in Central Alberta Hockey League (CAHL) will follow Hockey Alberta guidelines and not any other provinces.
- (r) Failure to comply with Regulation 5 (a), (b) or (j) may result in the game being replayed at the expense of the home team if the game result is impacted by the error. If the game outcome is deemed to not be impacted, the offending association may be fined up to one hundred dollars (\$100.00).

Failure to comply with Regulation 5 (c) may result in a fine to a maximum of one hundred dollars (\$100.00) to the offending team. Games will not be replayed due to violation.



## Central Alberta Hockey League

### Game Change, Postponement or Reschedule Form

Use this form when requesting a game postponement,  
rescheduling a game or to set the date for a TBA game.

Division: \_\_\_\_\_ Tier \_\_\_\_\_

#### Manager or Coach Making Request

Name: \_\_\_\_\_ Team: \_\_\_\_\_

#### Original Scheduled Game

☐ Check if this is a TBA Replacement Game

Home Team: \_\_\_\_\_ Game # \_\_\_\_\_

Visiting Team: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ Time: \_\_\_\_\_

☐ Check if this is a Postponement Request and reasons for your request below.

☐ Check if this request is allowed under CAHL Game Regulations 9 (m)

#### Replacement Game Slots (2) offered to team - unless teams agree on the first offered game

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Time: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_ Location: \_\_\_\_\_

#### New Scheduled Game

Home Team: \_\_\_\_\_ Game # \_\_\_\_\_

Visiting Team: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ Time: \_\_\_\_\_

Comments: \_\_\_\_\_

#### Both teams agree with the change as stated above.

Home Team Manager

Visiting Team Manager

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Governor has approved the change. Yes No

If not approved, please state reason.

Name: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Faxing or emailing from party to party is acceptable.



## 6. LEAGUE PLAY OFF GAMES

### a) PLAYOFF ELIGIBILITY

1. Where a tier contains less than seven (7) teams, only the top four (4) teams in the final regular season standings in each age category will qualify for league playoffs.
2. Where a tier contains seven (7) or eight (8) teams, six (6) teams in the final regular season standings in each age category will qualify for league playoffs.
3. In tiers containing nine (9) or more teams the top eight (8) teams in the final regular league standings in each age category will qualify for league playoffs.

Note: If a tier is one half of a split division (by number, letter or colour), one of the above rules will apply and there would be a banner awarded for each half of the tier.

### b) TIE BREAKING PROCEDURE

When two (2) or more teams have an equal number of points after the final regular league standings, the teams will be ranked according to the following rules. If at any point in the application of these rules a tie of three (3) or more teams is reduced to a tie between two (2) or more teams, the tie-breaking procedure will begin again at Rule 6(b)(1).

1. The team with the best record in games played between the tied teams during regular league games shall be ranked the highest provided all tied teams have played an equal number of games against each other.
2. If the teams are still tied after application of Rule 6(b)(1), then the team with the best record of goals for minus goals against, in regular league games played between the tied teams shall be ranked the highest provided all tied teams have played an equal number of games against each other.
3. If the teams are still tied after application of Rule 6(b)(2), then the team with the most wins in regular league games shall be ranked the highest.
4. If the teams are still tied after the application of Rule 6(b)(3), then the team with the best record of goals for minus goals against in regular league games shall be ranked the highest.
5. If the teams are still tied after the application of Rule 6(b)(4), then the team with the least number of penalty minutes shall be ranked the highest.
6. If the teams are still tied after the application of Rule 6(b)(5), then a coin toss shall be used to rank the teams. If more than two (2) teams are tied, lots will be drawn to determine order of elimination. If this rule is used to break a tie, it shall be undertaken in the presence of the Governor, President and a representative from each tied team.

### c) DIVISION PLAYOFFS

1. All play-off series in the league shall be the best two out of three games.

THE FOLLOWING IS THE 8 TEAM PLAY-OFF FORMAT

Series 1	First place team	vs	Eighth place team
Series 2	Second place team	vs	Seventh place team
Series 3	Third place Team	vs	Sixth place team
Series 4	Fourth place team	vs	Fifth place team
Series 5	Winner of Series 1	vs	Winner of Series 4
Series 6	Winner of Series 2	vs	Winner of Series 3
Series 7	Winner of Series 5	vs	Winner of series 6

THE FOLLOWING IS THE 6 TEAM PLAY-OFF FORMAT

Series 1	Third place team	vs	Sixth place team
Series 2	Fourth place team	vs	Fifth place team
Series 3	First place Team	vs	Winner of Series 2
Series 4	Second place team	vs	Winner of Series 1
Series 5	Winner of Series 3	vs	Winner of Series 4

THE FOLLOWING IS THE 4 TEAM PLAY-OFF FORMAT

Series 1	First place team	vs	Fourth place team
Series 2	Second place team	vs	Third place team
Series 3	Winner of Series 1	vs	Winner of Series 2

2. Venue goes to the team, which finished highest in final league standings in all cases. Governors and/or coaches are not allowed to make changes to this format.

d) PLAYOFF DEADLINES

1. 1<sup>st</sup> round to have one game played by the end of the first weekend of playoffs, and the 1<sup>st</sup> round to be completed by the end of the second weekend of playoffs. The governor and/or president may grant approval for an exemption to this regulation if requested by both teams.(Providing the governor and/or president have checked to make sure that there is sufficient ice time available for said exemption)
2. 2<sup>nd</sup> round to have one game played by the end of the third weekend of playoffs, and the 2<sup>nd</sup> round completed by the end of the forth weekend of playoffs. The governor and/or president may grant approval for an exemption to this regulation if requested by both teams.(Providing the governor and/or president have checked to make sure that there is sufficient ice time available for said exemption)
3. Final round to be completed by the end of the fifth weekend of playoffs.
4. All efforts should be made to complete rounds earlier than required to allow for Hockey Alberta Provincial tournaments that are in March.

5. A team that fails to full fill its playoff commitments by these deadlines may forfeit the series and the offending member association fined. The governor and/or president shall make the decision.

e) **BEST TWO OUT OF THREE SERIES**

Overtime will be played in ALL GAMES. If the score is tied after the end of regulation time, overtime shall be played as:

1. The teams will not change ends and play an eight (8) minute stop time, sudden death period. The first team to score wins the game. If at the end of this overtime period the teams are still tied, the clock will be set to three (3) minutes. The teams will play sudden death 4 on 4 plus one goaltender for each team. If at the end of this over time period the teams are still tied the clock will be set to three (3) minutes. The teams will play sudden death 3 on 3 plus one goaltender for each team. If there is a penalty during the 3 on 3 then the non penalized team would put a fourth player on the ice to make it 4 on 3 plus one goaltender for each team , when the penalty expires the play would be 4 on 4 until the next stoppage in play and then it would go back to 3 on 3 plus one goaltender for each team. If one team were to take two or more penalties then the play would go to 5 on 3. At no time will any team go below 3 skaters on the ice.
2. If at the end of overtime periods played in 6(e)(1), the teams are still tied, each team shall select five (5) players for a shoot-out. The team scoring the most goals after each team has shot five (5) times will be declared the winner. Any Player that is serving a minor penalty at the conclusion of overtime will be eligible to participate in the shoot out. Players receiving Game Misconduct(s) or Game Ejection will not be eligible. The home team hall have the choice of shooting first or second, once they make that decision they will follow that order throughout the entire shootout procedure.
3. If the teams are still tied, then each team will select five (5) additional shooters. The five shooters selected may include shooters used 6(e)(2). This will now be a sudden death shootout. The team scoring the most goals after each team has shot (1) one time will be declared the winner. This process continues until a winner is declared.
4. If the teams are still tied after applying 6(e)(3), then repeat 6(e)(3) until a winner is declared.

f) **ALLOCATED ICE TIME FOR PLAYOFFS**

No drop clock is allowed for playoff games in any Division. All associations must schedule adequate time to allow three 20 minute stop time periods and enough time for overtime for all playoff games. This applies to all associations including those that drop clock during regular season play.

## 7. GAME SHEETS

- a) The home team is responsible for a designated Data Entry Person to input game results into the League's scoring system no later than Midnight Monday, following the weekend's games. Failure to have completed game results entered into the website may result in a Fifty Dollar (\$50.00) fine for each game violation to the home team.

The home team is responsible for sending a legible copy of the game sheet and Officials Game Report to their data entry person (do not send originals), and an electronic copy must be sent to the Governor within 24 hours of game completion. If the game sheet and Official's Game Report are not submitted, then the home team may be awarded a LOSS and fined Fifty Dollars (\$50.00).

- b) If game sheets and Officials Game Report are not verified by a coaches or managers' signature, are not legible, or are not signed by the on-ice and off-ice officials, the offending team or Member Association will be fined Fifty Dollars (\$50.00). If the on-ice or off-ice officials do not sign, the home team will be held responsible.
- c) Game Sheets and Officials Game Reports must be sent (fax or email) in a legible form to the Governor within twenty-four (24) hours of the game being completed or a Fifty Dollar (\$50.00) fine may be issued. The originals are to be postmarked and mailed to the Governor within 2 business days of the game being played.
- d) If a referee finds it necessary to take the game sheet and Officials Game Report, the home team shall have the referee sign and state on the front of their copy of the game sheet and Officials Game Report that he has taken the white original game sheet and Officials Game Report. The home team will then send their game sheet and Officials Game Report to the Governor.
- e) The Governor's copy of the game sheet and Officials Game Report shall have the officials NAME and H.A. Referee Number printed on it.
- f) The start and end times and the time of day the clock was dropped for each game must be recorded on the game sheet. Failure to do so will result in a \$25.00 fine for the Home Association. Failure to record the start and end times and the time of day the clock was dropped could result in the game being declared invalid and rescheduled. This applies to all Associations, but is critical for Associations that must reduce the clock.

Managers and coaches may not make any changes to the game sheet or official's incident report after they have been signed by the referee. If it is determined that this has been done, the team may be fined up to \$200 and the team may be awarded a loss.

# GUIDE TO FILLING OUT AN OFFICIAL SCORE SHEET PROPERLY

## CIRCLE CORRECT OPTION

Tier = Level you are playing at (1, 2, 3, 4, 5, 6)  
Tiering = League, Playoff, Tourn, Ex, Prov.  
Division = Division you are playing at (Midget, Bantam, PeeWee, Atom, Novice).  
Arena = Name of Arena (may not be your home town)  
Home Team = Your Association or town/city name.  
Visiting Team= Hockey Association Name or town/city name.

Under visiting team and home team, the first two player positions are goaltenders. Fill in the rest of the spaces with the rest of the players on your team. Last name first. List in alphabetical order.

Line-ups are to be verified and signed as such by the respective head coaches/manager.

Score sheets must have the warm-up, clock drop, game start and game end filled in correctly.

## Scoring:

P = Period the goal was scored in.  
TIME= The time the goal was scored.  
G = Number of the player who scored the goal  
A = Numbers of the players (2) who may have assisted on the goal.

## Penalties:

P= Period the penalty occurred in.  
# = Number of the player receiving the penalty.  
Srv'd = Number of the player serving the penalty. It may not be the same as the penalized player in some instances (game ejection for example).

OFFENSE = Use supplied abbreviations to record Offence.  
Min. = Number of penalty minutes.  
Start = The time the penalty started. This can be different if the player receives more than one penalty.  
End = The time the player goes back on the ice (this can be shorter than the penalty time if the opposite team scores during the penalty).

Use a separate score sheet if you have more penalties or goals than you can fit on one sheet. If you make a mistake, cross it out and use another line on the score sheet. Do not try to overwrite your mistake.

The Referee and Linesmen must sign the score sheet and put their Referees' number beside their printed name.

In the case of a two Referee system, one can sign as Referee and one can sign as Linesman.

TIME KEEPER = The person running the time clock. Sign the score sheet.

SCORE KEEPER/AND OR = The person filling out the score sheet. Sign the score sheet.

PENALTY KEEPER

If one person is doing all three jobs, sign in all three places.

**IF YOU FAIL TO FILL OUT THE GAME SHEET PROPERLY THE HOME TEAM COULD FORFEIT OR HAVE TO REPLAY THE GAME AT THE C.A.H.L. PRESIDENT'S DISCRETION. A FINE MAY BE ALSO ASSESSED!**

## OFFENSE

Abbreviations are necessary but you should standardize these. Here are some suggest abbreviations:

AGG = aggressor  
B.C. = body checking  
BDG = boarding  
B.E. = butt-ending  
B.M. = bench Minor  
BR.S. = broken stick  
C.C. = cross-checking  
CFB = checking from behind  
CHG = charging  
D.G. = delay of game  
ELB = elbowing  
FI = fighting  
FOP = falling on puck  
GE. = game ejection  
G.M. = game misconduct  
H.C. = head contact  
HOLD = holding  
H.P. = handling puck  
HKG = hooking  
H.S. = high stick  
INT = interference  
KNEE = kneeling  
L.PB. = leaving penalty bench  
MISC = misconduct  
M.P. = match penalty  
PS. = penalty shot  
RO = roughing  
SL = slashing  
SP = spearing  
T.M. = too many men  
TR = tripping  
T.S. = throwing stick  
U.S.C. = unsportsmanlike conduct  
G.R.M. = gross misconduct



Scoresheet must be completely filled in including officials' information. CAHL may impose fines to home team if information is missing. Manager or Head Coach must verify roster.

# Central Alberta Hockey League Official Score Sheet

[illegible]

## 8. LEAGUE PARTICIPANT CODE OF CONDUCT

All CAHL participants must conduct themselves in a manner that promotes acceptable conduct and will promote conduct that highlights the importance of:

- Respect for participants in Hockey
- Respect for the game of Hockey
- Development of ethical conduct towards others
- Notions of justice, fairness, equity
- Protection from harm
- Caring attitudes
- Freedom to enjoy,
- Opportunities to develop and flourish

A participant is defined as (but not limited to) a player, coach, Game Official, Spectator or League Volunteer. It is mandatory that every participant abides by these principles.

The CAHL Executive Committee will review all reported or submitted complaints of behaviour that is offensive in nature, to be a violation of this policy, not just as defined and listed below. Other actions that would be considered unacceptable under this policy that are any attempts intended to embarrass, slander, bully, harass, or which have the effect of creating a negative, hostile or uncomfortable environment at any CAHL sanctioned event. Some of these are:

- Attempts of retaliation, threats or intimidation before, during or after any CAHL sanctioned event
- Complaints to public venues or on the social media venues regarding issues being experienced in interactions with the League or Hockey Alberta
- Press releases or public statements to the media regarding issues being experienced in interactions with the League or Hockey Alberta
- Campaigning or protesting in any form before, during or after any CAHL Sanctioned Game
- Any attempts to create an environment before, during or after any CAHL Sanctioned Game that would incite any negative or hostile response, create uncomfortable atmospheres or distractions for any CAHL Participant

At any time, any participant may document these types of incidents and request that their Association Leadership or their CAHL Director submit the complaint as per the formal CAHL Complaint Process.

Please see the League Code of Conduct Policy and Complaints Regulations for additional details.

## 9. LEAGUE RULES AND PROCEDURES

### a) GENERAL

1. If any team or their fans harass another team or willfully damage another team's property, the Member Association and any of its offending teams may be subject to suspension from participating in this League and forfeiture of their bond at the discretion of the Board. The President shall handle this suspension.
2. In the event of a dispute between hockey teams or associations regarding damage to property the following procedure shall be used:
3. The President shall appoint a committee of three (3) Directors from neutral Member Associations and the President shall head the committee.
4. This committee shall investigate the damage.
5. If a team is found guilty of damages to someone else's property the CAHL shall pay damages to a maximum of Five Hundred Dollars (\$500.00). The offending Member Association and/ or its team shall be responsible for paying the remainder of the damages. The CAHL must be reimbursed before any of offending Member Association's teams are allowed to continue play in the CAHL.

b) MEETINGS

1. Association CAHL Directors must be present at the CAHL meetings and sign the sign-in sheet within 15 minutes of the meeting start time. If the Director is unable to attend, a current association board member must be there in their place.

It is not acceptable for the attending Governor or another Associations CAHL Director to represent the Directors role as they are completing their own responsibilities.

Failure to be properly represented, an association may be assessed a Two Hundred Dollar (\$200.00) fine against their bond. Consideration will be given for bad weather and other reasonable delays.

2. Governors that are not present, or properly represented, at a CAHL meeting may be assessed a Two Hundred Dollar (\$200.00) fine against their association's bond. Proper representation requires a detailed report on the division by another person from their association or an email to the GIC prior to the beginning of the meeting.
3. Any Member Association or Governor leaving early from meetings, without emergent cause, may be fined Fifty Dollars (\$50.00) and the fine assessed against the offending Member Association's Bond.

c) COMMITMENTS

A team failing to full fill league or playoff commitments may be suspended from the league for the remaining portion of the hockey season. This circumstance will be confirmed by the Tier Governor, Division Lead Governor and Governor in Chief. Once confirmed it will be reported to the responsible Division Vice President and the CAHL President for final consideration of the penalty.

In addition the Member Minor Hockey Association may be subject to possible suspension and or fines as approved and directed by the League President. These fines could be up to a maximum of Two Thousand Dollars (\$2000.00).

d) CONTROL OF TEAMS AND THEIR MEMBERS

The Head Coach is responsible for the control and behavior of their team and will be held responsible for the actions of any team member.

e) FAN CONTROL

1. Fan control is the responsibility of the home team, preferably the manager, who shall ask arena management to remove unruly fans, or fans that are harassing players and/ or officials, from the arena.
2. In excessive cases of fan behavior, regardless of an arena ejection, member associations can submit details of the incident to the league governor. The league governor will then pass it on with his/her recommendation to the CAHL President for consideration. The incident must be documented, with the necessary facts for a fair decision.
3. The CAHL President will decide if a suspension of this individual's right to attend CAHL league games will be issued. Decisions would normally parallel the AAHL and CAHL suspension guidelines for similar offences committed by a player or a coach. Once a ruling has been made it is up to the offending member association to help insure that the individual serves this suspension. Should the individual not abide by the ruling, players, teams and/or member associations could be suspended from league play.



f) GATE CHARGES

NO ADMISSION FEE shall be charged to any visiting fans attending a CAHL league or league play-off game.

g) FAILURE TO COMPLETE TERM

1. If a Governor or Director for any reason fails to complete his or her term, this League will ask that Member Minor Hockey Association to appoint a new Governor or Director. If the above is not complied with, that Minor Hockey Association may be suspended for one (1) year.
2. Failure to provide or resignation of a Governor will result in a \$100.00 fine per week to the association providing that governor unless a suitable replacement can be found within a one week time frame.

h) MONIES

Any Member Association sending cheques or money orders in the mail for league fees and bonds, shall list the teams the money is for. Cheques and money orders should be made payable to the CAHL.

i) SHAKING HANDS

Teams will shake hands following the game at the discretion of the official, shaking of hands at all age categories is encouraged. In order to reduce the possibility of germ transfer and the risk of players being injured, the players may keep their gloves on and simply bump gloves in lieu of shaking hands. Discipline issues occurring during handshaking will be dealt with on a case-by-case basis. Possible guidelines for suspension due to hand shaking and post game incidents may be mandatory one game suspension for the offending player(s) and/or team officials (if the team officials are involved).

j) INSURANCE

Be sure all members of your Association are protected by Hockey Canada liability insurance.

k) OVER-AGE PLAYERS

1. The league will follow the Hockey Alberta guidelines concerning Overage players. All players must meet these guidelines and must have approval granted by Hockey Alberta.
2. Individual application must be made in writing with the proper Hockey Alberta Overage Application form to the league executive and must be approved by the league President or any committee he may have set up to deal with the applications. Any application denied by the President or committee may be taken to a vote of the membership at the next regular meeting by requesting so in writing as long as such meeting is before the application deadline. All applications must meet the deadline of December 1st of the current hockey season.
3. The CAHL executive can revoke the overage status if the player fails to continue to meet Hockey Alberta overage guidelines.
4. The league reserves the right to revoke the overage status of any player if the player is in the top scoring or penalty minutes or is incurring major penalties. This would be handled on a complaint basis and would be decided on by the league president. The deadline for complaints would be Dec.31 and any player movements would have to be done by Jan 7.
5. In the event an Association does not comply with the League Executive's direction to revoke an overage player's status, that Association forfeits the privilege to overage player status being granted for two (2) years.

I) NON-SHOW TEAMS / FAILURE TO PLAY A SCHEDULED GAME

1. Home Team - When a home team fails to play a scheduled game without following the proper game postponement regulation 9(m) it will be assessed a Four Hundred Dollar (\$400.00) fine and refer to 9 L (4).
2. Visiting Team – When a visiting team fails to play a scheduled game, without following the proper game postponement regulation 9(m), it will be assessed a Six Hundred Dollar (\$600.00) fine and must pay the ice expense, referee and linesmen costs and refer to 9 L (4). When assessing the situation, hazardous weather conditions and properly postponed games will be taken into consideration. The home association is to invoice the offending team/association. If not paid in 30 days (from date of invoice) notify the League Treasurer and the invoice will be paid from the association's bond account. All teams in the association will be suspended if the bond fund is not repaid within 30 days of notification from the League Treasurer.
3. Non-Playoff league games may be waived conditional to:
  - a) The un-played game(s) has no bearing on playoff standings and
  - b) Both affected teams approve and advocate waiving game(s) and
  - c) Affected Governor is notified in writing by both teams of agreement to waive non-playoff game(s).
  - d) The league president has to approve any such requests.
4. In the case of a CAHL team not showing up to play a league game by the scheduled game time without proper notification, the said team forfeits 2 points for the missed game. The team receiving the 2 points for the win will not receive any sportsmanship points for the forfeit game.
  - a) In the case of a CAHL visiting team not being on ice and ready to play a scheduled league game within 15 minutes of the scheduled game time without proper notification, the League Executive will review the incident.

The associated penalties MAY apply based on the findings:

Reason for no show: Weather related where roads are closed within 50 km of game site as confirmed by Governor

Potential penalty: No penalties to visiting team

Reason for no show:

Weather related where other teams are traveling in or through same area successfully and no road advisories are in place

Potential penalty:

- Costs of ice and officials only

Reason for no show:

Injuries, suspensions, less than 6 available players, miscommunication

Potential penalty:

- Costs of ice and officials
- Fine of up to \$600
- Forfeit of game
- Suspension of team from further games up to the entire season

- b) In the case of a home team not being on ice and ready to play a scheduled league game within 15 minutes of the scheduled game time without proper notification, the League Executive will review the incident. The associated penalties MAY apply based on the findings:

Reason for no show:

Injuries, suspensions, less than 6 available players, miscommunication, lack of suitable officials, facility closure or other reason not related to weather

Potential penalty:

- Fine of up to \$600
- Forfeit of game
- Suspension of team from further games up to the entire season
- Travel cost of visiting team up to a maximum of \$250 total.

- c) If a forfeit occurs, the team receiving the 2 points for the win will not receive any sportsmanship points for the forfeit game in divisions where sportsmanship points apply.
- d) In the event that a team is a repeat offender of this regulation, penalties may increase in severity.

(m) POSTPONED GAMES

1. The request to postpone a game is to be made ONE (1) WEEK prior to game time to both the GOVERNOR and opposing coach and manager. A completed CAHL game change form must be forwarded to the Governor.
2. A team may have a MAXIMUM of two (2) postponed games at any one time. Postponed games must be rescheduled within two (2) weeks. The Governor and President will decide each case and consideration shall be given for hazardous weather conditions. Postponed games may be requested, but ARE NOT AUTOMATICALLY GRANTED, even if both team coaches and managers are in agreement. The Governor in consultation with the CAHL Vice President responsible for the division MUST still APPROVE all postponements.

n) TEAM COLORS

The home team will be responsible for changing sweaters when the visiting teams' sweaters are close in color and confusing to the referee. The home team sweaters should be predominately white and the visiting team sweaters should be predominately a dark color.

o) BANNERS

The respective governor shall present One (1) championship banner to each divisional winner.

p) ACCESS TO ON-ICE OFFICIALS ROOM

Coaches, Managers, Fans and Players are not allowed to enter the Officials' dressing room before or after the game nor at intermissions. Team Managers are the only members of the team that are to have contact with the Officials to provide any information needed by the officials prior to the game and to receive game documents after the game. Neither of those should require that the Manager enters the Officials' room.

If there is a need for the officials of one team to enter the room at the request of the Officials, the other team is also to have equal representation in the room. This should be a rare situation and should be after the referee report has been prepared.

q) Rescinded October 29, 2013 by Hockey Alberta

r) **SUPPLEMENTAL LEAGUE TEAM BEHAVIOR RULE**

In addition to the Hockey Alberta Minimum Suspension Guidelines, any Team Roster Member (Coaches, Managers, Trainers or Player of a Team) that receives 3 infractions of penalties in the 9.2 category, that results in a suspension being assessed in the current CAHL season, the Discipline Committee Coordinator will forward the details to the CAHL President and Division Vice President for a review of their behaviour and conduct. If warranted, a further CAHL Suspension may be assessed by the President of a duration not longer than the remaining games the team has available in the current CAHL Season including playoffs.

s) **ADDITIONAL SUSPENSIONS FOR TEAM OFFICIALS POOR BEHAVIOR**

Any roster member of a team (player, coach, trainer, manager, etc.) who is not in a game due to injury, suspension or other is expected to conduct themselves in the same manner as if they were in the game. If such an individual is abusive to an official or participant in the game, they will be subject to the same suspension as an active participant in the game. As an example, if a suspended coach is found to be in violation of rule 9.2 while in the stands serving a suspension, an additional suspension will be applied just as if the coach had been on the bench.

t) **SUSPENSION STATUS FOR A PROTESTED GAME**

In the event that a league game is required to be replayed as a result of a protest, any suspensions received as a result of actions in the game will stand. Any suspensions which were served in the game will also count as being served despite the game being discarded for league purposes.

u) **ADDITIONAL SUSPENSIONS FOR PLAYERS POOR BEHAVIOR**

- Once a player in the Midget division reaches 75 penalty minutes in total, they will receive a 1 game suspension and for every 25 minutes thereafter, the suspension will be doubled, i.e.: 100 = 2, 125 minutes = 4 game suspension.
- Once a player in the Peewee or Bantam division reaches 50 penalty minutes in total they will receive a 1 game suspension and for every 25 minute thereafter the suspension will be doubled.
- Once a player in the Novice or Atom division reaches 35 penalty minutes in total, they will receive a 1 game suspension and for every 15 minutes thereafter, the suspension will be doubled.
- Penalty minutes will not be accumulated from games while playing as an affiliate player; only penalties with the players registered team will be included in this total.

## **10. For Future Use**

Rescinded By Members April 4, 2016

## 11. PROTESTS

- (a) All protests must be made by the League Director responsible for the Association making the protest. This can be done by phone or email to the appropriate Governor within forty-eight (48) hours of the game in question, followed by a written game protest within seventy-two (72) hours of the game in question. The written protest along with a cheque or money order, made payable to CAHL, in the amount of Two Hundred Dollars (\$200.00), will be forwarded to the league treasurer. The protest and monies must come from the local Minor Hockey Association. Such monies shall be forfeited to this League should the protest be disallowed and refunded if the protest is upheld. If the protesting Association does not wish to wait until the next scheduled League meeting to have the protest heard, an additional Two Hundred Dollars (\$200.00) shall be forwarded to the League to cover the cost of the conference call. This amount will be non-refundable. The president can accept a written guarantee via email for the money if the association has enough money in their bond to cover the costs, due to the time constraints of mailing a cheque.
- (b) The defending club must file their defence in writing to the appropriate Governor within forty-eight (48) hours, after their notification from the Governor, of the game in question being protested.
- (c) All protests and statements of defence must be presented to the League by the local Minor Hockey Association's Director.
- (d) Protests will be ruled on by the league president.
- (e) The league president has the option to form a protest committee to deal with the protest if he chooses.
- (f) Any association involved in a protest has the right to appeal any decision made, and any such appeal would follow Section # 13 - Appeals.

## 12. SUSPENSIONS

- (a) Fighting is prohibited in the CAHL. Suspensions for fighting will follow the Hockey Alberta Minimum Suspension Guidelines. In the event a player has been assessed suspensions for fighting 3 times in a season, the CAHL Discipline Committee Coordinator will review the suspension issued by Hockey Alberta with the President and may assess further suspension for the 3<sup>rd</sup> fight that may not exceed the number of games left in the current season for the Player.
- (b) The CAHL may issue suspensions for offenses including but not necessarily limited to: fighting; deliberate attempt to injure; match penalties; misconduct penalties; racial or gender slurs; checking from behind; etc. The MINIMUM SUSPENSION shall be one (1) game.
- (c) Repeat offenders shall be subject to increasing suspensions.
- (d) The coach or manager of a player who receives any major penalty (any 5 min.), a match penalty, or any game misconduct penalty must report the incident to the appropriate CAHL Governor within twelve (12) hours from the end of the game in question. That player will not be allowed to play any games until permission to do so is given by the Governor or President. While there may not be any further suspension assessed, the participant must not play until approved to do so by the Governor. Failure to report the incident to the Governor within the time allowed may result in a fine of \$100.
- (e) The coach or manager of a team official who receives any game misconduct penalty must report the incident to the appropriate Governor within twelve (12) hours from the end of the game in question. That team official will not be allowed to participate in any games until permission to do so is given by the Governor or President. While there may not be any further suspension assessed, the participant must not take part in a game again until approved to do so by the Governor. Failure to report the incident to the Governor within the time allowed may result in a fine of \$100.

- (f) Suspensions that are incurred in CAHL league games may only be served in league games, tournaments and Hockey Alberta Provincial games, NOT EXHIBITION GAMES, suspended players or team officials may not participate in exhibition games until their suspension has been served.
- (g) In addition, the team coach or manager are also responsible to report to their assigned Governor all major penalties, match penalties or other incidents with potential suspensions that are assessed against any player or team official in all Exhibition, Tournament or Provincial games during the CAHL season. This must be completed within forty - eight (48) hours from the end of the game in question.
- They must also submit to the Governor, the suspension notice for any team official or player that are assessed in all Exhibition, Tournament or Provincial games during the CAHL Season.
- This must be completed within forty - eight (48) hours when they are notified of the suspension.
- Verification of all suspensions served in Tournament or Hockey Alberta Provincial game(s) must be submitted to the appropriate Governor for review. Until the Governor accepts and acknowledges the served suspension in these game(s), the participant serving the suspension may not play in any CAHL Games.
- If the suspended participant takes part in a game prior to the Governor notifying the Team Manager the suspension has been served, the participant will be assessed a further 1 game suspension by the Discipline Committee Coordinator.
- (h) A copy of the Suspension Notice for any team participant suspension shall be sent to the Team Manager by the responsible CAHL Volunteer as per the suspension notification process.
- (i) Suspensions may be appealed (See Section # 13 - Appeals).
- (j) Each Governor is to give a written summary of all suspensions to the CAHL Governor in Chief at the end of the season to verify the Website Suspensions List is accurate for Carry-Over Suspensions.
- (k) All suspensions will be visible and tracked to completion on the CAHL website. Suspension tracker will include:
- (i) Player or team official name,
  - (ii) Team name and tier,
  - (iii) Infraction,
  - (iv) Suspension levied,
  - (v) Games suspension is applicable for.

## 13. APPEALS

League rulings (decisions) may be appealed by using the following:

- (a) The appeal must come from the local Minor Hockey Association and be presented by their League Director.
- (b) The appeal must be made to the CAHL President within seven (7) days from the League ruling. In the case of a suspension it will be within seven (7) days of the suspension notice being sent (mail, email, fax or phone call) to the team or association in question.
- (c) The appeal must be accompanied by a cheque or money order, made Payable to the CAHL, in the amount of Two Hundred Dollars (\$200.00). Such monies must come from the Member Association and shall be forfeited to the CAHL should the League ruling be upheld or refunded if the League ruling is reduced. The president can accept a written guarantee via email for the money if the association has enough money in their bond to cover the costs, due to the time constraints of mailing a cheque.
- (d) Should the local Minor Hockey Association making the appeal not want to wait until the next scheduled League meeting, and wish their appeal heard within five (5) days; a further non-refundable cheque for Two Hundred Dollars (\$200.00) will be forwarded to the CAHL to cover the costs of the conference call and associated paperwork. The president can accept a written guarantee via email for the money if the association has enough money in their bond to cover the costs, due to the time constraints of mailing a cheque.
- (e) The President will appoint an Appeal Committee of three (3) Directors to hear the appeal. These Directors shall be from neutral Member Minor Hockey Associations and unbiased in opinion in the appeal they are hearing. These three (3) Directors shall be the only voting members in the appeal.
- (f) The appeal meeting will follow the Hockey Alberta and C.A.H.A. rules for such hearings.
- (g) Any suspension upheld by the CAHL Appeal Committee may be appealed to Hockey Alberta.
- (h) A decision of a referee shall be final on all questions of judgement and not subject to appeal. Any minimum suspension issued pursuant to that decision cannot be appealed.

## 14. LEAGUE COMPLAINTS PROCESS

All complaints must be submitted to the League Governor using the approved CAHL Complaint Form to the responsible CAHL Volunteers as identified in the Bylaws, Policies or Game Regulations by the Member's CAHL Director. No complaint form will be processed without the approval and signature of the CAHL Director or the LMHA Member Association President's.

The complaints process will generally follow:

- All complaints will be forwarded to the responsible tier Governor who will forward it in its entirety to the Division Vice President and also making the Division Lead Governor and Governor in Chief aware of the complaint.
- Upon receipt of a completed and signed Complaint Form, a detailed review of the complaint will be completed by the responsible Division's CAHL Vice President. A formal request will be made for a response statement from all parties involved and they will have 3 days to provide that information. The complaint will be entered into the established Complaints Record Spreadsheet for recording of issues, incidents and complaints at this time.
- Then the responsible CAHL Vice President and CAHL President will establish if any violation of the CAHL Bylaws, Policies or Game Regulations has happened. If violations of the CAHL Bylaws, Policies or Game Regulations have been proven or clearly identified, the responsible CAHL Vice President and President may:
  - Complete further investigation including requests for additional information as they feel are required.
  - Assess the specified penalty in whole or part to the parties named in the complaint as per outlined in the Bylaws, Policies or Game Regulations.
  - Assess the specified penalty in whole or part to the party that forwarded the complaint if it is identified they also caused a violation of the CAHL Bylaws, Policies or Game Regulations.
  - Apply another resolution or penalty recommended by the CAHL President and Vice President with the support of the majority of the CAHL Executive Committee.
- In addition to the above; in the event that the CAHL does not directly have a Bylaw, Policy or Game Regulation that directly applies to the situation or it is a fan or facility control issue; the CAHL President may choose to do one or more of the following:
  - Assign the task of resolving the complaint to the LMHA Presidents and CAHL Directors of the Two Member Associations involved, monitored by a CAHL Executive Member, and give them 7 days to submit an agreed upon resolution to this complaint.
  - Direct that the two teams involved not play against each other until the situation is resolved
  - Direct that the two teams not play each other for the remainder of the season including playoffs
  - Direct that any of the two member association teams do not play each other until the situation is resolved.
  - Directly assign League Volunteers or Member Representatives to jointly attend the involved Teams next game together to monitor the two teams for issues. If either Member is not willing to do that then the game(s) are postponed indefinitely until satisfactory resolution of the issues have been completed acceptable to the CAHL Executive Committee.

NOTE: Further actions as identified and approved by the CAHL Executive will apply to repeat offenders or participants who appear to have a pattern of being involved in repeat complaints.

All decisions may be appealed within the current CAHL Policies and Regulations.

Once the final resolution has been achieved, the complaint will be closed. At that time the Records of the event will be forwarded to the CAHL Secretary to store in the Members folder and the records spreadsheet will be updated with the outcome of the complaint.



## CENTRAL ALBERTA HOCKEY LEAGUE COMPLAINT FORM



**Please note the following:**

- Always wait the 24 hour cooling off period before beginning the complaint process and follow the League communications process.
- Complaints will only be addressed if they are fully completed, have contact information and are signed by the submitter and their CAHL Director or their Local Minor Hockey Association President.
- The CAHL cannot guarantee complete confidentiality. Portions of the contents of this document may have to be shared in effort to resolve this complaint. By completing the form, you agree that the CAHL may share some or all of this information the process of resolving the complaint.
- Provide the fully completed form to your Association's CAHL Director they will forward it to the Governor of your associated tier: the CAHL Lead Governor, the CAHL Governor-in-Chief or the CAHL Vice President of your Division.

**Please complete the following:**

- 1. Person making the complaint:**      ☐ Team Member    ☐ CAHL Director    ☐ Game Official    ☐ CAHL Volunteer

First Name		Last Name	
Address			
City/Town	Province	Postal Code	
Telephone Number	Cell Phone Number	Email	

- 2. Person on whose behalf the complaint is made:** (to be completed if different from above)

First Name	Last Name
Telephone Number and email address	

- 3. Name of person(s) against whom you are complaining if known:**

First Name	Last Name
Title/Role	Name of Association
First Name	Last Name
Title/Role	Name of Association

- 4. Details of the CAHL Members, the game location, the Division, the Tier or the event involved in this complaint?**

**CENTRAL ALBERTA HOCKEY LEAGUE**  
**COMPLAINT FORM** page 2



- 5. Particulars:** Provide a summary of the incidents you are complaining about. Your summary must answer the following questions. Section 5 is to be no longer than this page. You may attach any additional documents as you feel are necessary. Witness statements would be appreciated if available.

1. Date and Time the incident(s) happened
2. Where did the incident(s) happen?
3. Who was involved (Team information, Name and title/role)?
4. What happened?
5. What remedy or resolution are you seeking?

Date: \_\_\_\_\_

Signature of Complainant \_\_\_\_\_

Signature of Members CAHL Director or LMHA President \_\_\_\_\_

## 15. Document History

<b>Original approval</b>	This document was originally issued by – Doug Durbano April 7, 2014	
<b>Review history</b>	The following identifies the reviews and all revisions that were completed for the last 36 months.	
<b>Date</b>	<b>Reviewed by</b>	<b>Comments</b>
April 8, 2014	D. Durbano / J. Parks / T. Siverson / J. Vincent	Initial implementation of handbook

### Revision History

Version #	Membership Approval Date	Description of Changes
1	April 8, 2014	Initial Implementation of manual
2	April 15, 2015	Section 1 – updated to clarify wording and documentation
	April 15, 2015	Section 2 – updated to revised tiering process for team declarations and number of tiers for tiering round
	April 15, 2015	Section 3 - Updated the regular season with approved tournament absences and process used. To also limit number of Game Changes per year due to team activities
	April 15, 2015	Section 5 – Clarification of Game Flooding, Updated affiliation policy to match hockey Alberta, updated game change process and form
	April 15, 2015	Section 6 – updated to clarify team playoff eligibility
	April 15, 2015	Section 8 – moved to policy manual # 10 one clarification to failing to complete their duties
	April 15, 2015	Section 9 – updated to clarify control of teams and members, supplemental discipline and wording of postponement of games
	April 15, 2015	Section 11 – updated to clarify who makes the protest on behalf of the association

3	April 4, 2016	Section 1 – to clarify the timing of invoices from the CAHL to members
		Section 3 – Clarify changes to carry forward of stats and the tournament request options
		Section 4 – Identified the responsibilities and behavior requirements of off ice officials
		Section 5 – updated the week day games, removal of female divisions information and the clarifications around game postponements, changes and TBA's
		Section 6 – clarified playoff overtime procedures and # of players process
		Section 8 - implemented a participant code of conduct requirements from hockey Alberta and Hockey Canada
		Section 9 – updated team commitments section, the supplemental penalty section and the Penalty minute suspensions guidelines.
		Section 10 – rescinded the section of female divisions specifics
		Section 12 – updated the suspensions processes and roles within them to what we do now
		Section 14 – implemented a league complaints process and form for league use.