

Camrose and District Soccer Association

Board Meeting Minutes

Tuesday January 9, 2018

7:00 pm @ Business IQ Training

In Attendance

Chad Mitchell - President

Lisa Rohr - Treasurer

Angelique Kovacs - Secretary

Chuck Schwab - Registrar

Richard Cowan - CASA Coordinator

Ken Rohr - Youth Coordinator

Erin Mitchell - Volunteer Coordinator

Konrad Schellenberg - Referee Coordinator

Tammy McNutt – ASA Representative

Clint MacPherson – CASA Representative

Apologies

Jeannie Zimmer - Equipment Facilitator

1. Meeting called to order at 7:01 pm. Introductions all around.
2. Review of the agenda.
 - ***Erin motions to adopt the agenda. Konrad seconds. All in favor – passed.***
3. Minutes from last meeting reviewed.
 - ***Lisa motions to adopt the minutes. Chuck seconds. All in favor – passed.***
4. Treasurer's Report
 - Lisa submitted the Financial Statements. *See attached.*
 - As of December 31, 2018 there is \$46,885.95 in the bank.
 - Our Profit & Loss Budget is showing a loss of \$17,344.00 so we need to tighten up on some expenses.
 - Ref fees for the league are reimbursed by CASA, as well as the Field House fees. Konrad has a spreadsheet to keep track of all the ref fees, which he submits to Tammy (CASA).
 - Tammy reported that some fees have gone down; U4 by \$11, U6 by \$9.
 - The fees for U11 & up are \$275.
 - Discussion regarding credit card fees. There is an option to allow the registrant to pay the percentage for use.
 - ***Lisa motions to pass on the convenience of paying with credit cards to the payee of the player being registered. Chuck seconds. All in favor – passed.***
 - **ACTION:** Lisa will get Chuck the percentage of the credit card fees so he can put it on the registration form.

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5. Registrar Report

- We need to know the teams by April 1st.
- Evaluation date of March 24th has been booked.
- Registration is going to open, online February 1st and close on March 15th. The price of registration will go up by \$50 after this date.
- 3 dates have been booked for In-person registrations at Business IQ Training:
 - Tuesday, February 13th 6 – 8 pm.
 - Monday, February 26th 6 – 8 pm.
 - Thursday, March 15th 6 – 8 pm.

➤ **ACTION:** Chad will get an ad in the paper for registration.

- Schedule for outdoor practices:

Monday	Tuesday	Wednesday	Thursday	Friday
U5 – TBA				
U9 – TBA	U7 – TBA	U9 – TBA	U7 – TBA	
U13 – 7pm	U11 – 7pm	U13 – 7pm	U11 – 7pm	
U17 tentative	U15 – 7 pm	U17 tentative	U15 – 7 pm	
U19 tentative		U19 tentative		

- Fees:
 - U5 to U7 - \$130
 - U9 - \$140
 - U11 - \$185
 - U13 to U19 - \$195

6. Technical Report

- N/A

7. Equipment Facilitator Report

- CASA uses Kampea for their apparel, with no problems. Tammy will send contact info.

8. New Business

- Outdoor Registrations – covered under Registrar report.
- CASA Rep Report
 - Richard went to the CASA meeting on December 6th in Lacombe.
 - There is \$56,000 in the bank. The majority of profit goes back into player development.
 - Elections – John Salsbury is the new Treasurer with the rest of the Executive staying the same.
 - January 24th there is a Technical meeting.
 - ASA is running a Fundamentals festival. There is no fee.
 - Indoor Provincials are March 15th - 17th. The location TBA.

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- The Disciplinary Committee is in need of a local representative. You would be called upon if there was an issue in a different Community. This is so there are no conflict of interest.
- Coaching Education is very important and needs to have more attention. Tammy recommends parents in U5-U7 having to take “Active Start”. The fee is \$20 where CASA and CDSA each pay half.
- “Soccer for Life” is a great program as well. It’s easier to retain coaches if they know what they are doing.
- Refresher/renewal courses for Refs are coming up. Mini Ref’s course for 12 & 13 year olds. CASA covers the cost.
- Ice Breaker Tournament is scheduled for May 4-5th.

9. Next regular meeting at Business IQ Training on February 6th @ 7 pm.

10. Meeting adjourned at 8:44 pm.

Camrose & Distric Soccer Association

Balance Sheet

01/08/18

As of December 31, 2017

Accrual Basis

	Dec 31, 17
ASSETS	
Current Assets	
Chequing/Savings	
General - 07669/219/104202524	46,885.95
GIC	5,499.29
T-Bill Savings	10,039.54
Total Chequing/Savings	62,424.78
Other Current Assets	
NSF Cheques to collect	782.00
Total Other Current Assets	782.00
Total Current Assets	63,206.78
Fixed Assets	
Deposits Held	1,000.00
Total Fixed Assets	1,000.00
TOTAL ASSETS	64,206.78
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	191.54
Total Accounts Payable	191.54
Total Current Liabilities	191.54
Total Liabilities	191.54
Equity	
Current Earnings	18,268.79
Retained Earnings	45,434.72
Net Income	311.73
Total Equity	64,015.24
TOTAL LIABILITIES & EQUITY	64,206.78

**Camrose & Distric Soccer Association
Profit & Loss Budget vs. Actual
September through December 2017**

	Sep - Dec 17	Budget
Ordinary Income/Expense		
Income		
Apparel Income	4,965.00	
Donations		
Donations - Indoor	0.00	0.00
Donations - Outdoor	65.40	
Total Donations	65.40	0.00
Fundraising		
Fundraising - Indoor	0.00	
Total Fundraising	0.00	
Interest Earned		
Jersey Sponsorship	12.18	156.00
Jersey Sponsorship - Outdoor	0.00	0.00
Total Jersey Sponsorship	0.00	0.00
Night Classic Tournament Income		
Night Classic Camping Fees	0.00	10,000.00
Night Classic Fundraising	0.00	5,000.00
Night Classic Registrations	0.00	60,000.00
Night Classic Sponsorships	0.00	1,000.00
Total Night Classic Tournament Income	0.00	76,000.00
Registrations		
Registrations - Indoor	-525.00	0.00
Registration Refunds	29,821.36	35,000.00
Registrations - Indoor - Other		
Total Registrations - Indoor	29,296.36	35,000.00
Registrations - Outdoor		
Registration Refunds	0.00	0.00
Registrations - Outdoor - Other	515.00	80,000.00
Total Registrations - Outdoor	515.00	80,000.00
Total Registrations	29,811.36	115,000.00
Rock Around Tournament Income		
Rock Around Registrations	0.00	0.00
Total Rock Around Tournament Income	0.00	0.00

Camrose & Distric Soccer Association
Profit & Loss Budget vs. Actual
September through December 2017

	Sep - Dec 17	Budget
Still Street Camp - Income	0.00	0.00
Total Income	34,853.94	191,156.00
Cost of Goods Sold		
Apparel Inventory Purchases	4,996.66	
Total COGS	4,996.66	
Gross Profit	29,857.28	191,156.00
Expense		
Advertising		
Advertising - Indoor	79.38	1,000.00
Advertising - Outdoor	79.38	500.00
Total Advertising	158.76	1,500.00
Bank Charges		
Bank Charges - Indoor	1,268.55	2,940.00
Bank Charges - Outdoor	15.60	3,940.00
Total Bank Charges	1,284.15	6,880.00
Board Apparel		
CASA Fees	633.68	
CASA Registration Fees - Indoor	5,200.00	22,000.00
CASA Registration Fees - Outdoor	3,900.00	32,000.00
Total CASA Fees	9,100.00	54,000.00
Coaching Clinics		
Donations - Expenses	-110.00	0.00
EMSA League Fees	0.00	0.00
EMSA League Fees - Indoor	6,476.00	0.00
EMSA League Fees - Outdoor	0.00	0.00
Total EMSA League Fees	6,476.00	0.00
Equipment		
Equipment - Indoor	630.18	2,000.00
Equipment - Outdoor	100.27	2,000.00
Total Equipment	730.45	4,000.00
Field Rental		
Field Rental - Indoor	4,522.61	20,000.00
Field Rental - Outdoor	0.00	38,000.00
Total Field Rental	4,522.61	58,000.00

**Camrose & District Soccer Association
Profit & Loss Budget vs. Actual
September through December 2017**

	Sep - Dec 17	Budget
Honorarium	0.00	500.00
Insurance	0.00	1,200.00
IT Sports Net	525.00	2,100.00
Meeting Expenses		
Meeting Expenses - Indoor	39.90	100.00
Meeting Expenses - Outdoor	0.00	100.00
Total Meeting Expenses	39.90	200.00
Night Classic Tourn. Expenses		
Accommodations	0.00	4,500.00
Advertising	0.00	750.00
Equipment Rentals	0.00	24,000.00
Fundraising Expenses	0.00	4,000.00
Medals	0.00	7,800.00
Referee	0.00	20,000.00
Security	0.00	1,900.00
Tournament Supplies	0.00	400.00
Total Night Classic Tourn. Expenses	0.00	63,350.00
Office Supplies		
Office Supplies - Indoor	0.00	750.00
Office Supplies - Outdoor	0.00	250.00
Total Office Supplies	0.00	1,000.00
Photos		
Photos - Indoor	0.00	1,900.00
Photos - Outdoor	0.00	5,500.00
Total Photos	0.00	7,400.00
Postal Box Rental		
Postal Box Rental - Indoor	0.00	85.00
Postal Box Rental - Outdoor	0.00	85.00
Total Postal Box Rental	0.00	170.00
RATC Tournament Expenses		
RATC Advertising	0.00	0.00
RATC Medals	0.00	0.00
RATC Ref Fee	0.00	0.00
RATC Tournament Expenses - Other	0.00	0.00
Total RATC Tournament Expenses	0.00	0.00

**Camrose & Distric Soccer Association
Profit & Loss Budget vs. Actual
September through December 2017**

	Sep - Dec 17	Budget
Referee Fees		
Referee Fees - Indoor	760.00	1,300.00
Referee Fees - Outdoor	0.00	5,500.00
Total Referee Fees	760.00	6,800.00
Scholarship	0.00	1,000.00
Security Checks		
Security Checks - Indoor	210.00	100.00
Security Checks - Outdoor	0.00	300.00
Security Checks - Other	0.00	0.00
Total Security Checks	210.00	400.00
Sherwood Park - League Fees	5,215.00	0.00
Still Street Camp - Expense	0.00	0.00
Tourn. Fees	0.00	0.00
Total Expense	29,545.55	208,500.00
Net Ordinary Income	311.73	-17,344.00
Other Income/Expense		
Other Expense	0.00	0.00
Suspense	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	<u>311.73</u>	<u>-17,344.00</u>