

## **CNWB – President**

### **Job Description**

The purpose of this role is to oversee and aid the members of the CNWB Executive team in working together along with the member communities, coaches, parents and players in an effective manner to run a successful program for CNWB.

### **Duties**

- Financial Review with VP of Finance
- Discipline council with VP of Coach and Player Development
- Representative for CMBA
- Chair and Run Executive meetings
- Final Decision making if Executive Team is divided in thought on the topic at hand
- Signing Authority for all documents and financials
- Directly responsible for all VP's, Gym Coordinator and Executive Secretary of CNWB
- Oversee and work with all VP's with all positions and staffing of positions and communications
- Authorized person for gym permits with the City of Calgary Parks and Rec.
- All emailed communication with teams is to be done through the Executive Secretary
- Accountable to CNWB Board of Directors and Members