

CNWB – Vice President of Finance

Job Description

The purpose of this role is to be a liaison between the CNWB Executive team and the community and keep the financial records of the CNWB program.

Duties

- Attend CMBA Board meetings when necessary to ensure a proper representation of the CNWB Executive
- Liaison with the member communities to ensure effective communication between CNWB and the member communities
- Perform Treasury related duties for CNWB
- Provide a quarterly financial report
- Attend all CNWB Executive Meetings
- All emailed communication with teams is to be done through the Executive Secretary
- Reports to President