

## CNWB – VP Player and Coach Development

### **Job Description**

The purpose of this role is to ensure that all players and coaches get the opportunity and support they need to develop their skills in basketball.

### **Duties**

- Plan and execute appropriate pre-season evaluations for all players
- Source and schedule volunteers to assist with the evaluations
- Ensure that all players receive a fair evaluation
- Finalize rosters for all teams
- Identify and assign appropriate coaches for all teams
- Respond to parent and coach concerns
- Facilitate additional training and learning opportunities for all players and coaches
- Create a Coach Evaluation questionnaire at the end of the season
- Follow suggested timeline below
- Attend all CNWB Executive Meetings
- All emailed communication with teams is to be done through the Executive Secretary
- Reports to President

### **Timeline**

June – secure booking of U of C gym for September evaluations (around Sept 6 – 12)

August – start planning evaluation sessions, create schedule and recruit evaluators

September – facilitate the evaluation sessions, finalize rosters, assign coaches, plan and facilitate coaches pre-season meeting

October – follow-up with all coaches to ensure everything is on-track for the season

December – re-create Juvenile/Junior teams for Winter season

January – start planning Spring season, notify coaches/players, start registration for Spring season

March – help form teams for Spring season