



Devon Minor Hockey Association Meeting Minutes

Date: September 1, 2015

Called to Order: 6:30 pm

Minutes Taken By: Tina Genge

In attendance: Darcy Skinner, Chris Higdon, Lisa Wright, Travis Shaw, Chelsey Long, Matt Menasse, Spencer Hayes, Michelle Dewar, Trish Way, Chris Simonson, Brandy Fisher, Drew Hiltz, Amy Depape, Steve Benson, Kathy Morton, Melissa Price, Wayne Wolfe, Shane Parie, Tina Genge.

Item 1: Motion to approve the September 1, 2015 Agenda

- Move Apparel #1.
- Motion made by Chris Simonson.
- Second by Matt Menasse.
- All in favor.

Item 2: Review & Approve the July 28, 2015 Minutes

- Item 6.12: Ice coordinator
 - o Every 2nd Monday at 10:15 pm going to do shimmy hockey change to Every 2nd Monday at 10:15 pm going to do **adult shinny** hockey.
- Item 6.14: Ref Assignor
 - o Spencer not reffing this year.
 - o Losing refs this year .
 - o Still use paper way to organize.
 - o Statement with cheques.
 - o Have to be 13 by December 31.
- Change to
 - o Have to be 13 years of age by December 31 to register for ref clinic.
- Motion made by Drew Hiltz.
- Second by Lisa Wright.

Item 3: New Business Arising from Minutes

- Calmar doesn't have enough players to make a Bantam or Pee wee team.

Item 4: Action Log

- Reviewed and updated Action Log.

Item 5.1: Apparel

- Shawn and Alice from Alice Embroidery did a presentation and brought in Kewl apparel.
- Left pricing catalogues and pamphlets for suggested pricing.
- Alice Embroidery is willing to give back a percentage of sales.
- Matt talked to Homerun Sports about apparel. They are more than willing to come back out. Online is a big seller – don't need to sit there and fill out forms. They are willing to give back a percentage of the sales.
- Motion was made to use Alice Embroidery for Apparel night as our official supplier by Darcy Skinner.
- Seconded by Chris Higdon.
- Majority in favor.
- Homerun Sports and Alice Embroidery have copies of the logo.
 - o DMHA will have an Official Supplier. Teams will have to get DMHA approval to use the logo elsewhere.
- Still okay to use Homerun Sports for warranty on Jersey's.

Item 5.2: Updated Registration Numbers

- Midgets 24
 - o 1 team
- Bantam 37
 - o 2 teams
- Pee wee 52
 - o 3 teams
- Atom 40
 - o 3 teams
- Novice 56
 - o 4 teams
- IT 37
 - o 3 teams
- Pee wee, Novice and Bantam are closed. As per Rules and Regulations registration can be closed as of September 1, 2015.
- DMHA has one Bantam player registered from Calmar.

- Calmar wants to know if DMHA releases any players can we send them to Calmar and if Calmar releases any players can they come to DMHA.
- Jackie will do a letter to send out to Midget parents explaining our situation.
- Two families are to receive Benevolent fund where they will pay for registration only and no fundraising fee.
- Motion was made by Matt Manasse to refund Calmar families that register with DMHA their late fees due to player releases.
- Seconded by Chris Simonson.
- All in favor.
- Send out an example of the evaluation times as some families found it confusing last year and missed there evaluation times.

Item 5.3: Team Numbers and Tiers

- Midget tier 3
- Bantam tiers 2 and 4
- Pee wee tiers 2, 3 and 5
- Atom tiers 2, 3 and 5
- Novice tiers 2, 3, 4 and 5

Item 5.4: ePact

- ePact is an online data base for safe keeping of medical forms. Managers would be able to access the site instead of carrying the forms around with them.
- The cost would be \$100 to set up and \$2.00 per player. Roughly \$600 to set up for the year. The cost would be \$500 a year after initial set up
- It was decided that at this time ePact does not meet our needs and DMHA will look for a more cost effective option

Item 5.5: Referee Gift Cards and Referee Development Programs

- Spencer was wondering if we are going to do the Referee of the month.
- Chelsea going to ask Alice about donating items to cover the cost.
- Criteria should be written up for the award.
- DMHA will have a Referee, Coach and Player of the Month.
- Referee Development
 - o Did you want me (Spencer) to do the Referee Development program again.
 - o Motion was made for Spencer to continue the Referee Development program at a cost of \$300.00/month for 6 months. October 2015 to and include March 2016
 - o Motioned by Darcy Skinner.
 - o Seconded by Chris Simonson.
 - o All in favor.

Item 5.6: Rules and Regulations: Team Selections

- Going to do in reverse this year from last year. Coaches will be given less than their full team size to start with, they will then watch the remaining players and be able to select from the remaining players to fill their roster.
- In DMHA Rules and Regulations 9. TEAM SELECTION remove last sentence
 - o DMHA believes top tiered teams (Tier 1 or 2) should be selected in the Novice, Atom, Pee Wee, Bantam and Midget Levels. The philosophy is these levels will enable players of a higher ability an opportunity to excel. The house teams (Tiers 3, 4, 5) will enable players to play at a competitive level and further develop their skill. ~~However, there will be no DMHA players within a division allowed on the ice if their respective division does not have a Level Co-ordinator in place.~~
- In DMHA Rules and Regulations Section 9.1.3 one word change. Change releasing to selections
 - o Coaches will select their teams based on the player list provided through the evaluation process. The player list will be determined based on the evaluation process. The player list will be determined based on the evaluation criteria set by the Evaluation committee. Coaches will need to provide their listing for the player ~~releases~~ to the Evaluation committee prior to any communication to the player. If the Coach and Evaluation committee cannot come to an agreement, the DMHA executive may intervene.
- Section 9.2.4 change to:
 - o All DMHA members (in good standing) can apply to coach a Tier 1 or Tier 2 Team. If a potential coach(es) has a child trying out, the Coach will be selected after the Team Evaluation and Selection Committee has narrowed the number of potential players to the number of designated players for that team plus 5 additional players selected by the Evaluation committee. The child of the selected Coach must be within the designated players evaluated through the evaluation process. This would enable a parent to be selected as a coach based on their knowledge and that his/her child has the required skills to make the Tier 1 or 2 (Rep) Team.
- Motion was made to change Rules and Regulations as discussed by Darcy Skinner.
- Seconded by Chris Simonson.
- All in favor.
- The 1660 League and Hockey Alberta do not care if we do not have a level coordinator. It is the Home Tournament that is in jeopardy.

Item 5.7.1: IP/Tom Thumb Level Director

- Motion was made for Brittany Wight to be the IP/TomThumb Level Director by Darcy Skinner.
- Seconded by Chris Higdon.
- All in favor.

Item 5.7.2: Atom Level Director

- No one right now.

Item 5.7.3: Peeewe Level Director

- Motion was made by Darcy Skinner for Jody Stacey to be the Peeewe Level Director.
- Seconded by Chris Higdon.
- All in favor.

Item 5.7.4: Equipment Manager

- Motion was made by Darcy Skinner for Trish way to be the Equipment Manager.
- Seconded by Matt Menasse.
- All in favor.

Item 6.1 President Report

- Equipment Swap
 - o DMHA cut was \$120.00 which for a first time was good.
 - o Will give the cash to Melissa.
- Info night – Community awareness night September 9, 2015
 - o Darcy will go sit at the table and answer question.
- Should we do a proper fitting equipment check in evaluation.

Item 6.2 Vice President

- Moving forward with the evaluation process.

Item 6.3: Past President

- Wondering if the rooms are booked for the meetings.
- Town meetings – we should start interacting with the town. Travis would be willing to attend the meetings.
- Michelle says the Town has never been asked in writing for a second rink. Travis says he has went with costs and such.
- AA Peeewe has 43 children trying out after first cut went down to 36. All 5 DMHA boys are still there. Drew is going to go help out on Friday.
- Bantam AA starts Sept 2nd done by Monday the 7th.

- Midgets start September 3rd.
- Darcy received a call from Zone 4 rep about Beaumont.
 - o All new updates are done on the Try Out Tab.
- New Sarepta and Beaumont are having problems with evaluations.

Item 6.4: Treasurer

- Expenses – haven't been much
 - o Miscellaneous \$3500. Most cheques to executives.
 - o Rental of Hall.
- Income – September end \$171,900.
- Fundraiser – \$47,400.
- Money that was received from Provincials has not been moved, still in a separate account.
- Provincial account balance \$7,443.
- Casino account balance \$8403.
- Society annual return not done yet still waiting for AGM minutes.
- Will go to evaluations to catch people who are not paid up to date.

Item 6.5: Secretary

- Nothing to report.

Item 6.6: Coach Director

- September 8th at 7:00 pm 3 coaches left to interview.
- Last season was the last season for free Drill Book
 - o Recommendation to pay for interested Head coaches to use Drill Book.
 - o Approximately \$60.00 per coach.
 - o Motion made by Chris Simonson that any Head Coaches that want to use Drill Book DMHA will pay for it. Chris Should be able to get in to the Drill Book Account to see how they are using it.
 - o Seconded by Chelsey Long.
- There is 1 PeeWee Coach spot vacant.
- There are 3 Novice Coach spots vacant.
- There is 1 Atom Coach spot vacant.
- There is 1 IP Coach spot vacant.
- Darcy is going to draft up a letter to be sent out through RAMP email about coach vacancies saying the team can't practice or play without coaches.
- There was lots of good interviews
- Concussion Base Line testing – Chris going to send an email to Rainee.

Item 6.7: Registrar

- Reported in New Business.

Item 6.8: Ref In Chief

- DMHA paid last season for Ref Clinic but Ref's gave back \$30.
- New Ref's paid their own way.

Item 6.9: Level Director

- Purchase a computer or iPad to stay in Time box for Sponsorship.
- Include sponsorship in playlist at tournaments.
- Make a proposal to take to companies for sponsorship.
- Incentive: If a team can get jersey sponsorship for their team then they can get name bars on their jersey's.

Item 6.10: Fundraising Director

- Going to do a \$5,000, \$2,000 and \$1,000 travel vouchers for raffle.
- Chelsea was wondering if there is a travel agency preference and do we have to purchase local.
- It was decided that there was no preference and Chelsea could purchase at her preference.

Item 6.11: Governor

- Fall meeting September 12th in Ft Saskatchewan, 11:00 am at the Dow.
- Will submit the 13 teams at \$175/team.
- Home game ice slots and blackout dates will have to be submitted at the same time.

Item 6.12: Ice coordinator

- Still waiting to hear from Calmar.
- Possibly pick up 8-9 on Tuesdays at Calmar.
- Email from Thorsby – amalgamated with Walburg. They have the following ice available
 - o 6:45 – 9 Monday's
 - o 7:45 – 9 Thursday's
 - o Going to say DMHA will use those ice times for now until DMHA know what happens with Calmar ice.

Item 6.13: Referee Assignor

- Nothing to report.

Item 6.14: Regional AA Representative

- Reported in Past President report.

Item 6.15: Equipment Manager

- Nothing to report.

Item 6.16 : Website Co-ordinator

- Nothing to Report.

Item 6.17: Evaluations Coordinator

- Looking for 1 person to work the Clock, 1 person to open and close the gate and 1 person for the pinnies.
- Evaluation sheets are all done.
- Once drills have been decided they will be included in package.
- Send out a note on RAMP to start sending in your times for volunteering.
- Will need Bantam and Midget evaluators throughout the week.

Item 6.18: Level Co-ordinator – IT

- Absent.

Item 6.19: Level Co-ordinator – Novice

- Absent.

Item 6.20: Level Co-ordinator – Atom

- Vacant position.

Item 6.20: Level Co-ordinator – PeeWee

- Absent.

Item 6.21: Level Co-ordinator – Bantam

- Nothing to report.

Item 6.22: Level Co-ordinator – Midget

- Has concerns about 24 on one team.

Item 7.1: Closing Discussion

- Letter from the Town of Devon regarding the concession at arena. Does DMHA want to pursue a proposal for the concession.
- DMHA is going to decline.
- DMHA is going to see if they can bring in vending machines.

Item 7.2: Date of the Next Meeting

- Next Meeting: September 22, 2015 at 6:30 pm

Meeting Adjourned: 9:56 pm