

Didsbury Lacrosse Association

Meeting Minutes
January 17th, 2017

Opening

The AGM of the Didsbury Lacrosse Association was called to order at 7:03 PM on January 12th, 2017 by Didsbury Lacrosse Association.

Present

OPEN President, Tricia Kruger Vice President, Tracy Fox Secretary, Karen Taylor Treasurer, Cory Melanson Fundraising Coordinator, Laura Hooson Scheduler, Jason Hildebrand Coach Coordinator.

Approval of Agenda

Bill motions & Angie seconds Agenda approved

Approval of Minutes

Bill motions & Cory seconds Minutes approved

Presidents Report

Nothing to report

Vice President/Registrar Report

We had slightly lower registration than from the 2016 season 61 last year & 69 the previous year.

There has been an increase in registration fees this year. This is to help with the cost of the new RAMP system/website/online payments etc.

Mini tykes fees did not increase this year, in hopes this will attract more mini's to play. We will be keeping their practices at twice a week.

ALA has moved from the SPORTSOFT registration system to the RAMP registration system. RAMP is not the same as SPORTSOFT & you will need to register as a new member. Coaches can also register to be a coach. There is also a volunteer box to check off & you can select your volunteer jobs. There may be some glitches in the system please let us know if there is any issues. We are using a point system this year. 6 points per registrant or 10 for family. Each box shift would equal to 1 point. Managers, coaches or a team fundraiser helper would be more than 1 point per shift.

Payment can be accepted online with credit card, interac e-transfer & you also can add the jumpstart program for payment. This is to eliminate cheques & cash. Our current registration as of yesterday is 11.

Anyone wanting to register for “A” tryouts must first register at their home town, once they have a signed release letter, they can register for the “A” tryouts. They need to tryout in Reddeer first then they can tryout for Airdrie after that.

Team declarations are due at the beginning of March. No wait list allowed until after the teams have been declared.

There are playoffs this year but not to determine provincials. The managers can apply to play at provincials. Tyke/Novice festival will be July 13-15.

Secretary Report.

Nothing to report

Treasurer Report.

1. We are happy to report that the board was able to keep registration increases to a minimum, between \$10-15/player/year despite all operating costs increasing especially floor time being the largest expenses.
2. In line with last year, we continue to have an early bird registration available for all levels except minis which will be the same rate at \$160 and will not increase by \$50 after early registration closes
3. Another good news story, is Didsbury is anticipating for the 2018 season to have all levels playing, Minis, Tyke, Novice Pee wee, Bantam and Midget, great for the kids!
4. Update on 2017 financial review
 - a. Contacted 3 local accountants, including one in Airdrie which already prepares annual books for another lacrosse association and their fee last year was \$2500
 - b. Cost is on average \$1500-\$2100 depending on the requirements (*AndersonSlipp Chartered Account in Didsbury is willing to consider discounting that service significantly and feeling it COULD be \$500-\$1000 HOWEVER they would need to see the books first before committing to any rates)
 - c. There are 3 options available : Notice to Reader (likely what we need)
Review & Engagement
Audit

Basically we need to find out the exact criteria required (Income, Expenses, Assets, Liabilities) and if it even needs to be an accountant that prepares the financial statement depending on the level of knowledge of the treasurer taking over.

- d. Not for profits prefers low or even no assets to avoid depreciation so it was recommended to us to use an inventory sheet for jerseys, goalie equip, nets, balls, etc. The value is not as important as often these items are not re-sellable, however, we do want to expense them in the year purchased.
- e. Bookkeeper services, it was suggested to us to consider having a book keeper set up our 2017 which average about \$40/hr and then the financials could be prepared off of that. This would also help as on ongoing maintenance vs our association investing in any accounting program. (Rebecca in Olds via AndersonSlipp)
- f. Bank statements, it is CRITICAL, that if we don't already have all printed bank statements dating back to the opening of the MVCU bank account that we go online now and print anything we can as those online records are not permanent.

Equipment Coordinator Report

Handed out and collected jerseys at start and end of season

Repaired goal equipment

Changed lock on door to a keyless lock

Coordinated storage with house league hockey to share space behind lockers so we don't have to rent storage locker

Changed codes on lockers so they were different then last year

Ordered new parts for shot clock

Needs for next year

Indoor balls

Pinnies

Coaches bags with clipboards

First aid kits

Ice packs.

Is this what you ladies were looking for?

Discipline Report

Nothing to report

Coach Report

Last year we had a lot of coaches for our league, & a new process to sign up & be selected as a coach. There were a few delays for some of the coaches completing the required forms, mostly the criminal record checks. Overall it was a good year & those that were in a coaching role had positive feedback about their season. There were no written formal complaints involving a coach last year.

This year we are working on the Didsbury Lacrosse website to have all the required forms & information available to fill out online for those that want to be considered for a coaching position.

I would like to offer a coaching clinic again like we did last year, and even look at having one early in the season & one midway through.

For new business with coaches it came up at the end of last season to do a coaching evaluation offered to the players & parents. I think if used in a positive way this could be a valuable resource to better support our coaches & player development. This wouldn't be used as a way to express your frustrations from the year, as we would like to take care of those problems individually as they come up.

Scheduler Report

We are able to get into Westglen as soon as we are ready to start practicing. We do need to get them the dates & times we want to use the floor. Looking at renting floor time for the older kids at Genesis again this year, floor time is \$108.15. Last year we charged each child \$5 per practice. Novice/Bantam

Fundraising Report

We are not doing the cash calendar this year. We are doing raffle tickets (westjet) 10 tickets for \$100. \$10 per ticket

We are looking at using Airdrie for the next bottle drive. They drop off the trailers & come pick them up once we are done collecting the bottles.

Media Report

We have a new website. We were using vista print but have now moved to the RAMP system. This is to come inline with the ALA & CALL. CALL is not with RAMP as of yet.

RAMP has a teamRAMP much like teamsnap.

We have two active email addresses admin@didsburylacrosse.ca & info@didsburylacrosse.ca we will also be getting treasurer@didsburylacrosse.ca this one will be for the interact & e-transfers emails

The media position is also OPEN

Budget Review

Cory motions to accept & Angie seconds budget approved

Elections

2 Year Terms

President (odd) nominated Scott by Angie Cory seconded. Unable to contact Scott Phil would like to put his name forward- Phil is the new President

Vice president (even) Tricia not standing, Mel nominates herself Mel is the new vice president

Secretary (odd) Tracy lets her name stand by acclamation Tracy

Registrar (even) Tricia lets her name stand by acclamation Tricia

Scheduler (odd) Laura lets her name stand by acclamation Laura

Treasurer (even) Karen steps down Angie nominated by cory Angie accepts

Coach Coordinator (odd) Jason lets his name stand by acclamation Jason

Equipment Coordinator (even) Scott lets his name stand by acclamation Scott

Media (odd) Tricia nominated Joyce, Joyce accepted

Discipline (even) Cory nominated Bill, Bill accepted

Fundraising (odd) Cory steps down **OPEN**

New Business

Vote on apparel

Who do we use & or do we use both of them

Westbound outdoors & Tri3

Jamie motions to stay with both westbound outdoors & tri3 Tober seconds the motion.
Motion accepted.

Joyce recommends that we get an apparel parent.

Bylaw Amendments

3.5.ix **stricken** all in favor passed

3.5.1 changes accepted all in favor passed

4.0.ix changes accepted & add “who will be the delegate for the ALA Development weekend & AGM” If the president is unable to attend the ALA meeting a special meeting will be held to determine who will attend all in favor passed

D.v Cory motions to have that stricken & only to have the fundraiser responsible for payments & tracking of all expenses for minor lax day & festivals Cory motions for the addition Jamie & Rausheen accepts motion passed

D.vi changes accepted & added or book keeper & have the books reviewed. All in favor passed

D.vii obtain a financial statement for corporate registries. All in favor passed

E.i change to software all in favor passed

F.i. changes accepted all in favor passed

G.v.vi.vii changes accepted send equipment to washed all in favor passed

H.iv changes accepted & add each year all in favor passed

H.v changes accepted all in favor passed

I Scratch all in favor passed

J.i changes accepted all in favor passed

K.ii changes accepted all in favor passed

L not approved Tricia motion to discuss further Jamie second motion passed

Adjournment

Meeting was adjourned 8:58PM

Minutes submitted by: Tracy Fox

Approved by: Phil Litke