



WENDY A. BLOUIN
MY COMMISSION EXPIRES
MAY 16, 20~~13~~¹⁴

Wendy Blouin

SOUTH EDMONTON WARRIORS LACROSSE CLUB BYLAWS

Revised: February, 2012

MEMBERSHIP

1. A member shall be:
 - a) Any family registered with the South Edmonton Warriors Lacrosse Club ("the Club"). The membership fee shall be the registration fee for a lacrosse player, such a fee being determined by South Edmonton Warriors Lacrosse Club Executive Committee before each new lacrosse year, or
 - b) Any non-parent coach, assistant coach, manager or Executive member.
2. Any member wishing to withdraw may do so upon written notice to the Executive Committee. Any member who does not conduct himself or herself in accordance with the rules or regulations of the Canadian Lacrosse Association, the Alberta Lacrosse Association, the Greater Edmonton Lacrosse Council or the Club may have their membership suspended and upon two-thirds majority vote of the Executive Committee, revoked.

EXECUTIVE COMMITTEE

3. The Executive Committee shall consist of elected officials including the President, Past President, Vice President, Treasurer, Secretary, Equipment Manager, and Registrar.
4. The Executive Committee shall, subject to the bylaws or directions given by majority vote at any meeting of the members properly called and constituted, have full control and management of the affairs of the Club. Meetings of the Committee shall be held as often as may be required, but at least once per month during the box lacrosse season, with a minimum of five per year and shall be called by the President. A special meeting may be called on the instructions of any three Committee members thereof provided they request the President in writing to call such meeting, and the President shall call the meeting within seven days. No subject shall be discussed or considered at any special meeting, except that specified in the notice. All meetings shall be conducted under the Roberts Rules of Order and four members shall constitute a quorum.
5. Elections for the President and Vice President positions will be held on alternating years for a two year term. The remaining Executive Committee positions, with the exception of the Past President, shall be held annually.

6. Notwithstanding the above, no President may serve more than two consecutive terms of two years each. In the event of the President being unable to perform his duties, the Past President will assume the position for the balance of the term. In the event a Past President cannot assume the position, the Executive Committee may fill the position in accordance with Article 7 and Article 9.
7. To qualify for election as President a candidate must have served on Executive Committee in a previous term, not longer than 10 years prior.
8. Members of the Executive Committee shall be elected from the general membership at the Annual Meeting.
9. The Executive Committee shall have the power to fill by appointment any office or vacancy which may occur between Annual Meetings or as a result of the failure of an Annual Meeting to elect a full Executive Committee.
10. The Executive Committee shall have the power to adopt or amend Policy, Guidelines, Procedures or Regulations at a regular or special meeting by motion, which shall be binding on all Club members.

DISCIPLINE

11. The Club has the authority to discipline any player, team official, team follower, parent or member. The Executive shall ensure that written policy or regulations exist with respect to the discipline process which ensures that each disciplinary incident is:
 - a. Dealt with by a committee of not less than three members of the Executive
 - b. Fairness and consistency is maintained
12. The Executive Committee or a Committee thereof may create committees or subcommittees including a nominating committee and such committees may consist of members or non-members of the Executive Committee.
13. Members of the Executive Committee and other committee members are eligible to coach or manage Club teams while holding office.
14. Any member of the Executive Committee, who by a vote of Executive Committee is found by a seventy-five percent majority vote of the Executive to be doing an unsatisfactory job, shall be dismissed from the Executive.

DUTIES OF THE EXECUTIVE COMMITTEE MEMBERS

15. President:
 - a) Responsible for general administration of the club operations.
 - b) Act as a Club signing authority.
 - c) Preside at all meetings.
 - d) Exercise the powers of the Executive Committee in case of emergency.
 - e) In an emergency, suspend teams, players, Coach's, Managers or any team official, subject to review by a discipline committee.
 - f) Serve on all committees as an ex-officio voting member.
 - g) Will liaise directly with the community organizations.

- h) Will serve on the Discipline Committee.
 - i) Will attend or appoint a designate to attend at the ALA or GELC meetings.
16. Past President:
- a) Will assume the position of President for the balance of the term, should the current President be unable to continue the role for the duration of the term.
 - b) Shall be requested by the President to complete items that the current Executive Committee does not have capacity to complete.
17. Vice President:
- a) Will report to the President.
 - b) Will chair meetings in the President's absence.
 - c) Will perform other duties as designated by the President.
18. Secretary:
- a) Will attend all Executive Committee meetings and shall maintain accurate minutes of same.
 - b) Will have charge of all Executive records.
 - c) Will maintain and update the Bylaws as required.
 - d) Will be responsible for all Executive Committee correspondence.
 - e) Will perform other duties as designated by the President.
 - f) Will report to the President.
19. Treasurer:
- a) Will be a signing authority along with the President.
 - b) Will have charge of all Executive Committee financial records.
 - c) Will present an annual statement of all operations.
 - d) Will serve on the purchasing committee.
 - e) Will serve on the budget committee.
 - f) Will perform other duties as designated by the President.
 - g) Will report to the President.
20. Equipment Manager:
- a) Will chair the purchasing committee.
 - b) Will monitor record and maintain club equipment.
 - c) Will serve on budget committee.
 - d) Will perform other duties as designated by the President.
 - e) Will report to the Treasurer
21. Registrar:
- a) Will be responsible for registration of players, coaches, managers and other team personnel.
 - b) Will chair the registration committee.
 - c) Will perform other duties as designated by the President.
 - d) Will report to the President.

AUDITING

22. The books, accounts and records of the Secretary and the Treasurer shall be reviewed once each year by a duly qualified accountant and/or by two members of Executive Committee. A complete and proper statement of the standing of the books for the previous year shall be submitted by such reviewer at the Annual General Meeting of the Club. February 15 shall be the end of the fiscal year of the Club.
23. The books and records of the Club may be inspected by any member at the Annual Meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of Executive Committee shall at all times have access to such books and records.

MEETINGS

24. The Club shall hold an annual general meeting of the members on or before the 30th of January of each year, for which at least 30 days' notice will be given to all members. At this meeting there shall be an election of the Executive Committee
25. Special meetings of the Club may be called at any time by the Secretary upon the instructions of the President or Executive Committee, by notice twice to the members at least two weeks prior to the meeting date. A special meeting shall be called by the President or Secretary upon receipt by him or her of a petition signed by one-third of the members in good standing setting forth the reasons for calling such meeting, which shall be by notice to the members at least two weeks prior to the meeting.

VOTING RIGHTS

26. In the case of family membership, as specified in Article 1 (a), voting rights are restricted to parents or guardians with one vote per family. Other members as specified in Article 1 (b), have one vote each.

BORROWING POWERS

27. For the purpose of carrying out its objectives, the Club may borrow or raise or secure payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Club, and in no case shall debentures be issued without the sanction of a special resolution of the Club.

BYLAWS

28. These bylaws may be rescinded, altered or added to by a Special Resolution passed by majority of not less than 75% of such members entitled to as are present in person, at a general meeting, providing that a notice of a Special Resolution is received by the President in writing and served on the members at least twenty-one days prior to the day of the meeting.