

## How to move from Mini Referee to Youth Referee

Mini Referees who are 14 years old, on or before May 15th are eligible to move up to Youth Referee -

- o You will need to take the two day Entry Level course.
- You will not use your Mini account to do this.
- Step 1 Go to www.refcentre.com/alberta
- Step 2 Use the 'search' tool shown below in picture, to search for a course.
- Step 3 Click the 'register' link for the course you wish to attend.
- Step 4 Fill in your personal information on the form provided, and click 'next'.
  You can use the same email address as your Mini account, but <u>must use a different password.</u>
- o Once you are graduated as a Youth Referee, your Mini account will be made inactive.

Please do not renew your Mini account if you are registering for an Entry Level Course.

Note – some web browsers will 'auto-complete' the address and take you to the Refcentre log in page, instead of the Course Management page. Please ensure that the address includes '/alberta'.

Your screen should look like the picture below, and you 'search' for the Entry Level course by using the tool that is indicated.



