



Fairview Minor Hockey
Regular Board Meeting
Monday, November 7, 2016
Fairplex Arena – 7:00pm

In Attendance:

Mark Dechant
Amanda Burt
Jamie Parliament
Melissa Gillett

Kevin Lee
Angie Morrow
Suzanne Hale
Ken Woronuk

Denise Lee
Janet Bjornson
Rebecca Wurz?

Absent with notice: Trevor Morrow

MEETING CHAIR: Ken Thompson

MEETING SCRIBE: Ashley MacLean

1) **Call to order**

Meeting was called to order by Ken Thompson at 7:00pm

2) **Adoption of Previous Minutes**

Adoption of meeting minutes from the meeting of October 3, 2016

MOTION: Ken Woronuk moved to accept the minutes of October 3, 2016 as presented. Seconded by Kevin Lee. All in favor – Motion carried.

3) **Approval of Agenda**

No additions to the agenda

MOTION: Jamie Parliament moved to accept the agenda as provided. Seconded by Suzanne Hale. All in favor - motion carried

4) **Approval of New Secretary**

Ashley MacLean as new Secretary for the Fairview Minor Hockey Association

MOTION: Jamie Parliament moved to accept Ashley MacLean as Secretary. Seconded by Suzanne Hale. All in favor – motion carried

5) **Business Arising from Previous Minutes**

- a) The Pee wee tournament was cancelled due to lack of interest from the other teams. At the scheduling meeting everything was full. Ged Clegg, the Fairplex arena manager is looking for alternatives for the ice time so that the Pewees won't get stuck with the expense.
- b) The Midgets may change their tournament to a ladies tournament. As long as it can be sanctioned properly. If the ice needs to be cancelled Janet will let the Ice Coordinator know.
- c) Practice time Friday night Bantam practice, agreed to switch with Bantams
- d) Auto bill for Respect In Sport – **To be looked into**



Fairview Minor Hockey
Regular Board Meeting
Monday, November 7, 2016
Fairplex Arena – 7:00pm

6) Executive Reports

a) **Treasurer (Denise)**

Denise did a review of the financials as attached. Still missing some registration money, some bond cheques with the wrong dates. She has been unable to find an agreement for the food booth and was wanting to know how much to charge the food booth operators. The Town of Fairview is charging \$1,050 per year for the booth. A draft agreement needs to be completed.

MOTION: Ken Woronuk moved to accept the report from the Treasurer as provided. Seconded by Amanda Burt. All in favor – motion carried.

b) **Ice Coordinator (Suzanne)**

The ice scheduling meeting was not very helpful. Suzanne gave some suggestions. There are way too many games this year. Discussion around scheduling. Suggestion to let Novice play lots of home games, the refs need experience. Novice is a good experience for young referees to learn.

MOTION: Jessica Whelan moved to accept the Ice Coordinator report as provided. Seconded by Denise Lee. All in favor – motion carried

c) **Registrar (Melissa)**

A few families still do not have their respect in sport. Either they get the respect in sport or they can't go on ice. Discussion around the amount of trainers per players. All lead teams are done and approved. Unsure if the initiation coaches given are qualified to coach. May have to put a temporary coach in to register the team.

MOTION: Jamie Parliament moved to accept the Registrar report as provided. Seconded by Denise Lee. All in favor – motion carried.

d) **Equipment Manager (Kevin)**

4 on 4 jerseys were ordered, and are in. Ordered some pinnies for Peewees. Ordered a new jersey for the Peewee goalie. Got equipment back from Luke. Still missing a blocker, glove & helmet used by Peewees and Atoms last year. This equipment will need to be replaced if it does not show up. Containers in FMH office with old jerseys to be thrown away.

MOTION: Ken Woronuk moved to accept the Equipment Manager report as provided. Seconded by Denise Lee. All in favor – motion carried.



Fairview Minor Hockey
Regular Board Meeting
Monday, November 7, 2016
Fairplex Arena – 7:00pm

e) Referee Coordinator (Trevor)

Not Present, Information provided by Angie Morrow.

Need off ice and on ice officials, they must sign and print their name and include their referee number on their paperwork or there will be a fine of \$250. The referee number can be found on ehockey.

Accepted as information

f) Initiation/Novice Coordinator (Jessica)

Nothing to report.

g) Atoms Coordinator (Amanda)

Nothing to report.

h) Female Hockey Coordinator (Janet)

Nothing to report.

i) Fundraising Coordinator (Jessica)

Should a DJ or band be hired for the dance.

MOTION: Ken Woronuk moved to hire a band for the dance, if the band is a reasonable price. Seconded by Jamie Parliament. All in favor – motion carried.

The 4 on 4 Initiation/Novice tournament did fairly decent and raised \$350. Would also like to do another idea for fundraising at the dance. No silent auction. Talk to the ladies at registries in regards to raffle numbers for fundraising.

MOTION: Suzanne Hale moved to accept the Fundraising Coordinator report as provided. Seconded by Ken Thompson. All in favor – motion carried.

j) Secretary (Ashley)

The Facebook page is set up and along with the addition of people as editors. Will add people with Ken Thompsons permission and daily, relevant posts are encouraged so the secretary doesn't end up being the only one posting every day.



Fairview Minor Hockey
Regular Board Meeting
Monday, November 7, 2016
Fairplex Arena – 7:00pm

Pricing and setup of online registration

Option 1 - Through RAMP registration, which is a completely separate platform from the website. Once the registration information is set up and entered on the platform you have the ability to export the information to both the website and/or HCR. The cost is \$2.00/registrant and is covered by the association and billed once a year. The link would be set up on the MHA website, would function similarly to the Police Check function that was set up. They don't do CC processing but recommend Beanstream. 1.59% Visa, 1.64% Mastercard and .15% qualified fee. I have been through this option and it appears to be difficult to use. He also expressed to me that HCR doesn't like them, which could pose an issue.

Option 2 - Use a secure online form building platform such as Google forms, which is free. Can be embedded as HTML, sent as an email or a link. Look at a payment option such as Paypal which will allow people to use their credit cards or bank accounts if desired. Paypal fees are 2.9%+\$.30 per transaction. Charge an extra fee or adjust registration fees to recoup processing fees if desired. The registrar would then have to enter the forms into HCR and collect payments as per usual.

Processing difference based on \$275 would be about \$4.92 plus \$2 registration fee for a total of **\$6.92 for RAMP VS \$8.28 for the Google forms/Paypal Option**

Option3 - Direct through HCR, they have yet to get back to me with more information

MOTION: Jamie Parliament moved to accept the Secretary report as provided and contact RAMP to make calendar the same as last year. Seconded by Denise Lee. All in favor – motion carried.

7) **New Business**

- a) There is an issue with regards to the Flyers team players coming out on the ice when the FMH players are practicing. It is against the rules as far as Hockey Alberta is concerned. It never became an issue within the organization and as long as the coach was ok with the risks this has been allowed in the past. Possible policies and procedures within the organization to overcome this issue?. Players are only allowed on the ice if they are on a roster and have Respect In Sport.
- b) Possibly having a referee of the week. The Ref Coordinator has an issue getting new referees in the game. One way to promote referees to play is to recognize their performance. Could give this tactic a try to see how it works.

MOTION: Jessica Whelan moved to accept that FMH post a 'ref of the week' to the Facebook page and website. Seconded by Denise Lee. All in favor – motion carried.



Fairview Minor Hockey
Regular Board Meeting
Monday, November 7, 2016
Fairplex Arena – 7:00pm

- c) An idea to help keep Facebook current is to try some positive re-enforcement. Maybe recognize a player that cleans up and keeps the arena/dressing rooms tidy or reports accidentally broken items right away and nominate them to get a booth food credit or small award and recognize their good behaviour and honesty. Jamie Parliament will administer this.

MOTION: Jamie Parliament moved to accept that there be an FMH program that recognizes good behavior and honesty. Seconded by Jessica Whelan. All in favor – motion carried.

- d) Suggestion was made to change the monthly meeting to another night of the week to better accommodate the Referee Coordinator.

MOTION: Denied to move the regular scheduled meetings to another night of the week

- e) A draft social media policy has been completed. The policy was reviewed.

MOTION: Ken Woronuk moved to accept the Social Media Policy as provided. Seconded by Denis Lee. All in favor – motion carried.

- f) Atoms would like to host provincials this year. Amanda has everything ready to go, she has until the 15th to get submitted and has almost full support. All games would be at the Fairplex Arena. The school is willing to do a True Spirit of Hockey week. Everyone is in agreement to host provincials.

8) **Next Meeting**

Next meeting to take place Monday, December 5th 2016 at the Fairplex Arena

9) **Adjournment**

Meeting adjourned 9:19pm