



FORT SASKATCHEWAN SOCCER

POLICY: VOLUNTEER DEPOSIT

POLICY #: 130

Purpose: Policy Statement: The success of Fort Saskatchewan Soccer and the subsequent development and enjoyment of our members depends on volunteers. There are many positions, which if volunteers did not fill, would result in children not being able to play soccer.

The Fort Saskatchewan Soccer Executive Committee accepts the need to promote 'volunteerism' and a more active participation of our Members. The aim of this policy is to develop volunteer involvement in support of the Fort Saskatchewan Soccer programs.

Terms

Volunteer Fee: refers to a deposit levy on each registered player/family which has proven to be very successful in amateur sports as a way of ensuring that there are enough people to help with the activities of the organization.

Season: refers to either the indoor or outdoor soccer season.

Volunteer Opportunities: refers to volunteer tasks from registration to Provincials for the season. Indoor season volunteer opportunities are from July through the end of March. For the outdoor season opportunities are from February to the end of July.

Player/family: refers to where there are one or multiple players from one family/household registered.

Opt Out: refers to a player/parents family deciding to pay the volunteer deposit up front instead of making a volunteer commitment. By choosing this option the player/player family will not have to volunteer for any roles during the current season.

Volunteer time requirement: A minimum of five (5) hours of volunteer time to the organization per per family per season. If multiple children (of the same immediate family) are registered in the same season only five (5) hours of volunteer time is required for the season.

Description

Parents are expected to help out with their children's team. While this is a valued form of assistance, with the exception of team officials, this IS NOT considered part of Fort Saskatchewan Soccer's official Volunteer Commitment.

It is a MANDATORY registration requirement to write a volunteer deposit cheque payable to the Fort Saskatchewan Minor Sports Association. Deposit cheques will be dated May 1st for the outdoor season and September 1st for the indoor season.

Every player/family registered with the Fort Saskatchewan Soccer is subject to this Volunteer Deposit Fee Policy which requires a minimum five (5) hour contribution of volunteer time to Fort Saskatchewan Soccer. A \$100 volunteer deposit cheque is required from each U4 to U18 player/family. The deposit cheque will be collected at the start of the season.

At the time of registration, players/parents are given the option of various team official, coach executive committee and other roles. If you are interested in fulfilling your volunteer commitment in one of these roles, indicate it here.

Players/parents will also be given the option of donating their volunteer fee of \$100 immediately thus 'opting out' of any volunteer activities. We would rather players/parents find an opportunity to volunteer in some capacity, but if they must, we understand.



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When 'opt out' is not selected, this indicates that the player's family intends to provide the minimum five (5) hours of volunteer time to Fort Saskatchewan Soccer. When the volunteer time is completed, the \$100 cheque will be destroyed.

In most cases, the five hour volunteer requirement needs to be served by a responsible adult over the age of 18. This person does not need to be related to the player, but clearly needs to indicate the player on whose behalf they are volunteering when signing in for their volunteer duty. In some cases, players themselves or others under the age of 18 may be able to provide the volunteer time depending on the duties required.

ALL cashed Volunteer Deposit cheques will be placed in a special account, which will be used to advance Fort Saskatchewan Soccer programs.

Enforcement Procedure

It is the responsibility of the player/family to ensure that their volunteer commitment has been completed by the end of the season, which is the end of March for indoor and the end of July for outdoor.

Information about current volunteer opportunities will be available on our website, via mass email communication, or by contacting the volunteer coordinator. Please check to ensure our mass emails do not end up in a 'junk' folder, as this is not an excuse for not fulfilling your commitment.

If you have not completed your volunteer commitment by March 31 for indoor or July 31 for outdoor your cheque will be cashed.

If a volunteer commitment has been made and the commitment cannot be fulfilled, the player/family is responsible for providing a replacement player/family volunteer.

If a volunteer commitment has been made and the person fails to appear for their commitment the volunteer commitment cannot be rescheduled and the volunteer deposit cheque for that player/family will be cashed.

Assigned team officials, coaches and team managers, are considered to have fulfilled their volunteer requirement at the end of the season. Fort Saskatchewan Soccer Executive Committee Members, Directors and the various Coordinators are all considered to have fulfilled their volunteer requirement to the Fort Saskatchewan Soccer.

To prevent their cheque from being cashed five volunteer hours per family need to be completed and recorded by the Fort Saskatchewan Soccer representative responsible for tracking volunteer hours. If someone other than the parents/guardians named on the volunteer form fulfills the commitment, they are responsible to notify the appropriate Fort Saskatchewan Soccer representative.

Any disputes or challenges to the volunteer deposit must be on file with Fort Saskatchewan Soccer within 60 days of processing.

Once the commitment for the season is fulfilled the player/family name is removed from the database and the cheque for the season is shredded. Only those who refuse to fulfill their commitment or do not wish to volunteer have their cheques cashed.

With the exception of the Executive Committee, Sub-Committee and Team Officials, all volunteer duties last about five (5) hours. At the end of the volunteer duty your cheque will be shredded. If you chose to make your deposit in cash then you must go to the office and it will be returned to you.

Volunteer Roles

A detailed list of Volunteer Roles is on our website www.fortsasksoccer.ca under the Information/Volunteer Information tab.

Date Drafted: March 2016



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