

GREATER EDMONTON LACROSSE COUNCIL BYLAWS

BYLAW 1 - INTERPRETATION

1.01 INDEX AND HEADINGS

The insertion of headings and the provision of an Index, are for convenience of reference only and shall not affect the construction or interpretation hereof.

1.02 TERMS

The terms “Bylaws”, “hereof”, “herein”, “hereunder” and similar expressions refer to these Bylaws taken as a whole and not to any particular Bylaw or section and include any document or instrument which amends or is supplementary to these Bylaws. The word “Bylaw” followed by a number shall mean the particular Bylaw being part of these Bylaws.

1.03 SINGULAR, PLURAL, GENDER

Words importing the singular number only include the plural and vice versa, and words importing the use of any gender include both genders.

1.04 NOTICE

Whenever a period of notice is required under these Bylaws, the day on which notice is given shall not be counted as part of the notice period, but the day appointed by the notice for the event to which the notice relates shall be counted as part of the notice period.

1.07 DEFINITIONS

Unless the subject matter or context requires a different interpretation, the following words and phrases shall, in these Bylaws, have the following meanings:

- (1) “ALA “ shall mean the Alberta Lacrosse Association;
- (2) “Amateur” shall have that meaning as defined by the CLA from time to time;
- (3) “Annual Meeting” means the general meeting of the Members as provided for in Bylaw 4.01;
- (4) “Appeal” means an appeal pursuant to Bylaws;
- (5) “Appeal fee” means that fee as defined and set out in the Bylaws.

- (6) "Appellant" means the person initiating an Appeal by filing a Notice of Appeal;
- (7) "Board" means the Board of Directors of the GELC;
- (8) "Bylaws" mean the Bylaws of the GELC as amended from time to time;
- (9) "CLA" means the Canadian Lacrosse Association;
- (10) "Club" means an association, registered as a body corporate in the Province of Alberta, which has adopted bylaws and regulations that are consistent with the Bylaws, Objectives, Regulations, Rules and Policies of the GELC and are approved by the Board and operates a program in Lacrosse with one or more Lacrosse Teams.
- (11) "Coach" means a person registered with the ALA as a coach of a Lacrosse Team;
- (12) "Director(s)" means a director of the GELC;
- (13) "Discipline" means correction, punishment, or penalty, and without limiting the generality of the foregoing, may include, but is not limited to, suspension, fine, expulsion or the posting of a bond;
- (14) "Executive Committee" those persons described in Bylaw 8.02
- (15) "Financial Statement" means the financial statement of the GELC;
- (16) "Fiscal Year" shall have that meaning as defined in Bylaw 12.01
- (17) "GELC" shall mean the Greater Edmonton Lacrosse Council;
- (17) "In good Standing" means paid the necessary fees and conformed to all other requirements.
- (18) "In Writing" or "Written" include printing, typewriting, or any electronic means of communication by which words are capable of being visibly reproduced at a distant point of reception, including fax and email;
- (19) "Lacrosse Team" as defined by the ALA from time to time.
- (20) "League" shall have that meaning as defined by the ALA from time to time;
- (21) "Manager" means a person registered with the GELC as a manager of a Lacrosse Team;
- (22) "Member" means those persons or organizations who become members pursuant to Bylaw 2.01.
- (23) "Notice of Appeal" means that notice as provided for in Bylaw 11.08;
- (24) "Officials", means those persons who work as referees, time-keepers, goal judges, penalty-box attendants and other persons who may be

required off the floor or field for the organized conduct of a game of Lacrosse;

- (25) "Officers" means the persons described in Bylaw 8.01
- (26) "Parties to the Appeal" means the Appellant, Respondent, and any other persons that the Chair of the Discipline or Appeals Committee, may direct.
- (27) "Past President" means the immediately former President of the GELC;
- (28) "Person" and other references to persons, includes any individual, firm, corporation, unincorporated group of persons, or association.
- (29) "Player" means a person registered with the ALA as a player on a Lacrosse Team;
- (30) "President" means that person elected as the president of the GELC;
- (31) "Referee" shall mean a person registered as a referee with the ALRA qualified to officiate Lacrosse in Alberta as may be determined from time to time by the ALA;
- (32) "Regulations" means those regulations adopted by the GELC for the administration and advancement of Lacrosse;
- (33) "Respondent" means that person or club that has made a decision or ruling that the Appellant has appealed;
- (34) "Rules" means those rules of the game of Lacrosse as made from time to time by the GELC, ALA and CLA;
- (35) "Special Resolution" shall mean a resolution passed by a majority of not less than three-fourths (3/4) of such Members entitled to vote as are present in person at a meeting of Members of which notice specifying the intention to propose a resolution as a special resolution has duly been given;
- (36) "Suspension" means a temporary removal, from a person or member, of the privileges of playing Lacrosse games, or association with a Lacrosse Team or Member, or officiating lacrosse, or from any other activities relating to the game of Lacrosse under ALA sanctioned events; provided that a suspension must stipulate a length of time or number of Lacrosse games, or type of Lacrosse game or any combination thereof. Expulsion means a permanent removal, from a person or member, of the privileges described above.
- (37) "Vice-President" means that person elected as a vice-president of the GELC.

BYLAW 2 - MEMBERSHIP

2.01

REGULAR MEMBERSHIP

2.01.1 Regular Membership to the GELC is open to the following:

(a) An Amateur Lacrosse Team that is not part of a Club, that satisfies the requirements of the GELC and whose primary place of operations is located within the bounds of the GELC.

(b) Any Lacrosse Club (hereinafter referred to as "Member Club") whose place of operations is located within the bounds of the GELC and which satisfies the requirements of 1.07(10).

2.01.2 Membership in the GELC may be acquired by an application in writing to the Board expressing compliance with and adherence to the Objectives, Bylaws, Regulations, Rules and Policies of the GELC. Accompanying each application shall be the following:

(a) Requisite fee for membership as established by the Board from time to time;

(b) A copy of the applicant's registered constitution, objectives, bylaws and regulations;

(c) A complete list of the names, addresses and phone numbers of the applicant's officers, which shall consist of at least a president and secretary.

(d) Copy of intent letter that was sent to neighboring member clubs whose membership may be directly affected by the application;

(e) A request to the board with the application for member jersey colours to be approved.

2.01.3 The Board shall have the sole and absolute right to accept or refuse an application for membership in the GELC.

2.01.4 Membership in the GELC shall take effect upon the acceptance of the application for membership in the GELC.

2.01.5 Each Member shall notify the GELC office immediately of any amendments to its objectives, bylaws and regulations and of any changes of its officers.

2.01.6 Members shall conduct their Annual General Meetings by December 31 of the current playing year. To maintain good standing all members shall provide a copy of their Annual General meeting minutes, Executive Lists and Annual Financial statements to the GELC office by January 15th of the following playing year.

2.01.7 **RESIGNATION**

Any Member may resign from membership in the GELC by submitting its resignation in writing to the Secretary of the Board. Upon submission such member shall forfeit its rights and privileges in the GELC and the Board may consider applications to replace the Member so resigning from the GELC.

2.01.8 **EXPULSION AND SUSPENSION**

- (a) A Member may be expelled or suspended from membership in the GELC by a resolution passed by two-thirds (2/3) of the Members in a meeting of Members called for that purpose. No Member shall be expelled without being notified of the complaint against it or without having first been given a fair hearing, in accordance with the rules of natural justice.
- (b) By a vote of two-thirds (2/3) the board may, expel or suspend any Member who has failed to pay membership dues or fulfill their duties to the GELC.

2.01.9 LOSS OF MEMBERSHIP

- (a) A Member shall cease to become a Member of the GELC only by resignation or expulsion.
- (b) A Member who is suspended continues to be a Member but has no rights or privileges of Membership.

2.02 ASSOCIATE MEMBERSHIPS

2.02.1 The GELC shall have the right to approve an individual as an Associate Member.

2.02.2 An Associate Membership may be acquired by application in writing to the Board and such Membership shall take effect upon approval by the Board.

2.02.3 The Board shall have the sole and absolute right to accept or refuse an application for Associate Membership in the GELC.

2.02.4 Associate Members shall not be voting members, but shall be entitled to attend and take part in meetings of the Members.

2.02.5 Associate Members shall be entitled to the usual services provided to other Members, including the right to send representatives to clinics and schools conducted by the GELC.

BYLAW 3 - DUES

3.01 The annual dues for Membership in the GELC shall be determined annually by the Board.

3.02 Associate Members shall be required to pay an Annual Membership fee as directed by the Board.

3.03 Life Members shall not be required to pay Annual Membership Dues.

3.04 Upon payment of the Annual Membership Dues, a Member shall not be entitled to a refund of their membership dues.

**BYLAW 4 - MEETINGS OF MEMBERS
AND VOTING**

4.01 ANNUAL MEETING

The Annual Meeting shall be held by the 30th of November, of each calendar year, in Edmonton, at a place and on a day to be fixed by the Board.

4.02 SPECIAL MEETINGS

Other meetings of the Members (hereinafter called "Special Meetings") shall be convened for any time and place in Edmonton by a majority vote of the Board. The Board, upon receipt of a written request of a Special Meeting signed by four (4) Members in good standing, shall convene a Special Meeting in Edmonton within sixty (60) days of the receipt of the request. The order of business shall be presented and accepted by those in attendance.

4.03 NOTICE

Notice of the time and place of all meetings of Members and the general nature of the business to be transacted shall be communicated to each Member on thirty (30) days prior notice. The notice of the meeting shall be deemed to be good and effective if sent to the last known email address of the Member dated thirty (30) days prior to the date of the meeting.

4.04 QUORUM

A majority of the Members in good standing and present in person or by proxy shall form a quorum at the Annual Meeting or Special Meeting. The quorum shall be fifty (50) percent plus one (1). In the event that a majority of the Members are not present within one half (1/2) hour of the hour given in the Notice of the said meeting, the chairperson of the meeting shall adjourn the meeting to date and time not less than twenty-one (21) days from the date of the original meeting. The GELC office shall give seven (7) days written notice to the Members of the date and place to which the meeting has been adjourned. A quorum for the adjourned meeting shall be one less than a majority.

4.05 RIGHT AND OBLIGATION TO VOTE AT MEMBERS' MEETINGS

4.05.1 At each meeting of the Members (Annual Meeting or Special Meeting) the following have the right to vote:

- (a) Each Member of the Executive Committee shall have one (1) vote;
- (b) Each Member in good standing has one vote.
- (c) Each such person shall vote on every motion unless excused by resolution of the Meeting or, unless disqualified by reason of conflict of interest, in which case that person shall not vote.

4.05.2 QUALIFICATIONS

In order for a Member to qualify for voting privileges at meetings of Members, the Member must:

- (a) Have had a Lacrosse Team(s) registered with the ALA in the year immediately preceding said meeting which was involved in active competition.
- (b) Pay the Annual Membership dues, in the current year
- (c) Be in good standing with the GELC.
- (d) Be present in person, have its representative present.

4.05.3 MEMBER’S REPRESENTATIVE

A Member of the GELC may appoint a person or persons (the “Member’s Representative”) to attend and vote on its behalf at meetings of Members.

4.06 VOTING

- (a) At all meetings of the Members of the GELC, every question shall be decided by a majority of the votes of those entitled to vote who are present in person unless otherwise required by the Bylaws or by law. Every question shall be decided in the first instance by a show of hands (having regard to the right of multiple votes of the Members) unless a poll is demanded by a Member, or Member of the Executive Committee. Unless a poll be demanded, a declaration by the Chairperson that a resolution has been carried or not carried and an entry to that effect in the minutes of the GELC shall be sufficient evidence of the fact without proof of the number or proportion of the votes accorded in favor of or against such resolution.
- (b) The demand for a poll may be withdrawn, but if a poll is demanded and not withdrawn, the question shall be decided by a majority of votes cast, and such poll shall be taken in such manner as the Chairperson shall direct and the result of such poll shall be deemed the decision of the GELC in a meeting of Members, upon the matter in question.
- (c) The member’s vote may not be cast by a representative who is a member of the executive.

4.06.2 CASTING VOTE

In case of an equality of votes at any meeting of the Members, whether upon such a show of hands or at a poll, the Chairperson shall be entitled to a casting vote.

BYLAW 5 – Member Association Boundaries

- 5.01** The member Association boundaries within the GELC may be changed at a special meeting of the GELC Board of Directors, called for that specific purpose.

BYLAW 6 - DIRECTORS AND DIRECTORS’ MEETINGS

6.01 AFFAIRS AND BUSINESS

The affairs and business of the GELC shall be managed or supervised by a Board of Directors who shall serve without remuneration and who may exercise all such powers and do all such acts and things as may be exercised or done by the GELC and are not by the Bylaws or by Statute expressly directed or required to be done by the GELC at meetings of the Members.

6.02 BOARD

Membership on the Board shall consist of Presidents or their designated representatives of each member and all executive board members as set out in 8.02. The Board of Directors (herein referred to as the "Board") shall consist of the following:

1. **President**
2. **Vice President of Administration**
3. **Past President**
4. **Vice President of Organizational Development**
5. **Vice President of Finance**
6. **Representatives of the Members**
7. **Referee in Chief**

6.03 QUALIFICATIONS

Members of the Board shall be eighteen (18) years of age or over and shall reside in the Province of Alberta.

6.04 RESIGNATION

An executive member or Director may resign from office by giving notice in writing to the Vice President of Administration of the GELC and such resignation becomes effective in accordance with its terms or upon acceptance by the Board, whichever is the earlier date.

6.05 REMOVAL OF A DIRECTOR OR EXECUTIVE MEMBER

6.05.1 The Members may, by resolution passed by a majority of the votes cast at a special meeting of Members duly called for that purpose, remove any Executive member as defined under 8.02 and may, by a majority of votes cast at the meeting, elect any person in his stead for the remainder of the term of the executive member removed so removed.

6.05.2 The Board may, by a two-thirds (2/3) vote, remove a member of the board who, in the opinion of the Board has been or is being remiss or neglectful of duty or by conduct which impairs his/her performance as a Director.

6.05.3 Any Board member who fails to attend Board Meetings on two (2) consecutive occasions, without just cause, which shall be determined by the Board, on motion passed by a majority of the Directors, may be removed as a Board member and put in bad standing until such time as they commit to attend.

6.06 **VACANCIES**

Any vacancy in the Board during a term may be filled by resolution of the majority of the remaining Directors. An individual appointed by the Board to fill a vacancy will serve only until the expiry of the term of the Board Member whose vacancy is being filled.

6.07 **PLACE OF MEETINGS**

Meetings of the Board may be held anywhere within the boundaries of the GELC.

6.08 **ELECTRONIC PARTICIPATION**

Any Board Member may participate in meetings of the Board by telephone or other conferencing technology.

6.09 **CALLING OF MEETINGS**

Meetings of the Board shall be held at least once per month in March, April, May, and June and otherwise from time to time, at such place, at such time and on such day as the President or any four (4) Directors may determine, and the President shall call meetings when directed or authorized by any four (4) Directors, who shall state the business which is to be conducted at the meeting. Notice of every meeting so called shall be given to each Director not less than forty eight (48) hours before the time when the meeting is to be held, except that no notice of a meeting shall be necessary if all the Directors are present or if those absent have waived notice or otherwise signified their consent.

6.10 **DECORUM**

6.10.1 In debate, a Director or Committee Member shall confine comment to the question.

6.10.2 A speaking Director or Committee Member shall respect the Chairperson's right to speak or recognize a point of order or information. The speaking Director or Committee member shall defer to the Chairperson on such points.

6.10.3 Calling for the question, may be ruled out of order by the Chairperson if, in his/her opinion, the motion is being made in a frivolous manner, or in an attempt to suppress normal debate.

6.11 **SIGNED RESOLUTION**

A resolution signed by all Directors or Committee Members, shall be as valid and effectual as if it has been passed at a meeting of the Board or the Committee, duly called and constituted, and shall be held to relate back to any date therein stated to be the date thereof.

6.12 **PAYMENT OF DIRECTORS AND EXPENSES**

All members of the Board or Committees shall not be entitled to reimbursement for other than the reasonable expenses incurred while engaged in business approved by the Board. Two members of the Executive shall countersign all expense claims to ensure their validity.

6.13 QUORUM

A majority of the Board members and executive shall constitute a quorum, fifty (50) percent plus one (1), for the transaction of business at any meeting of the Board.

6.14 GELC Staff

Employees of the GELC may not be members of the Board of Directors, without the consent of the Executive Committee.

BYLAW 7 – BOARD ROLES AND RESPONSIBILITIES

7.01 POWERS OF THE BOARD

For the purpose of carrying out the objects of the GELC, the Board shall manage the affairs of the GELC and shall implement all of the resolutions, exercise all of the powers and do all such acts and things as may be exercised or done by the GELC and are not by these Bylaws expressly directed or required to be done at a meeting of the Members or otherwise. The powers and duties of the Board includes, without limiting the generality of the foregoing, the following:

- (a) to establish and define Regulations and policies of Lacrosse in the GELC, solely, finally, absolutely and exclusively, to the exclusion of any interference from any other body, subject always to the constitution, bylaws and rules and regulations of the ALA and the CLA;
- (b) to borrow, raise or secure the repayment of money in such manner, and upon such terms and conditions as the Board deems fit, and in particular by the issue of bonds, debentures, security agreements, mortgage, charge or other security on the whole or any part of the present and future property (both real and personal) of the GELC, provided, however, that none of these powers shall be exercised except in accordance with the sanction of a resolution passed by a Special Resolution of the Members;
- (c) to approve all playoff schedules as submitted and formats;
- (d) to interpret and enforce the Bylaws, Policies, Rules and Regulations of the GELC, ALA, CLA and for the betterment of lacrosse in the GELC;
- (e) to recommend, draft and prepare changes to the Bylaws, for approval of the Members at the Annual Meeting;
- (f) to impose and enforce appropriate penalties upon the Members, Lacrosse Teams, Players, Coaches, Officials or other persons for violations or breaches of the Bylaws, Policies, Rules and Regulations of

the GELC, ALA and/or the CLA, or for any violation or breach of a decision or ruling of the Board;

- (g) to appoint those Directors or Officers who are not elected pursuant to the Bylaws, and from time to time, define the duties of Officers, and the Agents and employees of the GELC;
- (h) to classify Lacrosse Teams, in its sole discretion, in all Categories or Divisions;
- (i) To approve or disapprove, in its sole discretion, applications for Membership.

7.02 AUTHORITY OF THE BOARD – FINAL AND BINDING

Subject only to those rights of appeal as provided for herein and in the constitution and bylaws of the ALA and the CLA, all decisions, rulings and interpretations of the Board are final and binding upon all persons, Members, Lacrosse Teams, Players, Officers, and Officials.

- 7.02.1** The Board may, from time to time, pass regulations and policies for the betterment of Lacrosse in the GELC, including, without limiting the foregoing, the better government, organization and administration of Lacrosse, as the Board, in its sole and opinion and discretion may consider desirable.

BYLAW 8 – EXECUTIVE BOARD ROLES AND AUTHORITY

8.01 OFFICERS

The Officers of the GELC, who shall serve without remuneration, shall consist of the following:

1. President;
2. Vice-President Administration
3. Vice- President of Finance

8.02 EXECUTIVE COMMITTEE

- 8.02.1** The Executive Committee, the Members of which shall serve without remuneration, shall be elected by the Members at the Annual Meeting and shall consist of the following:

1. President (two years)
2. Vice-President Administration (two years)
3. Vice-President Organizational Development (two years)
4. Vice-President Finance (two years)
5. Past President (one year after expiration of term of office as President)

The term of office of the President, Vice President of Finance, shall start in an odd numbered year; the term of office of the Vice-President Administration, Vice President of Organization Development shall be elected in even numbered years.

8.02.3 PRESIDENT

The President, subject to the overall management and supervision of the Board, shall be charged with the general management and supervision of the Board, and the affairs and operations of the GELC including, without limiting the generality of the foregoing, the following:

- (a) shall preside at and chair all meetings of the Members and the Board;
- (b) shall represent the GELC at all ALA meetings.
- (c) shall be an ex-officio member of all Committees;
- (d) shall call all meetings of the Board at such time and place as may be required from time to time to transact the business of the GELC;
- (e) shall have the power, on an emergent basis, to discipline any Person, Player, Coach, Manager, Trainer or Lacrosse Team for unseemly conduct on or off the playing surface or for a breach of the Bylaws, Policies, Rules and Regulations, subject always to the right of Appeal as hereinafter provided;
- (f) Shall have the power, on an emergent basis, to discipline a Member for any reason which, in the sole discretion of the President, is sufficient, subject always to the right of Appeal as hereinafter provided.
- (g) Shall maintain contact with the sport community, corporate sector, media, the general public and speak on behalf of the GELC on overall issues related to the sport.
- (h) Shall oversee the promotion and development of Box Lacrosse in the GELC area.

8.02.3.1 The President shall not have a vote at meetings of Members, the Board or Executive Committee, but in the case of an equality of votes on any question, the President shall have the casting vote.

8.02.3.2 No person may be elected President unless that person has previously served as a Director for a period of at least one (1) year.

8.02.5 PAST PRESIDENT

The Past President shall act in any capacity as may be required by the President from time to time.

8.02.6 VICE PRESIDENT ADMINISTRATION

- (a) Shall assume the role of the President if the president is absent or unable to fulfil his term.
- (b) Shall be responsible for the record keeping of the board of directors meetings and executive meetings.

- (c) Shall be responsible for the bylaws, regulation and policies of the GELC.
- (d) Shall act as a signing authority with the President and Vice President of Finance.
- (e) Shall be responsible to oversee the discipline committee of the GELC.

8.02.7 VICE PRESIDENT FINANCE

- (a) Shall be responsible to oversee the finances of the GELC.
- (b) Shall be responsible for the creation and presentation of the yearly budget of the GELC.
- (c) Shall oversee the bingo, and casino operations of the GELC and be the GELC liaison with the Alberta Liquor and Gaming Commission on matters related to gaming in conjunction with the GELC office.
- (d) Shall attend required meetings of the bingo association, or ensure GELC representation.
- (e) Shall be a signing authority of the GELC with the President and Vice President of Administration.

8.02.8 VICE PRESIDENT OF ORGANIZATIONAL DEVELOPMENT

- (a) Shall be responsible for matters pertinent to League play.
- (b) Shall be responsible for the relationship of the GELC with the ALRA.
- (c) Shall be responsible for subcommittees
- (d) Shall oversee coaching clinics and a coach mentorship program
- (e) Shall oversee player clinics and events.

8.02.10 COMMITTEES

The board may appoint ad hoc committees as necessary as required.

8.02.11 Standing Committees

The members of standing committees, the Chairs of the standing committees shall be appointed by the Board of Directors annually.

8.02.12 DUTIES AND DESCRIPTIONS OF STANDING COMMITTEES

8.02.12.1 Discipline Committee

Composed of one appointee from each of the Member Clubs. To rule on disciplinary issues submitted to the Committee pursuant to GELC or ALA or CLA rules and complaints against any member of the GELC. The chair or his/her delegate, when requested, shall also interpret GELC rules when the issue relates to disciplinary action.

8.02.12.2 REFEREE IN CHIEF

The Referee in Chief must be a member of the Alberta Lacrosse Referees Association (ALRA), and will implement programs for the training, retention and certification of game officials and shall represent the ALRA at the GELC meetings.

BYLAW 9 – Regulations and Policies

9.01

Upon the Board approving and adopting a Regulation or policy, the Vice President of Administration shall forthwith give notice in writing of the said regulation or policy to the Members.

BYLAW 10 – VIOLATIONS OF BYLAWS, REGULATIONS, and Policies

10.01.1 VIOLATION AND DISCIPLINE

Any Person, Member, Lacrosse Team, Player, Coach, Manager, Trainer, or Official that violates or breaches a Bylaw, Rule and/or a Regulation is subject to discipline as set out herein.

10.01.01 CODE OF CONDUCT

All Persons, Members, Players, Coaches, Managers, Trainers, officials and members of Members shall:

- (a) attempt at all times to work toward the goals and objectives of the GELC and the game of Lacrosse, and towards the betterment of its members;
- (b) strive to heighten the image and dignity of the GELC and the sport of Lacrosse as a whole, and to refrain from behavior which may discredit or embarrass the GELC or the Game;
- (c) always be courteous and objective in dealings with other members;
- (d) except when made through proper channels, refrain from unfavorable criticism of other members or representatives of the GELC;
- (e) strive to achieve excellence in the sport while supporting the concepts of Fair Play and a Drug-Free sport;
- (f) show respect for the cultural, social and political values of all participants in the sport;
- (g) As a guest in a foreign country, other province or other Association, abide by the laws of the host and adhere to any social customs concerning conduct.

10.01.3 SUSPENSIONS

The GELC may establish standard suspensions which accompany infractions committed during a Lacrosse game. There is no appeal from a standard suspension.

10.01.3 JURISDICTION OF DISCIPLINE COMMITTEE

A discipline matter may come within the jurisdiction of the Discipline Committee in the following ways:

- (a) by receipt of a complaint;
- (b) by referral from the President or Vice-President of an alleged violation;
- (c) those game infractions which are subject to automatic referral to the Committee;

10.01.4 HEARING PROCESS

Upon receipt of a matter referred to in 10.01.04, the Discipline Committee shall hold a hearing within the time frame specified within the discipline regulations as may be amended from time to time. The specific timeframes of the hearing process will be reviewed on a bi-annual basis to ensure that they are compatible with the use of various technological developments and established timeframes from the ALA in similar matters.

10.01.5 All known interested parties shall be given reasonable notice of the hearing and are entitled to attend at their own expense. Notice must include the particulars of the complaint or allegation or Appeal.

10.01.6 The Committee may call witnesses and consider any relevant information.

10.01.7 The parties to the matter have the right to read all written material presented to the Committee, hear all witnesses who attend the Hearing and be informed of all relevant information of which the Committee is aware. The parties have the right to present evidence and to be heard.

10.01.8 The Chair of the Committee shall appoint three (3) members of the committee to preside at the Hearing, which may include the Chair.

10.01.09 The decision of the Committee shall be communicated as per the discipline regulation.

10.01.10 The Committee may:

- (a) dismiss the complaint or alleged violation;
- (b) suspend, expel or impose probation with terms;

- (c) in the event the matter precedes to hearing, the hearing chair reviews all information complaints and may determine if on the information provided or may forward it to a full hearing. If the chair determines a hearing is necessary, the chair may strike a committee to hear the complaint.

The matter which precedes to hearing shall follow the rules of natural justice.

- (d) In the case of an automatic referral, the person subject to the automatic suspension may be further disciplined, including suspension, notwithstanding the expiration of the automatic suspension.

10.02 The Discipline Committee shall meet when required and at least once every two (2) weeks during the Minor Box Lacrosse Season.

10.03 A quorum of the Discipline Committee shall be three (3), provided that the three members are non-interested parties to the matter being described.

10.04 APPEALS FROM DECISION OF MEMBER

If a member of a GELC Club seeks to appeal a decision rendered by a GELC Member Association 10.09 is complete, an appeal may be filed to the Vice President of Administration of the GELC who may refer to the GELC discipline committee or strike an ad hoc committee. In the event that a Lacrosse Team, Player or parent on behalf of a player, Coach, Manager, Trainer, or Official is dissatisfied with a decision or ruling made by a member and provided that: 10.09 has been completed, The Lacrosse Team, Player, parent or guardian, Coach, Manager, Trainer or Official may appeal the decision or ruling to the Vice President of Administration..

10.05 EFFECT OF APPEAL

An Appeal does not operate as a stay of the decision or ruling appealed from, unless the President so directs.

10.06 NOTICE OF APPEAL

All Appeals shall be initiated by notice in writing ("Notice of Appeal") addressed to the President and Vice President of Administration, and copied to the GELC office filed within seven (7) days of the date of the written decision being appealed. The Notice of Appeal may be filed by ordinary mail, courier, or email.

10.07 CONTENTS OF NOTICE OF APPEAL

The Notice of Appeal shall contain at a minimum the following:

- (a) a statement of the decision which is being appealed, including a copy of the written decision, if any;
- (b) concise statements of the grounds for appeal in numbered paragraphs;

- (c) concise statements of the facts, in numbered paragraphs, alleged by the Applicant;
- (d) If an Appeal Hearing is provided for in these Bylaws, a summary of the evidence which the Appellant intends to produce at the Appeal Hearing.
- (e) Included should be the Appellants desired outcome for the appeal.
- (f) A fee of \$300.00 must accompany the notice of appeal.

10.08 APPEALS PROCESS

Upon receipt of an appeal the Vice President of Administration shall establish an appeals committee which should hold a hearing as soon as practical.

10.09 The Vice President may :

- (a) In the case of an Appeal, allow the Appeals committee, quash the decision appealed from and impose in its place any decision that the authority appealed from could have imposed.

BYLAW 11- EXCLUSIVE JURISDICTION

11.01 BOARD DECISIONS – FINAL AND BINDING

All Members, Lacrosse Teams, Players, Coaches, Managers, Trainers and Officials, by virtue and because of their status as such, shall accept as final and binding the decisions of the Board, including, without limiting the generality of the foregoing, the Board’s interpretation or construction of the Objectives, Policies, Rules, Regulations and Bylaws subject only to a right of Appeal to the GELC, ALA and CLA as provided for in the Bylaws of the GELC, ALA and CLA.

BYLAW 12 – GENERAL

12.01 FISCAL YEAR

The fiscal year of the GELC shall commence on the 1st day of September of every year to and including the 31st day of August the following year.

12.02 ANNUAL FINANCIAL AUDIT

12.02.1 The book and financial records of the GELC shall be compiled annually by a staff member or an external accountant and those books and financial records shall be audited annually as defined and required by the Government of Alberta by the person or person appointed by the Members.

12.02.2 Persons or person(s) shall make such audit of the books, records and affairs of the GELC as will enable him or her to report to the Members as required in Bylaw 12.02.3.

12.02.3 The Reviewer(s) shall have access at all times to all records, documents, books, accounts and vouchers of the GELC and is entitled to require from the Directors and Officers such information and explanations as may be necessary for the performance of his or her duties.

12.03 **CUSTODY AND USE OF THE SEAL**

12.03.1 The Board may adopt a seal which shall be the common seal of the GELC.

12.03.2 The common seal of the GELC shall be under the control of the Board and the person(s) responsible for its custody and use from time to time shall be determined by the Board.

12.04 **AMENDMENTS TO BYLAWS**

12.04.1 Subject to compliance with the requirements of the laws of the Province of Alberta, the Bylaws may be rescinded, altered or added to by a Special Resolution provided that notice of the resolution has been given at least thirty (30) days prior to the meeting at which it is intended to present the resolution to the Members. The Special Resolution, if passed by the Members, shall not take effect until it has been registered in accordance with the laws of the Province of Alberta.

12.04.2 Any amendment in the Bylaws, Rules and Regulations which may have been adopted in the manner provided for in the Bylaws shall not be negated by reason of any error or omission which may occur in the periodic printing of the Bylaws, Rules and Regulations.

12.05 **ALA MEMBERSHIP**

The GELC is a member of the ALA and subject to the, Bylaws, Rules, Policies and Regulations of the ALA.

12.06 **INSPECTION OF RECORDS**

The Members have the right to inspect the books and records of the GELC. The Members also have the right to obtain copies, at their expense, of the books and records of the GELC. The records may be inspected at the General Business Office of the GELC or by making arrangements with the President, the Secretary, or the Treasurer to inspect them elsewhere at a mutually agreeable place. The GELC shall produce the books and records for inspection within a reasonable time after being requested by the Member to do so.

12.07 **Dissolution**

The GELC shall be dissolved upon special resolution of its members.

12.08 **Distribution of Assets**

After the payment of all debts and liabilities of the Association the remaining assets shall be transferred to such organizations with the same or similar

objectives of the GELC as determined by the dissolving special resolution or as may be otherwise required by law.