

*Guelph Minor Baseball
Association Inc.*

Select Rule Book

2016

MISSION STATEMENT

The goal of Select baseball is to provide a developmental program for our house league playing membership.

The program will emphasize: skill, sportsmanship, respect, work ethic and athletic development.

While promoting a healthy enjoyment of the game, player development should be recognized as a primary goal for all teams.

Pg.1 INDEX

Pg.2-1 Police Record Checks

Pg.2-2 Follow the City of Guelph's R-Zone Policy

Pg.3-3 Follow the Guelph Sports Advisory Council's Fair Play Policy

Pg.4-S1 CONDUCT

Pg.5-S2 GENERAL RULES

Pg.6-S3 COACHES

Pg.7-S4 ADMINISTRATIVE

Pg.8-S5 ROSTERS

Pg.9-S6 FUNDRAISING/INCOME

Pg.10-S7 SELECT PROGRAM DISCIPLINARY ACTIONS

Pg.11-A1 COACHES TIMELINE

Pg.12-A2 GMBA SELECT FINANCIAL ACCOUNTABILITY POLICY

In order to coach within the GMBA you must agree to the following:

1. To have a Police Record Check done

Police Record Checks

For certain positions within minor sport associations, for both volunteer and paid personnel, a Police Record Check will be required as an important but not exclusive element of the screening process.

In general, individuals with past Criminal Code convictions, ten years old or more recent, or charges pending for certain offences, will not be accepted for a direct service position with vulnerable clients. These offences include, but are not limited to, the following:

- Physical assault
- Sexual assault
- Invitation to sexual touching
- Sexual interference
- Indictable criminal offences for youth abuse
- Any weapons offence
- Conviction under controlled drugs and substance act (previously known as Narcotic Controlled Act)
- Any Court Order forbidding the individual to have contact with children under the age of 14
- Convictions or charges pending for any violent offence
- Convictions or charges pending for criminal driving offences, including but not limited to impaired driving
- Criminal harassment

Applicants may also be rejected as a result of other information gained during the police record check process or through the screening process as a whole, or as a consequence of other factors which are directly relevant to the requirements of the position, and to the ability of the applicant to carry out his/her duties in an effective, safe manner.

The applicant has the right to know why he or she is being refused, and may appeal to an appeal panel in writing for a review of their record.

2. Follow the City of Guelph's R-Zone Policy

Starting in 2008, the City of Guelph has implemented the R-Zone Policy, **RESPECT AND RESPONSIBILITY**. This policy and procedure applies to all staff and all persons using recreation, parks and culture programs, facilities and properties, including but not limited to patrons, guests, spectators, fans, coaches, players, parents, volunteers, staff and the general public. The policy covers structured (i.e. permit issued) and unstructured (i.e. no permit issued) activities.

Inappropriate or violent behaviour for the purpose of this procedure includes, but is not limited to, the following:

- a) Verbal assaults directed at any person, including but not limited to, participants, officials, members of the public or City staff, which are aggressive or intimidating or have the potential of inciting violence;
- b) Threats and/or attempts to intimidate;
- c) Throwing of articles in a deliberate or aggressive manner;
- d) Aggressive approaches to another individual (physical/verbal assault);
- e) Actual or attempted physical striking of another person
- f) Attempts to goad or incite violence in others;
- g) Theft of property;
- h) Possession of weapons;
- i) Vandalism to buildings, structures or property owned or leased through the City
- j) Refusal to follow permit details, this policy and procedure and other related City Policies/Procedures
- k) Racial or ethnic slurs;
- l) Intoxication or being under the influence of alcohol or drugs;
- m) Harassment (“engaging in a course of vexatious comment or conduct that is known or ought reasonably to be known to be unwelcome” as defined by the Ontario Human Rights Code);
- n) Contravention of City by-laws or policies.
- o) Criminal behaviour of any kind whatsoever

GMBA will adhere to the policy as outlined. Any member found to be abusing this policy will be dealt with by the Grievance Committee.

3. Follow the Guelph Sports Advisory Council’s Fair Play Policy

Guelph Minor Baseball Association has adopted the Fair Play Policy of The Guelph Sports Advisory Council. To view these policies in its entirety then visit their website at www.sacguelph.com . Here is an excerpt from the fair play policy to give you a basic understanding of the policy.

The basic objectives of the program are:

- a) To foster and enhance mutual respect, understanding and the principles of good sportsmanship and fair play.
- b) To promote safety and respect; ensure fun, enjoyment and good competition at any sporting event.
- c) The elimination of behaviour and actions that detract from a positive environment in which games should take place.
- d) Any forms of abuse and/or harassment during sporting events will not be tolerated.

All negative actions will be dealt with and disciplinary actions will be administered

S1) CONDUCT**S1.1 GMBA Issued Suspensions**

S1.1.1 Suspension of Players and Coaches: A player or coach shall be subject to suspension for any of the following infractions substantiated as having been committed during or immediately before or after any game. GMBA, OBA, game, team event, as well as any duties required pertaining to the baseball season.

- Using profane and/or obscene language.
- Consumption of any alcoholic beverages.
- Consumption of tobacco products near player's bench or on the playing field.
- Showing disrespect towards game officials or GMBA Board Members.
- Destruction or abuse of property belonging to GMBA and/or others (includes the throwing of bats or helmets).
- Unsportsmanlike conduct on or off the playing field.
- Theft of property belonging to GMBA and/or others.

S1.1.2 A Player or Coach who is ejected shall completely leave the vicinity of the ballpark, or be under the control of parent/guardian, plus mandatory suspension of next attended game. In such case, the Umpire shall submit a full report to the Umpire Supervisor in charge of ejections, who will report to the Select Committee Chair and the Grievance Committee. If the Grievance Committee deems further action necessary, it may so act.

S1.1.3 The individual concerned shall have the right to submit an appeal to the Grievance Committee through the Select Committee Chair whenever suspension is more than two (2) games. The decision of the Grievance Committee on any such appeal is final and binding.

S1.1.4 The first ejection is a minimum suspension of next attended game. The second ejection is a minimum suspension of the next two (2)-attended games. A third ejection is to be reviewed by the Grievance Committee. This applies to both players and coaches.

S1.2 Team Issued Suspensions

S1.2.1 Select Coaches have the right to suspend a player(s). Coaches **must** notify the Select Chair previous to any player suspensions in writing with the reason for suspension within 24 hours.

S1.2.2 Players suspended by their team are not eligible to play for any other GMBA team during the duration of their suspension.

S2) GENERAL RULES

S2.1 All players participating in any GMBA sanctioned event / workout must be members in good standing according to the GMBA constitution. (February 2015)

S2.1.1 Penalty; player cannot participate in any team activity until all GMBA house league registration fees are paid in full. Coach is suspended for allowing player(s) to participate.

S2.2 All GMBA Select team's SOBA registration fees must be paid in full prior to any game.

S2.2.1 Penalty; team cannot participate in any exhibition game, game or tournament until all GMBA team registration fees are paid in full. Coach will be suspended for participating.

S2.3 Playing rules are in accordance with SOBA Constitutions and Approved Playing Rules.

S2.4 Any GMBA related website will not use photos with names or personal information linking them for players Peewee and below, unless the parents/guardians have requested it. The only personal information allowed on GMBA team websites are first name, last name, jersey number, throwing arm, batting, and baseball statistics. Other personal information explicitly excluded includes but is not limited to, address, date of birth, phone number(s), email addresses, contact information.

S2.5 Exceptions to all rules must be dealt with at a meeting of the GMBA Board of Directors through the Select Committee Chair

S3) COACHES

S3.1 Select Coaches are required to have the following minimum levels through the National Coaching Certification Program (NCCP)

In 2016

Head Coaches for Rookie, Mosquito, Peewee, Bantam and Midget need to have completed the following module or their equivalent in the old NCCP stream: Online Initiation & Initiation Module.

In 2017

Head Coach for Rookie need to have completed the following module or their equivalent in the old NCCP stream: Initiation Coach – Trained, Teaching & Learning Clinic.

Head Coaches for Mosquito & Peewee need to have completed the following modules or their equivalent in the old NCCP stream: Initiation Coach – Trained, Teaching & Learning Clinic, Hitting Clinic, Infielding Clinic.

Head Coaches for Bantam & Midget need to have completed the following modules or their equivalent in the old NCCP stream: Initiation Coach – Trained, Teaching & Learning Clinic, Hitting Clinic, Infielding Clinic, Pitching & Catching Clinic, Skills Analysis Clinic.

Note: All assistant coaches for all divisions required to complete the Online Initiation Module or have the equivalent in the old NCCP stream.

In 2018

Head Coach for Rookie need to have completed the following module or their equivalent in the old NCCP stream: Online Initiation, Initiation Module & Teaching & Learning Module, Hitting Clinic, Infielding Clinic.

Head Coaches for Mosquito & Peewee need to have completed the following modules or their equivalent in the old NCCP stream: Initiation Coach – Trained, Teaching & Learning Clinic, Hitting Clinic, Infielding Clinic, Pitching & Catching Clinic, Skills Analysis Clinic.

Head Coaches for Bantam & Midget need to have completed the following modules or their equivalent in the old NCCP stream: Initiation Coach – Trained, Teaching & Learning Clinic, Hitting Clinic, Infielding Clinic, Pitching & Catching Clinic, Skills Analysis Clinic.

Note: All assistant coaches for all divisions required to complete the Online Initiation Module or have the equivalent in the old NCCP stream.

S4) ADMINISTRATIVE

S4.1 Teams/coaches are encouraged to distribute written team rules and philosophies to their players, but coaches CANNOT have players or their families sign any form of contract directly or indirectly tied to the team rules. (September, 2007)

S4.2 Head coaches must submit a list of assistant coaches for review by the Select Committee prior to having any team practices or workouts.

S4.3 Head coaches must submit administrative documents such as budgets and rosters by the date or time frame requested by the Select Committee Chair. Failure to do so may result in disciplinary actions.

S4.4 Select teams must submit the standard GMBA issued Financial Yearend Statement by September 30th of each playing year. Failure to do so may result in disciplinary actions.

S4.5 All teams will be required to advise the Select Committee Chair of all tournament locations being entered for the season no later than May 31st. If any team is applying to play in a tournament prior to or subsequent to May 31st the Select Committee Chair will still need to be notified as soon as the team has made its application.

Permission to attend any Out of Province tournament or event must be approved by the Select Committee Chair. Failure to obtain the prior approval and continuing to attend the Out of Province tournament or event will result in:

S4.5.1 \$250 Team fine which will be payable 7 calendar days from the date that notification to the team has been made detailing the fine. (September 22, 2010)

S4.5.2 Select teams are responsible for obtaining their own out of country insurance, not GMBA

S4.6 Only GMBA Approved roster players may represent a GMBA team at any tournament (Exception Nationals) (January 2011)

S4.7 Uniforms - All GMBA Select players and coaches must be dressed in one of the GMBA approved GMBA Select uniforms. These uniforms, which have been approved by the Board in both style and colour must be purchased from the GMBA Equipment Manager. The items which must be purchased through the GMBA Equipment Manager are: white pants, blue wicking jersey (no players names allowed), blue belt, blue socks and blue GMBA hat. All coaches/players must be in the same uniform and all parts of the uniform MUST be worn as indicated below. Undershirt t-shirts such as the dri-fit t-shirt may be purchased through GMBA but are not required under the jerseys.

Exception: Tournaments where uniforms are provided or must meet specific requirements.

S4.8 All other official GMBA logoed apparel must be purchased through either the GMBA Equipment Manager or Hockey Shop Source for Sports (updated Jan 2015)

S4.9 Starting October 1, 2016 all logoed GMBA team apparel must use the approved artwork as provided by GMBA. (Amended January 2016)

S5 **ROSTERS**

- S5.1 GMBA shall attempt to field as a minimum one team at each division offered by the SOBA. Any changes to the number of teams per division fielded must meet with GMBA Board approval. GMBA Minor players will play in the same division as the GMBA Major players, unless SOBA offers an all minor division. An all minor team needs to be approved by GMBA board of directors. In the event that the head coach position is not filled by the Select Committee by April 30th; GMBA will be unable to offer a team at this level for the effected division.
- S5.2 Only GMBA House League Players can be rostered to a GMBA Select Team. They will not be allowed to be signed to an SOBA roster and a OBA roster at the same time. Exception: Players chosen by Tier 1 or Tier 2 as an AP player before select teams are chosen. These players must end up on only 1 roster after the date which OBA/SOBA sets for Final Roster.
- S5.3 Players removed from a Select roster will not be entitled to any refunds after June 30. Any team funds (as determined by the team/coach) or GMBA funds still owing shall be paid. Failure to do so will result in the player/family not being in good standing with GMBA.
- S5.4 Select team schedules (including tournaments) should not interfere with the House League playing schedule. If a conflict exists between Select and House League games then the Select Coach MUST get the House League Convener and/or House League Chairs approval to release the player(s). This rule also applies to any player being used and called up as an AP player for a Tier1/Tier2 rep team. *Penalty: Player(s) and Coach(s) may be subject to suspension. Matter to be sent to the Grievance Committee.*
- S5.5 The last day for a player to be rostered from House League to a Select team is the date which SOBA sets for Final Rosters. If a player resigns from playing baseball for the remainder of the season, Select is not obligated to add a player.

CALL-UPS

- S5.6 GMBA Select teams may call up players from younger divisions as per SOBA and OBA rules pertaining to call-ups. The player's current team coach must approve any call-up. (February 2015)
- S5.6.1 NOTE: Any coach that calls up a player without the permissions of the player's designated team coach / house league convener shall receive the appropriate disciplinary actions.
- S5.6.2 Call ups are only to be used to replace absent or injured regular players. Coaches are not to use call-ups to better their team and have regular team players remain on the bench during a game.
- S5.7 Alternate players are eligible to participate in workouts after properly registering at an official GMBA registration and being properly added to a GMBA roster.

ROSTER CHANGES

S5.8 Any additions/deletions to a team's roster (including (AP) alternate players) must be dealt with as follows:

S5.8.1 Additions (Players from Try-Out Roster)

- GMBA Select Committee Chair notified

S5.8.2 Additions (Players not attending Tryouts)

- GMBA Board must approve addition
- The President and Select Committee Chair may approve addition to rosters pending Board approval at the next regularly scheduled meeting.

S5.8.3 Deletions (Player's Request)

- Select Committee Chair shall be notified.

S5.8.4 Deletions (Team/Coach Request)

- Coach meets with parent and player to discuss resolution of issue(s)
- Parent/Player/Coach to meet with GMBA Executive or Select Committee to discuss issue(s)
- Coach to apply to Select Committee Chair for approval to remove player from roster

S5.9 All roster changes **MUST** be handled by and through the Select Committee Chair. **NO** teams are allowed to submit roster changes to SOBA or OBA directly.

S5.10 GMBA Select Committee Chair must notify the GMBA Board of all additions and deletions. (March 2011)

S6 FUNDRAISING/TEAM INCOME

S6.1 If a team wins a tournament with prize money, the money must go to team funds and be visible on financial statements. (March/2009)

S6.2 No GMBA team can use; participate in; or receive proceed from poker tournaments or any other illegal gambling activity. (April 2009)

S6.3 All fundraising must be in accordance with all GMBA policies as well as any city or provincial legislation. (I.e. teams must acquire all licenses or necessary permits) (Amended January 2016)

S6.4 All teams **must** submit all fundraising activities to the GMBA Rep Committee for approval at least 7 days prior to the commencement of said fundraiser (January 2015)

S6.5 Consumption of alcohol at any fundraising event will only be allowed at licensed establishments in which the establishment's employees attend bar. (Updated Jan 2015)

S7 SELECT PROGRAM DISCIPLINARY ACTIONS

Any violation of these rules will be dealt with by the Select Committee and where deemed necessary will be passed onto the Grievance Committee for further discipline. A record of all disciplinary actions will be kept on file for the duration of the player/coach's career. All Grievance decisions are final and binding. Multiple infractions may be dealt with greater severity. (Amended January 2016)

:

.

Appendix 1***Coach's Timeline (Guideline Only)***

Feb		<ul style="list-style-type: none"> - Book NCCP clinics if necessary - 1st coaches meeting
Feb – Mar		<ul style="list-style-type: none"> - Book outdoor practice diamond - Book at least 1st tournament
April	when contacted	<ul style="list-style-type: none"> - Equipment bag pick up - Police checks, all coaches, bring I.D. - Preliminary Budget Due
May		<ul style="list-style-type: none"> - Select Tryouts - Uniform orders due - 1st parents' meeting - Finish booking tournaments - Book exhibition games - SOBA rosters due (with signatures, birth certificates)
	End of May	<ul style="list-style-type: none"> - Final Budget due
June	Orders in by 5 th ?	<ul style="list-style-type: none"> - Uniform pick-up - 2nd coaches meeting - Finish booking exhibition games
	June 30 th	<ul style="list-style-type: none"> - Last date for SOBA roster changes
July		<ul style="list-style-type: none"> - Applications for Playdowns due
Aug	Long Weekend Second Week 4 th Week	<ul style="list-style-type: none"> - House League finals begin - SOBA Playdowns begin - SOBA Provincials (possible older divisions)
Sept	Long Weekend 30 th	<ul style="list-style-type: none"> - SOBA Provincials (All divisions) - Equipment and key return - Final financial statement due along with equipment inventory sheet
Oct	After last rep tryout	<ul style="list-style-type: none"> - Applications for Select Coaches posted, due Nov.15
Nov-Dec		<ul style="list-style-type: none"> - Interviews - Coach selections approved at Dec. Board meeting

Appendix 3

GMBA Select Team Financial Accountability Policy

1. Each GMBA Select Team will prepare a preliminary team budget by end of April and a final team budget (after 1st parent meeting) by end of May per season.
Note: Based on the coaches preliminary budget forecast a cost per player will be communicated to parents at tryouts.
The Final (or “season end”) Statement will be submitted no later than September 30th. Bank statements (including cancelled cheques if applicable), and copies of supporting invoices, shall be made available for review by GMBA Audit Committee, and approval by GMBA Executive, if requested.
2. Parents from each family must receive a copy of both the Final Budget and the Financial Statement. The GMBA Select Committee Chair must also receive a copy of both Budget and Financial Statement.
3. Each GMBA Select Team will operate a bank account at the institution of their choice with at least two unrelated individuals having signing authority (suggest Manager and 1 unrelated Parent).
4. Each GMBA Select Team will issue, no later than September 30th, a pro rata refund to parents consisting of funds remaining at season’s end.
5. Fundraising will be undertaken only from appropriate sponsors. For example, GMBA reserves the right to refuse funds raised from businesses associated with tobacco, alcohol, firearms, body art etc.
Fundraising from poker tournaments is illegal in any form and is prohibited.
6. GMBA Select Committee to ensure compliance with all aspects of this policy.
7. Consequences for noncompliance will include but not be limited to suspension of head coaching privileges.