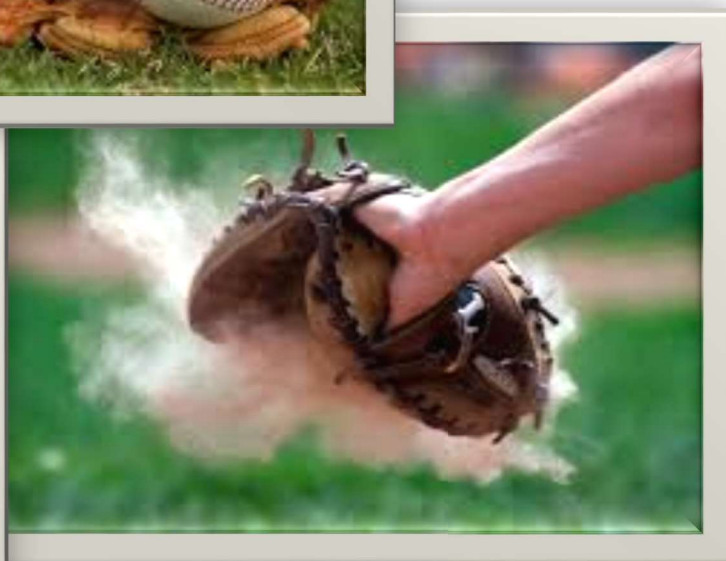
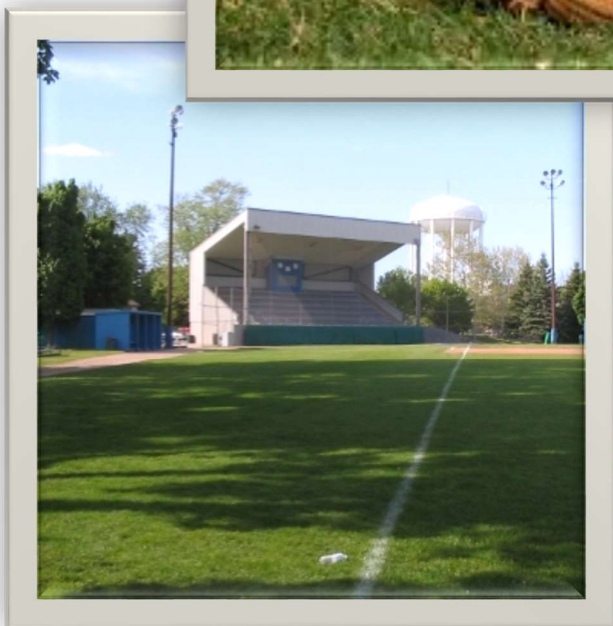




# GUELPH MINOR BASEBALL ASSOCIATION



## Rep Rule Book

*Updated February 2018*

## **MISSION STATEMENT**

The goal of Rep baseball is to provide a competitive program for our playing membership.

The program will emphasize skill, sportsmanship, respect, work ethic and athletic development.

Teams are expected to balance the demands of winning with promoting a healthy enjoyment of the game.

Player development should be recognized as a primary goal for all teams, whereby the Rep program acts as a tool for helping players achieve higher levels of baseball.

In order to coach within Guelph Minor Baseball Association (GMBA) each coach must agree to the following:

1. To have a Police Record Check (PRC) done

### Police Record Checks

For certain positions within minor sports associations, for both volunteer and paid personnel, a PRC will be required as an important but not exclusive element of the screening process.

In general, individuals with past Criminal Code convictions, ten years old or more recent, or charges pending for certain offences, will not be accepted for a direct service position with vulnerable clients. These offences include, but are not limited to, the following:

- Physical assault
- Sexual assault
- Invitation to sexual touching
- Sexual interference
- Indictable criminal offences for youth abuse
- Any weapons offence
- Conviction under the Controlled Drugs and Substances Act (Previously known as the Narcotic Controlled Act)
- Any court order forbidding the individual to have contact with children under the age of 14
- Convictions or charges pending for any violent offence
- Convictions or charges pending for criminal driving offences, including but not limited to impaired driving

Applicants may also be rejected as a result of other information gained during the PRC process, through the screening process as a whole, or as a consequence of other factors which are directly relevant to the requirements of the position and to the ability of the applicant to carry out his/her duties in an effective and safe manner.

The applicant has the right to know why he or she is being refused and may appeal to an appeal panel in writing for a review of their record.

## 2. Follow the City of Guelph's R-Zone Policy

Starting in 2008, the City of Guelph has implemented the R-Zone Policy – Respect and Responsibility. This policy and procedure applies to all staff and all persons using recreation, parks and culture programs, facilities and properties, including but not limited to patrons, guests, spectators, fans, coaches, players, parents, volunteers, staff and the general public. The policy covers structured (i.e. permit issued) and unstructured (i.e. no permit issued) activities.

Inappropriate or violent behaviour for the purpose of this procedure includes, but is not limited to, the following:

- a) Verbal assaults directed at any person, including but not limited to participants, officials, members of the public or City staff, which are aggressive or intimidating or have the potential of inciting violence;
- b) Threats and/or attempts to intimidate;
- c) Throwing of articles in a deliberate or aggressive manner;
- d) Aggressive approaches to another individual (physical/verbal assault);
- e) Actual or attempted physical striking of another person;
- f) Attempts to goad or incite violence in others;
- g) Theft of property;
- h) Possession of weapons;
- i) Vandalism to buildings, structures or property owned or leased through the City;
- j) Refusal to follow permit details, this policy and procedure and other related City policies and procedures;
- k) Racial or ethnic slurs;
- l) Intoxication or being under the influence of alcohol or drugs;
- m) Harassment (“engaging in a course of vexatious comment or conduct that is known or ought reasonably to be known to be unwelcome” as defined by the Ontario Human Rights Code);
- n) Contravention of City by-laws or policies;
- o) Criminal behaviour of any kind whatsoever

GMBA will adhere to the policy as outlined. Any member found to be abusing this policy will be dealt with by the Grievance Committee.

### 3. Follow the Guelph Sports Advisory Council's Fair Play Policy

GMBA has adopted the Fair Play Policy of the Guelph Sports Advisory Council. To view these policies in its entirety visit their website at [www.sacguelph.com](http://www.sacguelph.com). Here is an excerpt from the Fair Play Policy to give you a basic understanding of the policy.

The basic objectives of the program are:

- a) To foster and enhance mutual respect, understanding and the principles of good sportsmanship and fair play;
- b) To promote safety and respect and ensure fun, enjoyment and good competition at any sporting event;
- c) The elimination of behaviour and actions that detract from a positive environment in which games should take place;
- d) Any forms of abuse and/or harassment during sporting events will not be tolerated.

All negative actions will be dealt with and disciplinary actions will be administered.

## 1. CONDUCT

### 1.1. **GMBA-Issued Suspensions**

1.1.1. Suspension of players and coaches: A player or coach shall be subject to suspension for any of the following infractions substantiated as having been committed during or immediately before or after any GMBA, Intercounty Baseball Association (ICBA) or Baseball Ontario (OBA) game, team event, as well as any duties required pertaining to the baseball season;

- Using profane and/or obscene language
- Consumption of any alcoholic beverages
- Consumption of tobacco products near players' bench or on the playing field
- Showing disrespect towards game officials or GMBA Board members
- Destruction or abuse of property belonging to GMBA and/or others (includes the throwing of bats or helmets)
- Unsportsmanlike conduct on or off the playing field
- Theft of property belonging to GMBA and/or others

1.1.2. A player or coach who is ejected shall completely leave the vicinity of the ballpark, or be under the control of a parent/guardian plus serve a mandatory suspension of the next attended game. In such cases, the umpire shall submit a full report to the Umpire Supervisor in charge of ejections, who will report to the Rep Committee Chair and the Grievance Committee. If the Grievance Committee deems further action necessary, it may so act.

1.1.3. The individual concerned shall have the right to submit an appeal to the Grievance Committee through the Rep Committee Chair whenever the suspension is more than two (2) games. The decision of the Grievance Committee on any such appeal is final and binding.

1.1.4. The first ejection is a minimum suspension of the next attended game. The second ejection is a minimum suspension of the next two (2) attended games. A third ejection is to be reviewed by the Grievance Committee. This applies to both players and coaches.

### 1.2. **Team Issued Suspensions**

1.2.1. Rep coaches have the right to suspend a player(s) for no more than three (3) games in total for the entire season. The suspension(s) may be any combination that add up to three (3) games but no more than three (3) games in total. Any suspensions beyond the original three (3) in total for the season must be approved by the Rep Committee.

- 1.2.2. Players suspended by their team are not eligible to play for any other GMBA team during the duration of their suspension.
- 1.2.3. Coaches must notify the Rep Committee of all player suspensions in writing with the reason for the suspension within 24 hours.

## **2. GENERAL RULES**

- 2.1. All players participating in any GMBA sanctioned event/workout must be members in good standing according to the GMBA constitution.
- 2.2. All GMBA Rep teams' registration fees must be paid in full prior to the start of indoor workouts. Penalty: Player cannot participate in any team activity until all GMBA registration fees are paid in full. Coach is suspended for allowing player(s) to participate.
- 2.3. Playing rules are in accordance with ICBA and OBA Constitutions and Approved Playing Rules.
- 2.4. Any GMBA website will not use photos with names or personal information linking them for all players. The only personal information allowed on the GMBA website is first name, last name, jersey number, throwing arm, batting and baseball statistics. Other personal information explicitly excluded includes, but is not limited to, address, date of birth, phone number(s), email address(es) and any other contact information.
- 2.5. Exceptions to all rules must be dealt with at a meeting of the GMBA Board of Directors through the Rep Committee Chair.
- 2.6. **Fall Team Workouts**
  - 2.6.1. All GMBA Rep teams will be allowed to practice or hold exhibition games in the months of September and October.
  - 2.6.2. GMBA Rep teams from Minor Bantam to Midget will be allowed to hold indoor workouts/practices in the months of November and December but there will be no throwing or pitching during this time.

## **3. COACHES**

- 3.1. All coaches are expected to meet the National Coaching Certificate Program (NCCP) requirements as outlined by Baseball Ontario. Requirements can be found at <https://www.baseballontario.com/Coach/coach.aspx?TopMenuID=10004>.
- 3.2. Exceptions will be granted for first time coaches with no baseball-specific NCCP training in accordance with Baseball Ontario rules.

- 3.3. GMBA requires all coaches to complete the “Making Headway in Sport” online concussion module prior to the deadline set by Baseball Ontario for the completion of coaching requirements.

#### 4. **ADMINISTRATIVE**

- 4.1. Teams/coaches are encouraged to distribute written team rules and philosophies to their players but coaches CANNOT have players or their families sign any form of contract directly or indirectly tied to the team rules.
- 4.2. Head coaches must submit a list of assistant coaches for review by the Rep Committee prior to having any team practices or workouts.
- 4.3. Head coaches must submit administrative documents such as budgets and rosters by the date or time frame requested by the Rep Committee Chair. Failure to do so may result in disciplinary actions including fines and/or suspensions.
- 4.4. Rep teams must submit the standard GMBA issued “Financial Year-end Statement” and “Team Inventory Control Sheet” by September 30 of each playing year.
- 4.5. All teams will be required to advise the Rep Committee Chair of all tournament locations being entered for the season no later than April 30. If any team is applying to play in a tournament prior to or subsequent to April 30 the Rep Committee Chair will still need to be notified as soon as the team has made its application. The Rep Committee Chair will be responsible for obtaining the approval of GMBA, ICBA and OBA for any out of province tournament or event.
  - 4.5.1. Failure to obtain the prior approval and continuing to attend the out of province tournament or event will result in a \$250 team fine which will be payable seven (7) calendar days from the date that notification to the team has been made.
  - 4.5.2. Rep teams are responsible for obtaining their own out of country insurance, not GMBA.
- 4.6. Only GMBA-approved rostered players may represent a GMBA team at any tournament (Exception: National Tournaments).
- 4.7. Uniforms – All GMBA Rep players and coaches must be dressed in one of the GMBA approved Rep uniforms. These uniforms, which have been approved by the Board in both style and colour must be purchased from the GMBA Equipment Manager. The items which must be purchased through the GMBA Equipment Manager are: pants, jerseys, belts, socks and hats. All players and coaches must be in the same uniform and all parts of the uniform MUST be worn as indicated below. Undershirt t-shirts are allowed but are not required under the jersey. (Exception: Tournaments where uniforms are provided or must meet specific requirements such as All-star teams and Cooperstown tournament).

Your option of uniforms are as follows:



**Uniform #1** – Blue jersey with Canadian flag (no names allowed), white Rep pants, blue belt, blue socks and blue GMBA hat.

**Uniform #2** – GMBA-issued dri-fit jersey, white Rep pants, blue belt, blue socks and blue GMBA hat.

4.8. All other official GMBA logoed apparel must be purchased through either the GMBA Equipment Manager or the official spirit wear provider as determined by the GMBA Board of Directors.

4.9. All logoed GMBA team apparel must use the approved artwork as provided by GMBA.

## 5. ROSTERS

5.1. GMBA shall attempt to field, as a minimum, one Tier 1 and one Tier 2 team at each division offered by the ICBA. Any changes to the number of teams fielded must meet with GMBA Board approval. All GMBA Tier 2 teams will play in an ICBA Tier 2 loop. GMBA Minor Tier 2 teams will play in the same division as the GMBA Major Tier 2 teams, unless ICBA offers an all minor division.

5.2. Players removed from a Tier 1 or Tier 2 roster after Select tryouts will only be eligible to play house league for the remainder of the season.

5.3. Players removed from a Tier 1 or Tier 2 roster prior to May 1<sup>st</sup> will be entitled to a refund of 50% of the GMBA registration fee and any paid GMBA Rep player fees. Any paid team fees to be refunded will be managed through the team. After May 1<sup>st</sup>, players are not entitled to any GMBA refunds.

5.4. Players on active Tier 1 or Tier 2 rosters shall not be allowed to play for any house league team. Penalty: Player will be subject to suspension. Matter to be sent to the Grievance Committee (Exception: Alternate players).

5.5. The last day for a player to move between house league, select, Tier 1 and Tier 2 is the date which OBA sets for final rosters.

5.6. Call-Ups – GMBA Rep teams may call up players from younger divisions as per OBA and ICBA rules pertaining to call-ups. The player's current team coach must approve any call-up.

5.6.1. Any coach that calls up a player with the permission of the player's designated team coach or house league convenor shall receive the appropriate disciplinary actions.

5.6.2. Call-ups are only to be used to replace absent or injured players.

## **ROSTER CHANGES**

5.7. Alternate players are eligible to participate in indoor workouts after registering and being added to a GMBA roster.

5.8. Any additions/deletions to a team's roster (including AP players) must be dealt with as follows:

5.8.1. Any Player Additions

- GMBA Rep Committee may approve addition to roster

5.8.2. Player Movement Between Tiers

- Player movement between teams prior to rosters being finalized must be mutually agreed upon by both coaches, players, parents and Rep committee.

5.8.3. Deletions By Player's Request

- Rep Committee Chair shall be notified.

5.8.4. Deletions By Coach Request

- Coach meets with parent and player to discuss resolution of issue(s)
- Parent/Player/Coach meet with Rep Committee to discuss issue(s) and resolution(s)

5.9. All roster changes must be handled by and through the Rep Committee Chair. No teams are allowed to submit roster changes to ICBA or OBA directly.

5.10. GMBA Rep Committee Chair must notify the GMBA Board of all additions and deletions.

## **6. FUNDRAISING/TEAM INCOME**

6.1. If a team wins a tournament with prize money, the money must go to team funds and be visible on the financial statements.

6.2. All teams must submit all fundraising activities to the GMBA Rep Committee for approval at least three (3) weeks prior to the commencement of said fundraiser.

6.3. Consumption of alcohol at any fundraising event will only be allowed at licensed establishments in which the establishment's employees attend bar.

6.4. All fundraising must be in accordance with all GMBA policies, as well as any city or provincial legislation (i.e. teams must acquire all licenses or necessary permits through GMBA).

**7. TIER 1/TIER 2 DISCIPLINARY ACTIONS**

- 7.1. Any violation of these rules will be dealt with by the Rep Committee and where deemed necessary will be passed on to the Grievance Committee for further discipline. A record of all disciplinary actions will be kept on file for the duration of the player/coach's career. All Grievance Committee decisions are final and binding.
- 7.2. Multiple infractions may be dealt with greater severity.

## APPENDIX

### GMBA Rep Team Financial Accountability Policy

1. Each GMBA Rep team will prepare one team budget and three financial statements per season. The proposed budget will be submitted by December 31<sup>st</sup>. Mid-season financial statements will be submitted no later than April 1<sup>st</sup> and July 1<sup>st</sup>. The final (or “season end”) statement will be submitted no later than September 30<sup>th</sup>. Bank statements (including cancelled cheques if applicable) and copies of supporting invoices, shall be made available for review by the GMBA Audit Committee and approval of GMBA Executive, if requested.
2. Parents from each family must receive a copy of both the budget and the financial statements. The GMBA Rep Committee Chair must also receive a copy of both the budget and the financial statements.
3. Each GMBA Rep team will operate a bank account at the institution of their choice with at least two unrelated individuals having signing authority (Suggestion: Manager and 1 unrelated parent). The names of these individuals must be submitted to the GMBA Rep Committee upon opening the bank account.
4. Each GMBA Rep team will issue, no later than September 30<sup>th</sup>, a pro rata refund to parents consisting of funds remaining at season’s end. If returning parents wish to use their refund as a down payment on the following season they may do so.
5. Fundraising will be undertaken only from appropriate sponsors. For example, GMBA reserves the right to refuse funds raised from businesses associated with tobacco, alcohol, firearms, body art, any business GMBA deems to be inappropriate.

**Fundraising from poker tournaments is illegal in any form and is prohibited.**

6. GMBA Rep Committee will ensure compliance with all aspects of this policy
7. Consequences for noncompliance will include, but not be limited to, suspension of head coaching privileges.