

## **ICE RENTAL AGREEMENT**

### **1.0 General Terms and Conditions of Contract**

- 1.1 In order for the Arena & Parks Facility Manager or designate to effectively serve their customers, the Renter is required to designate no more than two representatives to serve as liaison between the High Prairie & District Regional Recreation Board and the Renter. All communications between the Renter and the High Prairie & District Regional Recreation Board should, at all times, be channelled through the designated representative(s).
- 1.2 All Renters are to provide contact information for their two representatives to the High Prairie & District Regional Recreation Board administration office prior to the start of each season.
- 1.3 All Renters requesting to book ice on a continual basis shall be required to sign an Ice Rental Agreement and Terms of Payment Agreement outlining the conditions of their ice rental.
- 1.4 A one-hour rental is based on fifty (50) minutes of ice time and ten (10) minutes for ice maintenance. Renters causing damage shall have their ice time reduced to accommodate the necessary repair work by maintenance staff.
- 1.5 The Renter will ensure that no one shall be on the ice during the operation of the ice-resurfacing machine and shall remain off the ice until the maintenance staff is off the ice and the overhead door is closed.
- 1.6 Except where a liquor license has been issued the use or consumption of liquor is prohibited in public facilities.
- 1.7 Smoking is prohibited in public facilities.
- 1.8 The High Prairie & District Recreation Board shall not be responsible for any lost or stolen goods or money, whether from a dressing room or elsewhere in the facility. It is the responsibility of the Renter to ensure that dressing rooms are supervised or the dressing room door is locked while members are on the ice.
- 1.9 The Renter shall be responsible for any damages caused to the building, grounds, chattels and/or equipment belonging to the High Prairie & District Regional Recreation Board and/or the Town of High Prairie, as a result of malicious acts or vandalism as may have been perpetrated by members of the Renter's group before, during or after a rental time. The cost of any repairs that are required as a result of damages will be invoiced to, and be the responsibility of the Renter to pay. Failure to pay will result in ice rental contract suspension until cleared. Frequent damages by a Renter's members may also result in ice renting privileges being revoked.
- 1.10 To encourage appropriate behaviour during activities and to promote a safe and positive atmosphere, it shall be understood that the Renter must take primary

responsibility for the behaviour and actions of all persons associated with their program or event.

- 1.11 Depending on circumstances, the High Prairie & District Regional Recreation Board may require the Renter to provide security for the duration of a scheduled event.
- 1.12 The Renter shall ensure that dressing rooms are vacated within thirty (30) minutes after the end of the rental time period. The user further ensures that the dressing rooms shall be left in a clean condition.
- 1.13 Use of cellular phones or any other device capable of taking pictures, video or sound recording is prohibited in dressing rooms, washrooms and shower areas.
- 1.14 The Renter agrees to observe, comply with and enforce all applicable High Prairie & District Regional Recreation Board, Town of High Prairie, Provincial and Federal laws, rules and regulations including but not limited to sanitation, liquor and gaming, health, fire prevention, safety, noise and crowd control.

## **2.0 Ice Rental Fees**

- 2.1 Ice rental rates are set by the Board of Directors for the High Prairie & District Regional Recreation Board.
- 2.2 Any Renter having an outstanding balance of unpaid ice rental fees prior to the start of a new ice season shall not be permitted to book ice until the balance is paid in full or other payment arrangements are authorized by the Recreation Director.
- 2.3 All Renters will be required to pay a one month ice rental deposit prior to booking ice each season. The amount of the deposit will be based on an average of ice used in the past season calculated at the current ice rental rate or an average of the current season's ice needs, whichever is greater.
- 2.4 Any Renter with a history of poor payment may be required to pay upfront for requested ice time.
- 2.5 All rental fees are due upon receipt of invoice. Outstanding balances beyond thirty (30) days will be subject to interest.
- 2.6 Any Renter, after thirty (30) days of non-payment of their outstanding invoice will have their ice time cancelled and the ice rental deposit will be applied towards the outstanding amount. Another ice rental deposit will be required before ice time can be re-booked.

## **3.0 Cancellations and "No-Shows"**

- 3.1 All Renters must give a minimum of forty eight (48) hours' notice to cancel regular ice. A minimum of one (1) weeks' notice is required for tournament bookings.
- 3.2 For High Prairie Minor Hockey Association (HPMHA) Team Managers will give notice by sending an email to the Arena Facility Manager at [arena@highprairierecreation.com](mailto:arena@highprairierecreation.com) and cc'd to the Recreation Director at

[director@highprairierecreation.com](mailto:director@highprairierecreation.com) as well as the HPMHA League/Ice director, the HPMHA Treasurer and the HPMHA President.

- 3.3 Where minimum notice is not given or a Renter is a “no-show” the applicable ice rental fees will be charged.
- 3.4 Exceptions will be considered for inclement weather or an emergent situation.
- 3.5 If the High Prairie & District Regional Recreation Board cancels a Renter’s ice time due to reasons other than non-compliance of this contract, no ice rental fee will be charged.

#### **4.0 Tournaments and Special Events**

- 4.1 Tournament and special events final ice schedules shall be submitted to the Arena & Parks Facility Manager or designate a minimum of one (1) week prior to the tournament or special event. If not, the blocked ice time will be charged, unless the ice is reallocated to another Renter.
- 4.2 Tournament or special event organizers shall communicate facility use details to the Arena & Parks Facility Manager or designate a minimum of one (1) week prior to the tournament or special event.
- 4.3 Tournament or special event organizers will ensure that adequate security is provided for the tournament or special event.

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We, the undersigned, have read, understand and agree to the terms and condition in this contract and hereby accept the same on behalf of \_\_\_\_\_.

We acknowledge and agree that breach of any of the said conditions may result in the termination of the allotted ice time at the discretion of the High Prairie & District Regional Recreation Board.

\_\_\_\_\_  
President (Print Name)

\_\_\_\_\_  
President (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Treasurer (Print Name)

\_\_\_\_\_  
Treasurer (Signature)

\_\_\_\_\_  
Date