



Foothills Minor Hockey Association  
Board of Directors Meeting  
August 16, 2018  
Ramada Meeting Room

**In attendance:** All Board Members plus Rachelle Jackson, Ops Manager

**Late:** None

**Absent:** None

The meeting was called to order by Kevin MacIntyre at 7:17. Executive committee was late due to a late running pre-meeting.

Motion to approve the minutes of the June meeting by Kellie, seconded by Brianne, motion carried.

Brief introduction of each director to Rachelle Jackson (new ops manager) introduced herself and the remainder of the board briefly introduced themselves and explained their role to Rachelle.

#### Additions to the agenda –

Operations report – notified from Rec Centre that there will be no change room keys provided to teams without some form of “collateral” due to problems with them not being returned.

#### Operations manager report:

##### Ice

Confirmation of all available ice in Blackie, Nanton and High River.

Nanton’s ice will not be available until October 1 due to fixing the air quality system.

##### AA conditioning/tryout camps

Conditioning Camp for Peewee and Bantam Aug 28-31, 2018

Tryouts for Peewee and Bantam Sep 4-8, 2018

Tryouts for Midget Sep 18-22, 2018

##### Female hockey (Okotoks)

They have been given some time slots for games in Blackie and will probably also be given practice time.

##### Registration

Current registration numbers:

Initiation – 26

Novice – 48

Atom – 41

Peewee – 36 (27 trying out for AA, 2 goalies)

Bantam – 32 ( 11 trying out for AA/AAA, 4 goalies)

Midget – 38 (20 trying out for AA/AAA, 6 goalies)

Total: 221 players

-Discussion related to registration numbers

-Motion by Brianne to waive the \$100 late registration fee to any initiation player for the 2018/2019 year. Jennifer Woods seconded. Motion passed all in favour.



### **Treasurer's report:**

Financial statements review (See attached)

We need to make the signor changes at the bank - motion to be made at meeting

\*We need to remove Jennifer Woods from all the FMHA bank accounts at RBC and add Kevin MacIntyre, Brad Parker & Kellie Beal to remain on account.

\*We need to remove Jennifer Woods and Lana Bakken from the AA Bisons account at RBC and add Kevin MacIntyre and Kellie Beal, Jim Robbins to remain on account.

Registrations have been strong and people have all paid initial fees already as of 9:30pm Wednesday with exception of 7.5 families (one I agree to pick up the cheque tomorrow morning) that unless they make payment by midnight will be getting late charges so very good so far. All these families with outstanding fees all received either a text or email from me as a reminder.

Rachelle is doing great and we are working well together to have registrations run smoothly this year.

I would still like to look at banking packages and credit card systems however will wait till after registration season.

Discussion related to Treasurer's report:

- Increase to administration expense due to laptop purchase
- Collections have been good on registration
- More e transfer activity this year likely in response to AGM disclosure of magnitude of credit card charges and the message that FMHA was looking at charging those back to the registrant

Motion to remove Jennifer as signing authority and add Kevin MacIntyre from FMHA bank accounts at RBC made by Adam Rommens, seconded by Jim Evans. Motion passed all in favour.

Motion to remove Jennifer Woods and Lana Bakken and add Kevin MacIntyre as signing authority from AA Bisons bank accounts at RBC made by Jennifer Woods, seconded by Brianne Fredell. Motion passed all in favour.

### **Old Business:**

Rockies House League Update:

- some discussion regarding evaluations and higher tiered players wanting to play house

Intro to Hockey Update:

- Two or three teams will be set up with the desired result to have 3 teams of equal skill level.
- Table at Registration Roundup? – looking for volunteers

### **New Business:**

Prosmart – ignore

Epact Safety App – used by a team trainer/manager/parent to record player health issues. Need to make team managers more aware of this App and encourage use.

Concussion Protocols – FMHA to focus on awareness . Kevin meeting with representatives from the Hub to discuss additional concussion training. Service to provide training on base line concussion protocol.



Affiliations - Kellie proposes to put a rule in place to prohibit affiliated players from practicing with affiliated teams unless they are affiliated for a scheduled game.

Motion put forward by Kellie to add a rule to the FMHA Rules and Regulations to prohibit affiliated players from practicing with their affiliated team at any time except for the week before a scheduled game for which the player has been affiliated. Motion failed, no board members voted in favour of motion.

Discussion was had concluding with Miles agreeing to discuss the affiliation problems/solutions with coaches to avoid adding another rule to the rule and regulations.

Out of boundary players – Nanton player requested and denied

### **Director Reports:**

#### **AA Program Update:**

-AA Board has assigned all positions for the upcoming season.

-All (3) teams have coaches in place; Bantam Coach was recently hired after last years coach had to step down due to a new job. Pee Wee and Midget Coaches are returning from last year.

-AA Online Registration is live and progressing. Bantam and Midget registration appears to be slow - likely due to AAA team try outs that will occur.

#### **Clinic Report:**

Hi all, I was just wondering if we could discuss how much ice there will be for clinics this upcoming season?

- Establish same ice schedule for Friday night clinics
- Consider goalie specific clinics

#### **Initiation Report:**

Initial parent meeting is set Sept, 13th. I will send a welcome email to parents by the end of the weekend. We have met and confirmed details for our upcoming season. We will be abiding by the "intro to hockey" guidelines. An initiation Jamboree is scheduled for tiering weekend

### **Committee Reports:**

- Report from Intro to Hockey (ITH) Committee (See attached)
- Ice Committee Minutes (See attached)
- Evaluation Committee Minutes (See attached)

Comments from Kevin:

- His main focus in 2018/2019 will be to make FMHA a more concussion aware association. Through training of bench staff, parents and players.

Comments from Brad – discipline report in Camera:

Regular meeting first Thursday of every month.



September meeting on Wednesday the 5<sup>th</sup> as the THR registration round up and concussion protocol is planned for that night.

Motion to adjourn the meeting by Kellie Beal, seconded by Duncan McLeish. The meeting was adjourned at 8:57.



## Evaluation Committee – July 16/18

### *MEETING MINUTES*

In Attendance: Kellie Beal, Duncan McLeish, Jim Evans, John MacKenzie, Brianne Fredell, Adam Rommens, Miles Kiemele (chair)  
Absent: Tyler Hutton

■ Data Entry Person – will need to get someone

■ Evaluators

- Do this in house again this year
- Miles is looking for new evaluators for this year (will reach out to Jeff & Tyler for their hockey team members)
- Dates for starting – last year we started on Sept 15 with conditioning the week prior, as discussed with the previous board we will start one week later for conditioning and evaluations
  - Evaluation Meeting will be held Sept 19/18
  - Conditioning will run Sept 17-20
  - Evaluations will run Sept 22-27
    - Novice we will split evenly
    - Atom house will just evaluate with travel teams this year
    - \*do we look at taking out the top 4/bottom 4 during games?
  - Teams picked by Sept 29
  - For CAHL – team #s need to be in Oct 1, rosters in Oct 10 and season starts Oct 12
  - The first week of October we will hold both the coach and manager meetings
    - Looking at breaking out the initiation and novice for meetings

■ Evaluation Breakdowns

- Atom/Pewee – 2 skills/2 games (all 1hr sessions)
- Bantam – 1 skill/3 games (games 1.25hr sessions) (do we break out forward/defense for both bantam and midget)

- Midget – TBD
- Goalie – 2 sessions

■ Things to do

- Ref arrangements with Dave Skitch – Kellie to book with Dave
- Concession accounts – Brianne to do
- Level Director Checklist/Templates – Kellie to do (Brianne to send Kellie the template completed from last year)
- New Ice Schedule – Kellie & Rachelle to do
- Projected numbers from last year – Kellie to complete
  - Initiation 13 (as of August 1/18 – 20)
  - Novice 46 (as of August 1/18 – 39)
  - Atom 53 (as of August 1/18 – 37)
  - Peewee 42 (as of August 1/18 – 26)
  - Bantam 36 (as of August 1/18 – 26)
  - Midget 54 (as of August 1/18 – 30)



## Ice Committee – July 16/18

### *MEETING MINUTES*

In Attendance: Kellie Beal (chair), Brianne Fredell, Adam Rommens, Miles Kiemele

#### ■ Need to create practice schedule

- Initiation – will they continue to get their own practice on the small ice or do we do a shared large ice practice? Look at both options – need to also shorten game times up to 1hr slots versus the 1.5hr slots
- Novice – will get one shared practice on the large ice (in Blackie) and one small ice practice
- Atom – one large ice practice and one small ice

#### ■ Things to do

- Send template to all committee members – Kellie to do
- Email AA committee re Bantam potential time change – Kellie to do – emailed Dave W. all good with change
- Projected numbers from last year – Kellie to complete
  - Initiation 13 (as of August 1/18 – 20)
  - Novice 46 (as of August 1/18 – 39)
  - Atom 53 (as of August 1/18 – 37)
  - Peewee 42 (as of August 1/18 – 26)
  - Bantam 36 (as of August 1/18 – 26)
  - Midget 54 (as of August 1/18 – 30)

Into to Hockey (ITH) Report  
August 15th, 2018

Committee: Jennifer, Miles, Brianne, John

**FMHA Novice and Initiation Structure will be:**

Modified Ice

No CAHL Teams - all Local League

9-10 kids per team.

Novice we predict 5 teams

Initiation we predict 3 teams

Shared Practices

ITH League formed with High Country, Vulcan, Claresholm and possibly Nanton

Have had two meetings - June 7th, August 14

Will have 10 -12 Novice teams and 8-9 Initiation teams

17 League Weekends, 24 league games

2 Jamborees (October and March)

**Critical Dates:**

September 5 - Intro to Hockey Parent Meeting Ramada 6:30 Initiation 7:30 Novice

September 6 - Registration Round-up 5:00 - 7:00 pm Promote Intro to Hockey and House ( This is mandatory for at least one parent to attend before kids can go on ice)

September 29 - Teams Picked

September - Coach Clinic for Initiation and Novice

October 1st - 1st Practice

October 13th - FMHA Host Novice League Exhibition Jamboree

October 20th - Season Begins

November 17th - FMHA Initiation Jamboree

March 2nd - Last weekend of League Play

March 9-10th - Season End Jamboree Claresholm