

***Foothills Minor Hockey***

***Meeting Minutes***

July 5, 2016

7:00pm Ramada Inn

Members present: Jennifer Woods, Sarah Radmanovich, Terri Bass, Jesse Byers, Kevin MacIntyre, Dave Wegener, Dave Skitch, Miles Kiemele, Pavel Savin, Chris Alexander, Brianne Fredell,

Members late: Jacki Swanson

Members absent: Trent Williamson, Lana Bakken, Cassie Gordon, Kellie Beal, Jamie Bakken, Chad Barton, Tom Kowal

**I. Call to order at 7:06pm**

**II. Additions to agenda**

- a. July 31st draw for free hockey association dues- Ideas (Brianne)
- b. Email Authorization added to hockey registration (Brianne)
- c. Minute distribution turnaround and timeline for them to be posted to the website (Brianne)

**Motion:** to accept the agenda with additions by Dave Skitch, second by Miles Kiemele.

**Vote:** all in favor, motion carried.

**III. Minutes from last meeting –**

Amendments:

- change title of AAA female proposal to AA/AAA female proposal.
- Operations manager report – dates for ice : High River ice will be ready Aug 22, we will begin using it the week of Aug 29. Blackie ice will be ready beginning September 12.
- Motion to create an Atom house league team by Jesse Byers, second by Miles Kiemele
- Gosselin scholarships award: Cassie to post the winners of the scholarships after they have been announced at the golf tournament.

**Motion** to approve minutes as amended by Dave Skitch. Second by Dave Wegener. **Vote:** all in favor, motion carried.

**IV. Treasurer's Report –** Lana away, no changes to report.

**V. Operations Manager Report –** 25 hours to date

- ice – submitted and confirmed for September in High River – The manager of parks and rec for High River would like our ice requirements for the season in writing, and Pavel has given this to him. Pavel has explained how we use ice and release it.
- Ice Committee needs to set tournament dates. Aug 1 is deadline for AA ice. Parks and rec would like this information as well.
- AA – will they take part in tryout tournaments? Or stay in town and use ice here? We don't know yet.
  - AA may give up 15 min of practice ice on Thursdays in Blackie,
  - Have asked about ice in Nanton – waiting for response
- Registration numbers to date: 77 total
  - Initiation –15
  - Novice – 19 (5 yes to House)
  - Atom – 14 (3 yes to House)
  - PeeWee –9 (0 trying out for AA)
  - Bantam -13 (3 trying out for AA/AAA)
  - Midget – 7 (2 trying out for AA/AAA)
- Hockey Alberta Zone meeting:
  - Presentation on how to administer HCR
  - Paysafe (new system) better than QuickEnrollment
  - AA tryouts and conditioning – at present we use our own form but HA adds the question in registration form for HCR
  - Criminal record checks – There will now be a \$12 fee. **Action:** Jennifer will confirm this with the RCMP
    - Vulnerable persons check needs to be done.
    - We are able to track this on HCR for coaches, the same as certifications.
    - This is a requirement of FMHA, but is not a requirement of HA.
    - The problem with setting a date to have checks submitted to FMHA is that some checks take a long time to come back from the RCMP.
    - **Motion** by Terri Bass: Change the Rules & Regulations to read: All bench staff are required to obtain a criminal background check every three years. Managers will collect them and turn them in to the coach coordinator. Coaches are accepted on the basis of having submitted the check. The process will be tracked in the HCR system. Will be destroyed at the end of each season. If checks come back with concerns, carding of coaches is

subject to review by the board. Second by Brianne Fredell. **Vote:** 9 in favor, none opposed. Motion carried.

**Action** – Chad will communicate with Pavel when he has collected this information.

**Action** – Sarah will update the Rules and Regs

- Volunteering – some associations offer a credit or charge based on whether families volunteer or not – something to think about for future.

## VI. Old business

- A. **Ice dividers Grant Application** (Brianne) – Application form was emailed out to board members for review.

**Motion** by Kevin MacIntyre: FMHA will submit the application for the ice dividers grant. Second by Jesse Byers. **Vote** – all in favor, motion carried.

**Action:** Brianne will send the application once required signatures have been received.

- B. **Casino** – (Cassie) “As of right now, we have 10/36 spots filled for the casino. I think a mass email should be sent out to the entire association, as not everyone checks the Facebook page and website.”

We have received another email regarding the casino and the key positions are filled for now.

- C. **AA/AAA female proposal** – we will be able to offer them a practice ice slot, but we don't know yet what it will be.

- D. **Sean Selmser Subsidy request** – Sean emailed the board a proposal with two options.

- (In camera discussion)
- **Motion** by Chris Alexander: Ask Sean to commit to 15 hours each season for two seasons. He will work with coach and clinic coordinators to determine where the mentorship would be of most value to the association. Payment terms will be determined at the signing of the contract. Second by Miles Kiemele. **Vote:** 8 for, 1 opposed. Motion carried.

**Action:** Jennifer will contact Sean.

- E. **Gosselin scholarship** – winners of the scholarships have not been notified.

**Action:** Terri will contact the Gosselin family about this.

- F. **Early bird draw for registration** – Could we video and post the drawing? Make it an event, perhaps include an equipment swap or incorporate it with the Fort Mac committee somehow.

**Action** – Kellie, Terri, and Brianne will organize this.

G. Email verification for the membership

- Board members are reluctant to send mass email. Best guarantee of email reaching the membership is if email comes from managers. At present, since no managers are in place we can only mass email.
- Bulletin board in the High River arena needs to be utilized better. Will ask Cassie to do this.

H. Minute distribution and posting to the website

- Should we set a timeframe for distribution of the minutes? Minutes were distributed late last month due to the secretary's schedule, but will not be that late again.
- Minutes cannot be posted to website until reviewed.
- We could submit reports ahead of time and include them with the agenda when sent out.

**Action:** Sarah will send a request for reports two weeks prior to each meeting and include them with the agenda when it is sent out.

**VII. New business**

**A. Executive Reports**

- A. **President** : August meeting may not be necessary since we are so far ahead this year. If a meeting is needed, we can hold it prior to the evaluation meeting on August 18. Meeting room at the Ramada is booked for that night.

**Action:** Sarah will cancel Aug 2<sup>nd</sup> meeting.

**Secretary:** Last season's minutes are all uploaded to the dropbox now.

**B. Level Directors**

**Initiation** – nothing to report

**Novice** - nothing to report

**Atom** – nothing to report

**Peewee** - nothing to report

**Bantam** - nothing to report

**Midget** - nothing to report

- C. **AA** – Global Sports Academy is the new coach mentor, will cost \$15000/yr. Coach mentorship needs to be monitored by AA committee.

- **Action:** Dave will discuss with Chad the possibility of FMHA piggybacking on the coach mentorship.

- **Casino** – AA would like to send volunteers. FMHA is looking into the possibility of the AA holding their own casino. It should be possible under the Societies Act.
- Nanton is returning the \$10, 000 that the old AA Bisons committee gave them

**CAHL** – nothing to report, CAHL is seeking payment of the last invoice, which they were late sending to FMHA.

**Equipment** – Everything was organized well. Jamie will put together a binder for another Provincial bid. Need to get rid of old jerseys. Will arrange with previous equipment manager to go through old equipment in Blackie.

**Community Liaison** – Tasks completed from last board meeting and nothing to report

**Coach** – Chad not present, nothing to report.

**Clinic** - nothing to report.

**Referee:**

- Referee clinic will be held October 1 in High River. Other clinics will also be available in Okotoks and Calgary. Hoping to have registration open first to local refs again as it has been in the past.
- **Action:** Cassie to post on website to let refs 13 and older know when clinic is and post \$100 for 1<sup>st</sup> time refs.
- Drop clock – Okotoks wants us to become a drop clock association, we are not at present. This can sometimes cause issues with scheduling for refs that travel.
- Rick Oberton will return to reffing on our ice, the two year time frame has expired.
- \$4000 donation from Provincial AA committee for refs - \$500 scholarship (each) for 2 refs to go to clinics each year. These have been sponsored in the past.

**Action:** Dave S will speak with Lana regarding setting up a separate account for this money.

**D. Active Committees – Ice** - covered in Pavel's report

**Evaluations**

- Meeting minutes emailed to board members.
- Need to approve a budget to cover the costs of food for evaluators and board members helping out, meeting room on Sept 15<sup>th</sup>, payment for refs, thank yous. \$2064.22 was spent last year.
- Proposed changes to the Rules and Regulations:
  - Page 30. Replace the wording “ in Mid to late September” to “in September”

- Page 32. 1st Paragraph under “No Shows During Evaluations”: Replace the sentence to read “Upon his return, the player will be placed on the lowest team of any given division and will be evaluated based on the evaluation committee discretion.
- **Motion** by Terri Bass: FMHA will budget \$2400 to cover costs of evaluations, including meals for evaluators, meeting rooms, payment for refs, and thank yous. Second by Brianne Fredell. **Vote:** all in favor, motion carried.
- **Motion** by Kevin MacIntyre: FMHA will do in house evaluations this year. Second by Dave Skitch. **Vote:** all in favor, motion carried.
- **Motion** by Terri Bass: Change the Rules & Regulations as proposed by the evaluations committee. Second by Brianne Fredell. **Vote:** all in favor, motion carried.

**Action** – Sarah will update the Rules and Regs

**Sponsorship** – nothing to report

**Ft Mac** – DJ has contacted the president of Fort Mac MHA, and is waiting to hear from them about what ways we can help. Has not called a meeting of the committee yet. Some ideas – sponsor a team for one of our tournaments? Send a team to help distribute equipment? Ft Mac has received lots of equipment and monetary donations.

VIII. **Adjournment** - Motion to adjourn at 9:45 pm by Kevin MacIntyre. Second by Terri Bass. Vote: all in favor. Meeting Adjourned.

Next meeting – September 1, 2016

Respectfully submitted by Sarah Radmanovich, Secretary