



**FMHA Board of Directors Meeting
Coop Meeting Room
December 1, 2016 7:00 pm**

In attendance:

Jennifer Woods, Sarah Radmanovich, Pavel Savin, Kellie Beale, Terri Bass, Dave Skitch, Dave Wegener, Chad Barton, Jacki Swanson, Jesse Byers, Kevin MacIntyre, Chris Alexander

Late: Trent Williamson

Absent: Brianne Fredell, Lana Bakken, Miles Kiemele, Jamie Bakken, Cassie Gordon, Tom Kowal

Call to Order/Additions to the agenda

Jennifer Woods called the meeting to order at 7:02 pm. Kellie Beal asked that Esso awards be added to the agenda.

Minutes Approval

Motion to accept the minutes from the November meeting was made by Jacki Swanson, seconded by Kevin MacIntyre. The motion passed unanimously.

Operations Manager Report

The Operations Manager report was previously submitted by Pavel Savin. No changes have occurred. (Secretary's note – director's reports are included at the end of this document. Confidential information has been redacted)

Treasurers Report

Lana Bakken previously submitted the Treasurer's Report, and is not present this evening. Level directors are asked to have their managers please remind parents that fees were due on the 15th.

Allocation of Recovered Funds

This item is to be carried over to the January meeting, as most members do not have their budgets together tonight. Dave Skitch has requested we consider a new bench for the officials' room, and says it can be built inexpensively. Chad Barton asked if we could use some of the funds to provide Goalie sessions on Sunday evenings. FMHA does provide funding for clinics. The approximate cost for 6 sessions, including ice and instructor fees would be \$170/session. Chad also believes an anticipated donation will also help cover the costs. Chad Barton made a motion to approve 6 goalie sessions commencing in the New Year at an approximate cost of \$ 170 each. The motion was seconded by Dave Skitch. The motion passed unanimously.

Criminal Record Checks

An addendum to FMHA Rules and Regulations will be added to clarify procedures. This should help alleviate changes to the Rules and Regs for items that may be likely to change from year to year. A date needs to be added to the Rules and Regs for submitting Vulnerable Sector Checks. If coaches have problems, they need to just let Board know. Some vulnerable Sector checks requiring additional information can take an extra two weeks to 3 months. This is also a new process for officials and Hockey Alberta. The process still needs to be clarified.

The addendum needs to contain information regarding the November first deadline, that coaches need to notify FMHA if there are issues with getting the Vulnerable Sector check (eg, if they are unable to receive it from the RCMP by the deadline) and that late checks will be reviewed on a case by case basis. Coaches who do not submit by the deadline may be deemed ineligible. Coaches are to submit Vulnerable Sector Checks to their manager, who will submit them to their level director, who will give the relevant information to the Operations Manager.

Dave Wegener made a motion to add to the Rules and Regulations that Criminal Record Checks are required to be submitted by Nov 1st, failure to do so may result in ineligibility. Seconded by Kevin MacIntyre. The motion passed unanimously.



Cell phones in dressing rooms

Level Directors are to remind their teams that there is zero tolerance for cell phones in dressing rooms.

Proposed signage

Lana Bakken will get prices for proposed dressing room and arena signs. We will add "no cell phones" to the dressing room signs. Metal signs would be ideal to prevent defacing of them. Signs would have Foothills Flyers, Bisons and High River Flyers logos. Dave Skitch made a motion to move forward with arranging signage, utilizing some of overage money to pay for them. Terri Bass seconded the motion. The motion passed unanimously.

Trent Williamson arrived at 7:40 pm.

Director Reports - Executive

Executive reports were previously submitted, no changes have occurred.

Director Reports – Level Directors

Initiation – Terri Bass asked if we could have a committee to oversee this group moving forward. The Executive and Kellie Beal met with coaches and managers from all teams and are working on restructuring the Initiation program. This division requires the most help to keep these players in our association moving forward. The House committee will meet after the 1st of the year to work on this group together with the house league. At this point, we have only 17 returning players next season. Initiation will be a smaller group again next year if we have the same numbers of new registrations as we typically do.

Novice – Brianne Fredell is not present, and had previously submitted that she had nothing to report.

Atom – Todd Vance from Hockey Alberta called to see if we would host Atom A Provincials. FMHA can use the same application from last year. Terry Bass has asked her team if they are willing, she is waiting on them to get back to us. The scope of running a Provincial tournament does not have to be the same as it was for the Peewees last year, it could be scaled down.

PW – Chris Alexander previously submitted the Pee wee report, no changes have occurred.

Bantam – Jesse Byers previously submitted the Bantam report, no changes have occurred.

Midget – Kevin MacIntyre had previously submitted his report. The Midget team still has no suspensions!

Director Reports – Other Directors

CAHL – There is some confusion regarding whether managers can be listed on the scoresheets, and about when coaches should sign score sheets. A recommendation we could make to CAHL would be to have separate areas on the scoresheet for verifying rosters and signing off on the game. Sarah Radmanovich will get clarification from her contacts in CAHL. CAHL has also said that managers should not also be timekeepers, because they cannot be considered unbiased. This does not take in to consideration that managers can be held a different level of accountability and that managers have a more comprehensive knowledge of rules and procedures.

Referee – Dave Skitch looked into the report of only one official for one of our games in Kainai. There is no rule that you can't start a game with only one referee. A complaint was received from PW regarding a game in Vauxhaul – Dave can collect complaints regarding officials, review can be done as an association, we need to add a procedural addendum to the Rules and Regulations regarding the chain of communication and how to handle complaints regarding officials.

AA – Dave Wegener had previously submitted his report, and no changes have occurred.

Coach – Upcoming instructional stream courses are free of charge, coaches just need to register.

Clinic — Miles Kiemele is absent, no report has been submitted.



Equipment – Jamie Bakken is absent, no report has been submitted.

Committee Reports

Ice – nothing to report.

Evaluation - the Evaluation Committee will meet after the new year to determine recommendations for next season.

Affiliation – Affiliations are getting finalized and it is a work in progress. FMHA needs to consider only affiliating the players who will actually play at the higher level, rather than whole teams.

House – The House committee will meet in the New Year. There will be playoffs for the Atom House teams.

Sponsorship – no update has been submitted.

Pay it forward – Sarah Radmanovich previously submitted the Pay It Forward committee's report and no changes have occurred.

Discipline – Warnings need to be issued in writing, going forward. Sarah Radmanovich will develop a template. Letters will be kept in the existing file. A one game suspension was issued to a coach, there will be a meeting with any coaches who receive a suspension. The AA committee will hold their own meetings with coaches.

Adjournment

The meeting was adjourned at 8:33. Terri Bass moved to adjourn, seconded by Chris Alexander. All in favor. The next meeting will be held at the Ramada meeting room on January 12, 2016, 6:00 pm. 90 minutes at the beginning of the meeting are reserved for the Board Governance Course.



Director Reports

Operations Manager

Hours

Hours since Nov 3rd – 60, total 381

CAHL

All CAHL deadlines had been met. I've submitted regular season ice and we don't have any TBA games to re-schedule.

Hockey Alberta

On Nov 15th, all association members were 100% qualified for this season. It took a lot of hard work and coordination done by many people and we can call this achievement a huge success!

On Nov 30th, I've sent in a Provincial Playdown Intent form. As I haven't heard 'no' from any team, all teams from Atom and up were marked as 'yes'. Hockey Alberta will have a categorization meeting later in December. After team placements are revealed teams will have a right to withdraw prior to Jan 10th.

Ice schedules

As CAHL schedules had been released, I'm going to return majority of unused ice back to the rinks this weekend. I'll keep a few ice slots as our emergency fund and will release them according to cancellation policy.

Still waiting for the Atom tournament schedule. We have to confirm ice and to request officials at least 1 month prior to a first tournament game.

Affiliations

Still work in progress and deadline is Dec 15th.

CRC's

All checks I received had been recorded in HCR. The Level Directors are aware about bench personnel who is still missing a CRC.

Treasurer

We received our casino money on Nov.21 for \$41,793.18. I have paid for October Ice for the Town of High River and also September/October Ice for Blackie out of our Casino account.

We received a donation for the Foothills Bisons AA Hockey Association from Nanton Minor Hockey from their AGLC account. So it had to be made out to us and go into our AGLC account, so I wrote the AA Bisons a cheque out of our main chequing for this donation. The amount of the donation was \$9,839.05.

I still have not sent the AA the remainder of their fees as we are still receiving them till Dec.15. I have also not charged the AA's for credit card charges yet or their fees owing to FMHA.

I'm working on collecting all outstanding FMHA fees, we have quite a few :(Even after the reminder from the managers! I will work hard and email all individually what they owe and stay on top of them:)

Executive Committee

The Executive Committee met to discuss the CRC's that came back with hits. Each CRC was reviewed and cleared on a case by case basis. It should be noted that no CRC came back with a "hit" in the vulnerable sector check section.

FMHA Rules and Regulations need to be updated with a process for collecting, reviewing and clearing CRC's with hits moving forward. The Executive is also seeking guidance from Hockey Alberta regarding this.

Directors

Initiation

Had a meeting with all my coaches and managers and the executive in regards to concerns about not playing each other enough and issues with High Country, it went really well and went and made minor changes to the schedule to play each other more and I have addressed concerns with the High Country Initiation Director. I haven't heard from the teams since so at this point it seems to be rectified but will wait if it slides again with them.



We also had some good ideas on how to potentially get more community interest at the initiation level and how to obtain more registrants for years to come (I'd like a topic itself on this idea)

Tournament was a big success again and ran very smoothly – haven't heard yet what was raised in total yet *Brianne may have these numbers now

I'd like to see this added to the meeting to discuss as I don't think we can rely on the Facebook/Website itself, especially with the initiation program and if we grow our House/Rec programs and the newspaper isn't a good reach out anymore I believe, I like the radio ads but how many people listen to the local stations?

Community Exposure

- Do we need to put a booth at the Spring Registration Round Up table
- Redo our board at the rec center
- Leaflets out to the daycares and kindergartens in Spring time
- Work with Facebook Sharing thru Mayor/Sun Country/Town to get more exposure and grow our numbers

Novice – nothing to report

Peewee

With the tiering rounds complete this is where the peewee division ended up:

Peewee 1 – 8 games played in the tiering round: 6 games won, 2 lost, assigned Tier 2

Peewee 2 – 8 games played in the tiering round: 3 games won, 5 lost, assigned Tier 5

As of Sunday morning no player suspensions have been issued, regular season game records as follows:

Peewee 1 record: 2 games played, 1 tie, 1 loss.

Peewee 2 record: 3 games played, 2 wins, 1 loss.

- Affiliations are complete
- One fine has been issued to Peewee 1 for submitting an incomplete game sheet.
- As of Wednesday the 23rd not all CRC forms have been submitted by Peewee 1 or Peewee 2, both team managers have been notified and have committed to getting them submitted
- I received and forwarded four tournament invites to one or both teams as appropriate

Bantam

Bantam 1

Affiliates have been completed from Bantam 2

Need to work out affiliations to Midget 1

Head Coach was suspended 3 games. Manager originally was requesting an appeal but in talking with Head Coach he is not interested.

Yes to Provincials

Team is 2-2-0 in regular season

Bantam 2

Affiliates have been completed from PeeWee 1

Had 2 players serve one game suspensions for 2 separate incidents (redacted due to disciplinary committee involvement)

Chad, Miles and Sean Selmsner have worked out a program with Head Coach to focus Sean's reimbursement agreement hours on this team. Sean has skated once with this team so far.

Team is 0-2-1 in regular season



Midget

Nothing much to report in the midget division. Team ended up in tier 4 and is doing quite well. They are sitting atop of their division, but have had some great games with multiple games being a 1 goal victory. Midget AA has sent the team a list of players they would like to see affiliated to their team, just waiting to hear back if the players have signed their forms for this process to happen.

Otherwise no concerns have come forward from the team.

Female – nothing to report

CAHL

Attended the CAHL re-tiering meeting on Nov. 8. I believe all teams were ok with where they ended up with the exception of our peewee A team. The head coach of this team and I exchanged emails with regards to where they were placed. I stand by my decision to move this team to tier 2 even though some believe that it was not my place to do so.

- Currently I am dealing with an unfortunate incident at an atom tier 2 game this past weekend. We are in the process of defending one of our coaches and have filed a complaint against one of Cochrane MHA's coaches. We should hear back with a decision by the end of the weekend. In the mean time both coaches in question are serving a two game suspension and as of today have been told that neither of them are to attend Sunday's game in Cochrane.

- I have also attached a CAHL document in regards to playing on the family day weekend

Community Liaison - nothing to report

Referee Liaison

Majority of all games are being scheduled with 3 officials which has been going well. This allows officials to work more games and they will get more experience, develop skills and gain confidence quicker. There have been many mentorships and supervisions done already for officials. About 50 mentorships and over a 100 supervisions total for ORA. (Do not have breakdown for local officials). This is an important step in developing new officials, something the ORA is very committed to.

Ref refresher clinic: – Nov 29th in Okotoks and Dec 9th in High River (have 6 signed up so far).

Received a couple complaints:

PWAA manager requested that they not have a certain official referee any more of their games. I forward the email to President of ORA (Doug Brown). Doug emailed manager back thanking manager for information and that matter would be looked into. In conversation with Doug, the process should be manager to FMHA (in this case to me because it is dealing with referees). Then FMHA would look into matter first. If FMHA feels the matter is serious enough and want to make a formal complaint then FMHA would email president of ORA. ORA will then look into matter and would respond back to FMHA. (ORA would not respond back directly to manager of the team that had put in the complaint). In this particular case, ORA did contact the referee and the linesman to check how the game was called. Believe there were a number of penalties called, but was called the same way for both teams. No further action will be taken. Can discuss this process further at meeting.

PW2 team -Complaint against officials from a different association for an away game. This can be discussed further at meeting to see if any action by FMHA is required. (ie. Email sent to their association about the complaint on the two referees that called the game.)

There was only one official at Atom game in Kainai. Should game be started with only one official? There was also discussion as to when the game sheet needed to be signed by the coaches (before or after game). Needs to be signed before the game starts. To be discussed at meeting.



AA

All three teams are doing relatively well, PW's have hit a bit of a rough patch with not a lot of wins, but from all indications the players are continuing to work hard, and most importantly having fun.

Bantams remain close in most games, and with their strong work ethic and character, team success is right around the corner.

Midgets are quite the same, I believe that good things are to come for them as well.

Global will be hosting a Bench Management and Coaching Goalies session with all three teams coaching staff's in the near future. Both player and coach development remain at the forefront as our Mentor Jay Langager continues to work closely with all three teams.

The Committee put together a formal Affiliations Guidelines document that was then sent out to the teams staff.

The Bisons Policies and Procedures are being updated and rewritten by the Committee and will be completed soon.

Our PW head coach received a 1 game suspension this past weekend in the teams Lethbridge tournament. The Committee will address.

Active Committees

Evaluation

Want to have meeting with evaluation committee with recommendations for next year. Was thinking of possibly Thursday, but as meeting at CO-OP was unsure if we could meet early, so was thinking before meeting in January.

Pay it Forward - \$829.17 (\$900 collected, Go Fund Me had fees of \$70.83) was sent to the fundraising account in Blackie for Dave and Marie Cedertra.

Discipline (Redacted)