

Hockey Regina Inc
Board of Directors Meeting
Minutes
August 22, 2017

Attendance:

Larry Wees (Chair)	Christie Bjolverud	Kevin Baron
Joanne Merk	Brad Hunt	Rick Hagglund
Geoff Thachuk	Mark Burton	
Blair Watson (Staff)	Matt Anholt (Virtus Group)	

Regrets:

Ross Johns	Todd Taylor
Rachielle Thackeray	Trevor Mitchell

1. Call to order

Larry called the meeting to order at 7:00PM.

2. Minutes

MOTION: To approve June 22 minutes. Moved Mark, Seconded Kevin. CARRIED

3. Audited Financial statements (Appendix A)

- Matt went over the audited financial statements for year ended April 30, 2017.
- Highlights include:
 - Profit of \$149,000
 - No issues with the audit
 - Staff did a very good job

MOTION: To approve the audited financial statements as presented. Moved Geoff, Seconded Brad CARRIED

4. Board Positions

- Ian has tendered his resignation from the Board

MOTION: To accept Ian's resignation. Moved Geoff, Seconded Christie CARRIED

5. World Junior(1991) legacy fund scholarship

- Joanne indicated that there were a lot of very qualified candidates
- The committee would like to hand out 5 scholarships. Four will come from the scholarship fund, one will come from general account

MOTION: To award \$1,000 scholarships to Elizabeth Dornstauder, Cassidy Hammet, Kaila Neigum, Emilia MacDougall and Nicholas McIvor. Move Joanne, Seconded Brad. CARRIED

6. Female Try

- Currently there are 65 registered girls age 5-10
- There will be a female hockey presentation
- Joanne is going to purchase T-shirts

7. Official committee

- The official committee consists of JP Suwala, Ken Buhani, Kurtis Lindskog, Dave Oates and Rachielle Thackeray
- Shaun is on board for assigning
- Will be using the RAMP assigning software

8. Regulations (Appendix B)

- Blair went through proposed changes to the regulations. They include the following:
 - B.10.1 bullet #3
 - E.01 – Change to team officials
 - E.03 – Teams are encouraged to have the Division director at the 1st parent meeting
 - F.04 – Update the affiliation's
 - G.15 – Change to winning team
 - H.03 – update tiebreaking to coincide with SHA's
 - I.01 – Change protest fee to \$250
 - J.03 – Update serving suspension guideline
 - Suspension chart – Update to coincide with SHA's
 - Atom playoff – tabled until next meeting

MOTION: To update the Regulations as presented, with the changes approved. Moved Mark, Seconded Joanne CARRIED

9. Other Business

- Mark will be having a table at the Open Door Society
- Goalie Jamboree has 75 signed up
- Female Tournament Sask Energy is out as sponsor, Westridge is in
- For Pee Wee and Atom evaluations, make sure that the female dressing room is for females only. No males allowed.

10. Next Meeting
September 12
7:00PM @ HRI

HOCKEY REGINA INC.

FINANCIAL STATEMENTS

APRIL 30, 2017

DRAFT

INDEPENDENT AUDITORS' REPORT

To the Members,
Hockey Regina Inc.

We have audited the accompanying financial statements of **Hockey Regina Inc.** which comprise the statement of financial position as at **April 30, 2017** and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Organization as at **April 30, 2017** and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

August 22, 2017

Regina, Saskatchewan

Chartered Professional Accountants

HOCKEY REGINA INC.
STATEMENT OF FINANCIAL POSITION
AS AT APRIL 30, 2017
(with comparative figures for 2016)

ASSETS		2017	2016
Current assets			
Cash	\$	574,111	\$ 455,784
Short-term investments		511,322	507,000
Accounts receivable		74,790	48,262
Performance bond		3,450	3,450
		<u>1,163,673</u>	<u>1,014,496</u>
Tangible capital assets (Note 3)		<u>5,276</u>	<u>7,537</u>
	\$	<u>1,168,949</u>	\$ <u>1,022,033</u>
LIABILITIES			
Current liabilities			
Accounts payable and accrued liabilities	\$	31,675	\$ 42,755
Bingo vouchers payable		108,980	96,305
Deferred revenue		9,980	13,980
		<u>150,635</u>	<u>153,040</u>
NET ASSETS			
Investment in tangible capital assets		5,276	7,537
Unrestricted funds		<u>1,013,038</u>	<u>861,456</u>
		<u>1,018,314</u>	<u>868,993</u>
	\$	<u>1,168,949</u>	\$ <u>1,022,033</u>
Commitment (Note 6)			

See accompanying notes to the financial statements.

APPROVED BY:

_____ Director

_____ Director

HOCKEY REGINA INC.
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

	Investment in tangible capital assets	Unrestricted	2017	2016
Balance - beginning of year	\$ 7,537	\$ 861,456	\$ 868,993	\$ 717,299
Excess (deficiency) of revenues over expenses	(2,261)	151,582	149,321	151,694
Balance - end of year	\$ 5,276	\$ 1,013,038	\$ 1,018,314	\$ 868,993

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

	<u>2017</u>	<u>2016</u>
Revenue		
Associate memberships	\$ 45,900	\$ 46,750
Fundraising (net) - bingo (Note 4)	74,188	82,931
Interest earned	5,082	5,521
Miscellaneous	7,655	12,012
Registration	2,524,700	2,398,884
Scholarship	4,000	4,020
Sponsorship	81,737	71,834
Try-outs	151,515	151,086
	<u>2,894,777</u>	<u>2,773,038</u>
Hockey activity expenses (Schedule 1)	2,415,812	2,304,300
Administrative expenses (Schedule 1)	<u>329,644</u>	<u>317,044</u>
Excess of revenue over expenses	<u>\$ 149,321</u>	<u>\$ 151,694</u>

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

	<u>2017</u>	<u>2016</u>
Cash provided by (used in) operating activities:		
Excess (deficiency) of revenues over expenses	\$ 149,321	\$ 151,694
Items not involving cash:		
- Amortization	2,261	2,082
	<u>151,582</u>	<u>153,776</u>
Changes in non-cash operating working capital:		
Accounts receivable	(26,528)	6,999
Prepaid expenses	-	230
Accounts payable and accrued liabilities	(11,080)	(44,412)
Bingo vouchers payable	12,675	(12,985)
Deferred revenue	(4,000)	(4,020)
	<u>(28,933)</u>	<u>(54,188)</u>
Cash provided by (used in) investing activities:		
Additions to tangible capital assets	-	(2,722)
Increase in cash	122,649	96,866
Cash position - beginning of year	962,784	865,918
Cash position - end of year	<u>\$ 1,085,433</u>	<u>\$ 962,784</u>
Cash consists of:		
Cash	\$ 574,111	\$ 455,784
Short-term investments	511,322	507,000
	<u>\$ 1,085,433</u>	<u>\$ 962,784</u>

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

1. Purpose of the organization

The Organization is incorporated under *The Non-Profit Corporations Act, 1995* of Saskatchewan without share capital and as such it is not subject to income taxes. The purpose of the Organization is to promote and organize the sport of hockey in the City of Regina.

2. Summary of significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations which required management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. The financial statements reflect the following policies:

Financial instruments - recognition and measurement

Financial assets and financial liabilities are recorded on the statement of financial position when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are required to be recognized at fair value upon initial recognition, except for certain related party transactions. Measurement in subsequent periods of equity instruments is at fair value. All other financial assets and financial liabilities are subsequently measured at amortized cost adjusted by transaction costs, which are amortized over the expected life of the instrument.

Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. Changes in fair values of financial assets and financial liabilities measured at fair value are recognized in excess of revenues over expenses.

When there is an indication of impairment and such impairment is determined to have occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted cash flows expected or the proceeds that could be realized from sale of the financial asset. Such impairments can be subsequently reversed if the value improves.

Tangible capital assets

Tangible capital assets are recorded on the statement of financial position at cost less accumulated amortization. Amortization for computer equipment is provided on the straight line basis over three years and equipment on a straight line basis over five years.

Hockey equipment and sweaters

Purchases of equipment and sweaters are expensed as incurred.

Revenue recognition

Revenue from hockey activities is recognized as services are provided, and revenue from fundraising activities is recognized when received or when earned if amounts are reasonably estimated and collection is reasonably assured.

HOCKEY REGINA INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

3. Tangible capital assets

	2017		2016	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment	\$ 14,822	\$ 13,865	\$ 957	\$ 2,139
Equipment	7,498	3,179	4,319	5,398
	<u>\$ 22,320</u>	<u>\$ 17,044</u>	<u>\$ 5,276</u>	<u>\$ 7,537</u>

4. Bingo revenue

	2017	2016
Total revenue	\$ 250,698	\$ 255,731
Deduct: allocation to member teams	(176,510)	(172,800)
Net bingo revenue	<u>\$ 74,188</u>	<u>\$ 82,931</u>

5. Financial risk management

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The significant financial risks to which the Organization is exposed are:

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk on the accounts receivable related to bingo events. The Organization incurred insignificant bad debt expense during the past three years.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations and other related sources. Funds from these sources are primarily used to finance working capital and capital expenditure requirements, and are considered adequate to meet the Organization's financial obligations.

6. Commitment

The Organization entered into an agreement for project management services in the amount of \$36,800. The services will be provided in 2018 to oversee the expansion of office space.

HOCKEY REGINA INC.
SCHEDULE OF HOCKEY ACTIVITY AND ADMINISTRATIVE EXPENSES
FOR THE YEAR ENDED APRIL 30, 2017
(with comparative figures for the year ended April 30, 2016)

SCHEDULE 1

	<u>2017</u>	<u>2016</u>
Hockey activity expenses		
Association fees	\$ 3,550	\$ 3,250
Clinics (net of cost recoveries)	25,500	6,260
Contract services	79,355	78,725
Fees - SHA	138,400	136,315
Ice rental	1,597,086	1,576,961
Referees and timekeepers	356,538	314,268
Scholarship	4,000	4,020
Trophies and awards	10,519	10,332
Uniforms and equipment	200,864	174,169
	<u>\$ 2,415,812</u>	<u>\$ 2,304,300</u>
Administrative expenses		
Advertising and promotion	\$ 23,443	\$ 21,249
Amortization	2,261	2,082
Bank charges and interest	6,131	5,578
Insurance	5,119	4,970
Meetings	9,357	8,435
Office	14,916	15,030
Professional fees	9,972	9,377
Rent	24,633	24,633
Telephone and fax	15,369	14,463
Wages and benefits	218,443	211,227
	<u>\$ 329,644</u>	<u>\$ 317,044</u>

HOCKEY REGINA INC.

FINANCIAL STATEMENTS

APRIL 30, 2017

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B.02 HRI offers the following programs:

Initiation Program: Programs for 5 and 6 year-old players. The primary focus is on fun and skill development.

Tiered Hockey: A developmental league with tryouts/evaluations (and possible cuts) for players who have a high level of commitment in terms of time and finances.

Non-Body Checking Hockey: A league for players (Bantam to Midget) who want a recreational level of hockey with no body checking.

Female Hockey: A program for females to play on an all female team in the ~~Novice~~Initiation to Midget age-division.

B.03 In order to ensure HRI has accurate counts of players wishing to play hockey, a non-refundable evaluation fee and deadline for registering for hockey may be established and set by the Board of Directors.

B.04 A player may register and play for only one league but may play for a school team when it does not conflict with HRI play.

B.05 Only those players who are properly registered with HRI and SHA may participate in league, tournaments or exhibition games. Coaches who dress or play ineligible players, including players not approved, as affiliated players will be subject to disciplinary action.

B.06 Players residing in Regina shall play in zones designated by the Board of Directors and shall not be allowed to transfer from one zone to another (excluding goaltenders). In order to complete or fill team rosters, the Board of Directors may move players to other zones.

B.07 For HRI registration purposes, the address for players shall be the address of the player's parent(s) and/or the address of the person who is in loco parentis of the player as of September 1 of the season in question. Residential qualifications are as per SHA Regulations.

B.09 HRI has the right to require proof of address and age as stated on the registration form. Additional proof of primary residence may be required.

B.10 Midget AAA

1. Male (Regina Pat Canadians):

- Registrations will be open to any Bantam or Midget aged player in Saskatchewan using residential qualifications as per SHA regulations.
- There must be a minimum of ~~15~~ 15 players on the 20 player active roster that are bonafide Regina City residents by September 1st of the current playing season, using residential qualifications as per SHA regulations.
- ~~Fall camp invites must be submitted and published to HRI two weeks after the Spring evaluation camp. Fall camp invites are limited to 40 skaters from the Spring evaluation camp plus veterans and players that were unable to attend the Spring camp. Any increase to the number must be approved by the Board.~~
- The team must be down to their roster of 20 active 48 hours prior to the start of the SMAAAHL regular season. Any extension must be approved by the Board.

Comment [B1]: Does it stay at 15?

Comment [B2]: Delete as we don't do it

final player placement on teams. All players must participate in the evaluation process as set out by HRI. Complete player evaluation and team selection processes for all divisions will be available on the HRI website.

There will be no formal player evaluations for Initiation. All Initiation teams will be formed by the Division director. When forming Initiation teams every effort will be made to accommodate friends/schoolmates who would like to play on a team together. Coaching selection and assignment will be decided following team formation.

C.04 HRI endorses the participation in other activities. After team selections, HRI will try to accommodate players to allow them to participate in other activities but not to conflict with their commitment to their chosen hockey program

D. UNIFORMS AND EQUIPMENT

D.01 Teams may, but are not required to, purchase 3rd jerseys and socks. No coach, assistant coach or other team official shall purchase or order 3rd jerseys, socks or any other team wearing apparel unless and until such purchase has been approved by a majority of the players' parents at a parents' meeting held at the beginning of the season at which either the Division Director or Commissioner is present.

D.02 If a team resolves to purchasing 3rd jerseys, the jerseys must comply with the following:

1. Jerseys must bear the HRI logo, STOP/Respect sign and sponsor name/logo. The sponsor name/logo must be the exact same size and in the same location on the 3rd jersey as it is on the HRI assigned jersey. No other sponsor name may appear anywhere on the jersey. Jersey's that do not adhere to these requirements will not be allowed to be worn in any HRI game.

Comment [B3]: Do we wish to not allow 3rd jerseys be worn in HRI league or playoff games?

2. There is no requirement that 3rd jerseys be of similar or reverse colors of the league assigned jerseys.

D.03 All equipment is subject to the general jurisdiction of the HRI Equipment Manager in accordance with existing regulations governing sponsorship, safety and care of equipment.

D.04 Player's names are not to be put on HRI assigned jerseys.

D.05 Jerseys will be considered purchased by the player if any damage occurs because of alterations.

D.06 Captain/assistant captain crests are to be affixed to a patch that is to be sewed on the HRI assigned jersey and be removed prior to the jerseys being returned at the end of the season.

E. TEAM REGULATIONS

E.01 The League shall advertise and receive applications for coaches for all teams in all divisions. The Technical Director and Division Directors will oversee the selection process. When coaches are not in place at the start of division evaluations, coaches shall be appointed to these positions. All coaching positions, including assistants, require ratification by the Board of Directors at the next Board meeting. All information collected during the evaluation of a coach, including parent evaluations, will be protected by the HRI Privacy policy.

Comment [B4]: Keep this? This is not followed now

E.02 As per SHA Regulations, team officials (Coaches, Volunteer, Trainer) are required to have obtained the necessary training to oversee a team. This includes obtaining the proper coaching certification levels, attending the required courses that include, but may not be limited to, ~~Speak Out~~ Respect in Sport and Safety and providing an original Criminal Records Check and being registered on the SHA certification form. Teams will be assessed a fine from SHA for each and every instance of missing a SHA requirement for their team officials as at the

Comment [B5]: Change to Respect in Sport

deadline prescribed by the SHA. Also, as per SHA, failure to obtain the proper coaching certification by the SHA deadline, may result in the coach being removed from the team.

E.03 Coaches are to meet with the player's parents at the start of the season. [The Division Director or Commissioner must be invited to attend the initial parent meeting where the team approves the manager, treasurer and the team budget.] Teams cannot appoint a person as manager or treasurer that is in the same family (husband/wife/partner, etc.) as any of the other team positions of authority (coaches, manager, treasurer).

Comment [B6]: Keep? We don't do this now

E.04 A financial statement is to be provided by each team prior to November 1st and a mid season statement filed by February 15th or as requested. The final financial statement and return of unused funds to parents is to be completed as soon as possible after the conclusion of the current hockey season.

E.05 Maximum team budgets will be posted on the HRI website. Items in the team's budget include, but are not limited to the following: registration fees, tournament fees, practice ice costs; gym rentals; team outings or meals; coach accommodation and meals where applicable; and any other costs associated with the operation of the team. Transportation costs such as bus rental are not included but must be agreed to by the participating parents. Note that team apparel purchases are strictly voluntary and a family may wish to not participate. Teams or team officials not conforming to HRI budget guidelines or exceeding team maximums will be subject to disciplinary action (suspension or dismissal).

E.06 Teams are expected to pay for out of pocket expenses for registered coaches who do not have a child on the team. These expenses will include, but may not be limited to, out of town travel costs and over-night tournament accommodation (based on shared accommodation) and meals. In the event this regulation is used, these expenses must be factored into the overall team budget and the entire team is responsible for these expenses. Maximum number of non-parent coaches covered will be 3.

E.07 HRI and Associate Member teams are accountable for payment of all clean up and repairs to arena equipment and facility damages for which their players/team are responsible. Damages are to be reported to the HRI office immediately. HRI may also levy a minimum \$50.00 fine (depending on severity) against teams identified as responsible for damage and/or clean up by the arena staff.

E.08 Coaches or other team officials shall attend any and all meetings called by the Division Director or other Board members, or face disciplinary action (suspension or dismissal).

E.09 A coach is responsible for the discipline and conduct of his/her players and may impose reasonable sanctions. Any disciplinary measure may be appealed to the Division Director.

E.10 INITIATION

- a) Each team shall have a maximum of 15 skaters, no goalies.
- b) Ice session length will be 60 minutes.
- c) Each team may attend a maximum of 3 (parent-approved) tournaments (one day), not including their division tournament.
- d) The Season model will follow the directive established by Hockey Canada for Initiation and look like this:
 - First set of four shared ice times would be used solely for individual player development
 1. Teams may use this ice time as individual teams but are encouraged to work together through station work. HRI will work to ensure teams are grouped together to provide consistency of coaching.
 2. HRI will attempt to schedule 2 teams for each of these 1st 4 ice times

HRI 2017/18 Bylaws, Regulations +Minimum Suspensions

21	Pee Wee Female B	Atom Female
22	Novice A	Novice B
23	Novice B	Novice C
24	Novice C	Initiation

Comment [B7]: Split PW Female A + B

1. All affiliated players must reside in the team's zone. Goalies that have been allocated/drafted to a team in a lower division may be affiliated with the higher division team in that zone.
2. In the case where two divisions are affiliating with the same division, the selection sequence outlined in the chart above will be used. A player can only be affiliated to one (1) team at any time.
3. The Division the Director shall have the discretion to approve additional affiliations

F.05 Affiliated players used in a game are to be designated on the game sheet with the letters "AP".

G. GAME RULES

G.01 Coaches shall print names and numbers clearly on the score sheet. Jersey numbers are not to be changed during the season. Coaches are responsible for correctly completing the game sheets.

G.02 In any game where all coaches and assistant coaches of a team have been, for whatever reason, ejected from the game or are otherwise unable to act as a coach, the team without coaches will forfeit the game to the opposition. Both teams shall immediately discontinue the game. The score will be recorded as 5-0.

G.03 If for any reason(s) a team is without coaches for a game(s), the Division Director can appoint certified coach(es) to act as coach(es) for that team until such time as the approved coach(es) are once again available.

G.05 If a coach has a complaint regarding an Official; he/she is to complete a Referee Concern Form at the Hockey Regina Office.

G.06 Length of games as per E.10 to E.15. At the start of the third period the required time will be placed on the game clock. If during the third period there is less than five (5) minutes remaining in the allotted ice time and there is more than two (2) minutes remaining on the game clock, the timekeeper will notify the referee during the first stoppage in play and the game clock will be adjusted down to two (2) minutes of stop time. The arena clock shall be deemed the official clock for the purpose of determining the end of the allocated ice time.

G.07 Minor penalties will be three (3) minutes in length during running time and two (2) minutes in length during stop time. Major penalties will be seven (7) minutes in length during running time and five (5) minutes in length during stop time. In the event that the penalty overlaps from running time into stop time, the remaining time when stop time begins shall be two-thirds of the time remaining in the penalty.

G.08 Any player assessed five (5) penalties in a game, shall be required to leave the ice area for the remainder of that game (game ejection). The offending player shall go immediately to the dressing room and under no circumstances can the player return to the playing surface and spectator area before the end of the game. A substitute player (or players) will be placed in the penalty bench immediately to serve the penalty.

G.09 In the event the game does not begin at its scheduled time for any reason; adjustments shall be made to the playing time to ensure the game ends at its scheduled time.

G.10 Time-outs are not allowed in any Initiation, Novice and Atom Divisions HRI regular season or playoff games. In all the HRI Pee Wee, Bantam and Midget divisions each team will be allotted one (1) thirty second timeout per game.

G.11 GAME CANCELLATIONS WILL NOT BE TOLERATED. All parties involved must complete the game change form and submit to the HRI office prior to changing any regular season game.

G.12 If a team does not follow the game change procedure or chooses to participate in other events, rather than scheduled league games, the Division Director in coordination with the Director of Officials/Suspensions, shall suspend the coach(s) for a minimum of two games. Recurring suspensions will result in the coach(s) being suspended for the remainder of the season. The team will be responsible for all costs normally incurred for that game (ice rental, referees, timekeepers, etc.). Teams are encouraged not to schedule other activities during playoffs. HRI league and playoff games take precedence over all tournament and exhibition games.

G.13 If all the game officials do not show up for or are late for more than 15 minutes from the specified game start, the game is to be replayed. The team coaches are responsible for advising the Division Director. The ice session is then to be used as a practice.

G.14 In the case of stormy weather conditions that may prevent teams traveling on highways for league/playoff games, the following process are to be used: Safety of the players is the primary concern however teams should make every effort to play scheduled league games where possible.

- a) Contact the Saskatchewan Highway Hotline to determine if weather warnings are in effect
- b) If weather warnings are in effect the traveling team officials are to make a decision if the game is to be cancelled.
- c) If a game is to be cancelled the team officials are to contact the HRI Scheduler and the HRI Office or the appropriate Division Director to advise of the team's decision not to travel and game cancellation is required. The canceling team officials are to contact the other team's coach to advise of the game cancellation.
- d) If the game is outside Regina it is the responsibility of the Associate Member team to make cancellation arrangements with the referees/timekeepers.
- e) If the game is outside Regina the two-team coaches are to agree on a rescheduled game, complete a game change form.
- f) If the game cannot be rescheduled in a reasonable time frame the Division Director will allocate points to both teams based on a 0-0 tie.

G.15 Game Results Reporting: It is the responsibility of the ~~home team~~ wining team to report the game score, statistics, suspensions or ejections on the HRI website within 48 hours.

Comment [B8]: Change to winning team

G.16 It is recommended that mouth guards be worn by all players, excluding goaltenders, in all divisions.

G.17 Regular season mercy rule - if a team is ahead by 5 goals or more, in the last 5 minutes of the 3rd period, the game clock shall run continuously. If the goal spread goes back to under 5 goals, the game reverts back to stop time.

G.18 Playoff mercy rule - if a team is ahead by 5 goals or more in the 3rd period, the game clock shall run continuously. If the goal spread goes back to under 5 goals, the game reverts back to stop time.

H. PLAYOFFS

H.01 All teams shall make the playoffs, unless otherwise stated.

H.02 Teams must be available for all scheduled playoff games. Teams forfeiting playoff games will be subject to disqualification from the remainder of the playoffs.

H.03 Tie Breaking Procedure is as follows:

As per SHA Regulation 3.08.01 the following criteria shall be used to determine team standings in the event of a tie at the conclusion of the regular season:

1. Two teams Tied

- Best win record in games played between tied teams
- If still tied, the team with the best win record
- If still tied the team with the best goal average in all games would qualify. The goal average of a team is determined by dividing the total number of goals for by the total number of goals for and against. Example: Total goals for = 10, total goals against = 4, percentage = $10/14 = .714$. Note that a maximum of 7-goal difference per game will be used in the calculation of the game ratio. This will be calculated from the actual "goals for" of the losing team in the particular game.
- If still tied, the team with the least number of minutes in penalties in all games
- If still tied, the team to qualify would be the team which scored the earliest goal in the game(s) between the tied teams.
- If still tied after all previous methods have been applied, the winner will be decided by a single toss of a coin.

2. Three or more teams tied

NOTE: This tiebreaker is used to determine the seeding of 1st, 2nd, 3rd, etc.

- Best win record in games played between tied teams. Note teams must have played same number of games against each other
- Most wins in all games
- If still tied, the team with the best goal average in all games would qualify. The goal average of a team is determined by dividing the total number of goals for by the total number of goals for and against. Example: Total goals for = 10, total goals against = 4, percentage = $10/14 = .714$. Note that a maximum of 7-goal difference per game will be used in the calculation of the game ratio. This will be calculated from the actual "goals for" of the losing team in the particular game.
- If still tied the team with the fewest goals against in all the games played
- If still tied, the team with the most goals for in all the games played
- If still tied, the team with the least number of minutes in penalties in all games played
- If still tied, the team with the least number of minutes in penalties in all games
- If still tied, after all previous methods have been applied, the winner will be decided by a single toss of a coin. In a three coin toss, the odd team gains the highest position.

Comment [B9]: To update SHA tie-breaking procedure

NOTE: Once a step in the three or more team tiebreaker establishes a ranking of a team(s), they assume that position and the remaining teams go to the next step. They do not go back to the "Two Team Tiebreaker"

NOTE: In all games that are forfeited by one team, the score will be declared a 5-0 victory for the non-forfeiting team.

H.04 The playoff format in each division will be as follows:

Atom & Pee Wee – double knockout format
Bantam and Midget – best of three series

Comment [B10]: Keep or delete??

H.05 For all playoff games that are tied at the end of regulation time overtime will be played. The overtime procedure will be as follows:

- a) Teams will play sudden death, 20 minute stop time in a three on three format with goalies in.
 - b) In the event of a penalty the penalized team will have their player in the penalty box and the opposing team will be allowed a fourth player (ie - four on three). The penalized player will rejoin the play at the end of the penalty and play will continue until a stoppage in play. The teams will then revert back to a three on three format.
 - c) In the event of a 2nd penalty during the 1st one the un-penalized team will go to five on three.
 - d) Penalties from regulation time will overlap into the overtime period.
 - e) Overtime periods will be 20 minutes in length.
- H.06 Format to Determine the HRI Representative for SHA Provincial Playoffs
- a) For Pee Wee AA the playoff champion will be the HRI representative.
 - b) For Pee Wee A+B, Bantam A+B and Midget A+B the top four Regina teams will be eligible for the HRI provincial playoff round to determine the HRI representative.
 - c) The top four teams are determined by league standings for all league games played up to and including January 31 for all divisions.
 - d) The top four teams are determined by the best point percentage. The best point percentage is determined by dividing the total team points by the number of league games played. To determine team standings in the event of a point percentage tie refer to the tie-breaking procedure in H.04.
 - i. Example Team 1: (25 Points in 15 Games) $BP\% = P/GP = 25/15 = 1.67$
Example Team 2: (23 Points in 15 Games) $BP\% = P/GP = 23/15 = 1.53$
 - ii. Example Team 3: (25 Points in 17 Games) $BP\% = P/GP = 25/17 = 1.47$
Example Team 4: (23 Points in 16 Games) $BP\% = P/GP = 23/16 = 1.43$
 - e) If a qualifying team cannot participate in their assigned SHA Provincial Playoff Rep game(s) the next highest placed team will be selected
 - f) Provincial Qualifying Series:
The 1st place team will play the 4th place team and the 2nd place team will play the 3rd place team in a two-game-total goal series. The winners of the 1v 4 and the 2 v 3 series will play in a two-game-total goal series to determine HRI's provincial representative. The lower ranked team is the home team in the first game and the higher ranked team is the home team in the second game. In the event of a tie in total goals following the 2nd game of the two game series overtime, as per H.05, will be used to determine the series winner.

I. LEAGUE AND PLAYOFF GAME PROTEST PROCEDURE

I.01 All protests and evidence in support thereof must be submitted in writing to the HRI office within 24 hours of the advertised start time of the game and must be accompanied by a ~~\$100.00~~ \$250.00 deposit which shall be refunded if the protest is upheld. The protest must contain a clear and concise summary of grounds of protest with particular reference to the rule(s) that have been violated. Both teams involved shall submit information for clarification.

Comment [B11]: To make same as appeal

I.02 Only protests based upon HRI, Hockey Canada and/or SHA rules, regulations or procedures will be entertained. A protest shall not be accepted for consideration over a referee's discretionary decision.

I.03 The HRI office will forward the notice of protest to the HRI Division Director who may designate a committee to investigate and make recommendations for its resolution to the HRI Division Director. HRI will act on the protest within 96 hours of receiving the protest.

I.04 All Hockey Regina Inc. protest decisions are binding and final.

J. PENALTIES AND SUSPENSIONS

J.01

- a) Coaches are responsible for knowing and following the HRI Code of Discipline, the SHA and Hockey Canada suspension regulations.
- b) All penalties assessed in HRI league/playoff games where suspensions may be involved must be dealt with immediately and must be reported to the Director of Suspensions/Officials by the coach within 48 hours of the infraction or at least 24 hours before their next scheduled league game whichever is earlier. An immediate report is required if the next scheduled game is less than 24 hours after the infraction.
- c) Minimum suspensions as per HRI Code of Discipline are to be applied immediately.
- d) The Director of Officials/Suspensions may apply additional suspensions, depending on the severity of the penalty, its circumstances and the suspension history of the player.

J.02

- a) An ejected player, coach, team official, parent/guardian or spectator shall remove themselves from the area of the playing surface and spectator area immediately, or a suspension could result.
- b) In a situation where a player, coach, team official, parent/guardian or spectator has been instructed by a referee to leave the ice surface area of an arena and declines to do so, the referee can impose delay of game penalties until such person has left the playing surface area or the arena as directed by the referee.
- c) The referee may end the game, and forfeiture against the team associated with that person will result if the person continues to refuse to leave the playing surface area or arena as directed by the referee. In such a case, the score shall be recorded as 5-0 against the team associated with that person.

J.03 While under suspension, players, coaches or team officials (other than the game in which the suspension was drawn) are only allowed within the spectator area of the arena while their team is playing. They Suspended players are not allowed on the players bench but are able to enter the dressing room. Coaches or team officials are not allowed in the dressing room or bench area.

Comment [B12]: To update the serving suspension guideline

J.04 The suspended player, coach or team official's name shall be recorded on the game sheet and that record will indicate which game of the suspension is being served. (Example: 1 of 2, 2 of 3, etc.)

J.05 Players or coaches receiving abnormal numbers of minor or major penalties or suspensions will be referred to the Division Director and may receive additional suspensions.

J.06 Failure to sit out a suspended player may result in forfeiture of the game. SHA Regulations provide for suspension of any coach who allows a suspended player to play in a game.

J.07 A player who demonstrates continued lack of good sportsmanship; disrespect or disregard for officials, opponents, or these rules or makes a mockery of the game shall be subject to suspension(s) as determined by the Division Director in coordination with the Director of Officials/Suspensions.

<u>MINIMUM SUSPENSION CHART</u>				
-	<u>1st Offence</u>	<u>2nd offence</u>	<u>3rd offence</u>	<u>4th offence</u>
<u>Major Penalties</u>				
<u>All Majors (including Fight)</u>	<u>1 game suspension (SHA Min)</u>	<u>3 game suspension (SHA Min)</u>	<u>5 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>
<u>Coach of team that receives 2 majors/matches in same game</u>	<u>1 game suspension (SHA Min)</u>	<u>3 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	-
<u>Match Penalties</u>				
<u>All Match penalties except CFB/HC/spitting</u>	<u>3 game suspension (SHA Min)</u>	<u>7 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	-
<u>Match penalty for CFB or HC</u>	<u>4 game suspension (SHA Min)</u>	<u>9 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	-
<u>Match penalty spitting (Rule 9.7)</u>	<u>Indefinite suspension (SHA Min)</u>	-		
<u>Match penalty Abuse of officials (Rule 9.6)</u>	<u>Referred to SHA</u>			
<u>Major + Match Penalties combined</u>				
<u>Player receiving 1 major and 1 match penalty in same season</u>	<u>4 game suspension - if major was last penalty</u>			
	<u>6 game suspension - if match was last penalty</u>			
	<u>7 game suspension - if match (CFB/HC) was last penalty</u>			
<u>Player receiving 2 majors and 1 match penalty in same season</u>	<u>5 game suspension - if major was last penalty</u>			
	<u>8 game suspension - if match was last penalty</u>			
	<u>9 game suspension - if match (CFB/HC) was last penalty</u>			
<u>Player receiving 3 majors and 1 match penalty in same season</u>	<u>6 game suspension - if major was last penalty</u>			
	<u>10 game suspension - if match was last penalty</u>			
	<u>11 game suspension - if match (CFB/HC) was last penalty</u>			
<u>Fighting Penalties</u>				

HRI 2017/18 Bylaws, Regulations +Minimum Suspensions

<u>Instigator or Agressor</u>	<u>1 game suspension (SHA Min)</u>	<u>3 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	
<u>2nd fight same stoppage, 3rd man in, peacemaker, etc (6.7h)</u>	<u>2 game suspension (SHA Min)</u>	<u>3 game suspension</u>	<u>5 game suspension + Probation</u>	
<u>1st Player to leave Player bench to fight (Rule 9.5b)</u>	<u>3 game suspension (SHA Min)</u>	<u>5 game suspension</u>		
<u>1st Player to leave penalty bench to fight (Rule 9.5b)</u>	<u>4 game suspension (SHA Min)</u>	<u>5 game suspension</u>		
<u>Coach of player to leave player bench or penalty box (Rule 9.5b)</u>	<u>3 game suspension (SHA Min)</u>			
<u>Any player receiving Major penalties Pre/Post game</u>	<u>2 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>		
<u>Coach whose team has 2 or more fights in a game</u>	<u>1 game suspension (SHA Min)</u>	<u>3 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	
<u>Abuse of official, Unsportsmanlike Conduct/Misconduct</u>				
<u>Coach/Player receiving Game or Gross Misc (rule 9.2/4.7)</u>	<u>2 game suspension (SHA Min)</u>	<u>6 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	
<u>Player receiving 2-10 minutes misconducts in same game</u>	<u>2 game suspension (SHA Min)</u>			
<u>Coach/Player receiving Gross Misc (rule 4.7)</u>	<u>2 game suspension (SHA Min)</u>	<u>6 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	
<u>Coach whose team receives 2 Game or Gross under 9.2/4.7 in a season</u>	<u>1 game suspension (SHA Min)</u>	<u>2 game suspension (SHA Min)</u>	<u>Indefinite suspension (SHA Min)</u>	

HRI 2017/18 Bylaws, Regulations +Minimum Suspensions

<u>10 minute misconducts</u>	<u>10 minute misconduct</u>	<u>10 minute misconduct</u>	<u>10 minute misconduct</u>	<u>10 minute misc + 1 game suspension</u>
Other Penalties				
<u>Game/Gross Misconduct or Match in last 10 minutes of 3rd period</u>	<u>1 game suspension (SHA Min)</u>			
<u>Minor penalty for Check behind (CFB)</u>	<u>Game Misc.</u>	<u>Game Misc.</u>	<u>Game Misc. + 1 game suspension</u>	<u>Game Misc. + 2 game suspension+ Probation</u>
<u>Confronting ref after game or between periods</u>	<u>30 day suspension + probation</u>			
<u>Coach receiving bench minor</u>	<u>2 minute penalty</u>	<u>2 minute penalty</u>	<u>2 minute penalty</u>	<u>2 minute penalty + 1 game suspension</u>
<u>5 penalties same game (Note double minors count as one penalty)</u>	<u>Game ejection</u>	<u>Game ejection</u>	<u>Game ejection + 1 game suspension</u>	
<u>Multiple game misconducts same game</u>	<u>1 game suspension for each GM over one</u>			
<u>Team official playing an ineligible player</u>	<u>Indefinite suspension</u>			
<u>Removing team from game</u>	<u>Indefinite suspension</u>			

Comment [B13]: Updated the suspension chart

MINIMUM SUSPENSION CHART				
-	1st-Offence	2nd offence	3rd-offence	4th-offence
Major Penalties				