

# **JLMHA Code of Conduct for Referees, Coaches, Managers and Trainers**

“All Team Officials must follow the code of conduct”

## **What can team officials get out of the game?**

Having fun helping players learn new skills and improving upon existing ones. Inspire players to become team players.  
Motivating players to get exercise and becoming physically fit. Teaching players that winning is a bonus, and good sportsmanship is a learned life skill that transcends all sports.

### **All team officials shall:**

-Complete the Hockey Canada Respect in Sports online clinic , OMHA Coaching Certification, Trainer’s Course, as required for their position.

\*\*\*Obtain an annual police vulnerable sector check from the Niagara Regional Police Service, and provide it to the Risk Management Coordinator prior to the commencement of the season, or, as soon as is practicable. (The forms shall be disseminated by the Risk Management Coordinator through the Convenors for all age groups)

- Review JLMHA player and parent codes of conduct with all players and parents.

-Follow the JLMHA codes of conduct.

## **Referees**

\*\*\*Referees shall maintain all prerequisites in conjunction with annual certification, comply with OMHA guidelines, and The Jordan Referee Association Code of Conduct.

## **Team Official Code of Conduct (off ice)**

Always motivate your players, parents and fellow team officials follow their respective “Code of Conduct”. Respect the integrity of the game at all times. Always dress appropriately for the game situation. Always show mutual respect for league officials, team officials, other players and fans. Participate and have fun at practices and games. Ensure that players never cause damage to any arena property at home, or on the road.

### ***Examples include:***

- o Writing on walls with pucks or tape
- o Shooting pucks, balls etc. in dressing rooms or hallways. (Shooting is reserved for on ice only)
- o Vandalism in any form at arena property.

## **General safety responsibilities include:**

Ensure that players pick up after themselves and leave dressing rooms clean for the next team using it. Ensure that players stay off the ice surface prior to games and practices unless supervised by coaching staff. Ensure that players and their equipment remain off the ice and boards until the ice has been resurfaced and the Zamboni doors are completely closed. Always take player safety into consideration at the rink and while travelling. Coaches and trainers are to ensure that all players wear the required hockey equipment including CSA Approved Hockey Helmets with CSA sticker and BNQ certified neck guard prior to entering the ice surface and at all times while on the ice. All players must wear CSA Approved Hockey Helmets with CSA sticker while on the bench. Report all incidents to your coaches and parents or the appropriate JLMHA executive member. This is to be done following the twenty-four hour cool down period unless player safety is a concern.

## **Team Officials Code of Conduct (on ice) for Coaches, Manager, Trainer or any other team volunteers**

All officials have the shared responsibility of keeping their team members safe, within the roles and responsibilities that are assigned to them.

Coaches will ensure that their team members comply with the Player's Code of Conduct.

Trainers will ensure that they are current with their knowledge and their role. Responsibilities such as first aid, locations of defibrillators, player evacuation by ambulance, and player health and well-being.

Managers will ensure that all coaches, trainers, and players are afforded the opportunity and resources to fulfill their roles successfully.

All share the responsibility of critiquing the playing area for any safety issues and reporting them to arena staff. All team officials and helpers must wear **CSA Approved Hockey Helmets with CSA sticker** properly tied at all times. Coaches shall conduct practices in a manner that ensures player safety. Ensure that players and their equipment are to remain off the ice and boards until the ice has been resurfaced and the Zamboni doors are completely closed. Ensure players are wearing a mouth guard on the ice.

## **Complaints and Incident Reporting**

"Code of Conduct" refers to JLMHA policy that is not an all encompassing policy, but a guideline that is designed to be concurrent with OMHA guidelines, Hockey Canada guidelines, and the JLMHA Constitution.

All complaints received in writing will be dealt with by the league executive. Generally speaking, these will be non-urgent conduct complaints.

If there is a safety concern, or an exigent circumstance exists that demands immediate attention, advise a coach, official, or executive member as soon as is practicable.

## **Change of Status – Incident Reporting**

### **Risk Management Coordinator**

#### **JLMHA and OMHA Policy and Procedure**

If your status as a coach, trainer or team official changes as a result of pre-requisite requirements of your position, you are required to provide this information forthwith to the Risk Management Coordinator. All information is held within the strictest confidentiality.

All information submitted to the Risk Management Coordinator, including Vulnerable Sector Police Checks, will be retained by the Risk Management Coordinator. All information provided to the Risk Management Coordinator is also confidential, and stored securely off site. The information provided will be handled in concordance with the JLMHA Constitution, existing OMHA guidelines, and privacy legislation. Information management will be concurrent with existing OMHA guidelines and policy. This shall be in accordance with OMHA "Criminal Record Check Policy" The list of offences is not all encompassing, but is a guideline. (See OMHA Appendix "A" and Appendix "B"- for reference only)

All parties are responsible for providing the annual required vulnerable sector search (Police Records Check) to the Risk Management Coordinator. In addition, all referees shall also report changes to the OMHA as per their guidelines.\*

### **DUTY TO REPORT**

All incidents disclosed by a player or any vulnerable person shall be reported forthwith to a JLMHA executive member, Risk Management Coordinator, or appropriate authority and shall be handled in a confidential manner.

# **COMPLIANCE**

## **\*\*\*Criminal Record Check Policy (OMHA)**

**Note: See the OMHA website for full details**

All persons involved with JLMHA are requested to comply with OMHA Risk Management guidelines.

**“All** individuals holding the title of Team Official, Referee and anyone else determined by the Risk Assessment Tool (Appendix B – Risk Assessment Tool & Rating) found in the OHF Speakout shall be subject to a Criminal Record Check that includes the Vulnerable Sector Check and Sex Registry Check.

Individuals with outstanding Criminal Code convictions and/or pending charges for certain offences shall not be eligible to hold the position of Team Official, Referee or any other Association position determined by the Risk Assessment Tool.”

“It is the duty of any person identified as a Team Official, Referee and anyone else determined by the Risk Assessment Tool to disclose forthwith to the Centre’s Professional Designate responsible for Criminal Record Checks or in the case of Referees, the OMHA Risk Management Officer any new pending charge(s) or conviction(s) of an offence listed in this Policy.”

**\*\*\*** Attend your local police station with at least two pieces of identification. Fees are reimbursed by JLMHA.