



JDF Executive Meeting
Tuesday February 21st 2017

Present: : Harold Bloomenthal, Bill Sidaway, John Turcotte, Leeanne Dempsey, Joy Maslen, John Blazina, Dean Pickup, Wade Barlow, Chris Kueber, Dave Alsdorf, Melissa de Muelles, Debra Magnuson, Warren Campbell, Corrina Taylor, Shane Hughes

Absent: Sara Blackstock, Doug Carroll, Cheryl Burton, Phil Ker, Lee Richardson and Candice Heinekey

1. Call To Order

- Meeting was called to order at 6:59pm

2. Adoption of previous minutes

- Motioned by Chris Kueber
- Seconded by Dean Pickup

To adopt minutes of the previous meeting

CARRIED

3. Additions and adoption of agenda

- Motioned by Debra Magnuson
- Seconded by Wade Barlow

To adopt agenda as presented

CARRIED

4. Old Business

- None

5. Financial Report – Debra Magnuson

- Total cash and receivables \$174,000.00
 - Good for wrap up
 - Rec left

6. Website – Leeanne Dempsey

- Nothing to report

7. Committee Reports

A. President - Harold Bloomenthal

- Nothing to report

B. Registrar - Cheryl Burton - absent

- Email for new registration
- More commitment
- No juvenile online (more control of the team)
 -

C. Head Referee/Ref Allocator - Neill Lundin – absent

- Nothing to report

D. Ice Coordinator/Ice Committee – Joy Maslen

- Playoffs are busy with ice

E. Gaming – Joy Maslen

- Nothing to report

F. Tournaments & Sponsorship – Corrina Taylor

- Atom A was great
- Debbie Copper going well
- IP Jamboree using Sooke – combined

G. Equipment Manager – John Turcotte

- Send note to teams to collect jerseys
- Please make sure they are washed
- Corrina to email managers

H. Head Coach – Jackson Penny – absent

- Nothing at this time

I. Risk Management – Melissa de Muelles

- EPACT good
- Not much to report
- 30- 40% have registered
- Send emails to returning players to register for EPACT
- Need 100% compliance
- Would like to have an email sent to the members to let them know about the switch from paper forms to the online EPACT system

J. VP Admin – Warren Campbell

- Nothing to report

K. VP Operations – Bill Sidaway

- Homework
 - Coaches this needs to be done by the end of March
 - They need to have this signed off.
 - Email to go out to all coaches regarding this
- Tryout ice contract has been done

8. Head Manager – Corrina Taylor

- HCR's are needed for playoffs

- Managers need to have these as they will be checked
- Placing for playoffs
- Emailing teams for input for next season

a. Female Division Manager – Doug Carroll - absent

- Nothing to report

b. I/P 1-2 Manager – Chris Kueber

- All good
- 100% great

c. I/P 3-4 Division Manager – Lee Richardson - absent

- Problems as this is a tough group
- Meeting good

d. Atom Division Manager – Phil Ker - absent

- 99% happy
- HCR problems
- BC ferries donating voucher for Debbie Copper tourney

e. Peewee Division Manager – Shane Hughes

- 99% happy
- HCR problems
- C4 won Port Alberni tourney
- Shane is super

f. Bantam Division Manager - John Blazina

- T1 won banner but lost in playoffs
- T 3 in playoffs – go team go
- Good so far
- T3 games have been very good clean hockey

g. Midget Division Manager – Wade Barlow

- All teams are out of playoffs
- T1 great
- C3 in first place
- C1 in 7th place
- C2 in first place

h. Juvenile Division Manager – Dean Pickup - absent

- Too many people are dropping out which is making the team suffer
- Cards are being burned
- Harold to take names – maybe player contract to get people 100% committed
- Registration deposit should be \$50.00
- Bill – open to process, better to have closed registration – have a tryout, juvenile is a roller-coaster
- Harold – closed registration, send an email to current and past players to get interest expressed and post up on website

- Played Midget T1 a few times – great games

9. Correspondence – none

10. New Business

➤ Constitution

- Society Act change redo of our policy's and constitution
- Made smaller than before
- Omit stuff like mail and old wording
- 2015 changes – that's why out of date – not much changed
- Voted on at AGM
- Better defines who member is
- Qualifications of members – defined better
- Each family gets one vote
- Non-voting & life members are not different
- Election of officers – cleaned, language (director to be paid etc.)
- President can change any jobs they want or none if they choose
- Table officers to be reduced to five
- Making boards smaller follows the other associations
- No vote on this stuff
- Needs to be done for the AGM
- Need written feedback from board
- BC hockey went from 22 table directors to 9
- Eligible to be voted – succession planning – no nominations from floor unless they are on the board
- 7 days' notice to say they would like to run, small bios provided etc.
- Job descriptions also then people can see what the job is
- B17 – 75% is now 66% changed
- Member until April 15th now clarified
- If bi in May then need to be registered
- New positions – Directors (Risk Manager, Assistant Registrar, Ice Allocation)
- 7 days read constitution. Contact Warren with anything we think is missing or needs to be added
- John B – President picking coach mentors etc. (in policies) may be new wording
- Policies are not trying to restate everything
- We can add on to anything VIAHA but not decrease
- Finances – better wording
- Ice Allocation – not a paid position, takes a lot of time, maybe a change, to be reviewed
- Policies to be voted on in a month
- Just a draft
- Duties
 - President – not changed
 - VP's – in order now
 - VP Op – coach 2 new added, qualifications, insurance for rinks, ice contracts, signing authority

- VP Admin – chair of constitution committee, gets coaching aps etc., signing authority
- Head manager – talk to VP OP if any problems need to be addressed
- Treasurer – coordination with Registrar, responsible for reports to society branch, qualifications must be met for position, oversees office staff, scholarship committee (heads)
- Registrar – clarification on position, payments (rep fees etc.), master wait list, carding done, rosters done all year, communicate within 48hr max time frame, more specific job description
- Secretary – nothing changed
- Gaming Director – coordinating bottle drives, team applications for raffles etc., rink boards, sponsors, liaises with treasurer
- Risk Manager – works with assistant registrar, CATT & everything else (CRC’S, etc.), EPACT (make sure families are registered), injury reports and follow up with families, reviews website for forms etc., primary contact for safety people, reports to VP Admin
- Assistant Registrar – annual face to face with registration, doing qualifications for HCR, specific dates set out for HCR & stuff, monitoring HCR’s, reports to registrar
- Directors
 - D manager – same as before report to head manager
 - Tournament coordinator – report to VP op’s, change wording for ice contracts, Corinna to email any gaps in job description, coordinate all first tournaments for REP and Rec and hotel accommodations, meet with host teams for running tournaments
 - Website – Report to VP admin, look at constitution policies
 - Equipment manager – look at policies, inventory etc., bins are a nightmare, yearly report to Treasurer
 - Ref Allocator – add monthly report of Refs, allocation report to VP op’s, Report for teams have refs per month given to VP OP’s, communication to refs regarding clinics, certification, general info etc.
 - Ice Allocator – change it to be clearer, take out February, negotiation with facilities, add goalie sessions, ref clinics etc.
- Committees
 - Look at constitution draft
 - Ice Committee – meet 3 times per year
- Paid Consultants
 - Look at cons draft
 - Coach mentors – change wording for about appointed by president
 - Power skating & dryland instructors – include goalie instructor
 - Office admin – hasn’t changed, look at con draft
- Qualifications
 - Look at cons draft

- Policies can be changed at Board meetings but bylaws can't
- Flow chart include in draft
- Tried to make everyone's jobs more descriptive
- John T thinks these are good changes to policies and bylaws
- Phil thanks the committee for their good effort and hard work
- Bill feels that conflict of interest needs to be put into bylaws
- People here are here for JDFMHA not for their other interests
- Send Email to 'HAROLD regarding changes
- Suspension/Injury Notification
 - People are not being notified about suspensions
 - Better reporting systems from admin to div managers needed
 - Div. managers need to be notified of change in draft of constitution
 - Safety must be immediate to reports
 - Send to Div. manager and risk manager
 - Suspensions – gross of 3 games and up must notify Harold, 1 game suspensions are not notified so they are hard to know
- Mini nets coming to Westhills next season
- Bins
 - Needs to be said to coaches for locks
 - JDF and Q center need to be looked at as the locks are gone

Meeting adjourned at 9:35 pm

Next Meeting Tuesday March 14, 2017, at 7:00pm in the Lower Clubhouse at JDF