



**JDF Executive Meeting**  
Tuesday, July 18, 2017  
Lookout Lounge

**Present:** Harold Bloomenthal, Corrina Taylor, Debra Magnuson, Sara Blackstock, Chris Kueber, John Blazina, Frank Bonanni, John Turcotte, Ryan King, Sheryl Williamson, Melissa deMeulles, Dean Pickup, Trish Waters, Leanne Dempsey, John Turcotte, Jarod White,

**Absent:** Doug Carroll, Leslie Sidaway, Murray Brown, Candice Heinekey, Shane Hughes, Neil Lundin, Dave Alsdorf

- **Call To Order**

- Meeting was called to order by Harold Bloomenthal at 6:51 pm

- **Adoption of previous minutes**

- Motioned by John Blazina
- Seconded by Debra Magnuson

**To adopt minutes of the previous meeting**

**CARRIED**

- **Adoption of agenda**

Additions to new business

1. Team building/welcome back event

Motioned by Sara Blackstock

Seconded by John Blazina

**To adopt agenda as presented**

**CARRIED**

- **Old Business**

Ryan King discussed a team building/welcome back event.

-one option is a buy and sell BBQ, people can sell their gear or pick up new gear. Possibly the Red Barn to do a grill, during tryouts, possibly have other vendors there.

Corrina to help with Langford City, and to pick a date, area and time frame.

Any leftover equipment to be donated to those that need it.

- **Financial Report**

Currently, we have approximately \$609K in cash and receivables, with \$573K available for operating costs. The breakdown is as follows:

Current bank account	\$424,295
Gaming account	\$ 15,131
Cash and CC clearing	\$ 35,544

Cash	\$474,970
AR	\$134,266
<b>Total cash and receivables</b>	<b>\$609,236</b>
<b>Bursary/scholarship</b>	<b><u>-35,385</u></b>
	<b>\$573,851</b>

### **Income and expenses**

As it is off season, our expenses continue to be operating costs, and pre-paying tournaments.

### **Budget**

We have had some withdrawals, and are now \$35K short of our projected registrations for the season. We will not have accurate numbers on registration until at least the end of August, so at this point; I am just watching this amount.

There have been higher than expected Coach Clinic costs already this fiscal year, and our budget only has \$2500 available for spending until the end of February. We may have to make some adjustments to other budget items; this will be looked at with the table officers on the next strategic planning meeting.

- **Website**

Website is laid out and up and running. Need to do some importing, moving through glitches ie: add some players, populate teams

Working thought the addition of the app

RAMP is still developing the Ref app.

Access needs to be determined for board members, what level do they need

Game types to be completed

There will be a private page for storing documents on

Executive member's contacts should have easier access

Will be checking with each executive about using their phone number

The email connect with connect with whichever email the executive email they want.

Verify that we would like to put the coach's tools on the website. Meeting agrees that it would be useful and it will be on the website.

- **Committee Reports**

- **President (Harold Bloomenthal)**

As per the Society ACT, a consent form to be an Association Executive Director, was passed around, each executive member must sign them. Few more need to complete them, but majority completed at meeting.

Ice contracts – City Center booked

Naden – working out last details, Sept 9 – Mar 2018

Westshore (Q, JDF) – working out details, should be same ice, need to confirm Grizzlies requirements.

Coaches interviews – Only Tier 1 named  
Midget Tier 1 – Colin Carter  
Bantam T1 – Bill Sidaway  
Peewee T1 – Mark Barrie

Ice Allocator – changed to paid position. There were 5 candidates, Jenn Molberg Selected. Congratulations to Jenn.

Sport Assist Golf Tourney – Aug 25<sup>th</sup>, Olympic View Golf Course  
Various organization support to assist kids to play. City of Langford Counselors manage it. This is their primary fundraiser. We need four participants. Doug Carroll, Jarod White, Frank Bonanni and Shane Hughes will participate.

Planning for Assessments – Aug 26

Need a quieter room, no in and out.

Coach group

On ice mentors

Atom Group – two or three ice times before assessments to give them updated info ie: skills then games. Time trials for Atom, rep tryouts.

Peewee and above will have game scenario instead of time trials.

Budget for mentorship - \$1500. Corrina in charge of refreshments/meals

VIAHA – trying to form a zone for rep teams.

- passport system with Sooke, Kerry Park

- not approved by BC Hockey, they want to run it instead of each association. Want to have the ability to help the kids that wanted to play rep and don't have the chance.

• **Registrar – Sara Blackstock**

- returning players registered
  - IP1 and IP2 – 60
  - IP3 and IP4 – 102
  - Atom – 120 goalies 16
  - Peewee – 138 goalies 11
  - Bantam – 96 goalies 12 waitlist 1
  - Midget – 102 goalies 12
  - Midget female 16
  - Peewee female 2
  - Atom female 5
  - Juvenile – 31 \*overage 4 (99) – discussion on how many teams

**Head Referee/Ref Allocator**

No report

### **Ice Coordinator/Ice Committee**

- Committee to form at a later date

### **Gaming** – no report

### **Tournament and Sponsorships** –

All dev/rep teams accepted into tournaments.

Posted all tournaments online – applications are coming in.

### **Equipment Manager** – We are ready!

Cannot find first aid kits. Need 50 new ones - \$750

Need checklist to account for bag – Safety person responsible for kits.

### **Head Coach** – no report

### **Risk Management** – checklist has been created for qualifications

Criminal check available to be done online.

Epac – system verification

-\$2/player every year

Upload database to system then send out email invites to parents

Free online webinars for coaches, managers and safety person.

It is a really good system – keeps everything online, accessible easily, alerts to red flags, can be updated regularly.

**VP Admin** – board members need to be qualified by August or they will be suspended in Sept. CSC, criminal record check, RIS

### **VP Operations** – no report

### **Head Manager – Corrina Taylor**

- Meeting by next week of div heads.

### **Communication/Correspondence** – no report

### **New Business:**

1. Referee reimbursement:

A proposed policy regarding referee reimbursement.

*JDF has implemented new requirements for referees to be eligible for reimbursement of your officiating clinic courses. This will be effective for the 2017/18 season. Reimbursement will be for HU-online course and clinic fees only. We will no longer reimburse assessment fees (insurance).*

#### *Reimbursement requirements:*

- must be 17 years old and under. Any official that will be 18 years or older as of December 31 of the current calendar year is not eligible;
- receipts for your clinic fees are to be emailed to [jdfmha-refallocator@shaw.ca](mailto:jdfmha-refallocator@shaw.ca) on or before December 31<sup>st</sup> of the current year. No late submissions will be accepted;
- you are required to do a minimum of 10 games and show your available and dedicated to do games to make this 10 game minimum;
- it is expected you show your dedication to the officiating program by attending the referee development sessions. This includes on ice sessions, game simulations and classroom sessions;
- you must not have been reimbursed by any other association for the same season;

- injuries or withdrawals do not exempt you from the above requirements; and
- reimbursements will be done January and March.

Motion to adopt proposal – Harold Bloomenthal

Adopted – Chris Keuber, second Jarod White

Motion – friendly amendment to accept receipt by Jan 31<sup>st</sup> – Harold Bloomenthal

Adopted – Trish Waters, second Sara Blackstock

Motion – to table until Candice is available, second by John Blazina

Meeting adjourned at 8:25 pm

**Motion: to adjourn meeting**

- Motioned by John Blazina
- Seconded by Dean Pickup

**To adjourn meeting**

**CARRIED**

**Next meeting: Aug 15 – 7 pm JDF Senior Center, Rm 201**