

**KPMHA Executive Meeting**  
**MEETING MINUTES**  
**December 5<sup>th</sup>, 2016**  
**Shawnigan Lake Community Centre Lounge**

Executive Members Attendance: Erin Egeland, Dave McDill, Jason Rockson, Jason Taron, Martin Wright, Isabel Grondin, Aaron Wade, Dave Brummitt, Nelly Brummitt, Wendell Rederburg, Heather Calabrase, Aaron Lamb, Louise Thomson

Absent: Mari Ann Rockson, Mike La Roy, Lonnie Goodfellow

Meeting called to order at 6:33pm.

Motion to approve agenda: IG  
Second: JT  
Carried

Motion to approve November 2016 Minutes: IG  
Second: DM  
Carried

**Old Business**

- a. Action items from previous minutes
  - i. Items requiring follow up:
    - 1. Data from survey to be posted by EE.
    - 2. DB to make modifications to evaluation process to be added to P&P. Still in progress.
    - 3. JT to summarize feedback from coach evaluations. Still in progress.
- b. Registrar Contract - DM
  - i. Action: DM will re-write and bring to next meeting.
- c. Association documents – IG and AL
  - i. P & P Section 11. Nothing to change.
  - ii. P & P Section 13. Nothing to change.

**New Business**

- a. Excessive Penalty minutes – JT
  - i. Coaches were made aware at the Coach Meeting that they have a policy to back them up to sit players for excessive penalties (Policy 14.5).
  - ii. DB - Coaches should document incidents where discipline was handed out.
- b. Female Coordinator
  - i. Isabel will take over this position.
- c. Dasher Boards
  - i. These are owned by KPMHA and not the Recreation Centre.
  - ii. KPMHA paid for these but VIAHA has applied for a grant to reimburse associations for this expense.
  - iii. IG asks for the boards to be put in use right away. JR has given the Novice staff the latitude to discuss issues related to set-up and takedown with the arena. Only team officials should handle the boards.
- d. Ice Allocation
  - i. MR reports there is no other ice to purchase.

- ii. IG is asking where we get more ice when we are making a development proposal that needs ice. Action: Erin will touch base with the arena to find out if there is available ice there.

### **President's Report** – Erin Egeland

- After 7 years on the Board, Erin will be winding down her responsibilities. Dave will be stepping in to help with the transition.

### **Executive Reports:**

#### **1<sup>st</sup> Vice** – DB

- As per Jason T's report, helped with hosting an all coaches meeting. Have received very positive feedback from the event as well as a few follow up questions.
- Attended the development committee meeting and would like to thank all that were in attendance.
- Was requested to attend a few games to observe player, coach and officials conduct. No such inappropriate conduct was observed. Will continue to follow up in the months ahead.
- A member of the Midget A team was seriously injured during a game in Nanaimo and is in the hospital. The Board expressed their concern and offered their support for the member and the family. Erin is in contact with the team manager and has offered the support of the Board as well.

#### **2<sup>nd</sup> Vice/Ice** – MR

- Everything is good with ice. Winter Break ice will be posted today, and the rest of the season will be posted in the next few days.

#### **Treasurer- EE Acting**

1. Division coordinators, please extend my thanks to your team managers for making prompt team payments. All teams except Midget A have cleared all of their outstanding bills. The Midget A team has a payment in process and Sabine has been great to deal with re: keeping me posted.

2. Officials' payroll will be rolling out this week. Heather and I will sit down together on Thursday to process the direct deposit payments.

3. The cash flow projections document has been prepared to provide you with some insight as to where our cash needs to be spent up to the first weekend in March. We can discuss further at the meeting tonight.

4. Still working through a few anomalies within the financial statements (i.e. Nick Collins' Memorial Trust, cash balance from prior years, etc)

- Given the unanticipated high cost of Shawnigan Lake ice during the 2015/16 season, the development ice used by teams in the first 2 months of the season, and the lack of Gaming funds last year some of the registration fees for the 2016/17 season were used to cover a shortfall. The financial projection for this year is good however, thanks to this year's Gaming grant.

5. Heather Calabrese has offered to step up and take over the Treasurer position.

## **Registrar – LT**

- Explained process for team staff and player approval on rosters so everyone is aware.

## **Head Coach – JT**

### Coaches meetings

- On Tuesday, November 15<sup>th</sup> myself and Dave B. hosted an “All KPMHA Coaches” meeting in the Mclean room. Special thanks to NB, JR and LG for answering coaches questions.
- 70% of our rostered coaches were able to attend the meeting and several that missed it have touched base with me regarding what they missed.
- On January 10<sup>th</sup> we will have another “All KPMHA Coaches/Team Officials” meeting.
  - The agenda will be as followed;
  - Social Media and Cyber Bullying presentation (Managers/Safeties will also be asked to attend this part)
  - Concussion awareness presentation by Isabel Grondin (Managers/Safeties will be asked to attend this part too)
  - Senior Coaching presentation by Director of Hockey at Shawnigan Lake School (this will be for Coaches only)
  - This meeting will take place in the upper meeting room of the Charlie Purdey Arena at Shawnigan Lake School.
- On Thursday, December 1<sup>st</sup> BC Hockey had a South Island Coaches meeting regarding cross-ice guidelines. Unfortunately we found out about this meeting very late and attendance was limited. Thank you Nelly for attending this meeting.

### Photo nights

- I have received many great comments regarding photo night.

### Development

- On Sunday, November 27<sup>th</sup> the Development Committee (MR, DB, NB, IG, Tom Shadlock and myself) met and came up with a plan for this this season.
- I would like to put forth a motion to approve the following development plan.
  - JT - Motion to spend up to \$500 to run a Coaching Development session covering a variety of topics for all coaches in the association.
  - Second: JR
  - Carried

### Coaching development

- I have attended several team practices and will be attending more in December.
- I have reached out to all Head Coaches for their feedback on how their season has been going and asked if they need any assistance from me. 14 out of 15 have gotten back to me.

## **Equipment – JR**

- Novice goalie gear is ordered to get two more complete sets.
- Thank you to all the coaches for returning the shared coaching equipment to the room.
- Reminder to all coaches that there is a locker of spare gear to help the player who forgot a piece of equipment. Just return it so someone else can use it.

**Risk Manager – MW**

- CRC confirmations still very slowly coming in and some officials still finalizing their roster requirements.

**Referee Assignor – ML**

- All is good.

**Referee in Chief – LG**

- Nothing to report.

**Tournament and Sponsorship - VACANT****Competitive – AW**

- Plenty of arena rumblings, most of which seem to be centered around the ongoing issues of 'fair play', or more directly, the lack thereof.
- I will be resending out the VIAHA memos and bulletins with respect to this topic to all coaches and also to all managers for team distribution to ensure that everyone is reminded of the parameters under which all teams are to be operating.

**Discipline Committee**

- Nothing to report.

**Division Coordinators:**

- Initiation – Nelly Brummitt
  - Outside of a couple of coaching requirements that need to be sorted out all is good in Timbit land.
  - BC Hockey Coaching Seminar:
    - Attended a BC Hockey Seminar on the cross-ice program on Thursday night in Colwood (last minute notice, long story will explain tonight) run by Lee Richardson. This was the first time this lecture has been given on the island and my understanding is that it will eventually be mandatory for all H1-4's coaches in the future. Very good lecture on how to run a successful cross-ice program focusing on skill development and fun interesting drills/games to keep the players interested. He talked a lot about learning abilities of young players as well how to explain techniques to them in multiple ways especially with the use of computer screens for the visual learners. Great program...since literally none of us knew about it therefore our coaches did not attend I asked Lee if he could come to KP for night and go through the course with our initiation/novice coaches. He is more than willing to come out just need to sit down with Jason T. and organize a date and time.
  - Jamboree is now full and planning is in full swing.
- Novice – Isabel Grondin

- Outside of some small roster administrator changes, Novice is moving forward with Dec 1 having been our first day to play games against other MHAs.
- Atom – Wendell Rederburg
  - All is going well.
- Peewee – Aaron Lamb
  - Dec 3 Peewee C1 against Saanich C1 game attended by both Erin E/ Dave B and Saanich President following Saanich's concerns from a game with Saanich C2 the previous week. Would like to hear Erin's and Dave's perspective of the game, and next steps, given the elevated response, including formal requests from Saanich to have VIAHA to step in.
- Bantam – Heather Calabrese
  - Nothing to report.
- Midget – Dave McDill
  - The team seems to be running smoothly, nothing to report.

Meeting adjourned at 8:35 pm

Next meeting – January 9<sup>th</sup>, 2017