

**KPMHA Executive Meeting**  
**MEETING MINUTES**  
**December 7, 2015**  
**Lounge – Shawnigan Lake Rec Centre**

Executive Members Attendance: Erin Egeland, Dave McDill, Mike La Roy, Jason Rockson, Jason Taron, Martin Wright, Neil Robinson, Dave Brummitt, Nelly Brummitt, Lonnie Goodfellow

Absent: Isabel Grondin, Alison Russell, Louise Thomson

Meeting called to order at 6:35pm.

Motion to approve agenda: DM

Second: ML

Carried

Motion to approve November 2015 Minutes: ML

Second: DM

Carried

**Old Business**

Development ice allocation:

Aaron Lamb discussed the motion made to allocate the development ice.

PeeWee teams accustomed to previous ice days allocated

Anticipation of teams maintaining ice practice days for development slots

Issue: Can teams maintain their originally scheduled dev ice slots upon purchasing the times slots?

Discussion: full vs. shared ice determination, fair allocation is consistent, emails not returned to clarify ice cost so parents can make financial decision to purchase, ask to have the Wednesday evening slots reinstated.

Ask Alison to resend an email to team coordinators and managers re: development ice slots to purchase for January to plan team funded purchases.

Deadline to purchase ice – December and January, new email to teams and coordinators outlining parameters.

Reminder about costs.

Meetings:

Request for minute distribution – 1 week prior to meeting.

**New Business**

• Apparel approval re: policy interpretation

Novice team to purchase KP Tracksuits, KP logo wanted, individual purchase or team purchase?

Discussion:

Consistency with clothing, What is the KP tracksuit?

Do we want to dictate what parents purchase for their children? Can we change styles as time sees it appropriate.

Policy has been in place for many years and has been followed to maintain KPMHA specific branding.

Distinguish between team and individual purchases.

Branding, logo ownership, tendered contracts, membership can bring request forward to Board, set a committee to make a recommendation after polling parents for any change.

Should bring to the AGM for any major changes to branding and uniformity.

Individual purchase ok, team apparel purchase must be approved.

- Carding juvenile team for 2016/17.
  - Poll the graduating midget players and bring to the February meeting when teams are determined based on current registration data and add to budget proposal.
  - Can offer based on registration, ice availability, and move forward with the results.
  - Perhaps discussion with the CVMHA folks could occur to combine numbers to card a team.
- Tournament officials for PeeWee.
  - Team connects with ice coordinator with a budget and funds are remitted to the tournament coordinator for distribution.

#### **President's Report** – Erin Egeland

- Currently managing player issues in Bantam and Midget.
- Managing SLS ice issues that have surfaced recently.
- Will be attending the VIAHA Executive meeting on Sunday, January 10<sup>th</sup>.

#### **Executive Reports:**

##### **1<sup>st</sup> Vice** – DB

- Ask of divisional coordinators to remind their teams of the "fair play" policy. VIAHA has been active in monitoring that this rule be adhered to.

##### **2<sup>nd</sup> Vice/Ice** – AR

- Ice allocation back to basics as per budget.
- All extra ice will be purchased by teams
- Any queries around ice are to go through division coordinators from team managers and then to Ice Coordinator.

##### **Treasurer**- AR

- Financials emailed.
- No word on Gaming

##### **Registrar** – LT

- Several new registrations this month
- Lots of work around qualifications as deadlines occur this month

##### **Head Coach** – JT

- Coaching certifications falling into place (as per risk manager notes)
- "Skills nights" going well
- Bantam team paid \$90 for a checking clinic and is hoping to be reimbursed

- Bantam team has offered to have some of their players come out to help at practices of the younger groups...very beneficial for all involved

#### **Equipment – JR**

- Nothing to report.

#### **Risk Manager – MW**

- Key dates (from BC Hockey) for risk management are:

##### 1. December 1, 2015:

Team officials must be certified in SpeakOut or Respect in Sport, HCSP; and All BCH/HC carded coaches must be qualified to coach in the current season (registration by Dec 1, course completion by March 31, 2016)

##### 2. December 15, 2015:

All BCH/HC recreational coaches must be Coach Stream certified (registration by Dec 15, course completion by March 31, 2016)

Following the earlier work of the registrar to meet these obligations, the Risk Manager sent the following two reminder reports to divisional coordinators of team officials in their respective divisions with outstanding credentials:

##### 1. November 13, 2015:

- All team officials with outstanding credentials in Respect in Sport (for leaders), HC Safety, coaching requirements and criminal record check.

##### 2. November 23, 2015:

- A BC Hockey report of all team officials with outstanding credentials in Respect in Sport (for leaders) and coaching requirements.

#### **Current Status**

Response to these deadlines from team officials has been strong, thank you to the divisional coordinators and all team officials. On the BC Hockey database there are a few officials showing outstanding Respect in Sport but this is largely the consequence of a lag between completion and reporting. After a short period of reconciliation (the lag between completion and reporting) there may be a few cases that will roster adjustments.

#### **Referee Assignor – ML**

- Nothing to report.

#### **Referee in Chief – LG**

- Official development is coming along nicely. I am trying my best to get out and observe as many as I can, giving pointers to them during the game. Mainly dealing with positioning, where and what you should and shouldn't be doing. I have also sent out various e-mails with points for them to pick up on.
- We have had a few disciplinary things on the ice, game ejections etc., that our officials have done a fine job at handling.
- Encourages emails from coaches as constructive feedback to help officials develop their skills. Capture the learning moment.

## **Tournament and Sponsorship - VACANT**

### **Competitive – AW**

- Nothing to report.

### **Discipline Committee**

- Nothing to report

### **Division Coordinators:**

- Initiation – Nelly Brummitt
  - All is good in Timbit land.
  - Jamboree planning going well (Feb 7-8)
- Novice – Isabel Grondin - ABSENT
  - Overall all is good in Novice.
- Atom – Neil Robinson
  - League games are going well and all three of the teams are competing well.
  - We have had a significant mix up with regards to ice times at Shawnigan Lake. One of our teams had a game scheduled and Shawnigan was using the ice for one of their practices. Apparently, the KPMH times were not communicated well enough OR SLS decided to ignore the schedule. Apparently, this is the second time it has happened.
  - Communication with Nelly Brummitt, SI League Commissioner, has occurred. Any missed game ice resulting from the misunderstandings has been addressed and rescheduled where necessary.
- Peewee – Aaron Lamb
  - General concerns over changes to ice schedules recreational teams were accustomed in Oct/Nov (included a portion of development ice) and released Dec schedule.\*
    - \*based on general understanding of coordinator at last exec meeting that teams which had dev ice built into their oct/nov schedules would have first dibs to retain the ice based on team purchase agreement\*
  - Concerns from a parent regarding supervision in change room and behaviour of a particular child continue on PeeWee C2 (written complaint to Coordinator) - meetings with team officials gives confidence they are appropriately dealing with the concerns.
- Bantam – Dave McDill
  - All is well.
- Midget – Dave McDill
  - All is well.
- Female Division Coordinator - Vacant

Meeting adjourned at 8:35pm

Next meeting – January 11<sup>th</sup>, 2016 – 6:30pm – Shawnigan Lake Lounge\*

***\*Now changed to Tuesday, January 12<sup>th</sup> at SL Lounge, 6:30pm.***