

**KPMHA Executive Meeting  
MEETING MINUTES  
January 12, 2016  
Lounge – Shawnigan Lake Rec Centre**

Executive Members Attendance: Erin Egeland, Dave McDill, Jason Rockson, Jason Taron, Martin Wright, Neil Robinson, Dave Brummitt, Nelly Brummitt, Isabel Grondin, Louise Thomson, Lonnie Goodfellow (late), Alison Russell (late)

Absent: Mike La Roy

Meeting called to order at 6:35pm

Motion to approve agenda: DM  
Second: DB  
Carried

Motion to approve December 2015 Minutes: DB  
Second: DM  
Carried

**Old Business**

**New Business**

- a. Initiation offer – LT
  - i. Motion: DM – KPMHA to offer new Initiation registrants to try hockey for \$100 for the remainder of the season.  
  
Second – NB  
  
Carried
- b. Constitution/Policy - IG
  - i. Isabel suggests a revamp of the Constitution and Policy and Procedures Manual to keep the language aligned.
  - ii. Erin suggests striking a committee at the AGM to meet the requirement of the changes to the Societies Act coming into effect for Nov 2016.
  - iii. Isabel and Aaron Lamb will form the initial working group.
- c. Budget Committee – EE
  - i. Members to make up the 2016-17 budget committee will be Alison, Erin, Jason Taron, Martin, Jason Rockson and Aaron Wade.

**President's Report** – Erin Egeland

Happy New Year to everyone! Here's hoping all of you enjoyed a little break over the holidays. A few things to note are as follows:

1. Apologies for the late submission of the December meeting minutes. I take 100% responsibility for not getting them to you more quickly. By the time I returned on Jan 3rd

from our family road trip to California and hit the ground running, I didn't have the time to complete them.

2. Future meetings: My workload changed just prior to the holidays and as a consequence, I am not available Monday, Wednesday, or Thursday evenings. Given that, does Tuesday work for everyone?

- Board agrees to move meetings to Tuesday night for the next few months.

3. Communication with members and public forum exchanges: If any of my Board members receive emails, messages, or verbal communication that are ignorant, rude, condescending, belligerent, or any other synonym you wish to use, please let me know. Forward the details to me and I will provide them with a polite email informing them that this will not be tolerated. If you wish to take it upon yourself to do that where you feel the message is inappropriate please do but be sure to cc me on the email. Also, please remind your member groups that any communication needs to be channeled through you (from your team managers) and that individual emails to Board members may not be replied to. You may also want to determine expectations re: response time. What are the parameters of responding to emails? Establish a limit.

Of my 6 years on this Board, this year has proven to be the worst for unacceptable communication exchanges (individual and public forums) and I am asking that the members take the time to respectfully request or share information within the appropriate channels. Parents have completed the RIS this year and it needs to be complied with.

4. SLS: A number of incidents and unfortunate set of circumstances have occurred within the SLS hockey program.

If your members are concerned or are interested in how this will affect KPMHA as a whole, please have them connect with me.

5. Infractions of Social Media policy: Section 10 of VIAHA Policy Manual. Please refer your members to this policy.

6. Attended the VIAHA meeting on Sunday, January 10th. There were many items on the agenda and discussion regarding the following will be of interest to our members:

- Coordinators, please ensure that female dressing rooms are being designated as such and are not being used by other groups/individuals. There have been reports from other arenas (not KP) that the designated Female dressing rooms are being used by Officials and the ladies are left to use the public washrooms to change. This is unacceptable. I am certain that this is not occurring at KP or SLS (at least I haven't received any parent complaints) but be sure to check with your female player families to ensure we are providing what they need.

- A new Societies Act will be coming into force in November of 2016 and will become effective in 2018. I suggest establishing a Governance Committee at the AGM which will be organized for the sole purpose of updating and modifying our Constitution and By-Laws. There will be some significant changes with respect to compliance with the new Act and our Constitution and Bylaws must conform within the parameters established. It will be a significant undertaking and best to plan earlier rather than later.

- Coordinators and Head Coach, please ensure that team officials are following the 2 deep rule re: dressing room policy. This is a HC policy and needs to be enforced. It was established to protect children. VIAHA is adamant about enforcement and will not

support team officials who make a decision to ignore the policy. Possible suspensions may ensue should a complaint arise for non-compliance.

- Affiliate vs. relief players - Use APs first for PW and up. Atom can use relief players (lateral movement). All requests for relief players must be presented to Jim Humphreys (President of VIAHA) via the President.
- Time out policies only apply for games with 3 -20 minute periods and a 2.5 hour game slot. No other exception.
- Reminder to team officials that any player ejected out of a game MUST BE ESCORTED off the ice by the on ice officials and ESCORTED to the change room by two (2) team officials. This is a safety precaution for the player where supervision can be exercised should retaliatory actions ensue and to ensure the health and well- being of the player. Same enforcement as the dressing room policy.
- Island League playoffs will begin the weekend of January 23rd.
- Atom Development playoffs set to begin the weekend of February 27th.
- Spoke with BC Gaming today...still in progress. I advised them that I will be phoning every second day.

### **Executive Reports:**

#### **1<sup>st</sup> Vice – DB**

- Important notice to Divisional and Competitive Coordinators - Please ensure all teams are aware that Jan.15th is the Final date for specially affiliated players (AP's) to be added to a team's HCR.
- KPMHA hosted two very successful recreational tournaments (Midget and Peewee) over the Christmas break. I attended both tournaments and would like to congratulate the Collins family, the Midget C team, Dale Parker and the Peewee C1 team on their outstanding efforts.
- Rep fees - With delays occurring in the collection of these fees again this year, maybe the team managers should not be responsible for the arrangement of association dues. I would like to suggest that post-dated cheques be collected at tryouts and returned to those families when placed on recreational teams.

#### **2<sup>nd</sup> Vice/Ice – AR**

- Moving in camera - 7:43pm
- Moving out of camera – 7:50pm

#### **Treasurer- AR**

- Financials will be emailed.

#### **Registrar – LT**

- Still issues around Respect in Sport which, this year, expired after the deadline for courses.

#### **Head Coach – JT**

- I didn't receive financials from last month. Will they be distributed tonight, along with current month financials?
- Bantam team will be reimbursed for their checking clinic.

- A hitting clinic for players entering contact for the first time, needs to be arranged from now on before the season starts.
  - Dave asks that this be arranged by the Head Coach in future years.
- Can we get last months meeting minutes a week prior to our up and coming meeting from now on? This would allow more time for all of us to review them.
  - Yes, minutes will come out sooner.
- Fees for next season.
  - Addressed with budget committee creation.

#### **Equipment – JR**

- AtoMc program due for renewal, yes or no?
  - Motion: JR – KPMHA to use AtoMc jerseys for the Atom recreational division for the 2016-17 season.
  - Second: DB
  - Carried
- Division Coordinators – please remind your coaches that they are not to access or even ask to access the room where the spare jerseys are stored – I am still missing some jersey sign out sheets.
- Budget Committee needed so we can plan to continue replacing jerseys and equipment.
  - Established during New Business.

#### **Risk Manager – MW**

- A small number of rostered people have yet to renew their Respect in Sport for Leaders. These are cases where this course was successfully completed previously but since expired. Divisional coordinators are working with these individuals to ensure that this course is completed as soon as possible.

#### **Referee Assignor – ML - ABSENT**

- Nothing to report.

#### **Referee in Chief – LG**

- Peewee tournament officials were all assessed by a BC Hockey official.
- For the playoffs, seasoned referees will work with a junior referee.
- Overall coach conduct has improved.
- Midget tournament went well. Coaches need to worry about their own teams only and not the other team.
- A reminder that what players/coaches/parents do when wearing the jersey reflects not only on the team but also on the association.

#### **Tournament and Sponsorship - VACANT**

#### **Competitive – AW**

- Nothing to report

#### **Discipline Committee**

- Nothing to report

#### **Division Coordinators:**

- Initiation – Nelly Brummitt

- All is well in Timbit land. Jamboree a month away and everything is falling into place nicely. Can't wait to see their cute little smiling faces on the ice. Hockey therapy for the soul.
- Would like to add a detailed tournament 'planning guide' section to the managers manual and put up on the KP website. Will work on it over the spring/summer.
- Novice – Isabel Grondin
  - Novice is busy but overall going well. Some parent complaints that have been managed within the team setting.
  - We continue to run our Novice all every second week which has been very successful.
  - We are awaiting our first ice invoice for each team for the month of December ice.
  - All Managers have been concerned regarding the late release of the ice schedule. As the coordinator I'm wondering if there is anything that we can do to facilitate this process.
- Atom – Neil Robinson
  - I have requested that the managers collect feedback from their respective parent groups regarding their observations of the year so far. This includes areas for praise and celebration, things are working well and, if any, things that could be adjusted. There have been submissions of tremendous success and praise for all our coaches and managers and, it seems, a couple areas for further discussion and growth. We are working through these on a team-by-team basis.
  - Ice time distribution and communication - I have attached the totals for atom ice time this year. January, in particular, has a substantial discrepancy where the Development team is not getting the practice ice required and has paid for.
- Peewee – Aaron Lamb
  - Successful PeeWee Recreational tournament hosted by PeeWee C1 team Dec 31, Jan 2 and 3 despite Shawnigan Lake School ice scheduling conflicts
  - Growing resentment towards KPMHA executive regarding ice scheduling and lack of responses and acknowledgement of receipt of emails
  - Two new players successfully added the C2 team
  - Successful PeeWee Recreational tournament hosted by PeeWee C1 team Dec 31, Jan 2 and 3 despite Shawnigan Lake School ice scheduling conflicts
- Bantam – Dave McDill
  - No major issues in Bantam.
- Midget – Dave McDill
  - Coach has resigned need to fill position.
  - Big thanks to all volunteers and the Collins family for a very successful tournament over Christmas break.
- Female Division Coordinator - Vacant

Meeting adjourned at 8:45pm

Next meeting – February 1<sup>st</sup>, 2016 – 6:30pm – Shawnigan Lake Lounge