

**KPMHA Executive Meeting**  
**MEETING MINUTES**  
**November 7<sup>th</sup>, 2016**  
**Shawnigan Lake Community Centre Lounge**

Executive Members Attendance: Erin Egeland, Dave McDill, Jason Rockson, Jason Taron, Martin Wright, Isabel Grondin, Aaron Wade, Dave Brummitt, Mike La Roy, Nelly Brummitt, Lonnie Goodfellow, Wendell Rederburg

Guest: Veronica Brown Shawnigan Lake School

Absent: Mari Ann Rockson, Heather Calabrese, Aaron Lamb, Louise Thomson,

Meeting called to order at 6:33pm.

Motion to approve agenda: LG

Second: JR

Carried

Motion to approve October 2016 Minutes: LG

Second: DB

Carried

**Old Business**

- a. Action items from previous minutes
  - i. Items requiring follow up:
- b. Association documents – IG and AL
  - i. P&P Section 8 forwarded to next month – Circulated, changes made, final copy to be distributed, formatting required, no content changes required.
  - ii. Motion: Be it so moved that the Section 8 of the P & P document be approved as circulated  
Motion. IG  
Second - DM.  
Carried.
- c. Review of Registrar contract – EE, DM, LT
  - i. Action: Finalize the contract issues. – EE, IG and DB to form committee.
  - ii. Still in progress
  - iii. Dave McDill forwarded the draft document for consideration to the committee. Discussion points – time frame (1 year), Board or Registrar has ability to terminate contract, supplies not included, equipment not included, Laptop consideration - for KPMHA to provide  
External drive would be more reasonable  
Cloud computing? Security issues, tiered security levels.  
Dave to continue adding details and will recirculate.
- d. Action: JT to summarize feedback from coach evaluations for coaches from last year. This should be done on or before Oct 31<sup>st</sup>, 2016.

Couple of coaches left to provide feedback to. Will have it tied within the next couple of weeks.

To be completed by next meeting.

### **New Business**

- a. SLS - Concession open for showcases, Female Showcase this weekend, clock is installed, Bantam A tournament games this upcoming weekend, stands ok'd for safety.  
Rink divider boards – EE & JR  
Boards are here, funding will come from VIAHA and potentially local funding. KPMHA paid for the Boards, \$8,300.  
JR and JT will assemble this week to determine how much time is required. Adjustments to ice schedule, ice cleans in between, KP Rec will advise and store for us.  
Sponsorship for the Board apparently needs to be 'approved' by the Rec Commission. Erin will discuss with the KP staff.
  
- b. Gaming – EE  
JT to establish a Development Committee to determine total needs  
JT, IG,DB,NB, Tom Shadlock  
Forward ideas to group  
Equipment needs – 2 sets of goalie gear (H1 to H4), etc \$1,000.  
Motion: To allow JR to purchase goalie gear up to \$1,000.  
Second: LG
  
- c. Team Tournaments – EE
  - i. Motion to go in camera – DB 8:21pm
  - ii. Motion to go out of camera – DB 8:35pm

### **President's Report** – Erin Egeland

#### **1. Attended the VIAHA Executive meeting on Saturday, October 22<sup>nd</sup>, 2016**

Main issues were...

a. Island League tiering was determined and a schedule has been set. Recreation League schedule was to be set one week later and Atom Development should have been set by November 5<sup>th</sup> weekend.

b. BC Hockey Bulletins should be reviewed to keep yourselves and your respective groups informed about applicable policies enforced by BCH. The link is as follows:

<http://bchockey.net/Administration/Bulletins.aspx>

c. As a reminder, last season there were suspensions for MHA players and officials who decided that social media was an acceptable platform to complain about or harass

players, parents, officials etc. This activity is being monitored by MHAs and VIAHA and suspensions will continue if evidence is found in the social media forum.

2. A **BIG** thank you to Jason T for planning and organizing the photo night! Looking forward to the feedback! If I missed any other contributors to this event, I thank you too!

3. BC Hockey conducted a webinar on September 26, 2016 outlining the transition process toward the new BC Societies Act. If you are interested in listening to it, the link is <http://www.bchockey.net/Content.aspx?id=245>

A few brief notes about the transition....

- Enforcement of the new Act starts November 28<sup>th</sup>, 2016
- A director vote is required after November 28<sup>th</sup> to move forward with the transition.
- Specific changes to the Constitution and Bylaws are required (if applicable).
- A special resolution by the membership is required (2 year transition) to change bylaws – will likely be done at the AGM.
- Qualify as a publicly funded Society (member funded declaration exempts Societies from receiving Community Gaming Grants).

### **Executive Reports:**

#### **1<sup>st</sup> Vice – DB**

- Attended many games and practices the last month, teams are progressing nicely.
- Aiding in a few team level issues, Jason, can we address the penalty issue at the coaches meeting.
- Always an advocate to goalie development, feel the Novice and Atom groups should get the nod this year.
- Would like to see the bursary fund continue, important as a community service KPMHA provides.

#### **2<sup>nd</sup> Vice/Ice – MR**

- Practice ice is posted until the Winter Break and game schedules are posted as far ahead as I have league schedules. I am still waiting for the rest of the South Island house league schedules and Atom Development.
- Now that we are a couple of months into the season I have a good idea of how the ice is looking this season. Up to November 13<sup>th</sup> all the house teams have received the amount of ice they were budgeted plus at least 10% extra. As usual, the competitive teams are falling behind in the ice allocation. Once I get the rest of the league schedules I will work with the competitive teams to add more ice to their schedules. I am most concerned about adding extra ice for Bantam A and Midget A since they don't want much more practice ice (a lot of their kids are in academy at FKSS) and they don't have a lot of open weekend days for extra game slots. I will do what I can but we will likely need to address this early in the new year.
- Now that we know we have the gaming grant I would like to ask for an additional \$15,000 to be added to the ice budget, about 20%. This will give me more flexibility in allocating ice and it will keep everyone over their ice budget.
- Finally, at the next VIAHA meeting I would like to have the rollout of league schedules discussed. Schedules coming out in dribs and drabs is making me

crazy. I fully appreciate the challenge of different leagues on different schedules but it seems worse this year. South Island League schedules first came out for 2 weeks, then for another 3 weeks and now we are waiting for the rest. Currently I have no games for the house teams after November 13<sup>th</sup>. This has left me unable to allocate Novice games and exhibition games for the Rep teams because I don't know what ice will be returned.

#### **Treasurer- EE Acting**

- Cleaned up the Accounts Payable. One remaining balance relates to 2008 and I will continue to work through it. See attached report.
- Cleaned up the Accounts Receivable. All AR balances as per the report are current. Team managers have received their invoices for September and October activities (team ice purchases and officials - Competitive Teams only).
- The Cash balance in the general account is currently \$42,727 and \$41,157 in the Gaming Account. Ice bills will be processed from the Gaming Account in November. Cash in the Books and Records still needs to be updated in relation to the Un-Deposited Funds account from prior years. Will elaborate at the meeting.
- Total Competitive Team fees deposited amounted to \$ 25,260 on November 5th. Just a few cheques remaining to collect. This is not reflected in the October 31 statement.
- Officials' cheques were processed today and will be available tomorrow. These costs relate to the October games and are not reflected in the October 31 statement.
- I will prepare a variance analysis at the end of the week. I haven't had time to complete it for this meeting and I can incorporate the activity from November too.

#### **Registrar – LT**

- All is going well.
- New and returning managers are all doing a great job.
- Please have your managers contact me directly for requests as it makes for a smoother form of communication.

#### **Head Coach – JT**

- **Head Coach Report**

Now that all rosters have been set, an "ALL Coaches" meeting has been booked in the Mclean room at Kerry Park on **Tuesday, November 15th.**

All coaches check in 5:15 to 5:30 pm

Meeting 5:30 to 6:30 pm

Misc. 6:30 to 6:45 pm

During the month of November, I will be attending at least one of every team's practices to provide coaching support.

Would like to discuss penalties.

- **Development**

Now that we have received gaming money. I would like to discuss a development plan.

- **Photo Nights**

Thank you Mari Ann R. for the great ice schedule for photo nights.

I attended 80 % of the team photos and by my account they were successful.

Penalty problems – kids taking too many penalties.  
Compared past 3 years of penalty minutes according to DB.  
Something to take to coaches, tools to refer to, etc.

JT will send coaches meeting notice through to Division Coordinators.  
AP policy was updated  
JT distributed to the Board for review  
Changes? Integration into the P & P document.  
Checklist format would be more user friendly. Too wordy.  
Rotational process – should coaches have more discretion and not placed into policy.  
Applies to practices too.  
Form to be inserted into the manager's manual, document to be provided on the website, P&P insertion related to coaches.

#### **Equipment – JR**

- All teams have jerseys.
- There is a delay in getting new track suits. Will discuss options. Bauer and CCM changing design, no CCM available, only a few Bauer available in February. Stormtech suits can be used.
- All is good. We can discuss goalie equipment and boards as per others requests.
- Reminder to division coordinators as I am getting asked. Socks are available at Sports Traders in Duncan.

#### **Risk Manager – MW**

- CRCs are trickling-in, several remain outstanding as a corollary of processing times.

#### **Referee Assignor – ML**

- A reminder to all recreational and competitive team Managers, requests must be emailed to the Assignor for ALL games. You may do this week to week, or if you have your season schedule, all at once.

#### **Referee in Chief – LG**

- All is going well.
- Request for 4 man system from 3 man system in PW Competitive. Not supported by Lonnie. The 3 man system is working.

#### **Tournament and Sponsorship - VACANT**

#### **Competitive – AW**

- Nothing to report

#### **Discipline Committee**

- Nothing to report

#### **Division Coordinators:**

- Initiation – Nelly Brummitt
  - All is good in timbit land: players have been divided into first and second years teams, although do practice mostly together in skill groups.

- Second year team will begin playing games after Jan 1. Question for MA: only the second years will be allowed to play games, how will that work with ice times.
- Jamboree planning going well, stay tuned.
- Managers meeting: Oct 4 hosted a managers meeting. Had 8 managers attend. Think it went well. Thank you to Erin and Mari Ann who came out as well to talk about team banking and ice schedules.
- Photo night: THANK YOU Jason T for organizing. It was so easy and stress-free. One comment though: the timbits should have a carpet to stand on, even just standing on the ice not to mention skating back to the bench with no helmets was a little nerve racking. And we all know if one falls, they all go down like little dominoes :
- Development money:
- goalie equipment for novice and initiation
- coaching development seminars for our coaches: the house teams have lots of new and inexperienced coaches, a few lectures/on-ice sessions with an experienced coach would be beneficial
- Goalie development for all teams: Goalie coach to attend team practice once a month?
- Novice – Isabel Grondin
  - Novice is now rostered into 3 team. Thanks Louise for your patience and assistance on this task.
  - We have been playing in house games since the 15<sup>th</sup> of October. We will be playing games against other associations as of Dec 1, 2016. There has been a 3rd update on VIAHA cross-ice hockey guidelines on November 2<sup>nd</sup> with some modifications.
  - I put forward a request to Jason R for a couple more sets of goaltending gear as we will be playing away as of the 1<sup>st</sup>.
  - Goalie positioning spot for team – using bingo dobbers.

### **Motion 1**

#### Novice all ice funding

- With this I would suggest the following motion:
- Be it so Moved that KPMHA Purchase Novice all ice to a maximum of \$2000 for the 2016-2017 season for which \$200 will be saved and assigned to pre-season ice for Novice in the Fall of 2017.
- Table – for Dev Committee or next meeting.
- Moved by Isabel Grondin
- Seconded by:
- 
- Atom – Wendell Rederburg
  - All is running smoothly.
  - Cdn Tire Fundraising opportunity.
  - Atom C approached by Cdn Tire for a team sponsorship, placed on Atomic Jersey that is kept by player.
  - Motion: The Atom C1 team will receive \$1,000 from Cdn Tire and place the Cdn Tire logo on the name banner on the blue jersey. JR to provide final approval.
  - Second: DB
  - Carried

- Peewee – Aaron Lamb
  - All is going well.
- Bantam – Heather Calabrese
  - All is going well.
- Midget – Dave McDill
  - The team seems to be running smoothly, nothing to report.

Meeting adjourned at 8: 35 pm

Next meeting – December 5<sup>th</sup>, 2016