

KPMHA Executive MEETING MINUTES

Aug 13th, 2018

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Dave Brummitt (Chair), Darren Van Oene, Nelly Brummitt, Pam Kendall, Blue Bennefield, Kevin Kostin, Lonnie Goodfellow and Michele Taron.

Absent: Gord Closson and Julie Charbonneau.

Meeting call to order at 7:03 pm

Motion: LG- to approve agenda

Second: NB

Carried

Motion: PK -to approve July 2018 meeting minutes

Second: NB

Carried

Motion: MT - nominate Michelle McComb as Senior/Female Coordinator.

Second: PK

Carried

Old Business/Action Items

1) Email votes. **MT**

- All email votes will have to be brought back to the next meeting in order to be included in meeting minutes.

2) Tier 1 JDF teams. **PK**

- 3 Pee wee players, 10 Bantam players (includes 3 goalies) and 5 Midget players (includes 2 goalies) trying out for JDF T1 team.
- Registrar receives the transfer request and once he/she gets cut they get transferred back to KPMHA.
- VIAHA must approve their transfer back before they can attend any KPMHA ice times.

3) Current Registration numbers. **PK**

Initiation – 2 teams

Novice – 2 teams

Atom – currently 2 teams possibly 3 teams

Atom Dev – 1 team

Peewee – 2 teams

Peewee A – 1 team

Bantam – 1 team (2 players on waitlist)

Bantam A – 1 team

Midget C – 1 team

Midget A – 1 team

4) Overage app. **PK**

- Currently in the works.

5) Collecting birth certificates. **PK**

- This will be done for all new players.
- Once they are in HCR this does not need to happen yearly.

6) Prep ice sessions for Atom – Midget recreation groups. **MT**

Action- NB and MM will let Pam know the list of Coaches that will be on the ice.

Action- PK will make sure they are all insured and checked for up to date CRC, RIS and CATT.

7) Gaming Grant Application update. **MT**

- Status online shows as complete.
- Called and was told we need to wait for our confirmation email.

8) Development Committee finalized Skaters Development Plan. **DV**

Motion: DV- the Board of Directors approve the proposed Development Plan contingent upon KPMHA receiving the Community Gaming Grant Money.

Second: LG

Carried

9) Jerseys. **KK**

- KK will discuss McDonalds' jerseys with Justin.
- We have enough jerseys for all teams.
- Will produce a sign out sheet for all keys and jerseys.

10) Sponsorship update. **BB**

- Summer months have been busy, will amend sponsorship contract to show annual contribution due date as Sept. 30th.

New Business

1. Players registered for T1 tryouts at JDF -KPMHA Prep ice. **MT**
 - Due to insurance reasons, players trying out for JDF T1 cannot participate in KPMHA Prep ice.
 - Once a player has been cut from JDF, they must wait for Pam's email to state that they are allowed to be on KPMHA ice.

2. Coach selection committee recommendations. **DV**

Motion: DV the Board of Directors approve the Coaching selection committee's recommendation for the following Rep Head Coaches for the 2018/2019 season;

Atom -- Cam Bond

Pee Wee -- Dale Purinton

Bantam -- Blue Bennefield

Second: LG

Carried

BB stepped out during vote

3. Midget A Coach. **DV**
 - Discussion on player numbers.
4. KPMHA rule on when parents version of RIS should be completed. **PK**
 - VIAHA has a due date of Oct 31st

Action: PK will create a new policy for next year which states all Parents will need to complete their RIS before they can register their player.

5. Housekeeping for policy 15.1. **PK**

In February 2018, the Board of Directors voted on the following motion;

Motion- AL

Individual Novice and Initiation teams are only responsible for the costs of team officials when they exceed five coaches.

Second – AK

Carried

Current Policy

15.1 The Association will pay mutual aid insurance for five (5) properly certified team officials on all teams: one Head Coach, two Assistant Coaches, a HCSP Trainer, and a team manager. Teams can add additional certified team officials for a fee of \$50 per person.

Motion: PK- to update policy 15.1 to reflect previous February motion;

15.1 The Association will pay mutual aid insurance for five (5) properly certified team officials on all Atom thru Midget teams: one Head Coach, two Assistant Coaches, a HCSP Trainer, and a team manager. Teams can add additional certified team officials for a fee of \$50 per person.

For all Initiation and Novice teams, the Association will pay mutual aid insurance for up to five (5) properly certified coaches, a HCSP Trainer and a team manager.

Second: LG

Carried

6. Rates for Officials and how they are paid. **LG**

- No paying cash to Officials.
- All rates must stay the same as set out by VIAHA rules.
- LG will take part in RIC meeting on Monday evening.
- Ref clinics are set to take place in Duncan, LG will know more at Monday's meeting.

7. EPACT invites to new KPMHA players and Social media and Photo release forms. **KK**

- KK needs time to learn the EPACT system.
- Will check to see if photo release forms and social media forms were uploaded onto EPACT from last fall.
- For now, players are required to hand in signed Social Media forms and photo release forms at first tryout session or first assessment ice session.

8. Policy Manual updates. **MT**

2.9 Accounts Receivable:

e) KPMHA Secretary/Registrar is to produce a list before January 31st to the Treasurer, of any extra team officials on any given team (The Association will pay mutual aid insurance for five (5) properly certified team officials on all teams: a Head Coach, two Assistant Coaches, a HCSP Trainer, and a team manager. Teams can add additional certified team officials for a fee of \$50 per person.)

Motion: MT to update Policy 2.9 as follows;

2.9 Accounts Receivable:

e) KPMHA Registrar is to produce a list before January 31st to the Treasurer, of any extra team officials on any given team.

- The Association will pay mutual aid insurance for five (5) properly certified team officials on Atom – Midget teams: a Head Coach, two Assistant Coaches, a HCSP Trainer, and a team manager.
- The Association will pay mutual aid insurance for up to five (5) properly certified coaches, one (1) manager and one (1) HCSP Trainer on all Initiation and Novice teams.
- Teams can add additional certified team officials for a fee of \$50 per official.

Second: KK

Carried

7.5 Divisional Coordinators will ensure sufficient player evaluations are conducted (drill and game play) to determine team composition with the approval of the 1st Vice President, Operations. Once evaluations are completed, the Divisional Coordinator will work with the head coaches to compose the teams from the evaluations. The 1st Vice President will be presented with the teams for approval prior to rosters being submitted to Secretary/Registrar for BC Hockey.

Motion: MT- to update Policy 7.5 as follows;

7.5 Divisional Directors will ensure sufficient player evaluations are conducted (drill and game play) to determine team composition with the approval of the 1st Vice President, Operations. Once evaluations are completed, the Divisional Coordinator will work with the head coaches to compose the teams from the evaluations. The 1st Vice President will be presented with the teams for approval prior to rosters being submitted to Registrar for BC Hockey.

Second: PK

Carried

In April 2018, the Board of Directors voted on the following motion;

Competitive team selections **DV**

Motion: DV- After three evaluation sessions of skills and scrimmages, all KPMHA competitive teams will reduce their roster size to 18 skaters and two goalies.

After the competitive team rosters have been reduced to 18 skaters and two goalies, all competitive teams at KPMHA have a minimum of three exhibition games and up to a maximum of five. After these exhibition games are completed, the Head coach of each respective team will finalize their rosters using their "coach's picks" from the bottom seven ranked (12th-18th) skaters as per evaluation scores from the first three ice sessions.

Second by JL

Carried

Action item: DB to add to evaluation process.

Motion: DV- All Competitive team evaluation scores for all skaters will be composed of 30% skills and 70% games.

Second by LG

Carried

Action item: DB to add to evaluation process.

Current Policies

7.11 From the player rankings, the Competitive Coordinator will add the top evaluated goalies and the top 90% ranked skaters to a preliminary roster. If there are two competitive teams in a division, the Competitive Coordinator will create the preliminary roster for the higher tiered team first.

7.12 The head coach for the competitive team, with oversight of the Competitive Coordinator, will establish the final 10% of skaters for the competitive team roster. While the head coach for the team has the discretion to make a recommendation on the final 10% of skaters, the Competitive Coordinator will provide the head coach with the eligible players for their consideration. The eligible players will consist of the 'cusp' players identified in the evaluations. The head coach may bring forward other players for consideration, which may be approved by the Competitive Coordinator and 1st Vice President. In some cases, the head coach may not be assigned until after the final roster is complete (as per Section 7.18). In this case, the final 10% skaters will be decided upon by the Competitive Coordinator, KPMHA Head Coach/Development Coordinator and the 1st Vice President

Motion: MT- to update Policy 7.11 and 7.12 to reflect previous motion from April;

7.11 From the player rankings, the Competitive Coordinator will add the top evaluated goalies and the top 18 ranked skaters to a preliminary roster. If there are two competitive teams in a division, the Competitive Coordinator will create the preliminary roster for the higher tiered team first.

All Competitive team evaluation scores for all skaters will be composed of 30% skills and 70% games. After the competitive team rosters have been reduced to 18 skaters and two goalies, all competitive teams at KPMHA will have a minimum of three exhibition games and up to a maximum of five.

7.12 . After the exhibition games are completed, the Head coach of each respective team will finalize their rosters using their "coach's picks" from the bottom seven ranked (12th-18th) skaters as per evaluation scores from the first three ice sessions, with oversight from the Competitive Coordinator. The head coach may bring forward other players for consideration, which may be approved by the Competitive Coordinator and 1st Vice President. In some cases, the head coach may not be assigned until after the final roster is complete (as per Section 7.18). In this case, the final skaters will be decided upon by the KPMHA Head Coach /Competitive Coordinator and the 1st Vice President.

Second: BB
Carried

9. Volunteer Certification Requirements

Motion: MT- to update Policy 17 with the following;
Add CATT (Concussion Awareness Training Tool) to certifications required for all volunteers at KPMHA and must be completed prior to volunteering.

Update RIS (Respect in Sport) and CRC (Criminal Record Check) to reflect VIAHA's rule of having these completed prior to volunteering.

Second: NB
Carried

Director's Reports

President - Gord Closson

- A BIG thank you to everyone for all your hard work so far!

1st Vice President - Dave Brummitt

- Attended coaching selection interviews.
- Spoke with the Competitive Coordinator at Cowichan about Midget numbers, they are low in numbers as well and will most likely not have any players to send our way.
- The family requesting their overage player to be registered is fully aware of the process and will be patient till numbers are finalized.

Ice Scheduler – Michele Taron

- By Aug 15th I hope to have the first 2 weeks of September ice on the website.
- Ice contracts are signed for the season.

Treasurer – Julie Charbonneau

- Team Bank Accounts: Island Savings has confirmed that they will be ready by 1st Sept. Please confirm that Gord, Pam and Julie will be the sponsors.
- The mailbox keys: the mailbox has been rekeyed (no charge). Pam has the second set.

- Read and Review: Any update?
- Sponsorship monies: nothing received yet. Cheques can be dropped off at KP office or mailed. Please let me know if I can help in any way.

Registrar – Pam Kendall

- Discussion on wait listing and divisional numbers.
- The 4 year old we approved, parents decided not to register her.
- I do have another request and hope to have more info for meeting. Waiting on call from parent.
- What exactly are KP rules for RIS (parents) completion as I have heard/read different things

Secretary/Website – Michele Taron

- Gaming Grant application shows still in progress. I have sent an email and then spoke to an administrator.
- I was told we are in progress and it is approximately 12 weeks for submission date. The last date of notice would be August 31st.
- Can Coordinators put an email out to their groups or at the bottom of another email reminding them to follow Kerry Park Minor Hockey on Facebook and using our KPMHA Co-op # 110024 when filling up gas.

Head Coach/Competitive Coordinator – Darren Van Oene

- The coach selection committee interviewed coach applicants for the rep head coach positions.
- Nobody has officially put their name forward for the Midget position as of today. I have reached out to one individual who is going to let me know on Monday if he is able to take this position on.
- I am finalizing the list of evaluators for the rep try outs and will send the list out before try outs begin for board approval via email.

Equipment/Risk Manager – Kevin Kostin

- I have been organizing both of our stock rooms for the upcoming season and will have the “caged room” set up for access to coaching staff. The cages will be partially accessible; some will be locked with items only for executive and secure storage.
- All of our jerseys are ready....with the exception of sponsor name bars. Approximately 70-80% are reusable from last season.....the remaining will be done by September (hand out time)
- I need to confirm with everyone at Monday meeting....exactly which sponsors are in “good standing” and will be having their name bars represented.
- I am planning on issuing all the Atom teams with proper KP jerseys....we have lots of proper stock considering all the new we just acquired.
- Pucks, first aid, cones, training aids all seems sufficiently stocked.

Referee in Chief - Lonnie Goodfellow

- I have asked when clinics will start. It was thought that there would 1 big clinic per region this year, ours in Duncan. The decision has not been made on this and I have a meeting coming up in the near future on the way ahead, will they do one big one or many little ones. The one big 1 is a great idea, but my feelings are they will have to have a couple extras so they can pick up stragglers. Apparently some presidents are asking questions about this as well as a proposal put forward to BCH for the paying of all officials in cash. Not sure where this came from and there is supposed to be clarification at our meeting, more to follow. It may be discussed at a near future VIAHA meeting in which league rates will be discussed as apparently they are frozen right now.

Marketing/Sponsorship - Blue Bennefield

- I've been in contact with our present sponsors and we are working on increasing the level of sponsorship with them.
- There are a few that are maintaining the current amount they have sponsored in the past. Consensus is majority of the sponsors are looking to be engaged in September. A lot of people are using the summer as time to relax and or take holidays so hockey sponsorship isn't high on their priority list.
- I am very excited and optimistic about this year's sponsorship program.
- Also if any board members know of any companies that would be interested in sponsoring our program let me know.

Discipline Committee

- Nothing to report

Junior Coordinator - Nelly Brummitt

- All is quiet, at least for the next few days. Bring on the chaos.....
- Novice #s: 21 - 2011's and 15 - 2010's, should move 2-3 players from the H3 to the H4 team.
- Rosters do not need to be set till Oct 15th, rather than put the younglings through intense evaluations, let the players practice together for a few weeks than meet with the coaches and VP and decide as a group which couple of players should move up from H3 to H4. This will allow some time for the players to get comfortable on the ice, a closer look at team dynamics, family needs (rides, friends etc) and the coaching lines best suited for each team. Thoughts?

Motion: To adjourn the meeting

First: KK

Second: PK

Carried

Meeting adjourned 8:49pm.