

KPMHA Executive Meeting

MEETING MINUTES

Dec 11th, 2017

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Gord Closson, Dave Brummitt, Mari Ann Rockson, Heather Calabrese, Martin Wright, Darren Van Oene, Justin Leamy, Blue Bennefield, Nelly Brummitt, Aaron Lamb, Wendell Rederburg, Jason Rockson, Michele Taron, Dale Purinton.

Absent: Raina Bennefield, Mike La Roy, Lonnie Goodfellow, Kayle Bell and Andrew Ketch.

Meeting call to order at 7:03 pm

Motion to approve agenda

First: MR

Second: MT

Carried

Motion to approve October 10th, 2017 meeting minutes

First: MR

Second: MT

Carried

New Business (Wendell said he had to leave early, so this item was moved to the top)

- Atom house rostering

Motion – WR – KPMHA to allot \$1,150 for each atom house team to purchase additional ice at any area under KP insurance to run full ice practices between Dec 15/17 – March 15/18.

Comments:

-Atom teams presently over on ice allocation for the season.

-Every second week the house teams share an extra practice slot. Why don't they alternate who uses this practice slot as a full ice practice?

-books being reviewed, at this time we can't confirm if there are any extra funds

WR Tabled motion until next meeting

Old Business

- NB to touch base with Jr B regarding 7th man.
 - Mark Osmond has been emailed. Novice went out this week with the Jr. B's.
- MW to send link to all parents (Sportsmanship in the stands)
 - MW completed and MT posted the link to the KPMHA website.

- KB track and provide reports on Development coaches and spending.
 - KB absent.
 - HC reported money spent on development is unbalanced, November numbers look better at closing the gap between the teams.
 - Divisional coordinators are asked to get coaches to chat to Rob directly regarding what times work best.
 - JR asked if teams can re-direct some of the player development funds to goalie develop if coaches feel that would be of greater benefit to the team. Also some of the teams will not be able to use the entire allotted player develop money due to limited ice. Can we give coaches some flexibility on this?

Action: KB to provide a complete breakdown of the development plan/ schedule for each team – 3 days before the Jan meeting so we can discuss.

- Sponsor logos up on the Website, Marks signs to install logos on half ice boards.
 - MT missing 5 sponsorship logos for the website. Logos must be in a jpeg format.
 - BB to follow up with missing logos.

Action: BB and JL to get logos on rink boards ASAP.

Action: MT will put “Thank you for Sponsoring” onto team photos so they can be distributed.

- KB to provide more communication to coaches and managers regarding development times and info.
 - KB absent, tabled till next meeting.
- \$360.00 was allocated to senior officials to mentor our young officials.
 - tabled till next meeting for LG to provide update.
 - NB stated that there have been some mentors out on their own time.

New Business

- Clearing team schedules for Roger’s Hometown Hockey Parade of Champions.
 - See GC report
 - we want as many KPMHA players as possible to attend the Parade of Champions.
 - this event will be televised.
 - MR to email Dave Beatty to try to re-schedule Atom D team.
 - All other teams should be able to attend except Bantam A (away in Comox).
 - MR just waiting on schedules for Rec teams to come out.
- Approval for teams to wear their jerseys during roger’s hometown hockey

Motion – MR – Players be allowed to wear KPMHA jerseys while participating in the Roger’s Hometown Hockey Parade of Champions.

Second – JL

Carried

- Fundraising opportunities during Roger's Hometown hockey.
 - See GC report below.
 - Atom D running concession with CVMHA and LCDMHA.
 - Opportunity for Novice and Initiation to get some extra fundraising from Rogers if they help out with the cleanup.

Action: NB and AL to email their teams to see who is interested in earning money through helping clean up.

- Election of hockey all-stars to represent KPMHA.

Action: Execs are to send GC a nomination for 1 female Midget/Bantam player and 1 male Midget/Bantam player to announce the all-stars of the games. Please list your supporting points for each of your nominees.

- KPMHA banner for the Roger's Parade of Champions.

Action: GC to touch base with Mark Osmond (Jr B team) to see if they have one we can borrow.

- Special events sanctioning for RHH thru BC Hockey.

Action: MR to apply to BC Hockey for a sanction for the entire association.

- More Ice available at SLS. Are we able to allocate additional spending?

-Tabled until yearend forecast has been completed.

- Expectations on coaches' presence in the dressing room

-GC will discuss with KB. Coordinators are to remind coaches.

- Sponsorship details concerning the Bronze level sponsors.

- The small crests have not been ordered.

- Logistically difficult to organize crests this late in the season.

Action: BB to talk to the bronze sponsors and ask if they are ok with the crests not being put on the jerseys and re-write the bronze sponsorship plan.

Motion: BB – To remove the crest from the bronze sponsorship platform.

Second – JL

Carried

- Home game tracking

- HC reminder to house teams that if they go over there allotted home game slots, they are responsible for the cost of the refs. (discussed at the managers meeting)

- AP policies and procedures

- Discrepancies between KPMHA policy/form and BC hockey.

-MR to send MT info on what needs to be revised and updated on the website.

- Initiation 4 pm Friday Practice ice.
 - Nowhere else to move it to.
 - We could move it to 5 and move the Atoms to SLS but that would mean that instead of having Rob Armstrong come to work with 3 teams he would only be working with 2, then we would have to find another time for him to come to work with the atoms.
 - Initiation families need to email the CVRD ice commissioner regarding the 4 pm ice.
- Coach 1 course attendance/requirements
 - See NB report below.
- Tim Horton's sponsorship money
 - Divisional sponsorship gets used by the entire association.
- Recognition night and bursary money.
 - Tabled until yearend forecast is complete.
- Raw hockey programming.
 - BC Hockey bulletin was distributed to all Initiation and Novice families.
 - The bulletin is also posted on our website.
- BC Hockey webinar: Team Discipline, Tues Dec 12, 45min. It is a free webinar.
- HCR Access: KB accessed coaches' accounts by adding them to his Hockey Canada profile. Is this a privacy issue?
He has removed them all since then.
Action: GC to email BC and Hockey and let them know that this is a loop hole in their system and ask them their thoughts on if this is a breach of trust.
KB has been given a limited read only access.

Reports

President - Gord Closson

- I have been very active in the planning of Rogers Hometown hockey over the last couple of months.
This event is going to be a great opportunity for KPMHA to showcase our young players and hockey spirit in a live broadcast January 20 and 21, 2018. There are a few details that we as an association need to discuss in order to maximize our associations attendance as well as potentially showcase our teams/players during the event.
 - 1) On Saturday January 20th starting at 12:00pm there is a ball hockey tournament involving all of our Atom, novice and initiation aged players. We will need to clear those teams ice schedule for that day so we are able to participate.
 - 2) On Sunday January 21 there is the Parade of champions that starts at 4:30. All teams within our association Initiation-Midget are asked to participate.

Teams are requested to wear their jerseys during the parade which will be filmed and included in the live broadcast. We will again need to try and clear all teams' schedules in order to garner maximum participation. Teams will gather at 4:15 pm near the Big Stick at the Island Savings Center.

- 3) Fundraising opportunities: Atom division players and parents are offered the opportunity to run the concession stand during the event. KPMHA in partnership with Cowichan/Lake Cowichan will alternate days. Kerry Park will run the concession on Sunday and Cowichan/Lake Cowichan on Saturday. I have contacted Country Grocer to supply/donate the food for the event and we will be looking for volunteers and supplies to assist. I will supply an invite/list of requirements to be distributed to both Atom rec and development team officials. Clean up crews are also needed for the event in which Rogers hometown will present a \$500.00 donation to be distributed amongst teams that participate.
 - 4) We need to elect 1 female and 1 male hockey player to announce the three stars during the broadcast. We need to supply names of midget aged players from Kerry Park for consideration. Players that came from our association qualify even if they are currently playing elsewhere(Major Midget/JRB/Pacific coast league). Cowichan is also providing names and the organizing committee will make the final decision on the two players.
 - 5) I would like to get a Banner made for the event that one of our teams can carry during the Parade to really announce our participation in the event.
- All divisions will have to get a BC Hockey special events sanction for the event. (Atom has already received their sanction).
 - I would like to thank both Nelly and Kale for participating in the Canada 150 skate this past weekend. All indications point to a successful event and I am greatly appreciative that Kerry Park was represented.

1st Vice President- Dave Brummitt

- Watched a lot of minor hockey in the last two months and am pleased to report most things are running quite smoothly.
- Thanks to Jason and Michele T. for acquiring used gear from Shawnigan Lake Hockey Program, a few families will greatly benefit from this donation.

2nd Vice President - Mari Ann Rockson

- Everything is good in the world of ice. I'm as far ahead with ice schedules as league schedules allow. When I last spoke to VIAHA the remainder of the South Island League schedule was supposed to be complete this week but I still haven't seen it. Once I get that I will update ice schedules into February.
- Heather and I are up to date with ice invoices. November ice invoices went out earlier this week.
- I've updated my ice tracking and most teams are within 15% of their budgeted ice amounts which is normal for this time of year. I am confident that everyone will be slightly over to their budgeted amount by the end of the season. There is more ice available at Shawnigan if we are able to allocate any additional money to ice this season.

- Shawnigan reported an incident of dressing room vandalism a couple of weeks ago. The team was contacted and the damage was repaired. This was as much a failure on the part of the coaches as it was poor behavior on the part of the players. Please remind your coaches that their presence in the dressing room is expected and that they should always be the last ones out.

Treasurer - Heather Calabrese

- The bookkeeper for Kerry Park has finally begun. I may not have the usual financial reports out in time for the meeting as we are in the process of going online so we can both use the QuickBooks software simultaneously. This just happened today but I will try to get them out before the meeting.
- The teams have been great at keeping their accounts up to date. All the initial budgets have been received.
- I would like to get an update on the sponsorship details regarding the commitment to the bronze sponsors. As I understand some teams are wondering if they will be receiving monies from these sponsors but we have not yet fulfilled the commitment to the sponsors. I would like those costs to be completed before monies are dispersed to teams.
- I have been tracking our costs with the development plan. I have attached it for your perusal.
- I have also attached the home game tracking sheet for the Recreational teams. The Divisional Coordinators may want to check this and update your teams on where they are at with their home games. As per policy recreational teams may be charged officials costs after 14 home games. Managers were reminded of this at the Manager's meeting.
- I am meeting the accountant tomorrow to review last year's read and review of the books. I will have that report for the next meeting.

Society Act Transition Committee:

- Hope to have some plans in place for review in January.

Registrar/Administrator – Raina Bennefield

- Rosters are slowly being approved by BC Hockey, we still have one person without their RIS for Leaders, Kayle is working on that and it is my understanding it will be done next week or he will be removed.
- I have ensured that everyone on our rosters has their CRC put into the proper area in the HCR. Moving forward it should make this section of qualifications much easier to navigate. This is a relatively new feature in the HCR that wasn't utilized last season.
- There is an inconsistency in our Policies and Procedures on how and who reports to the registrar when an AP is being added to a roster/playing a game. I have asked AL to fix this.

Head Coach/Development Coordinator - Kayle Bell (*absent*)

- I have been working closely with Rob Armstrong and James Geartner to ensure all teams get the development that has been allocated to them. There is some imbalance within the player development especially, it has been brought to the attention of Rob, and we will be working together in the New Year to closer align all teams. The Pee Wee C2 and Midget C teams are the furthest behind simply because their ice times hadn't fit into Rob's master ice schedule, however we have a way forward in the new year. We must be mindful that we are not their only customers; they do have contracts with other associations.
- All coaches have Rob's contact info, and have been encouraged to contact him directly to work on practice plans or set up individual practices. Teams with the highest development usage to date have been very proactive in this.
- I will try and get the tracking spreadsheet out tonight before the meeting, but I may not be home in time.
- All coaches and managers receive an e mail from me with as much notice as possible regarding their development ice times. Rob's contact info is also provided in this e mail, as well as a brief note stating that the teams are more than welcome to make direct contact with him.
- It was decided that 90 percent of coaches welcome the development coaches out, coaches who are reluctant will be addresses individually.
- Report from Nov 13th;
 - I have a couple of coaches that are still going through their respective course, both at the Dev 1 and coach 1/2 levels.
 - I have removed my e mail address from our coaches in the HCR as per Dave's request.
 - To date, we have had 60 development sessions with Rob, and approximately 30 with James (sorry my goalie development spread sheet is at work) I can provide an accurate assessment at the next meeting.
 - I have attached a receipt for the rental of the room that we used for the coaches meeting for reimbursement.

Equipment Coordinator - Justin Leamy

- Nothing to report.

Risk Manager - Martin Wright

- Nothing to report

Referee Assignor - Mike La Roy (*absent*)

- Our first year officials have begun with the onset of Novice games.

Referee in Chief - Lonnie Goodfellow (*absent*)

- Nothing to report.

Tournament and Sponsorship - Blue Bennefield

- Nothing to report.

Competitive Coordinator - Darren Van Oene

- Nothing to report

Discipline Committee

- Nothing to report

Division Coordinators:

- **Initiation - Nelly Brummitt**
 - All is good in Timbit land, teams looking forward to playing games after Jan 1.
 - Coaches having a hard time attending the 4pm practice on Friday afternoons, we have barely enough coaches in initiation can afford to lose any. Can we re-visit moving them to a later ice slot?
 - Dec 2: Hosted Coach One course for Novice/Initiation Coaches: Only 1 from KP attended (6 needed to complete it) 3 from other MHA's also attended
 - Canada 150 skate: Set up a tablet complete with flyers with info about hockey at KP. Chatted to a few families about how to register for next season and possibly being able to join us this season. A big Thank You to Kayle for giving lessons to skaters on the ice. The kids looked like they were having a ton of fun. Have some good pictures for the website and face book: will forward them to MT.
- Report from Nov 13th;
 - Jamboree's have been booked for both teams
 - Our jamboree in Feb is full - planning underway
 - Cross Ice parent meeting was held on Oct17 for novice and initiation parents. Although attendance was low those that came had positive things to say.
 - Question: Sponsorship money from Tim's has it been received? Can we use any portion of it?
 - Recognition Night and Bursary Money: What is available? In a perfect world would like to an extra \$2000.00 for Recognition Night and \$1000.00 for bursary money (2- \$250 awards, \$500 put aside for next season). We need to look at a way to have bursary money set aside in a contingency fund so that every year we have something to offer our graduating players. In previous years the bursary was only offered to those students attending within school district 79, would like to see this changed to any of our graduating player regardless of which school district or type of school they are enrolled at.

- o **Novice** - Aaron Lamb
 - o RAW Hockey Development:
 - KPMHA (addressed to Gord) received the attached December 7th letter from VIAHA regarding members being sanctioned to participate in BC Minor Hockey following the attached October 5th letter regarding RAW Hockey Programming. Through Team Managers, October 5th letter sent to parents.
 - We are not aware of any KPMHA members who have children participating in RAW
 - o As of December 1, Novice division is now able to book games with other Associations.

- o **Atom** - Wendell Rederburg
 - o All is well in atom world but, I would like to have Atom House Rostering put on the agenda as an item for discussion.

- o **Peewee** - Jason Rockson
 - o All peewee teams are good. Playing well and very competitive in the league play.
 - o One team in first place and the other team top 5 going into this weekend.
 - o Would like to discuss where development funds are allocated on team by team basis.
 - o Also to discuss how the development is being set up and the teams are being informed of development coaches scheduling.

- o **Bantam** - Michele Taron
 - o THANK YOU Shawnigan Lake School Hockey Program for the donation of several pieces of slightly used hockey equipment! There were a few Bantam sized pieces and the rest went to the Midget group.
 - o Photos have been distributed.
 - Recommendation in the future that, if someone cannot make photo night than they set up a time with the photographer to get there individual photo only completed at another time. This season all the changes made things difficult.
 - o Thank you to all of you that had sent BC Hockey your status reports for the MHA Observation project. The project is in process.
 - o There are some Sponsorship logos still needed for the website. If they do not have a jpeg of their logo, then I am unable to put them on the website.
 - o Any questions concerning the website can be sent to webmaster@islanderhockey.ca

- **Midget**- Dale Purinton
 - o Midget is still running smoothly. Great job players and coaches.
 - o Report from Nov 13th;
 - We have not yet had to sit out any players for games, due to over rostering.

- **Female** - Andrew Ketch
 - o Nothing to report

Motion: DB-To adjourn the meeting

Second: JL

Carried

Meeting adjourned 9:05 pm.