

KPMHA Executive Meeting

MEETING MINUTES

Jan 8th, 2018

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Dave Brummitt, Martin Wright, Darren Van Oene, Blue Bennefield, Nelly Brummitt, Aaron Lamb, Michele Taron, Lonnie Goodfellow, Kayle Bell, Andrew Ketch and Gord Closson(late)

Absent: Raina Bennefield, Mike La Roy, Mari Ann Rockson, Heather Calabrese, Justin Leamy, Wendell Rederburg, Jason Rockson, Dale Purinton.

Meeting call to order at 7:31 pm

Motion to approve agenda

First: NB

Second: AK

Carried

Motion to approve December 2017 meeting minutes

First: LG

Second: NB

Carried

Old Business

- Kayle track and provide reports on Development coaches and spending provide breakdown.
 - See tracking sheet sent out by MT
 - KB has switched a few ice slots in order to accommodate more development for some teams.
 - MR suggested that KB send her emails to see if any ice times can be switched to help further with this.

Action:-Development Committee to send out a survey at the end of the season for feedback.

- Missing sponsor logos.
 - Powell Construction, GCFP, Mark's Signs, Sinclair Utility, Feltrin are missing.
 - BB working on getting these logos.
 - Logos go onto rink boards Jan 17th.
- Kayle to provide more communication regarding development times.
 - KB will send out emails a week in advanced as to when teams will have a development guy. This way the emails do not get buried.
 - KB sends out emails to Head Coaches and Managers informing them of when their team will have a development instructor.

- Elected Brooklyn Paisley and Samson McLean for consideration to the RHTH committee as KPMHA 3 stars.
- MR applied to BC Hockey for entire association to participate in RHTH.
- \$360.00 was allocated to senior officials to mentor our young officials.
 - Mentors showed up and volunteered without charge.
 - LG would like a 3 man system for Peewee up, lots of other associations run that.
 - Our officials receive more development when they are able to participate in a Peewee house game.
- Blue to re-write bronze sponsorship platform
 - BB is currently in draft stage, will report next meeting.
- Mari Ann to send Michele info on what needs to be revised and update website, re; AP Form
 - MR absent, will get update next meeting.
- Gord to email BC hockey about loop hole in system (see Gord's report)
 - GC has made BC Hockey aware.

New Business

- MT and AL explained how the budget is set.
- **Motion** – WR (read out in his absence)
 - “Be it so moved that the KPMHA allocate \$1150.00 to each atom house team to spend on ice at a facility in the Cowichan valley of their choice under the liability insurance of KPMHA, for full ice practices. This money is to be made available from Dec 15, 2017 to March 15, 2018. All ice booked outside of those dates remain the responsibility of the individual teams who have booked the ice and cannot be expensed as part of this 3-month window provision”
- Second – AK**
- Defeated**
- Graduated disciplinary systems to negate excessive penalties. What does that look like?
 - DB discussed this at the Coach's meeting in October
 - A coach can only suspend a player for 1 game, any longer the coach needs the president's permission.
 - All coaches need to stick to a disciplinary plan.

Action: KB and DB will talk to the coach's to see what disciplinary actions they are putting in place.

- All ice is to be booked through the ice allocator to stay consistent with policies and ensure insurance coverage.
 - The team's manager MUST contact the ice scheduler 1st before booking any ice for their team.
- AP deadline is fast approaching
 - Please have all your AP's into RB

- MT to provide the following secretarial duties for the association;
 - Take meeting minutes at general and/or special meetings and distribute to the Executive group
 - Provide Executive with the monthly consolidated Directors reports
 - Under the direction of the President, distribute the agenda
 - Update and manage KPMHA website
 - Provide administrative support through word processing and spreadsheets to the President and/or other Executive members where needed.
 - Book meeting rooms when necessary
- \$100-dollar registration for the New Year.
 - For Initiation age players wanted to try out hockey for the rest of the 2017/2018 season.
 - We ran this program last season
 - NB will work with RB to send out info to schools

Action: NB to talk to Sheena about how to get the word out amongst children in the KP programs.

- Registration dates for the 2018/2019 season.

Motion – MT- Registration dates for the 2018/2019 to be set at March 1st to 31st.

Second NB

Carried
- **8:35 pm Chair switched to GC**
- Moving ice to accommodate development sessions
 - KB has done this with some teams. KB will work with MR to see what other changes are possible, to get development sessions for some teams that have not had much due to scheduling conflicts with development coaches.
- Coach development sessions
 - KB will email MR to figure out a possible time for this.
- Future planning to allocate bursary, recognition monies
 - See Nelly's report for details.
 - NB stated decisions need to be made quickly in order to start planning for recognition night.
 - Tabled until yearend forecast is complete.

Action: GC to sit down with HC to figure out cash flow forecast, so decisions can be made.

- NB would like to see Policy set around bursaries to remove stipulation that only students from SD 79 qualify for bursary money to "Any graduating player from KPMHA".
 - Once yearend forecast is presented, then a committee will be formed if there are funds to proceed this year.
- First shift program.
 - See Nelly's report for details.

Action: BB & AK to get application going.

Action: NB to talk to Kathy Irvin regarding how Cowichan has run this program.

➤ Budget Committee

Action: GC, MT, HC, MR and AL will discuss a budget for HC to present at next meeting.

- A request for written Permission from KPMHA for its minor hockey kids to practice with Shawnigan Lake School Bantam Prep team.
- A letter will not be written until Hockey Canada, BC hockey and VIAHA request a letter of support as it contradicts Hockey Canada rules and regulations.

Action: GC to confirm practices are an option.

Reports

President - Gord Closson

- My apologies I have a RHTH meeting scheduled for 6:30pm and my attendance is a requirement to get hopefully the final details for distribution to the association. I will distribute info to all applicable parties and plan with each group moving forward.
- I attended the VIAHA executive meeting yesterday. Here are some issues we discussed that you all should be made aware of;
 1. There have been some negative comments posted on social media regarding referees and opposing teams play. Directors please inform your divisional members that this is unacceptable, and all comments/complaints should be brought through the appropriate channels which is their respective team managers/divisional coordinators/VP of operations/President.
 2. AP deadline is Jan 15th.
 3. Playoff ice should be 2-hour ice slots not 1hr 50 min for older divisions.
 4. Possible introduction to paperless scoresheets. Everything done on an iPad or tablet. Funding to be provided for this through potential grants. These tablets only have scoresheets on them and get sent direct to VIAHA. No opportunity to use any other app.
 5. Some talk about potentially splitting seasons in 2. 1 season before xmas another after. In infancy stages more to come.
 6. Discussions about sportsmanship points for all divisions.
 7. Kerry Park is hosting the Bantam playoffs this year.
 8. Check to the head penalties are up this year in midget. Midget and competitive coordinators please remind our teams of the dangers with these plays.
 9. We need to look at our needs for coaching clinics for next year. Kale please provide a breakdown of how many coaches will need certification next year for advanced planning.
 10. There will be a coach 1/2 combo clinic introduced next year.
 11. Starting February 1st novice major coaches can introduce atom transition practices that will count towards our atom transition plan requirements. Information on the BC Hockey website. Aaron please inform your managers and track these sessions.
 12. Coach 1 will be a mandatory requirement for next year. No exceptions.
- BC Hockey observation program has sent me their preliminary report. I am working with Bill Ennos on it and should have the final report to distribute for next meeting.
- I have discussed the HCR loophole with the BC Hockey President. He and Bonnie are looking into it and will be getting back to me.

1st Vice President- Dave Brummitt

- Penalty minutes taken by Kerry Park teams has been increasing over the past month, I will be touching base with some of the teams over this issue and challenge them to try and reduce penalties by implementing a graduated disciplinary system by the team officials. Although this practice is currently in place on many teams it appears further action is required.
- During the Nick Collins Memorial Tournament, Yves Ouellet (Officiating Coordinator for South Van. Is.) was in attendance for every game to observe, record and provide feedback to our more senior officials at Kerry Park. This is an important and valuable exercise provided to us to ensure continuing development for our officials.
- Lastly, a big thank you to the Collins' family and Midget C families for hosting another successful Nick Collins Memorial Tournament.

2nd Vice President - Mari Ann Rockson (*absent*)

- I am still waiting for the final draft of the South Island Recreational league schedules. This has resulted in a lot of inquiry emails from coaches and managers. Everyone just needs to be patient. The situation is totally out of my control and all other South Island teams are in the same boat.
- Ice for the first round of rep playoffs will be submitted to VIAHA tomorrow.
- Please remind all managers and coaches that ice must be booked through me to be covered by BC Hockey insurance.

Treasurer - Heather Calabrese (*absent*)

- Currently out of the Country and internet is spotty.
- Development tracking spreadsheet sent in by MT.
- We have some teams that will be over their approved amounts.
- Tonight can we please make some decisions concerning this;
 1. Will these sessions be adjusted?
 2. Will the teams be paying for their overages?
 3. Can some teams take their overages out of the \$ remaining in their player development?
 4. How can teams that are far behind their allotted funds, use any remaining funds?
Maybe extra ice?
- Hoping to have reports in before meeting time.

Registrar/Administrator – Raina Bennefield (*absent*)

- AP date is approaching; I sent a reminder to everyone on January 2.
- If we are doing the \$100 registration in the New Year for the remainder of the season can we advertise this? We had one person interested and a few emails went around that we would charge \$100; although they have decided not to go ahead it would be nice to give the public the option.
- I would like to know the plans for registration dates as I would like to get advertising out; on the KP Facebook page and to the schools for their monthly notices, parent pages, Facebook pages etc.
- I would also like some ideas on other sources for advertising that we could pursue as I am happy to facilitate or help someone with that.

Head Coach/Development Coordinator - Kayle Bell

- Attached are the development sheets that have been requested.
- I have included the development schedules for both Rob and James. Robs times are highlighted in orange, James is the salmon color.
- I would like to discuss moving a couple of ice times around, particularly the Atom A ice to accommodate Rob's schedule.

- I would also like to have an on ice coach's development session in the near future, so I would like to discuss when ice may be available.

Equipment Coordinator - Justin Leamy (*absent*)

- Marks Instant Signs will be installing the sponsor logos on our rink dividers. Am planning to have it completed on either January 9th or 16th. Just need confirmation from CVRD staff (Sheena & Tony) that either of those dates are acceptable.

Risk Manager - Martin Wright

- Nothing to report

Referee Assignor - Mike La Roy (*absent*)

- Midget C successfully hosted another Nick Collins Memorial tournament, for which officials were supplied

Referee in Chief - Lonnie Goodfellow

- Nothing to report.

Tournament and Sponsorship - Blue Bennefield

- Nothing to report.

Competitive Coordinator - Darren Van Oene

- Congratulations to the Bantam A team for winning silver and the Midget A team for winning gold at the Comox Tournament.
- All "A" teams and Atom D are all very competitive in their respective divisions at the midway point of the season;
 - Atom D is 3-1 in league play
 - Pee Wee A is 7-2 in league play
 - Bantam A is 4-5 in league play
 - Midget A is 3-4 in league play
- Good luck to all the teams for the remainder of the season!!! Go Islanders!!!

Discipline Committee

- Nothing to report

Division Coordinators:

o **Initiation** - Nelly Brummitt

- o All is good in Timbit land. Teams get to play games as of Jan 1st - yeah!
- o Revisit last meeting request, funds for Rec night and bursaries Recognition Night and Bursary Money: What is available?
 In a perfect world would like to an extra \$2000.00 for Recognition Night and \$1000.00 for bursary money (2- \$250 awards, \$500 put aside for next season).
 We need to look at a way to have bursary money set aside in a contingency fund so that every year we have something to offer our graduating players.
 In previous years the bursary was only offered to those students attending within school district 79, would like to see this changed to any of our graduating player regardless of which school district or type of school they are enrolled at.

- In conjunction with Recognition Night we can apply to Esso for 3 achievement medals for each team: most dedicated, most improved and most sportsmanship. This would help with the cost of the awards for the event.
- Traditionally we have 6 medals per team, the three mentioned above in addition to; most offensive, most defensive player and goalie recognition. The down side is they are not every attractive and have Esso written on them and not our logo. Registration ends Feb 24. Not sure how long it would take to get them if they approve us. Have a look at the website - thoughts? http://www.essomedals.com/e_register_form.cfm
- First Shift Program: Canadian Tire and HC offer a program call 'First Shift' It is an introductory 6 week program (complete with gear) for players/families that are new to hockey. Briefly looked at it last summer but it was too late to apply, applications for next season begin on Jan 15. I feel that this is a good program and worth exploring, especially for those families who are on the fence about joining hockey. Reg numbers in the lower age groups are dropping and we need to think of new ways to expose kids to hockey and hopefully keep them. The program requires a program administer which for the time being I am willing to take on, and I have chatted with some coaches and midgets players to see if I had any interest for helpers for the on ice sessions. Have a look and the website and let me know your thoughts. <http://www.firstshift.ca/for-hosts/>
- **Novice** - Aaron Lamb
 - Nothing to report
- **Atom** - Wendell Rederburg (*absent*)
 - I am attaching the information on the atom and the motion (see under New Business) and I am requesting both be read into the minutes and the tabled motion be voted on as it stands. I hope with the support of the treasures report we can do what is best for all parties.
 - Whereas each Atom Recreation team in the 2017-2018 season has 19 players rostered.
 - Whereas the KPMHA budget was approved at the AGM for teams of 15 players per roster in the Atom Recreation division.
 - Whereas Atom house is allocated joint practices between the 2 recreational teams which brings the numbers of players and coaches on the ice approaching 50.
 - Whereas one of the vision of the 2017-2018 board of directors is to increase development in KPMHA.
- **Peewee** - Jason Rockson (*absent*)
 - All looks good for pee wee teams. C2 won Silver at the Cowichan Christmas Chaos Tournament. They lost the gold medal game in the 5th round of a shootout.
 - Both teams are doing well in league play. Very competitive year for Kerry Park teams this year.
- **Bantam** - Michele Taron
 - Bantam C's are having a fairly good season.
 - Had a good Remembrance Day tournament and 1 tournament to come in February.
 - Would like to know what future development sessions have been planned out.

Website Report;

- Please have your teams email me their successful tournament information. I would like to post team successes on the website.
- Recently posted the Midget A's GOLD win in Comox and Bantam A's silver medal at Comox.
- Need to form a budget committee this meeting.

- **Midget-** Dale Purinton (*absent*)
 - Midget C along with the Collin's family hosted another successful
 - Nick Collins Memorial Tournament, Dec 27th-29th at Kerry Park Arena.
Thank You to everyone involved.

- **Female** - Andrew Ketch
 - Nothing to report

Motion: MW-To adjourn the meeting

Second: BB

Carried

Meeting adjourned 9:30 pm.