

KPMHA Executive Meeting

MEETING MINUTES

July 10, 2017

Kerry Park Recreation Centre Lounge



Executive Members Attendance: Gord Closson, Dave Brummitt, Kayle Bell, Darren Van Oene, Michele Taron, Aaron Lamb, Dale Purinton, Lonnie Goodfellow, Wendel Rederburg, Nelly Brummitt, Justin Leamy, Martin Wright, Heather Calabrese, Mari Ann Rockson

Absent: Mike La Roy, Louise Thomson, Blue Bennefield, Andrew Ketch

Meeting call to order at 6:31 pm

Motion to approve agenda:

First: Jason Rockson

Second: Dave Brummitt

Carried

Motion to approve June 5th, 2017 meeting minutes with amendment/corrections provided by Michele Taron to Executive Committee on July 9, 2017:

First: Mari Ann Rockson

Second: Nelly Brummitt

Carried

Old Business

- a. Fee increase to members for the read and review engagement. How will we implement.
 - Decision to increase fees was made as part of the budget approval for the AGM
 - Will not really know where we sit until further into registration and sponsorship funding
 - Concerns about raising fees when there may not be a financial need and given the collection of the fees will be more difficult as we enter the new season

Motion: Defer the decision on how we pay for the Read and Review costs for September Executive Committee meeting after a further review of the Association budget

First: Heather Calabrese

Second: Michele Taron

Carried

- b. Peninsula Co-op card for KPMHA:
 - KPMHA has an Peninsula Co-op number **#110024**
 - Details of the Co-op number is now on the website
 - Signs being made to post at the Shawnigan Lake and Mill Bay co-ops

Action: Divisional Coordinators to communicate the Peninsula Co-op number to members.

Action: Nelly to enquire with Mill Bay and Shawnigan Lake Co-op if they would advertise number at station

Action: Gord to discuss support with Bench Rd. Peninsula Co-op

c. Half-Ice Equipment funding update:

- No sponsorship money for half-ice netting equipment
- Total costs for nets are \$700 each, pucks are \$2 each - possibly use sponsorship funding for the nets or we revisit the purchase of nets

Action: Aaron Lamb to explore sponsorship for the purchase of the nets.

d. Discipline Committee approval:

- Dave Brummitt recommends the following for the Disciplinary Committee
 - Dave Brummitt (Chair)
 - Bob Collins
 - Bob Williams

Motion: Be it so moved the Executive Committee approve the recommended Discipline Committee.

First: Heather Calabrese

Second: Mari Ann Rockson

Carried

e. Review of the Administrator's Position:

Motion: The Executive Committee go in-camera.

First: Heather Calabrese

Second: Mari Ann Rockson

Carried

In-camera 6:45 pm.

Out of in-camera 7:04 pm.

Motion: Defer the discussion on the review of the Administrator's position for August Executive Committee meeting.

First: Jason Rockson

Second: Nelly Brummitt

Carried

f. Equipment Requirements/Replacement:

- No need to replace jerseys at this time but some of the first aid kits need to be replaced and looking to get extras for back up
- Midget jerseys might need extra attention given the quantities which have been returned
- Lots of middle sized jersey
- Purchase of pucks is always a requirement with the average in past years being about 300

Action: Justin to explore sponsorship for more first aid kits

g. Paint Night:

- Information posted to website

Action: Divisional Coordinators to communicate the Paint Night to members if they have not already done so.

New Business

a. Reconciling 2016-17 registration fees.

Motion: The Executive Committee go in-camera.

First: Heather Calabrese

Second: Mari Ann Rockson

Carried

In-camera 7:14 pm.

Out of in-camera 7:34 pm.

- Financial controls around cash handling and receipts will be the 'two-deep' rule and be strictly followed
- This will include cash handling and cheques for items such as tryout fees and extra ice

Motion: Treasurer to look into further reconciliation of registration fees and report back to Executive Committee in August meeting.

First: Wendel Rederburg

Second: Dave Brummitt

Carried

b. Referee Training and Funding

- There has been money for referee training in the past, but no gaming funding has been allocated
- Lonnie asking for some commitment for a level of funding for referee training.
- In years past paid up to \$500 for some official training.
- Referee training funding has never been paid unless receipt given and there has been successful completion.
- In the September meeting, this will come forward with a request with firm levels of funding support for officials.

c. Outstanding Registration Fees

- In the registration reconciliation for the 17/18 year the payment for 23 families has yet been processed in the credit card payment system as of May 1.

Action: Gord to lead the development of a plan to address the payments moving forward.

d. Society Act Transition Committee:

- Need to establish a committee so the KPMHA will meet the requirements of the new Society Act of BC changes for 2018.
- Two-year window is up and transition must be prepared by the next AGM.

Motion - To create Society Act BC Transition Committee comprised of Nelly Brummitt, Aaron Lamb, Mari Ann Rockson and Heather Calabrese (Chair)

First: Heather Calabrese

Second: Michele Taron

Carried

e. Inquiries by new members:

- Deferred to next meeting in Louise's absence

f. Coach Selection Committee Recommendations for Competitive Team Head Coaches:

Motion – Gord Closson is recommended as Head Coach for the Atom Development team.

First: Kayle Bell

Second: Dave Brummitt

Carried

Motion – Kirk Young is recommended as Head Coach for the Pee wee Competitive team.

First: Kayle Bell

Second: Dave Brummitt
Carried

Motion – Terry Pearson is recommended as Head Coach for the Bantam Competitive team.

First: Kayle Bell
Second: Dave Brummitt
Carried

Motion – Dean Bruce is recommended as Head Coach for the Midget Competitive team.

First: Kayle Bell
Second: Dave Brummitt
Carried

Motion: The Executive Committee approves up to maximum of 20 dollars to go towards a gift for the two external members of Coach Selection Committee

First: Kayle Bell
Second: Lonnie Goodfellow
Carried

- Recommendations for assistant coaches, brought forward by head coaches, will be considered by the Coach Selection Committee for approval only after player evaluations are complete.

g. Atom Transition Plan:

- The transition plan guidelines which were posted by BC Hockey includes 6 ice sessions for Novice to Atom transition.
- There is confusion on how it will work, and clearer requirements from BC Hockey are necessary
- Mari Ann recommends the ice sessions occur first week of September (after Labour Day) for first year and anyone who is new Atom kids with 3 one hour ice session in week one, 3 one hour ice sessions in week two
- Wendel would prefer ice sessions occur before Labour Day

Action - Gord will follow up at next President's meeting for clarification

Action - Kayle to bring BC Hockey requirements back to August meeting

h. Under Age Exemption Applicant Evaluation Process:

- There have been requests for Gord to support underage exemption requests
- Before President signature is given for underage and for those wanting to play competitive KPMHA needs its own process of evaluation before VIAHA comes with their own evaluators.
- For Novice to Atom - the tentative plan is that Novice children will be assessed by KPMHA in the Atom Transitional Plan.

Action: Gord will follow up with other MHA Presidents on what they will do and clarify timing requirements for VIAHA.

i. List of Sponsors by Division for Jersey Bars:

- Deferred to August meeting in Blue's absence

j. E-Pact Renewal:

- Subscription is up for renewal \$2 per player. Martin recommends it because access for player information is easily accessible by phone - not requiring paperwork.
- E-Pact waived the fees for waivers.
- VIAHA is paying GST and PST on all of these fees.
- E-Pacts do carry for next year. Only changes are required for updating.
- There is training available on how to use E-Pact which is emailed out to coaches and team safeties

k. Evaluator List:

- List of proposed player evaluators provided by Darren
- Budget (through try-out fees) is available to pay non-parent evaluators.
- Where parent-based evaluators are used all attempts should be made to ensure there is a two-year age gap between the parent's own children and the children they are evaluating
- Non-parent based coaches are the preference of the Executive Committee

Motion: To approve the list of player evaluators.

First: Heather Calabrese

Second: Lonnie Goodfellow

Carried

Action: Dave B to provide information on last year evaluators to Darren.

Action: Darren to come back in August meeting with recommendation of player evaluators at the divisional level.

I. Development Committee Proposal for 2017/18:

- Questions of fairness on how development money to spent: by team, by player, evenly across divisions
- As proposed, Wendel had concerns the distribution to Atom was not fair and requested distribution more evenly

Motion: Up to \$1500 per team will be allocated to player and coach Development for Rob Armstrong.

First: Mari Ann Rockson

Second: Nelly Brummitt

Carried

m. Change Policy and Procedures to Reflect Competitive Team Apparel:

- Revisions of PnP last season removed apparel requirement
- Recommendation required for this season

Action: Aaron to lead recommendation for amendment to PnP with Wendel and Justin's support.

n. BC Hockey Observation Program:

- Opportunity exists to be involved with BC Hockey Observation Program
- Concerns with the amount of effort and resources the program may take

Motion: KPMHA participate in the BC Hockey Observation Program

First: Michele Taron

Second: Heather Calabrese

Carried

Motion: To adjourn the meeting

First: Martin Wright

Second: Jason Rockson

Carried

Meeting adjourned 9:36 pm.