

KPMHA Executive Meeting
MEETING MINUTES
June 5th, 2017
Kerry Park Recreation Centre Lounge

Executive Members Attendance: Gord Closson, Dave Brummitt, Kayle Bell, Darren Van Oene, Blue Bennefield, Michele Taron, Louise Thomson, Nelly Brummitt, Justin Leamy, Martin Wright, Mari Ann Rockson, Andrew Ketch

Absent: Mike La Roy, Jason Rockson, Lonnie Goodfellow, Wendell Rederburg, Dale Purinton, Aaron Lamb, Heather Calabrese

Meeting called to order at 6:31pm

Motion to approve agenda: AK
Second: JL
Carried

Motion to approve May 2017 Minutes: AK
Second: JL
Carried

Old Business

- a. Action: BOD to vote on Evaluation process distributed by Dave Brummitt
 - i. **Motion:** KPMHA to adopt evaluation process as amended: NB
 - ii. Second: DV
 - iii. Carried
- b. Jason Rockson to send out Jersey cheques to be cashed.
 - i. This will be looked after by Justin.
- c. Fee increase to members for the read and review engagement
 - i. Tabled to next meeting.
- d. Coach evaluation form reviews
 - i. Tabled
DB has received some and will get them to KB.
- e. Procedures and questions for coach selection to be reviewed by BOD
-KB had mentioned that there were a couple of board members in the room applying for coaching position, so he would prefer to not share interview questions at this time.
-MR had asked if HC could review questions and provide some input.
 - i. **Motion:** AK - The Coach Selection committee approve the questions independently of the Board.
 - ii. Second: NB
 - iii. Carried
- f. Peninsula co-op card for KPMHA
 - i. Nelly will continue to work on this.
- g. Action Follow up from previous meeting
 - i. **Action:** Board to discuss in June meeting to review numbers of registration and position of players to ascertain appropriateness of application to VIAHA to run both A and B team in Peewee if numbers get high enough.
 1. At this point we do not have the numbers to support.
 - ii. **Action:** Board to discuss in June to Review numbers of Atom registration and position of players to ascertain appropriateness of this type of application to VIAHA.

1. At this point we do not have the numbers to support.

New Business

- 1) Mark's Instant Signs quote for sponsorship advertising on the half ice Boards
 - a. **Motion:** DV - KPMHA to purchase sponsorship advertising from Mark's Instant Signs.
 - i. Second: JL
 - ii. Carried
- 2) New half ice equipment
 - a. Nelly has applied to RBC for this.
- 3) Referee training request to be reviewed
 - a. Complete
- 4) Committee elections (coach, discipline, development, awards and scholarships)
 - a. **Motion:** KB - Coach selection committee to add Lorne Winship and Trent Knorr as non-parent members of this committee.
 - i. Second: NB
 - ii. Carried
 - b. Discipline committee composition tabled.
DB was waiting on a few responses before bringing list of names to the board.
 - c. **Motion:** KP – Development committee to consist of Darren, Kayle and Dave to start.
Additional members may be added.
 - i. Second: JL
 - ii. Carried

MT mentioned that Gaming money used for development must follow the terms set out in the Gaming Grant acceptance letter provided by HC.
 - d. **Motion:** AK – Awards and Scholarships committee to consist of Nelly Brummitt, Andrew Ketch, Gord Closson, Louise Thomson
 - i. Second: MW
 - ii. Carried
- 5) Review of Administrator's agreement
 - a. Comments should be sent to Gord.
- 6) Review quotes on apparel
 - a. **Motion:** JL – KPMHA to accept a bid from Hometown to supply the navy blue Bauer tracksuit for team wear.
 - i. Second: NB
 - ii. Carried
- 7) Equipment in need of replacing
 - a. Justin to come back with a list.
- 8) Paint Nite
 - a. Nelly will get final details to send out to members.
 - b. Will be held Sept 9th.
- 9) Peewee team declarations
 - a. Discussed under old business.
- 10) Female league/KPMHA female players
 - a. Info shared with the Board.

President's Report – Gord Closson

- Attended the Viaha AGM in Nanaimo. I'd like to thank Dave and Nelly for their attendance at the meeting and their continued support of the KPMHA. Still working on funding from the NHLPA to assist costs of half ice boards. Nothing to report from the meeting as the hot topic was the all female association and it was tabled for review after their presentation to the south island Presidents.
- I'd like to thank Mari Ann Rockson for attending the all female presentation in my stead as I was unavailable. (Mari Ann to report on the presentation).
- The BCMHA Agm is in June and I am unavailable to attend. Will proxy votes to JDF as they are sending enough representatives to cast all our votes
- I met with Sheena Boyles at Kerry Park to discuss:
 1. Arena boards and advertising options
 2. Storage space or lack thereof for potential half ice nets (need to find storage options if we are entertaining purchasing)
 3. Half ice boards and their storage/set up/take down. Concerns about efficiency and safety when setting up and taking down. Potential for disrupting the ice schedule and delaying the scheduled ice cleans.
 4. Kerry park ice needs as per Mari Ann's concerns about enough ice to accommodate KPMHA and age appropriate ice. Doesn't sound like moving another ice user's times is an option. Also doesn't look like we will be able to purchase that much extra development ice at Kerry park. Shawnigan and Lake Cowichan look like the only options available for that.
- Will meet with Shawnigan to discuss our needs and concerns for ice. (Mari Ann to join me and assist)..
- There was a request put in last year for funding in support of referee training that was defeated. I'd like to see this put on a future agenda and feel it is important that we support this initiative now that funding is available.
- I'd like to see us elect a coach selection, discipline, development, and Awards and scholarship committees at this meeting and Darren VanOene develop a list of candidates to vote on a team selection committee for our July Meeting. Committee recommendations that involve non bias participation should be supported by the board as an undisputable way of ensuring that personnel agendas are removed from sensitive decisions.
- I am going to make sure that our meetings only take 1.5-2 hours max moving forward. Once agendas are set I will be putting time limits on discussions. Different issues will require different time limits depending on the topics. If there is more time needed these will need to get tabled to keep meeting times down. No member will speak twice on an issue until everyone else that wants to speak has had a chance. Please think your discussion items thru because the time limit per discussion may not give you a second chance to speak on the issue.

Executive Reports:

1st Vice – DB

- Attended the VIAHA AGM May 28th. All current officers were re-elected for another term.
- Met with the Head of Coaching and reviewed coaching selection questions and committee members. Discussed on-ice responsibilities required during the evaluation process.

- Confirmed Bob Collins (returning) as a member of the discipline committee, still waiting confirmation from a third member.

2nd Vice/Ice – MR

- Ice is pretty quiet. I've had some short chats with SLS and KP recreation but no formal movement on contracts.
- I attended a South Island Presidents meeting on Gord's behalf last week. There was a special presentation by the group working towards a female MHA. I can provide more details at the meeting but the major issues for KPMHA are;
- We've been excluded from the draw zone for this new MHA. This does not sit well with the president or officers.
- Concerns about ice. They claim to only need what's currently provided for female hockey but what happens in a couple years?
- Concerns about process. There's a process laid out with VIAHA to become an MHA and this group is struggling with that process. Presidents were especially concerned about the misuse of mailing lists.
- I would like to add a couple agenda items;
- As per the administrator agreement the incumbent board needs to review the agreement. I've attached a copy for everyone's reference.

Treasurer – HC - ABSENT

- This month we received notification that we will receive \$47950 in gaming grant funds for the upcoming season. I have attached a copy of the gaming grant letter as well as the financial break down that was used in supporting the original amount requested. Whoever is on the committee regarding the planning for development needs to consider this request as this is in part how the gaming approved our grant.
- The gaming grant recommendations to correct some financials has been completed and sent to them.
- I have also attached the monthly financials for you to peruse at your leisure.

Registrar – LT

- Working on off-season data entry.
- Collaborating with Martin to update the CRCs on the HCR.
- Division Directors will be contacted if a member registers in your division so you can add them to your contact list.

Head Coach – KB

- Kayle will bring his recommendations for the Coach Selection Committee to the BOD.
- Currently 13 coaches have applied for the 4 positions atom - midget.
- All applicants will be notified of the interview dates in the next week, with hopes of having the process completed by the end of June.
- I have been in contact with Greg Batters, he seems very willing to help us with some our coach development needs both at the competitive and recreational levels.

Equipment – JL

- I have gotten three separate quotes for apparel which I would like to be decided upon so I can start ordering for upcoming season. I would like to size the kids during evaluations, so having all sizes on hand at the rink would be a big help. The quotes are as follows:

Quotes on apparel

- **Advantage Apparel**
 - Bauer track suits youth- \$140 Adult- \$15

- CCM track suits youth- \$120 Adult- \$130
- \$5 extra charge for name/number.
- **Hometown Apparel**
 - Bauer track suits youth- jacket- \$62, pants- \$37 \$99 total cost
Adult- jacket- \$66, pants- \$40 \$106 total cost
 - CCM track suits youth- jacket- \$56, pants- \$37 \$93 total cost
 - Adult- jacket- \$59, pants- \$40 \$99 total cost
 - \$4 extra charge for name/number.
 - Toques- includes KP logo- \$10, add a number for extra \$3.50
 - Flex/fit hat- includes KP logo- \$19
 - Adjustable hat- includes KP logo- \$12
 - Sponsor bars- 4X13-16" \$7 4X4" \$6
- **Cowichan Athletic sales**
 - Bauer track suits youth jacket- \$73.50, pants- \$43.20 \$116.70 total
Adult- jacket- \$75, pants- \$48.50 \$123.50 total cost
 - CCM track suits youth- jacket- \$62.65, pants- \$39.15 \$101.80 total
cost Adult- jacket- \$67, pants- \$43.20 \$110.20 total cost
 - Adidas track suits youth- jacket- \$67.35, pants- \$43.90 \$111.25
total Adult- jacket- \$70.75, pants- \$47.25 \$118 total cost
 - \$6.50 extra charge for name/number.
 - Toques- includes KP logo- \$12,
 - Flex/fit hat- includes KP logo- \$18.90(atc6277 model),
\$22.40(atc6477model)
 - New era hat- includes KP logo- \$19.60
 - Adjustable hat- includes KP logo- \$12
 - Sponsor bars- 2X4" & up \$4.75
- **Taxes apply to all prices**
- Have met with Jason regarding the equipment room/ jerseys etc
 - Missing some midget jerseys
 - Missing some equipment room keys
- Jason will send key & jersey lists from last season so I can try to recover missing items. Also will send blank sign out jersey, first aid kit, goalie gear lists for upcoming season. Also will send any other info he has regarding equipment.
- Need to inspect first aid kits, restock/replace as needed.
- Need to prepare puck buckets, cones & replace lost stock.
- Need to inspect goalie gear kits.
- Need updated registration numbers so I can verify enough jerseys for each division.

Risk Manager – MW

- Our subscription to E-PACT has been automatically renewed. The cost remains at \$2 per player. We'll receive an invoice shortly.
- All future questions pertaining to Risk Management should be forwarded to Martin.
- Martin to look into ePact messaging from VIAHA.

Referee Assignor – ML - ABSENT

- Nothing to report

Referee in Chief – LG – ABSENT

- Nothing to report

Tournament and Sponsorship – BB

- Report attached

Competitive – DV

Discipline Committee

- Nothing to report.

Division Coordinators:

Initiation – Nelly Brummitt

- Paint Nite is a go: Date booked for Sept 9, just finalizing details with Kp and Paint Nite. Should be able to host at least 50 people = \$750 for KPMHA
- Equipment for H1 + 2 (3+4 too): small nets, lighter pucks and i-pads for the coaches to use on the ice for the visual learners: As per HC have been researching their recommendations for age appropriate equipment for the cross-ice program. Have had a few quotes on nets: the HC recommended supplier: 2 inch frame 3X2 feet = 695 each. Have a couple of other cheaper options/brands although the steel frame is thinner: 1 1/2 inches. Quality??? Have email Lee Richardson (BC Hockey cross ice rep for south island) for some advice on what JDF uses and other suppliers - waiting for him to reply.
- Have put in a sponsorship application to RBC to fund the new equipment for Cross Ice Hockey: will know more in 30 days
- BC hockey AGM next week: Two sessions on Cross Ice Hockey. Will wait and see what they have to offer us for guidance and coaching education via web seminars.

Novice – Aaron Lamb – ABSENT

- Nothing to report

Atom – Wendell Rederburg – ABSENT

- Hello all, I will not be able to make the next meeting because of work. Nothing to report in Atom at this time, but I have some house-keeping questions that I would like to have clarified from our March meeting that I feel we did not have time to cover last meeting.
- Please look at Old Business items e. and f. In the March meeting minutes There are actions attached to each regarding your upcoming June meeting. I think we need to have a conclusion to the below actions or table them if we don't have answers to them now, they seemed to have been left out in limbo?
 - a. 2 Island Team Declaration - Peewee – AL- AW
Discussion regarding a review of preregistration numbers in Peewee suggesting a "A" and "B" competitive team and 2 Recreational teams. Peewee registration numbers and goaltending will need to be surveyed prior for the BOD to consider an application to VIAHA for exception allocation. This potential declaration for teams in Peewee will be considered if the number of hockey players reach 56 skaters and 6 goaltenders
Action: Board to discuss in June meeting to review numbers of registration and position of players to ascertain appropriateness of this type of application to VIAHA
 - b. Number in Atom players and teams for 2017-2018 season – IG
Discussion regarding a review of preregistration numbers in Atom suggesting 4 teams. Configuration of teams would be dependent on pending BC hockey documents.

Atom registration numbers and goaltending will need to be surveyed prior for the BOD to consider an application to VIAHA for exception allocation.

This potential declaration for teams in Atom will be considered if the numbers of hockey players approach 55 skaters and 5 goaltenders

Action: Board to discuss in June to Review numbers of registration and position of players to ascertain appropriateness of this type of application to VIAHA

Peewee – Jason Rockson - ABSENT

- Nothing to report

Bantam – Michele Taron

- Nothing to report

Midget – Dale Purinton – ABSENT

- There is nothing new to report for Midget,
- I should have feedback from Midget players by next meeting

Female – Andrew Ketch

- We reached out to Kris Kennedy from Cowichan so we have the list of KP female players who are considering options. If we can collect contact information for these players, we can be in touch in case they require assistance. We also need to make sure we're not missing anyone.
- It looks like there will be an option for these players to have some ice sessions at Cowichan in August. Dates and times to be determined.
- Regarding VIAHA initiative to consider denying female players placement on male teams, it would be great if Gord can provide a quick update from the last meeting.

Meeting adjourned at 7:55pm

Next meeting – July 4th, 2017