

KPMHA Executive Meeting
MEETING MINUTES
June 6th, 2016
Shawnigan Lake Community Centre

Executive Members Attendance: Erin Egeland, Dave McDill, Jason Rockson, Jason Taron, Martin Wright, Dave Brummitt, Nelly Brummitt, Isabel Grondin, Alison Russell, Louise Thomson, Neil Robinson, Lonnie Goodfellow, Aaron Wade

Absent: Aaron Lamb, Mike La Roy

Meeting called to order at 6:31pm.

Motion to approve agenda: LG

Second: DM

Carried

Motion to approve April 2016 Minutes: LG

Second: DM

Carried

Old Business

- Association Documents – IG and AL
 - IG and AL have been taking a break but this is a work in progress
 - Newest step taken is the review of the Secretary Registrar Job description
 - IG looking at making the document live for ease of access for members.
- Member Satisfaction Survey – MW
 - Survey results sent out to Board
 - Martin went over the results with the Board
 - Action: Survey results will be posted on the website with a Board Response document.
 - Action: Board Response will be written by EE and DB.
 - Action: Documents regarding survey will be posted to website by LT.

New Business

- VIAHA – EE
 - Kerry Park Minor Hockey has been awarded the Minor Hockey Association of the Year by VIAHA!
 - Banner will be hung in the arena foyer for the start of the season, if possible.
 - EE will speak to Sheena about this.
- Review of Registrar job description – IG
 - Suggested edits to update this document to IG by July 21st.
- Review of Registrar contract – IG
 - Subgroup to be created to help review the agreement around the Registrar system.
 - Action: Erin, Dave M and Louise to be on the committee to create an agreement proposal for discussion and motion through the BOD.

- Action: Proposed agreement to be sent to IG by July 21st for distribution and incorporation into P&P

President's Report – Erin Egeland

Welcome back to the 2016-17 season and many thanks in advance for your time and commitment to represent your membership!

It's been a busy month, but in summary, here are the highlights;

1. BC Gaming Application – submitted on May 31st.
2. Shawnigan Lake School – Hockey Canada Sports School application approved.
3. I had a visit with the folks at SLS a few weeks ago (within the hockey school and the Finance department), toured the new arena improvements (upper level), and discussed highlights of and challenges with the past season. Veronica Brown (or for those of you that know her as Ronni) will be the administrative contact person for any Hockey School purposes. I have invited her to our August meeting to provide the opportunity to discuss any activities or changes at the school, the ice facility, and any operational updates we need to pass along to our members.

Upcoming events at SLS:

- Canucks Camp July 3-8 (public viewing times will set at a later date).
- BC Hockey High Performance Camp July 12-17

4. I would like to solicit feedback on the possibility of hosting the BC Hockey/Hockey Canada Summer Skills Camp for recreational players in the Novice, Atom, and PeeWee divisions. In a nutshell, this is how it works.....
 - Minimum 20 registrants - maximum 60 registrants.
 - We supply the ice and off - ice facilities sometime in July or August.
 - Duration is 5 days
 - **BC Hockey** will cover all costs associated with the camp (including on-and-off-ice facility fees, coach honorariums, jerseys, and gifting) and be responsible for administrative support and player registration.
 - **Host MHAs will receive 50 % of the profits** from the camp. According to BCH, previous host MHAs have earned \$1,500 to \$4,000.
 - We provide local volunteer coaches to assist with the on and off-ice program delivery
 - Application deadline is June 21, 2016
 - Cost per player is \$400 for 5 days
 - See attached notice

5. Resolutions carried at the VIAHA are attached for your review as a heads up for the upcoming season.

6. Fund raising ideas need to be considered to minimize the risk on our current funding model as Alison has eluded to. I have connected with an organization to provide samples of scarves, ties, pins, mugs etc. I will hopefully have these available for our August meeting. I have considered approaching SLS and KP Recreation to donate an hour of practice ice for teams that want to compete for them based on specific criteria (no penalties per game, example of good sportsmanship, team based community activity/volunteer work, etc). The idea behind this is that it is driven by the players themselves to have self-directed ice time (supervised, of course). If successful, we have an opportunity to save some money on ice and provide kids a chance to assume a leadership role that is recognized by those within and external to KPMHA. Food for thought.

I am also working on a KPMHA portfolio with the hope that we can use it to facilitate sponsorship opportunities.

7. The CVRD has requested the following through Sheena – *“Our Commission is looking to the public of the South Cowichan area to get a sense of direction they would like to see us taking for the coming years. We are looking for ideas as to what people would like to see at our facility, areas for improvement, things we are doing well and should keep up, ideas on events and or programs we could host or you would like to host here and so on. I am hoping you can assist in getting this info out to your groups – we are holding 2 open houses this coming week and we really want to see as many people out and giving their opinion as possible. It can be a super short stop in or stick around and chat with others.”* Thoughts? Comments? Ideas?

8. Bursaries – 4 applications and 4 awarded. This is the second year of offering this award based on the same criteria as last year. Awards night is June 14 at FKSS.

Executive Reports:

1st Vice – DB

- Attended the VIAHA AGM on Sunday, May 29 in Nanaimo.
- Al Walker has been elected to replace Steve Moir as the South Island VP. Steve Moir is the new Island League VP.
- Will be attending the BC Hockey AGM this weekend in Kamloops.

2nd Vice/Ice – MR

- I've already been in to speak with Sheena about the ice requirements for KPMHA next year. The priorities I identified are;
 - consistent weekday ice slots
 - I've asked for the 4pm ice to be put back into our ice allocation because in my opinion we had kids out far too late last year. Ideally I would like to have Initiation and Novice off the ice by 6pm, Atom off by 7pm, Peewee off by 8pm, and Bantam and Midget off by 9pm.
 - moving as much ice as possible away from Monday and Friday
 - Sheena was going to talk with Janine (programmer) about trying to move power skating to Mondays thus freeing up Thursday practice ice

- Sheena along with Erin was going to talk to the figure skating club about possibly trading their Tuesday or Wednesday for Friday (or Monday if power skating doesn't move)
 - Trading Thursday AM with figure skating for any other day (except Tuesday)
 - I identified this as a lesser priority than moving the afternoon practice ice. Afternoon practice ice affects multiple teams while the morning ice only affects Rep players who are also in the FKSS academy which is a much smaller group.
 - trying to find useable blocks of ice on Pro-D days to schedule development clinics
- Sheena has been provided with my best estimation as to what our ice requirements are going to be for the coming season based on the new budget which made significant changes to our ice plan. From my understanding next year's schedule is still in the early stages so now is a great time to be having these conversations. If it will take a meeting with the rec commission to make changes to our ice allocation than I am more than happy to pursue the conversation. I am trying hard to keep as much of our ice at Kerry Park as possible but if necessary I can look to Shawnigan Lake School to meet some of our requirements.
- I am happy to explore moving the Sunday morning initiation ice but I can't offer any alternatives until the Kerry Park ice contract is ready.

Treasurer- AR

- Financials emailed.
- Action: AR will email out details about financials to answer questions posed by JT.
- Action: JT to send to AR the originally approved budget to clarify changes.
- Outstanding invoice for Peewee A team brought up by AR.
 - Action: AR to meet with representatives from Peewee A to clear up communication issues.
- Photo Night – Action: JT to get three quotes for photo night.
- Tournament package will be provided to us by Jan Collins. Thanks Jan!

Registrar – LT

- Registration numbers presented
- Novice will tip over to 4 teams when the number of registered players hits 56 (4 x 14).

Head Coach – JT

- Evaluation process for this year.
 - JT looking into outside evaluator options.
 - Action: JT and DB to continue to look into this.
 - Action: EE to send names of possible evaluators to JT.
- IG asks about who will be on the Coach Selection Committee this year
 - DB explains that they will find a couple of outside people to help with this committee.
 - IG suggests that the Division Coordinators part of the discussion for their division.

- Motion: JT - Monthly meeting minutes distributed to Executive 72 hours after the meeting.
- Second: MR
- Carried

- Action: The approved AGM meeting minutes from 2015 will be posted to the website.

- Motion: JT – The draft AGM meeting minutes will be posted to the website by July 1st of the same year.
- Second: MR
- Carried

- Action: LT will post a note that the approved budget is available from any Board member.

- Action: AR will send a copy of the budget to all Board members so they have the most up to date copy.

Equipment – JR

- Need to discuss parameters for cashing jersey deposit cheques.
- Also to try and get members to take better care of all association resources. What consequences are there for not taking care?

- Need direction on apparel for next year. So I can start setting it up before the year starts.

- JR will bring this item back to the Board next month with recommendations.

Risk Manager – MW

- Report on Membership Survey given during New Business
- Nothing to report on Risk Management

Referee Assignor – ML - ABSENT

- Nothing to report.

Referee in Chief – LG

- Have requested a clinic date for officials.
- Would like to be involved in Coach's meeting held at start of season.

Tournament and Sponsorship - VACANT

Competitive – AW

- Nothing to report

Discipline Committee

- Nothing to report

Division Coordinators:

- Initiation – Nelly Brummitt

- I would like to ask for a review of the ice times for initiation. The repeated early morning Sunday practices led to an increasingly poor attendance throughout the season.
 - Discussion had around this during Ice Scheduler's report.

- Novice – Isabel Grondin
 - Nothing to report
- Atom – VACANT

- Peewee – Aaron Lamb - ABSENT
 - Nothing to report
- Bantam – Dave McDill
 - Nothing to report

- Midget – Dave McDill
 - Nothing to report

Meeting adjourned at 9:45pm

Next meeting – August 2nd, 2016 – 6:30pm – Kerry Park Lounge