

KPMHA Executive Meeting
MEETING MINUTES
Monday Sept 13, 2010
Round Room – Shawnigan Lake Community Centre

Call to Order 6:42PM

Present: Jim Macdonald, Ken Ramwell, Tom Shadlock, Louise Thomson, Lyn Slater, Brandi Paisley, Cam Birge, Allan Willms, Christopher Claxton, Jeremy Webb, Rick Pipes, Wayne Dunn, Tara Claxton, Jan Collins, Erin Egeland.

Guests: Kristen Arnold.

Absent: Don Owens.

1.0 Approval of Agenda

Motion to approve Sept 13, 2010 agenda as recorded.

Motion	Wayne Dunn	
Second	Cam Birge	Carried

2.0 Approval of August 23rd, 2010 Meeting Minutes

Motion to approve the August 23rd meeting minutes, as amended.

Motion	Rick Pipes	
Second	Wayne Dunn	Carried

3.0 Old Business

4.0 New Business

- Tara will look into booking a room at Kerry Park arena for future executive meetings

5.0 President's Report – Jeremy Webb

- Jeremy gave a general membership update – noted that there are several families battling issues, but hanging in there during this busy time of the season
- Mike Martin has resigned from the position of Referee Assignor
 - Job posting will be put onto the website ASAP
 - Some possible volunteers have been approached, but are already too busy – any suggestions for this position can be directed to Tara or Jeremy
- Midget Coordinator
 - A possible volunteer has inquired about the position – Al will assist Tara in coming up with a brief job description outlining the time commitment
- Kerry Park Arena Upgrade
 - KPMHA has been approached by the CVRD, along with the other major tenants of KP arena
 - Jeremy has prepared a letter and send a draft of it to some of the KP arena staff with experience in what is required/expected by the Recreation Commission –

the goal is to get another ice sheet to accommodate anticipated rise in registration numbers

- The CVRD is doing an analysis on putting in another full ice sheet – report to come
- Jeremy has also requested a female dressing room and water fountain under a separate request
- Jeremy noted that KPMHA has traditionally been under represented in the CVRD planning processes, yet we represent a huge number of families in the area
- Jeremy would like to see the KPMHA executive work collaboratively as a group to portray the message of how important minor hockey and KPMHA are to the entire community

Motion to support upgrading and expansion of Kerry Park Arena.

Motion

Wayne Dunn

Second

Rick Pipes

Carried

6.0 Executive Reports

- Interim Female Coordinator – Kristen Arnold
 - See report in Division Coordinator section below
- Sponsorship Coordinator – Rick Pipes
 - There has been \$2400 raised so far, and another \$1500 pledged to date.
 - Lyn had a question about the sponsorship letters, and when the decision was made to go ahead with this.
 - Rick had set up a sponsorship sub-committee (Allan Willms, Kim Duffe, Alison McLean, Rick Pipes) to determine the best way to raise sponsorship dollars for KPMHA.
 - There was much discussion over the proper procedure for following through and reporting on the findings of the sponsorship sub-committee. It was determined that perhaps policy and procedures were not followed to a “tee” in this case, but the overall outcome was positive in nature and was not intended to be anything but.
- Ice Coordinator – Wayne Dunn
 - KPMHA has lots of ice!
 - Not many complaints yet, and will try to accommodate the house teams once managers are in place.
 - The shared ice for the atom a & b teams is working well.
 - Battle camp had 61 skaters registered – made \$400.
 - Shooting camp on the 27th filled in less than 2 hours. Should make +/- \$300.
 - Gold in the Net on October 11th will be subsidized by the previous clinic surpluses.
 - Future clinics:
 - Stickhandling – Oct 22nd
 - Defence – Nov 11th
 - Compton Heat – Nov 12th
 - Wayne will discuss issues with Denise Bowles and is looking at other options for development for next year.

- Secretary/Registrar – Tara Claxton
 - AAA Photography Contract

Motion to sign 3 year contract with AAA Photography.

Motion **Cam Birge**

Second **Brandi Paisley**

Carried

- Head Coach/Development – Jim Macdonald
 - Rep tryouts are done, and house evaluations are completed.
 - Still a couple of coaches to get in place – hoping to have all positions filled by the weekend.
 - Pee wee house – need assistant coaches for Dave McDill
 - Cam needs asst coaches for bantam house team
 - Hybrid Clinic being hosted by KPMHA on October 2 & 3
 - Some issues with the midget house teams, re: tiering, overage players
 - Set date for managers' meeting – September 29th – Round Room, SLCC – Tara to book room
 - Tom would like to see more people volunteering to help with tryouts and evaluations next year – noted that Jim used vacation time to oversee tryouts and evaluations this year – would like to see div coordinators help out with rec teams
 - There was discussion regarding a pee wee player who had signed up for tryouts, but did not attend – interim player placement was determined to be with the pee wee b team for now
- Equipment Manager – Chris Claxton
 - Equipment is being given out, jersey bags are on order (using hockey bags for now)
 - Has most of the old jerseys out of the locker room and teams are signing out old jerseys for practice sets
 - Will send out email to coaches regarding the equipment room, jerseys, etc.
 - Update on goalie equipment
 - Cam has purchased many used pieces, Rick has ordered some new equipment from Odd Man Rush, and Dingwall family has donated gear as well.
 - Lyn & Louise had concerns over the jersey bag situation – noting that jersey bags were not approved by the executive and parents are complaining about it.
 - Chris has ordered the jersey bags from Kirby's Source for Sports in Victoria, at a cost of \$50/team (2 bags, novice division through midget)
 - Tom suggested that if teams do not want to use jersey bags, they could perhaps use the old Tampa coloured jerseys instead
 - Chris noted that the jersey bags are intended to protect the investment that has been made by the KPMHA executive (purchase of new jerseys)

Motion to keep status quo with jersey deposit and have people take responsibility for their own jerseys.

Motion **Louise Thomson**

Second **Lyn Slater**

Abstained – 3 (including Wayne Dunn)

In favour – 4

Opposed – 5

Defeated

- Al noted that in his experience with minor hockey in Ontario, jerseys were never taken home by the players

Motion to authorize funds for purchase of 40 jersey bags.

Motion Chris Claxton

Second Ken Ramwell **Abstained – 3 (including Wayne Dunn)**
In favour – 6
Opposed – 3

- Risk Manager – Ken Ramwell

- No issues so far
- Sheena has asked for email to be sent out to managers regarding safety concerns
- Tom has asked arena staff to help with enforcing the benches out of bounds rule by driving the zamboni off the ice if kids are on the bench.
- One serious injury due to neck guard not being worn (Jr.B Islanders)
- Safety clinic set for November 7th – co hosted KPMHA & CVMHA

Motion to spend up to \$600 on replenishing of safety supplies and 1st aid kits.

Motion Ken Ramwell

Second Tom Shadlock **Carried**

- Jeremy met with Jim Knight – would like to see stickers put on each dressing room door “NO NECKGUARD – NO ICE”
- Brief discussion of neckguard situation – decided that KPMHA does not want the liability of mandating equipment that is already approved by Hockey Canada.
- Mentor Program
 - Must be minimum of 16 years old
 - What is minimum age for assistant coach? Jim/Ken will check.
 - Jim has approached Jr B Islanders about matching player mentors to each KPMHA team

- Referee in Chief – Don Owens - ABSENT – Connected by phone call

- New registrations are good
- Can do the 4 man system for this year, but will cost more – teams should decide if they want this system or not. System will be mandatory for bantam & midget rep playoffs.
- New 3 man system of 2 refs and one linesman also proposed.
- Shortage of older officials – Joe Duffe would like to get involved.
- If KPMHA cannot get senior officials for games, may need to look into paying travel costs to get other MHAs’ officials.

- Referee Assignor – VACANT

- Competitive Coordinator – Lynda Slater

- Questions regarding competitive ice should go to Lyn & Wayne first
- Concern over the atom b goalies not being competitive?
 - There was much discussion surrounding the rep goalies on the atom a & b teams – Lyn will have further discussions with the coaches and Jim to sort it out

- Tournament Coordinator – Jan Collins

- Midget house tournament after Christmas
- Louise is interested in an atom tournament

- Karl is interested in a midget rep tournament (January)
- Tom asked if there was ice available over spring break for a tournament – Wayne confirmed that ice is available
- Treasurer – Erin Egeland
 - Each team will be required to have a team treasurer this year – Erin has outlined the job details and sample spreadsheets to send to each team once they are finalized
 - KPMHA still has a healthy bank balance – four refunds processed to date, no rep fees to report yet
 - Jeremy asked about the receivables to date – three teams' tournament cheques (two for Midget A, and one for Pee wee A)
 - Allan asked if expenses are on track – yes they are
 - Allan also asked what the fixed assets are – jerseys
- Division Coordinators
 - Initiation – Tom Shadlock – No Report
 - Novice – Allan Willms
 - C+ team good to go, B1 & B2 still have some issues to sort out
 - Lots of constructive criticism coming in regarding the evaluation process – first timers did not feel comfortable on ice with more experienced players, they were separated in the second evaluation
 - Atom – Louise Thomson
 - Teams are good – some questions about 4pm ice times
 - Pee wee – Cam Birge
 - Needs some assistant coaches for pee wee team (head coach is in place)
 - Still waiting for cuts from B team
 - Rick had some potential head co-coaches in mind for the B team
 - Bantam – Brandi Paisley
 - Confirmed that overage player's exemption form is in process – will not play in games until decision is made by VIAHA
 - KPMHA needs a female only dressing room – some girls are old enough to need/want showers after the games
 - Rick and Jeremy both confirmed that this is a big problem
 - Midget – VACANT
 - Female – Interim - Kristen Arnold
 - Numbers are looking good for the season
 - There will be one final shot made to put forward a pee wee female zone team this year. There has been a lot of confusion surrounding the female program this year, and many things were left too late to have them properly coordinated for this season. Kristen would like to do her due diligence and send out an email to the one pee wee female player from KPMHA that did express some interest in playing on the female pee wee zone team.

- Lyn gave confirmation that the Midget A Female rep fees are \$240 for this season.
- Kristen would like to sort out the head coach situation for the midget girls team – she has a preferred candidate in mind, and Jim Macdonald supports this choice.
- Tara will forward a list of MHA contacts to Kristen.

Meeting Adjourned at 9:40 PM.

Next Meeting – Monday October 18th – 6:30PM – Elsie Miles Building, SLCC