



Junior Officials 2018-19 Registration Instructions (17 and Under by Dec. 31, 2018)

Welcome to another season of officiating. All Officials, junior, senior, returning, new and ACOP (Aboriginal) participants all need to complete the online registration, online modules and select a clinic to attend prior to attending a clinic. Please review the notes attached for each clinic on the clinic schedule to ensure you are eligible to attend that specific clinic.

Here are the instructions to follow to complete the Junior certification process:

1. Go to www.sha.sk.ca
2. Select the **'Officials'** option from the menu bar and click on **'Officials Registration'** and **'Registration'**
3. Click the link for **'Junior Officials Registration'**
4. Fill in the registration form completely, check the box stating, **'I'm not a robot'** and click **'Submit'**
5. This will take you to the payment page to complete the payment through PayPal, fees are based on how the registration form is filled out, as to whether the official is also registered with an SHA Sanctioned team as a player or coach.
6. Fill out the payment page and submit the payment with either a PayPal Account or Credit Card.
7. Following payment you will be emailed a confirmation email with a link to sign into your EHockey Account. Those who paid their fees will also be sent a PayPal Receipt, which you must bring to the clinic for proof of payment (Either a printed copy or photo on your mobile device.)
8. Click **'Login'** in the top right corner to sign in to your EHockey Account
 - Use the same Email and Password as last season
 - If you forget your Email or don't have access to that email anymore contact SHA Manager of Officials at TrentC@sha.sk.ca or call 306-789-5101.
 - If you forgot your password, click **'Forgot Your Password?'** and enter your email address you used for your EHockey account. Your password will be emailed to that address.
9. After you select appropriate participant in the profile Click **'Sign Up For A Clinic'**

10. In the box for 'Type' select '*HU – Online Officiating 1/2' and click 'Search'

RESULTS

Click on "Info" in the "Actions" column of a clinic to obtain more information. Click on "Signup" to signup for that clinic. Click on an underlined header to sort on this column.

Type	Level	Association	Location	Address	City	Province	Postal Code	Season	Date	Time	Actions
*HU - ONLINE Officiating 1/2	-	SASKATCHEWAN HOCKEY ASSOCIATION	Saskatchewan Hockey Association		Regina	SK		2016	07/18/2016-11/30/2016	00:00	Signup Info

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11. Click '**Signup**' beside the listed clinic
12. Select the applicable '**Hockey Division**' the participant is registered in as a player or coach. If they are not a player or coach of an SHA sanctioned team this season select '**N/A**'
13. Click '**Next**'
14. Click '**Checkout**'
15. Click on the blue '**HU – Online Officiating 1/2**' link to begin the modules, make sure to select the link for the 2018-19 season.

CLINICS

Season	Qualification	City	Start Date	Attended	Passed	Certified	Pre-Task / Written Assignment	Post-Task / Field Evaluation	Actions
2016-2017	*HU - ONLINE Officiating 1/2	Regina	7/18/2016	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	View

[*HU - ONLINE Officiating 1/2 - \(COMPLETED\)](#)

If you do not complete all the modules at once follow these directions to sign back in to continue working on the modules:

- Sign into your EHockey account
 - Select the appropriate participant by clicking '**View**'
 - Under '**Clinics**', select '**2018-19 HU-Online Officiating 1/2**'
16. When you have fully completed the modules you will be provided with a certificate. This certificate needs to be produced at the clinic you attend (Either a printed copy or photo on your mobile device)
 17. Next you will have register for a clinic to attend, sign into you EHockey account once again.
 18. Click '**Sign up for a Clinic**'

19. Select the appropriate participant by clicking '**Select**'
20. In the 'Type' box select '***Official Clinic**'
21. Click '**Sign Up**' for the appropriate clinic you will be attending
22. Select the appropriate hockey division you are registered with or '**N/A**' and click '**Next**'
23. Click '**Checkout**'

You will be emailed a confirmation from Hockey Canada that you have signed up for the clinic, **this is not the proof of payment you need to bring to the clinic. You need to bring the PayPal receipt and Certificate for completing the online modules.** The final step is to attend a clinic and contact your local association/assignor after completing the clinic and start working games for the 2018-19 season.

For Questions or Concerns with registration please contact SHA Manager of Officials at TrentC@sha.sk.ca or call 306-789-5101 or con

Have a great year,