# **McKnight Hockey Association**

Registration Information Package 2017-2018



#### Table of Contents

1.0	GENERAL	
1.1 1.2	Registration Dates	
1.2	Online Waivers (WaiversForever)	
1.4	What's NEW this year?	
2.0	ELIGIBILITY	ļ
3.0	BOUNDARIES	ļ
3.1	Thorncliffe Greenview Residents Only	5
4.0	USER NAME AND PASSWORD	5
5.0	FEE SCHEDULE	5
6.0	LATE REGISTRATION	7
7.0	NEW TO HOCKEY	7
7.1	Documentation	7
7.2	Respect In Sport	7
8.0	FINANCIAL ASSISTANCE	7
8.1	Required Documentation	
8.2	Comrie's Sports Equipment Bank	3
9.0	RESPECT IN SPORT (RIS)	3
9.1	NEW Families	
9.2	NEW Members	
9.3	How to retrieve your RIS number	
	METHOD OF PAYMENT	
10.1	Credit Card – Visa / Mastercard – 2 Options	
10.2 10.3	Cheque/Cash/Money Order/Interact Debit	
	-	
11.0	HOW TO REGISTER	J
12.0	TIMBITS10	
12.1	Jerseys and Equipment	
12.2	Schedule	
12.3	Practices & Games11	
12.4	Timbits Jamboree	
12.5	Timbits Learn to Play Hockey Program12	2
13.0	NORTH CENTRAL HOUSE LEAGUE (NCHL)	
13.1	Goalie Rotation	
13.2	Community Hockey vs. House League Hockey12	2
14.0	CHECKING vs. NON-CHECKING	3
15.0	CLINICS	ļ
15.1	Goalie14	1

15.2	Bantam Checking	
16.0	JUNIOR C TEAM	14
16.1	Quadrant Tryouts	
16.2		
16.3		15
17.0	QUADRANT TRYOUTS (AA or AAA Elite Hockey)	15
18.0	SCHEDULE	15
	REFUND POLICY	
19.1	Withdrawal Process	
19.2	Refunds	
20.0	REGISTER NOW	17
	FOLLOW UP	
21.1	Registration Mailer	

# **1.0 GENERAL**

#### **1.1 Registration Dates**

Registration will be available online from June 1, 2017 – July 31, 2017.

#### **1.2** Online Registration Systems (HCR)

New Player Registration – When registering any new players, you MUST first complete your Respect In Sport online program, and link your players before registering with Hockey Calgary (HCR). Please refer to Section 11.0.

Online registration is only through Hockey Canada Registry (HCR).

#### **1.3 Online Waivers (WaiversForever)**

McKnight Hockey has implemented an online waiver system. Upon registration each family is required to complete <u>two</u> waivers: Parent Code of Conduct and the Media Release Waiver. These waivers MUST be completed as part of the registration process. Failure to complete these waivers will result in your player not being able to participate in any on-ice activities, including evaluations.

#### 1.4 What's NEW this year?

Registration is through Hockey Canada only.

Midget – Body Checking vs. Non Body Checking – As per Hockey Calgary 'Body Checking' will NOT be permitted within the Midget 4 Division & below within Hockey Calgary league, tournament, or exhibition play. See Section 16.0 for further details.

# 2.0 ELIGIBILITY

All players and goaltenders registering for the McKnight Hockey Association must meet eligibility requirements. Specific detailed information is available through Hockey Calgary.

- All players and goaltenders must be 5 to 20 years of age as of December 31st. Proof of age must be provided upon request.
- All players and goaltenders must be permanent residents as defined in our boundaries and must live there with one of their parents or legal guardian OR have a release from their assigned association and Hockey Calgary. Releases must be submitted at the time of registration.
- "Proof of Residency" and a "Parent Declaration" must be provided upon request as per Hockey Calgary's rules and regulations.

# **3.0 BOUNDARIES**

You must register with the Association that has been assigned to your Community as per the playing rules and regulations of Hockey Calgary.

The McKnight Hockey Association invites all players aged 5 to 20 (as of December 31) that <u>live</u> in the following communities to come out and join in the exciting world of hockey.

McKnight Hockey Association is divided into 4 associations; SMHC, CNC, TG and CHC. Following is a list of the neighbourhoods that are in each association. This information is important for registration purposes:

Communities that fall under the McKnight Hockey Association, as designated by Hockey Calgary:

<u>SMHC:</u>	<u>CNC:</u>	<u>TG:</u>	<u>CHC:</u>
Country	Beddington	Greenview	Cambrian Heights
Hills	Huntington Hills	Thorncliffe	Crescent Heights
Harvest Hills		<u>Upper</u> North	Highland Park
Hidden		Haven only	Highwood
Valley			Mount Pleasant
MacEwan			North Haven
Sandstone			Rosedale
			Rosemont
			Tuxedo

Any discrepancies from the list above and Hockey Calgary's website, Hockey Calgary's website shall prevail. For details you can visit: <u>https://www.hockeycalgary.ca/association</u>

Note: "Proof of Residency" must be provided upon request as per Hockey Calgary's rules and regulations. Failure to do so could result in the player's suspension and or removal from the Association.

#### 3.1 Thorncliffe Greenview Residents Only

Residents that live within the boundaries of TG (Thorncliffe, Greenview and "Upper" North Haven only) are required to participate within the TG Bingo program as part of their registration process.

TG Members must register and pay <u>in person</u> with Thorncliffe Greenview Community Association (TGCA) **AND** are <u>required to register online with</u> <u>McKnight Hockey</u> through Hockey Canada! TG members pay TGCA and TGCA in turn will pay your fees to McKnight Hockey.

Failure to register online will result in an incomplete registration and you will not be allowed on the ice! ALL TG Residents must register online with McKnight Hockey before September 1, 2017.

During the McKnight online registration process you MUST choose pay by cheque. Fee payment must be made directly to the TGCA in person.

\*\*\*EXCEPTION: If there is no TG Bingo program available for you program please register and pay online with McKnight directly (HCR).

# 4.0 USER NAME AND PASSWORD

In order to access the online registration systems (HCR) you will have had to create "user profiles". You only need to ever do this one time. You will continue to use this account to register in future years as well as to access copies of your payment receipts.

Printable instructions are available for first time users to follow.

#### Hockey Canada Registry:

Username: \_\_\_\_\_

Password:

Hockey Canada Registry is used to create "official rosters", and ensure information regarding players and coaching staff is correct. <u>All members are responsible for their own personal information</u>.

Please note that any information collected is used solely for the purpose of McKnight Hockey and Hockey Calgary.

# 5.0 FEE SCHEDULE

\*\*\*\*Fees have remained the same for the last 4 years.

Division	Year of Birth	Registration Fees June 1-July 31	Registration Fees Late - AUGUST	Registration Fees Late - SEPTEMBER
Community Hockey				
Timbits	2011-2012	\$600.00	\$700.00	\$800.00
Novice	2009-2010	\$875.00	\$975.00	\$1075.00
Atom	2007-2008	\$950.00	\$1050.00	\$1150.00
PeeWee	2005-2006	\$1025.00	\$1125.00	\$1225.00
Bantam	2003-2004	\$1025.00	\$1125.00	\$1225.00
Midget	2000-2002	\$1025.00	\$1125.00	\$1225.00
Junior C	1996-1999	\$825.00	\$925.00	\$1025.00
House League				
Novice	2009-2010	\$575.00		
Atom	2007-2008		\$575.00	

Fees include a team and individual photo, and game socks. Photos and socks are non-refundable and non-transferrable.

There will be a \$25.00 administration fee on all NSF cheques.

# 6.0 LATE REGISTRATION

Late fees are assessed in August at \$100.00 and in September and onward at \$200.00 (please refer to the schedule in Section 5.0 above).

# 7.0 NEW TO HOCKEY

As a new hockey player there are a few steps that must be completed in order to complete your registration:

#### 7.1 Documentation

If you are new to hockey and McKnight you will be required to submit a copy of the player's Birth Certificate and Proof of Residency as part of the registration process. This information can be uploaded by clicking <u>McKnight Declaration</u> <u>Form</u>.

#### 7.2 Respect In Sport

The RIS is a mandatory program under the playing rules and regulations of Hockey Alberta and Hockey Calgary. One parent or guardian must complete this 1-hour online program. Please refer to Section 11.0. This online program MUST be completed PRIOR to online registration.

# 8.0 FINANCIAL ASSISTANCE

There are programs available to assist families with the financial cost of registration. You must apply and qualify for these financial assistance programs. Hockey Calgary provides funding through the Flames Even Strength Program application. Click <u>here for the 2017 Flames Even</u> <u>Strength Assistance form</u> (fillable form can also be found on the Hockey Calgary website). Please contact us at <u>fesp@mcknighthockey.com</u> if you have any questions.

If you are applying for financial assistance you are required to pay your portion of the registration fees owing, upon registration. Please make sure you choose the FESP package for your player.

Below is an example of the funds owed at time of registration. This information is based on the maximum benefit of \$700 being approved. Programs that are offered with registration fees below \$700 (Timbits and House League) must pay a minimum of \$100 for their program.

Community Hockey:	House League:	Walk-In Registration Event
Timbits - \$100 Novice - \$175 Atom - \$250 PeeWee - Midget - \$325 Junior C - \$125	Novice - Atom \$100	Wednesday, August 23, 2017 6:30pm - 8:30pm TGCA - Main Hall 5600 Centre Street North

All members applying for financial assistance **MUST** register online <u>**BEFORE</u>** submitting your documentation. When registering online, please choose the FESP package to make your required payment.</u>

\*\*\*All applications must be completed in full and submitted to the Hockey Calgary no later October 15<sup>th</sup>, 2017.

#### 8.1 Required Documentation

In order to qualify for financial assistance you will be required to provide specific documentation about your financial status. Below is a sample of the documentation required. You are required to have 1 item in each section.

\*\*\*Note\*\*\* Ensure that you have completed your income taxes for 2016 early!!!

#### Flames EvenStrength Application 2017/2018

1 Player Information 2 Supporting Documents 3 Association Information

\*\* It is required for all applicants to submit one supporting document from each section below (Sections 1 & 2) \*\*

Note: These files may be uploaded in either pdf or jpeg format

#### Section 1 Documents

- · Pay Stubs (3 consecutive most recent)
- Income Support Report
- AISH Report
- WCB Report
- · El Report

#### Section 2 Documents

- · Alberta Child Health Benefit Letter
- · Subsidized Housing Letter
- · Canada Child Tax Benefit Notice
- Notice of Assessment 2016 tax year (Required from BOTH PARENTS/GUARDIANS)

#### 8.2 Comrie's Sports Equipment Bank

Anyone that qualifies for the Flames Even Strength Program also qualifies for Comrie's Sports Equipment Bank. If you received funding in 2016 – 2017 you will be able to make an appointment with Comrie's Sports Equipment Bank. Please contact us at <u>fesp@mcknighthockey.com</u> and we will submit an approval form to Comrie's on your behalf so that you can set up an appointment. *Walk in requests for equipment will not be fulfilled.* 

#### 9.0 **RESPECT IN SPORT (RIS)**

\*\*\*New this year all Respect in Sport certificates have an expiry date. If you completed your RIS prior to 2014 your certificate has expired.

The RIS is a mandatory program under the playing rules and regulations of Hockey Alberta and Hockey Calgary. One parent or guardian must complete this 1-hour online program PRIOR TO ONLINE REGISTRATION. For additional details and FAQ's regarding the RIS program, please refer to our <u>Respect in Sport</u> website page, under the **REGISTRATION** tab.

Players are NOT able to participate in ANY on-ice activities, including evaluations, until this program has been completed.

#### 9.1 NEW Families

This is a mandatory program under the playing rules and regulations of Hockey Alberta and Hockey Calgary. You are required to complete this online program **PRIOR** to your online registration with McKnight and HCR. Players are NOT able to participate in ANY on-ice activities, including evaluations, until the program is completed.

#### 9.2 NEW Members

If you are registering a new child to the McKnight Hockey Association but have previously completed the Hockey Calgary or Hockey Alberta RIS program for parents then you do NOT need to do it again. You will need to ensure that any new child you are trying to register is listed on your RIS profile with their legal name, as noted above. Each new member can be linked to your RIS Certificate via the CHILD MANAGEMENT section of the Respect In Sport website.

#### 9.3 How to retrieve your RIS number

If you need to retrieve your RIS number it is easy to do.

Log into the Hockey Alberta site at <u>https://hockeyalbertaparent.respectgroupinc.com/</u>, click on Look up your certificate number.

Enter the name and date of birth of the person who took the course and it will give you your certification number.

McKnight Hockey does NOT have access to this information on your behalf.

#### **10.0 METHOD OF PAYMENT**

If you want your player to be fully registered immediately the easiest way to accomplish this is to register online and pay by credit card.

#### 10.1 Credit Card – Visa / Mastercard – 2 Options

#### **Option 1 – Payment in FULL**

Register online and make a onetime full payment on your credit card. By selecting this option your child would be fully registered.

#### **Option 2 – Payment Plan**

You can choose to utilize the standard payment plan of 3 on this plan. The earlier you register, the more opportunity you have to make 3 payments.

#### 10.2 Cheque/Cash/Money Order/Interact Debit

If you wish to use this method you must attend the Walk-In Registration event (tentatively booked) on Wednesday, August 23, 2017 at Thorncliffe Community Association. If you are unable to attend the Walk-In event then please contact the Administrator to make other arrangements, at admin@mcknighthockey.com. Payments must be received prior to players

stepping out on the ice for the season. This includes Free Skates, Clinics, and Evaluations.

Money orders and cheques are payable to "MCKNIGHT HOCKEY ASSOCIATION"

Do not send cash or money orders in the mail. McKnight is not responsible for items lost in the mail.

#### **10.3 Bingo/Casino Credits**

Any approved credits have already been applied to your account as a credit. When you register it will show up on your receipt as a discount applied. You will then be able to pay the balance owing as previously noted above in Section 10.1. If you believe you are entitled to a bingo or casino credit and it is not on your account please contact the Administrator at <u>admin@mcknighthockey.com</u>.

Note: Credits used for registration fees are non-refundable and non-transferrable.

## **11.0 HOW TO REGISTER**

Online is the ONLY method of registration.

Beginning June 1, 2017, register online by clicking the **REGISTRATION** tab on the McKnight Hockey website and follow the instructions.

If you require assistance with your online registration, please review this document, then review the website, and if you still have questions please contact our McKnight Registrars:

registrar3@mcknighthockey.com = Timbits only

registrar@mcknighthockey.com = Novice - Junior C only

#### **12.0 TIMBITS**

The Timbits program is a mandated program by Hockey Calgary for 5 and 6 year olds. The program focuses on skill development and the FUNdamentals of the game for the players, coaches and parents. The Timbits Program and its rules and regulations are all outlined on the Hockey Calgary website at <a href="https://www.hockeycalgary.ca/operations/timbits-program">https://www.hockeycalgary.ca/operations/timbits-program</a>

Typically Junior Timbits are made up of 5 year olds and the Senior Timbits are 6 year olds. However, it is possible to have either age in each category. Decisions for placement are determined through a simple sorting process in September to balance the teams.

#### 12.1 Jerseys and Equipment

Thanks to Tim Hortons, each player in Timbits receives a Timbits jersey that they get to wear for the entire season. The jerseys must be worn during each practice, game and tournament that the team takes participates in. No name bars and or sponsor bars are permitted on the jerseys, as these jerseys must be returned to the Association at the end of the season. Full Equipment is required, including a mouth guard. For more details on equipment requirements, please refer to our Equipment website page under the **PARENTS** tab.



#### 12.2 Schedule

The hockey schedule varies from week to week, and month to month. There are no set days or times for any team or division. The most common ice times start between 5:15pm and 10:00pm on weekdays (age appropriate) and anytime on weekends; this includes 7:00am practices.

McKnight does their best to provide Timbits with a regulated schedule but again this may vary due to the schedule restrictions.

#### 12.3 Practices & Games

New for the 2017 – 2018 Season and beyond.

Hockey Canada has implemented a mandatory half-ice schedule for Timbits. This is for practices and games. For more information please click <u>here</u>.

#### **12.4** Timbits Jamboree

The Timbits Jamboree takes place in March. The actual date will be released by Hockey Calgary before the season starts. Please watch for updates on the Hockey Calgary and McKnight Hockey websites.

Each year Hockey Calgary puts on a Timbits Jamboree. This event is a celebration of Timbits Hockey and its attributes. The Timbits Jamboree is a family orientated day where families can enjoy the success of the season. Each player who attends the Jamboree receives their Timbits Medal, honoring each player for a job well done as well as a gift from Tim Hortons. All teams are asked to participate.

#### 12.5 Timbits Learn to Play Hockey Program

The Learn to Play program is for first year Timbits players and will be held in late August at Henry Viney for members from McKnight Hockey. The actual dates will be released by Hockey Calgary in the spring/summer. Please watch for updates on the Hockey Calgary and McKnight Hockey websites.

The purpose of this program is to educate parents and coaches on the importance of skill development, while introducing first time players to the game of hockey. Thanks to Tim Hortons sponsorship with Hockey Calgary there is no cost to parents, participants and/or coaches to take part in this event.

If you are a first year Timbits player and would like to take part in the Timbits Learn to Play Hockey Program, you will be required to register online with Hockey Calgary. Please watch for updates on he Hockey Calgary and McKnight Hockey websites, or contact our Timbits Coordinator at timbits@mcknighthockey.com.

#### **13.0 NORTH CENTRAL HOUSE LEAGUE (NCHL)**

The North Central House League is an available option for Novice and Atom players. If you are interested in this league then register early to avoid disappointment, as there are a limited number of spaces available. The registrations for this league are on a 'first come, first completed registration' basis.

McKnight, Simons Valley and Calgary Saints are part of this league.

Program runs from early October to the end of March.

Note: we reserve the right to cancel the NCHL in certain divisions if we do not meet the minimum requirements. Players would have the option to move to community hockey or 100% of the fees paid to date will be refunded if we cancel the division.

#### **13.1 Goalie Rotation**

Goalie rotation will be allowed in both Novice and Atom, and the association will provide goalie equipment. (If you child signs up as goalie in Atom and wants to play full time we will do our best to accommodate but it cannot be guaranteed. In this situation equipment will NOT be provided.)

#### **13.2 Community Hockey vs. House League Hockey**

Here are a few things to highlight some of the differences:

• Community Players evaluate in September and are ranked on teams based on skill level.

- House League Players are divided up into balanced teams in October.
- Community Teams don't have set schedules.
- House League Teams have set schedules within the NCHL Guidelines.
- Community Teams do a variety of fundraising throughout the season.
- House League Teams do not fundraise outside Association level commitments.
- Community Teams may purchase additional ice times for exhibition games/practices.
- House League Teams are not allowed to pick up additional ice times.
- Community Teams are allowed to participate in tournaments.
- House League Teams are not allowed to participate in tournaments.
- Community Teams (Novice through Junior C) participate in Esso Minor Hockey Week.
- House League Teams do not participate in Esso Minor Hockey Week.
- Community Teams (Atom through Junior C) participate in Hockey Calgary Playoffs.
- House League Teams do not participate in Hockey Calgary Playoffs.
- Community Teams are not permitted 'friend' requests.
- House League Teams accept 'friend' requests (we will try to accommodate).

A comprehensive document has been created on this new league. Please refer to the House League website page, under the **REGISTRATION** tab on the McKnight website for further details.

#### 14.0 CHECKING vs. NON-CHECKING

'Body Checking' will NOT be permitted within the Bantam 4 Division & below within Hockey Calgary league, exhibition or tournament play.

'Body Checking' will NOT be permitted within the Midget 4 Division & below within Hockey Calgary league, tournament, or exhibition play.

As a result of the above changes we will be asking you during the registration process if you wish to try out for the "Body Checking" or "Non Body Checking" division.

The number of teams that we register in each division will determine the number of checking teams available for our Association.

For Example: Based on the suggested grid from Hockey Calgary if we have enough players to register a total of 5 teams we would enter 2 teams into the 'Checking Division'. If we have enough registrations for 4 teams total in Bantam then we would only register 1 team in Checking and 3 teams in Non Body Checking.

If you are not successful in the selection of the "Body Checking Division" then you will be automatically moved to the "Non Body Checking Division". Refunds or transfers are not permitted as a result of not being selected for a team in the "Body Checking Division". Your interest to try out for a body checking team does NOT guarantee a spot on these teams.

This is a great opportunity for Bantam and Midget players who do not want to body check but want to continue to play hockey.

# **15.0 CLINICS**

Each season McKnight strives to provide additional opportunities for player development. McKnight offers a variety of clinics throughout the season. Clinics that may be available at time of registration: Goalie Clinic, Bantam Checking Clinic, Defensive Clinic and New to Hockey. Below is information on the clinics that are confirmed at time of publication.

#### 15.1 Goalie

McKnight Hockey will offer a goalie clinic for all goalies in Atom – Midget to help them to continue to improve their goalie skills. This program also offers coaches the opportunity to learn drills to help goalies improve throughout the season.

#### **15.2 Bantam Checking**

McKnight Hockey may offer a bantam checking clinic as a refresher to players prior to evaluations.

## **16.0 JUNIOR C TEAM**

Registration is open to those players within McKnight boundaries.

Based on the number of players registered as of September 1st, it will be determined whether there are enough players to host a team. Players registered as of September 1st will be notified if there will or will not be a team for that particular season. If there is not enough interest, or other factors determine that at team will not be hosted that season, we will work with Hockey Calgary to assist in finding places for registered players to play Junior C. Additionally, if there is more interest than we can support for a full team, then we will host an evaluation tryout for the team, and any players that are not successfully placed on the team, we will work with Hockey Calgary to assist in finding places for registered players to play Junior C.

If we are unable to host a team as of September 1st then 100% of the fees paid to date will be refunded.

#### **16.1 Quadrant Tryouts**

Junior C players/goalies that are trying out for Quadrant Hockey with the Calgary Northstars will be required to register online with McKnight Hockey, in addition to registering with the Calgary Northstars Association, if you want to secure a spot with McKnight in the event you return.

It will be the responsibility of the player to advise the McKnight Registrar that they have secured a place with the Calgary Northstars. At that time a 100% refund of all fees paid to date will be refunded. Payments made by credit card will be provided as a refund back to the credit card.

#### 16.2 Respect In Sport (RIS)

It is a requirement of Hockey Alberta that ALL players have the Respect In Sport certification on their Hockey Canada player profile. It is acceptable that a parent completed the certification prior to the player being eligible for Junior.

If there is no current certification on file then the player will be expected to take the course himself or herself.

#### 16.3 Overage

A maximum of 4 overage players are allowed to register per team only if they played with the same team the previous season. An overage player would be 21 years of age as of December 31st of the current playing season.

# **17.0 QUADRANT TRYOUTS (AA or AAA Elite Hockey)**

McKnight Hockey players/goalies can try out for the Calgary Northstars.

Quadrant tryouts are only open to members who are in Bantam, Midget and Junior.

Players wishing to try out for AA or AAA teams with the Calgary Northstars MUST <u>also</u> register with McKnight Hockey Association to secure a spot. You must update the Registrar of your progress throughout your quadrant evaluation process.

Choose the appropriate registration package (quadrant) during the registration process. Indicating that your player is trying out for the Calgary Northstars during the McKnight registration process ONLY TELLS MCKNIGHT of your player's intent, guaranteeing them placement within McKnight should they not be successful with the Calgary Northstars. It does NOT register them with the Calgary Northstars; please contact the Calgary Northstars regarding Quadrant registration.

Should your child return to McKnight you must re-register through Hockey Canada Registry (HCR). Choose the appropriate registration package (returning) during the registration process. This will insure that you will not be charged late fees.

# **18.0 SCHEDULE**

The season begins in September and concludes at the end of March. The Ice Schedulers will attempt to make an equitable allocation of ice times across all teams within a division and will not give preference to one division or any one team. McKnight works with an automated program to facilitate the booking of our team ice schedules. Teams are not guaranteed specific days or times. Based on the age category, ice is booked based on parameters provided for by McKnight Hockey and Hockey Calgary. Below is a sample of the ice schedules that are published during the season.

Type of Schedule	<u>Timeframe</u>
Evaluations/Team Selection	September
Pre-Seeding	End of September to end of October
Seeding	End of October to mid December (dates provided by Hockey Calgary)
Holiday Break	Mid December to early January
Regular Season	Early January to end of February (dates provided by Hockey Calgary)

Esso Minor Hockey Week	Week in January (dates provided by Hockey Calgary)
Playoffs	End of February to mid March (dates provided by Hockey Calgary)
Final Schedule	End of March

# **19.0 REFUND POLICY**

#### **COMMUNITY HOCKEY:**

#### All refunds are subject to a minimum \$25 Administration fee.

Players/goalies trying out for the Calgary Northstars (QUADRANT) will not be charged the Administration Fee if they are accepted by the Calgary Northstars.

Cancellation of registration <u>during</u> evaluations prior to team selection: Less \$100 (less \$25 administration fee) = full amount less \$125

Cancellation of registration <u>after</u> team selection, before October: Less \$200 (less \$25 administration fee) = full amount less \$225

Cancellation of registration at any time during October: Less \$300 (less \$25 administration fee) = full amount less \$325

#### No refunds are given after October 31st!

#### **HOUSE LEAGUE HOCKEY:**

#### All refunds are subject to a minimum \$25 Administration fee.

Cancellation of registration <u>during</u> the sorting process: Less \$50 (less \$25 administration fee) = full amount less \$75

Cancellation of registration <u>after</u> team selection: Less \$100 (less \$25 administration fee) = full amount less \$125

Cancellation of registration after the season has started: Less \$150 (less \$25 administration fee) = full amount less \$175

#### No refunds are given after November 15th!

#### **19.1 Withdrawal Process**

- Notify the Registrar in writing of the desire to withdraw your registration. <u>registrar3@mcknighthockey.com</u> = Timbits only <u>registrar@mcknighthockey.com</u> = Novice - Junior C only
- Once this notification is received, McKnight Hockey will withdraw the member from the program.

• Effective immediately the member is no longer permitted to participate in any future McKnight Hockey ice times or activities, NO exceptions.

The Registrar will notify you once the withdrawal process has been completed. Once a player has fully withdrawn, they are not permitted to register again until the following season. This is known as the "waiting period". If there are unique circumstances, McKnight Hockey may chose to waive this waiting period requirement depending on time of year and/or direction from Hockey Calgary.

Note: The time and date stamp on the email sent requesting the withdrawal will be used to determine the applicable refunds, where necessary.

#### 19.2 Refunds

Payments made via credit card will be refunded back to the credit card. Payments made via cheque/cash/money order, will be processed via a refund cheque. Refund cheques are only made payable to the person identified on the original payment.

#### **Quadrants (Calgary Northstars)**

It is YOUR responsibility to advise the Registrar in writing that your child will be playing with the Calgary Northstars for the current season.

All quadrant players will receive a 100% refund from McKnight Hockey.

#### **Program Cancellation**

If McKnight Hockey Association were forced to cancel any program due to lack of participation or any other reason a 100% refund would be provided.

McKnight reserves the right to review and adjust withdrawal fee's based on individual circumstances including but not limited to health related circumstances, relocations, etc.

# 20.0 REGISTER NOW



# Before you begin:

#### Did you review ALL the registration information?

- I have reviewed this Registration Document. Refer to the McKnight website **REGISTRATION** tab for additional information!
- I understand that this is a volunteer based hockey association and as such have a family requirement to participate as a volunteer.
- I understand the mandatory requirements of the Respect in Sport program as a condition of registration of my child(ren) as listed above.
- I understand that online registration is a two-part process and failure to complete <u>both</u> parts (HCR and online waivers) will result in my child(ren) not being able to participate in the program.

- I acknowledge that I meet the "Residential Qualifications" as of September 1st for the McKnight Hockey Association boundaries as per Hockey Calgary's rules and regulations.
- I understand that I may be asked to provide acceptable proof of residency at any time as requested by McKnight Hockey or Hockey Calgary.

If you are ready to begin return to the **REGISTRATION** tab and click the correct statement...

**Returning McKnight Player** 

#### New to Hockey - Never played before!

#### **Transferring from another Hockey Association**

# 21.0 FOLLOW UP

Once your online registration is completed, you will receive an email confirmation. If you do NOT receive your email confirmation, please contact our McKnight Registrars for assistance to ensure your registration was completed properly.

If there are any discrepancies within your online registration, our McKnight Registrars will be contacting you for clarification.

#### 21.1 Registration Mailer

On September 1, 2017, all registered players/goalies within McKnight will receive an email with our Registration Mailer. This Mailer will update you on many factors associated with the beginning of the season.

For example:

- Important dates and events
  - Orientation meetings
  - Free skates
  - o Clinics available for players, goalies, coaches, referees
  - o Silent Auction
  - o Casinos
  - o Photo day
- Evaluation schedule
- Team selection process
- Coach selection process
- Volunteer opportunities

# Welcome to McKnight Hockey!