In attendance: Roger Lorenson, Josh Van de Kraats, Theo Dykstra, Greg LePage, Tanya Klapstein, Kelly Hofstra, Sheldon Hanson, Jennifer Overeem, Crystal Saxty, Cindy McGrath, Tasha Kennedy, Daleen Shaver, Melissa Emmerzael

1. CALL TO ORDER: Roger called this meeting to order at 7:05pm
2. APPROVAL OF MINUTES: Minutes December11 , 2017. Tanya motioned to accept minutes with minor changes. Cindy seconded. All in favour – approved.
3. ADDITION/APPROVAL AGENDA: Additions: none Cindy motioned to accept the agenda with the additions, Tanya seconded – all in favour - approved
4. REPORTS:

a) **PRESIDENT** – Roger Lorensen

 - Theo: Motion to appoint Daleen Shaver as Bingo/Fundraising coordinator with the vacancy left by departing Bingo coordinator who resigned. Crystal seconded. All in favour, carried. Daleen will be the new Bingo/Fundraising coordinator fulfilling the remainder of this term.

 - Greg and Roger took part in a phonecall for Provincials. Our atom teams will be participating in Provincials this season in C (Sprit River) & D (Bentley). Reminder to pass on importance of Provincial games and they take precedence over league games and practices. Inform managers of this.

 - Roger received email from a past family who wishes to play pond hockey in Beaumont but they haven’t been released from MMHA. They have outstanding volunteer obligations to fulfill. Tanya motions to do a 1 year release and rescind past volunteer obligations as part of the release in order for them to play pond hockey in Beaumont. If they choose to play hockey in Millet or another league in the future, they will need to fulfill the 2 bingos that was determined in a past motion. Jennifer seconded – all in favour, carried.

 - Continued request to look at new bylaws. Wish to discuss them at the February meeting. Please add to agenda in February.

 **b):VICE-PRESIDENT** – Josh VandeKraats

* Nothing to report.
1. **TREASURER** –Theo Dykstra (see attached report)
* Account Balances: Bingo $52667.03 , Casino $7123.37 , General $54426.47 Raffle (2016) $ 150.58, Raffle $8979.94 Total $ 124742.55
* **Banking:**
* Roger went to the Leduc ATB and began the process of consolidating the Raffle Accounts with the General, Bingo and Casino Accounts. Previously the Raffle Accounts were not consolidated with the other accounts. To complete this process and to add Daleen Shaver to the accounts, we need current minutes stating that Daleen Shaver was appointed by the board as Bingo Coordinator and is an authorized signer on the Millet Minor Hockey Association bank accounts. Daleen also needs to complete the *ATB Business Partner Info* form and submit it to Michelle Bala at the Leduc ATB. Once these two documents are submitted, Michelle will prepare the necessary paperwork for all signers to sign at the Leduc ATB. For clarification, the approved members with bank account access are as follows. Secretary will sign and date current minutes, send to President who will sign and date and then send off to Michelle Bala at ATB in Leduc.

**Millet Minor Hockey Association Members with Bank Account Access:**

* Roger Lorenson (President)
* Theo Dykstra (Treasurer)
* Melissa Emmerzael (Secretary)
* Daleen Shaver (Bingo Coordinator)
* **AGLC:**
* Currently there are many past board members listed on our contact list with the AGLC. I will contact the AGLC and request that these members be removed and that Daleen Shaver be added as our Bingo and Raffle Coordinator.
* Past Board Members to be Removed from the AGLC Contact List: Brenda McKinney, Lisa Cardinal, Wesley Johnston, Laura Johnston, James Johnston, Dawn Trent, Kenny Herman
* **CRA:**
* The income tax filing for the 2016/2017 Tax Year was mailed on January 8, 2018 based on the Quick Tax accounting records completed by our previous treasurer, Lisa Henschel.
* Notables from the 16/17 Tax Filing

Assets - $115,743

Liabilities - $2,193

Revenue - $122,587

Expenses - $113,559

* Motion to accept the treasurers report: Greg motioned, Cindy seconded. Carried.
1. **REGISTRAR** – Tanya Klapstein
* One new initiation registration has come in.
* Lana Grapentine has paid her pro rated fees. Her cheques are in an envelope to be returned when her and I can meet up.
1. **ICE COORDINATOR** – James Rennie
* Just a reminder to the managers/coordinators of the changes with practices for the month of January & February for their team.
* New Bylaws, trying to get them done before AGM date.
1. **REFEREE IN CHIEF** –Greg LePage
* Points system (noted in Bingo coordinator report).

1. **BINGO COORDINATOR** – vacant
* Discussion about having a points system for credits towards volunteer duties. Greg made up a points sheet and distributed to members to look over and will be discussed further at the next meeting. Please email Greg with any feedback once the sheet has been looked over.
* Tanya submitted request for dates/ bingos to Peace Hills. (22-24 bingos requested)
* There are 5 bingo spots left open to sign up for until April 6/2018 bingo? which is the last bingo date we have for the season until the new schedule is released.  Discussed adding two more bingos and then letting all members know they have only up until the end of those named bingos before their volunteer cheques are cashed.
* Rough calculation we would need to add a minimum of 2 bingos in for everyone to complete their requirements for the season.
1. **EQUIPMENT** – Sheldon Hanson
* Stick holders have been built and painted and are waiting to be installed. They hopefully will be up and running for Hockey Day in Millet.
* There are two small nets for initiation teams that haven’t had the nets put on yet. Jennifer will arrange for a few parents to help out with this so they will be ready to go for Hockey Day in Millet.
* Wetaskiwin Minor Hockey asked about picking up and borrowing the older red bumpers from MMHA. They can contact the Town of Millet to determine when they can pick them up.
1. **PUBLIC RELATIONS** – Kelly Hofstra
* **Pictures**:
* Had an email from SDI on Monday
* Pictures will be ready in the next couple weeks
* I will arrange for pick up as soon as possible
* **Thank you cards and pictures**:
* Getting an association picture for McConnells
* Need to brain storm the best way to assist each tournament in doing thank you cards. Please let Kelly know if you have any ideas as we need to come up with ways to thank the businesses and people who support our association and community.
* **Hockey Day In Millet:**
* Need an announcer for the coaches game
* All information has been sent out to the teams
* Everything is in place and games have been booked for each team
* Will be purchasing the puck toss prizes and plink board prizes this week
* Cindy motions for $300 budget for plinko prizes ($200 for larger prizes, $100 for smaller prizes). Tanya seconded. All in favour – carried.
* **Miscellaneous:**
* I would like to make sure that Simmonds receive their photos and hoodies. Kelly will make sure they receive these items as agreed up on by the board.
* Stitchery and more is completing the hoodies that were missed as well as those that had mistakes, they will be ready next week and I will go and pick them up.
* **Oil Kings:** Date is February 19. Coordinators and managers please canvas your parents and get numbers as numbers need to be in to Kelly by the end of January. We are signed up for the shootout with Peewee and Atom players and benchwarmers for Atom and under.
1. **MIDGET** – No coordinator
* No report.
1. **BANTAM** – No coordinator
* No report.
1. **PEE WEE** – Tasha Kennedy
* Nothing to report.
1. **ATOM** – Cindy McGrath
* Nothing to report.
1. **NOVICE** – Crystal Saxty
* Nothing to report.
1. **INITIATION** – Jennifer Overeem
* For regular games the teams have combined but they will play separately for the upcoming tournament and Hockey Day in Millet.
1. **OLD BUSINESS**
2. Bylaws – table until February. All members please read through the new bylaws and be prepared for discussion during the February meeting.
3.
4. **NEW BUSINESS:**
5. Discuss date for AGM. It was earlier suggested we hold it after May 1st so families who were released to play elsewhere for the season due to no team in Millet, can register and vote.

However, that would mean everyone registered from 2017/2018 season would also have to register again before the meeting. Discussed the pros and cons of dates and the fact that players who have been released could register with MMHA before the meeting so they are able to vote. We will bring registration forms for those affected players.

1.
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5. **ADDITIONS TO AGENDA**:
6.
7. **DATE OF NEXT MEETING:** Monday, February 12 @ 7:00pm

9. **ADJOURNMENT**: Meeting adjourned 8:25pm