In attendance: Greg LePage, Catherine Chalmers, Kelly Hofstra, Sheldon Hanson, James Rennie, Cindy McGrath, Tanya Klapstein, Bryana Mardy, Kim van Leeuwen, Sean Cuppens, Melissa Emmerzael

1. CALL TO ORDER: Greg called this meeting to order at 7:35pm
2. APPROVAL OF MINUTES: Minutes September 11, 2018. Kelly motioned to accept minutes with the minor change to new business. James seconded. All in favour – approved.
3. ADDITION/APPROVAL AGENDA: Additions: Kim motioned to accept agenda. Kelly seconded. Approved.
4. REPORTS:
5. **PRESIDENT** – Greg LePage
* Senior AA Game being played on Hockey Day in Millet – proceeds will be as follows: MMHA will get 70% of admission sales, 25% of 50/50. Beer gardens will be looked after by the group from the Senior AA mens team so we won’t have anything to do with that. MMHA will pay for the ice rental. The idea was to use this game as a fundraiser for an MMHA family in need. This will be further discussed at the next meeting.
* Atom team selections – no feedback so far has been brought up to Greg. Cindy motioned for gift certificates to be purchased for Don McLachlan as well as Shawn Linden who spent a lot of time helping out with the evaluation process. $100 for Don and $50 for Shawn and both being Canadian Tire gift cards. Kelly seconded. All in favour. Carried.

 **b):VICE-PRESIDENT** – Josh VandeKraats

* Nothing to report.
1. **TREASURER** –Catherine Chalmers
* Bank Balances:
	+ Bingo Account $27995.94
	+ Casino Account $6.09
	+ General Account $69231.31
	+ Raffle Account $10.00
	+ Old Raffle Account $14.08
* Motion to accept the treasurers report: Cindy motioned, Sheldon seconded. All in favour. Carried.
* A date for a budget meeting needs to be set if we are planning on going ahead with the an association wide raffle. Committee will set date and meet up (Catherine, James, Kelly, Sheldon).
* We received 6 notifications from AGLC stating raffle financial reports from last season were not completed. 2 reports are due by October 26 and the other 4 are due November 1. Discussion was had about the dates in question and Catherine will contact AGLC to ask for an extension as well as ask for more details as it appears the raffles in question had previously been submitted.
* Leftover Atom funds from 2017/2018 team – Cindy will email the parents from last season’s Atom team in question and will let the board know what decision was made in regards to the funds.
1. **REGISTRAR** – Tanya Klapstein
* Hockey Alberta AGM November 23 & 24 in Red Deer. Greg will plan to attend if he is able.
* Current registered number of players: Initiation 26, Novice 16, Atom 28, Peewee 15 = 85 players
* All teams are carded.
* There was a season start meeting held the previous week.
* Tanya would like permission to move forward with online medical forms for next season. Hockey Alberta will not be integrating them into the online pilot program with team snap next season. The new registration will likely not be rolling for next season as there is still a lot of work to do on it.
* Volunteer cheques: Tanya motioned to have MMHA no longer collecting volunteer deposit cheques. Any amount due from unfulfilled volunteer commitments will be added onto next years registration fees. Release forms will not be provided to any players with outstanding commitments. Catherine seconded. Discussion: Many people don’t use cheques anymore and are only ordering them for hockey, cheques often bounce when deposited etc. All in favour, none opposed. Carried.
* TABLED: Moving coach application deadline to July 31 and have coaches selected by August 15.
* Move forward using back check for Criminal Record Checks for existing coaches and volunteers who require them and who are up for renewal. The coast is about $20-$25 per check as per negotiated price with HA associations. All new/incoming volunteers will still have to provide the vulnerable sector the first time. There is an added cost to Back Check, but it is also difficult to get into get CRC through the RCMP based on their limited hours. Coaches/Volunteers can choose themselves whether they would like to get a CRC or pay themselves for BackCheck through [www.backcheck.com](http://www.backcheck.com).
1. **ICE COORDINATOR** – James Rennie
* Preseason games are coming out for all teams from NAI.
* All calendars October through March are up to date and can be viewed on MMHA website under “Ice Schedule”.
* James is working with the rink on the flags that we want put up in the rafters including a new Canada flag and new Alberta flag, Millet Storm flag and Humboldt Broncos flag.
1. **REFEREE IN CHIEF** –Sean Cuppens
* There have been a few games reffed so far this season.
* A reminder for managers to let volunteers who are working the time box know they need to stay in the time box for the entirety of the game if they are working the time box. (ie: can’t leave and sit in the stands for 3rd period)
* A question about whether or not there will be food provided for the referees during home tournaments. This will be brought up with the tournament coordinators and they can let Shaun know.
* PR information: If anyone is looking for setting up any concerts as a fundraiser etc, Sean has a contact for someone who books many concerts throughout North America.
1. **EQUIPMENT** – Sheldon Hanson
* New novice boards: Supreme International seemed interested in sponsoring in some aspect towards the novice boards. Kelly will connect with them. We need to keep working on these boards this season so we are ready to go for next season.
* Evaluations – Sheldon wanted to pass on his appreciation to all those who helped with keeping evaluations running smoothly.
* Missing Jerseys: Missing Atom 2 yellow #13 missing as well as #13 from Peewee
* Cages – Sheldon has the new signs on the cages and they look great. He is also looking for a shelving unit for the extra equipment so coaches can easily see what is available. Greg will look into a shelf as well.
* Raffle – committee meeting to determine whether or not we are going forward with this.
1. **PUBLIC RELATIONS** – Kelly Hofstra
* Welcome Back / Halloween party: There are currently 172 RSVPs to the welcome party. Kelly will need help setting up the room if anyone is available to help. 5:30pm setup will start. All items are taken care of except for music. Bryanna will help with music. Kelly motioned to increase budget for welcome back party from $1000 to $2000 based on large number of RSVPs. Tanya seconded. All in favour. Carried.
* Tournaments: Streamline purchasing all medals and awards. We should have the same raffle and license for all tournaments. Streamlining this will help save time and money. Kelly would be happy to work with a group of others to help set up the framework. Kelly will ask Nicole VanDeKraats to be on this committee as she has helped to set up a few successful tournaments in the past. Kelly is currently working on pricing out medals, heart and hustle, MVP and welcome gifts for tournaments at all levels.
* Chuck O’Neill has been in the hospital for an extended period of time and will have a long recovery once he is home. It would be great to have a few members of MMHA take him something as a get will gift as well as past on everyone’s well wishes. Greg will speak with Chuck and arrange a time to visit and drop off the gift on behalf of MMHA. Also related to Chuck and his business it is important to note MMHA would like to support local businesses whenever possible and items for tournaments will be purchased through local businesses.
* Further discussion on fundraiser to be attached to Daysland AA Mens Senior Hockey Game. Kelly motions for profits from Senios AA game on December 15, 2018 with 70% of admission, 25% of the 50/50 and any proceeds from silent auction to be a fundraiser for the Petite family. James seconded. All in favour. Carried.
1. **BINGO COORDINATOR** – Daleen Shaver
* **Bingos/ Fundraising**:

Bingo signups are going well and attendance has been successful to date. Bingos are posted to the end of December and the next half will be posted in November.

We are on the list for selling raffle tickets at the Edmonton International Raceway in Wetaskiwin for next year. We will have better dates. Greg mentioned the one date we had was very cold and therefore attendance and raffle sales were not good at all. But on average the tickets bring in about $800 - $1000 so still a decent profit as well it is a fun family event. We will stay on the list and go from there for next year.

* **Points**:
	+ Discussion needs to be had on how technical we want to get with tracking points for coaches. We discussed 80% attendance for coaches to get points. Coordinators will be in the loop about coach attendance and go forward on case by case. No decision was made to assign points mid season or the end of the season . Tabled for next meeting when Daleen is at the meeting.
	+ Daleen is requesting that coordinators and/or managers keep track of who works the time box and then send Daleen a report at the end of the month. Coordinators connect with managers to see how this will be done for each level.
* **Raffle:**
	+ The raffle over $10000.00 – the sooner we decide on what we are doing the better. Let Daleen know when a decision has been made so she can begin the application process.
* **Tournaments:**
	+ Idea to continue streamlining – (discussed already in PR report). Also streamline posters, programs etc. which will help to clean up the tournament cage. Idea of having a committee to also clean out the tournament cage – likely the same group of people who will meet up to set up a framework about streamlining the entire tournament process.
* **MISC:**
	+ CFCW Critters emailed a ‘Things we need to know and do” before the March game. Daleen will send it out to the board.
	+ Daleen has followed up with Cargill regarding the sponsored practice jerseys and she will let us know when she hears anything back.
	+ There is a family in need who has points donated towards the number of points they need to work. Cindy Kroetch has worked a few bingos for them and Brenda McKinney will donate the remaining bingo points.
1. **COACH & PLAYER DEVELOPMENT** – Trevor Palmer
* Trevor is working on setting up coach meetings that will be regular throughout the season.
* October goalie schools are set up (thanks to Kelly and Cindy) and Nov/Dec/Jan will be set up right away.
* Powerskating is booked and date are all set.
* Trevor is looking at the 2019 evaluation process and would like to set up a task force set up consisting of 2 MMHA board members and 2 members at large to get feedback and start the planning to make 2019 process completely worry free for all.
* Recommendation for ALL coaches at all levels take on the training required of head coaches. It does nothing other than to strengthen us and helps to share the load.
1. **BANTAM** –
* No team has been declared for 2018/2019 season.
1. **PEE WEE** – Tanya Klapstein
* They have played one game and won 9-4. They are in tier 4 right now.
1. **ATOM** – Cindy McGrath
* Dryland – Atom 1 Coach Josh would like to set up dryland in the banquet room upstairs. Atom team is able to set up dryland but it would be just their team and they would be responsible to cover the cost themselves at this point. After the budget meeting has happened further discussion can happen to decide if some dryland costs will be covered by the association. Any teams interested in dryland can contact James through the team manager and he will schedule the room. Insurance discussion was had and if it is hockey related activities it is covered.
* Both teams are looking at tournaments (Atom 1 $1100 & Atom 2 $1700) – Teams understand if the tournament they attend costs more than the home tournament fee they are responsible for the extra cost. Discussion about fundraisers was had like a bottle drive in the future.
1. **NOVICE** – Bryana Mardy
* Novice is waiting until tiering is complete before planning the tournament.
1. **INITIATION** – Kim van Leeuwen
* There will be 2 managers as they have split into two teams for the season. There is a 4/5 and 5/6 year old team.
* Initiation is planning an away tournament in New Sarepta possibly.
1. **OLD BUSINESS**
2. Bylaws – these have been passed and posted onto the website.
3. Raffle – discussed earlier and committee will set up for budget meeting.
4. Banners - still in the works through Greg and James.
5. Calendar fundraiser for Ken Ogsten fund – email was sent out to the entire association. They are for sale at the concession.
6. Pink hockey tape – Melissa Motion for MMHA to purchase pink hockey tape (5 per team) in order to support October being breast cancer month. Trevor seconded. All in favour. Carried.
7. **NEW BUSINESS:**
8. Apparel – Tanya and Kelly will coordinate with Chuck and Don to set up an apparel night(s) in the near future and will let us know once they have a date/information.
9. Bingo Hall Gift Cards – Catherine motions to purchase $50 gift cards for Peace Hills Anniversary Special bingo coming up. Tanya seconded. All in favour. Carried. Catherine will pick up the gift cards and deliver them.
10. RIC needs a first aid kit for the ref room. Sheldon will look into whether we have extras in the cages upstairs. Also a reminder there is also one in the time box and all coaches should have one.
11. Tournament fees – home tournament fees were discussed with decision to keep fees close to the same as last year. Cindy motions for teams to receive up to / equal to the amount that is charged for their home tournament to go towards one away tournament of their choice. (If the fee is more than what is charged at their home tournament, the team will be responsible to cover that extra cost.) Shaun seconded. All in favour. Carried.
12. **ADDITIONS TO AGENDA**:
13.
14. **DATE OF NEXT MEETING:** Tuesday, November 20 & 7:30pm

9. **ADJOURNMENT**: Meeting adjourned 10:07pm